

**MINUTES OF REGULAR BOARD MEETING      9-17-19      #983**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Denise Helfstein, called the regular meeting to order at 5:11 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Denise Helfstein, President, Ms. Barbara Laifman, Vice President, Mr. Allen Rosen, Clerk, Mr. Drew Hazelton, Member, and Mr. Derek Ross, Member.

**BOARD ABSENT**

None

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, and Mrs. Ragini Aggarwal, Executive Assistant.

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

Board President, Denise Helfstein reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- B. PUBLIC EMPLOYEE EMPLOYMENT:** Campus Supervisor Sub, Campus Supervisor, Health Tech Sub, Instructional Assistant I – Literacy and Numeracy, Instructional Assistant Computer Lab., Walk-on-Coach, Guest Teachers, Interim Assistant Principal/Dean – Medea Creek Middle School
- D. CONFERENCE WITH LABOR NEGOTIATOR**  
Agency designated representatives: Leslie Heilbron and Adam Rauch  
Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

The Board President stated that the Board would not be discussing item III.C of the closed session Agenda.

The Board adjourned to Closed Session at 5:12 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Denise Helfstein, called the regular meeting to order at 6:05 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Denise Helfstein, President, Ms. Barbara Laifman, Vice President, Mr. Allen Rosen, Clerk, Mr. Drew Hazelton, Member, Mr. Derek Ross, Member, and Anna Stephens, Student Board Member.

**BOARD ABSENT**

None

## **STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

## **FLAG SALUTE**

Russ Peters led the Pledge of Allegiance to the Flag.

## **REPORT ON CLOSED SESSION**

Board President, Denise Helfstein reported that in closed session the Board took no action.

## **ADOPTION OF AGENDA**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education adopted the agenda as presented except to move item B.1.p after Item B.2.g. and also the Board did not discuss Item III.C. in Closed Session. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Student Board Member, Anna Stephens, cast a preferential vote to approve the adoption of the Agenda as stated in the motion.

## **PUBLIC SPEAKERS**

Four OPHS students spoke during public comment about a non-agenda item of not receiving PE credit for sports played in 9th grade while at OPHS. In addition, four other members of the public spoke on another non-agenda item related to elementary gender diversity lessons in grades K-5.

## **REPORT FROM BOARD MEMBERS**

Board Member Derek Ross reported that he attended the Safety Security Task Force Meeting

Board Member Barbara Laifman reported that she attended the EEAC meeting and would be attending the Community Engagement Committee meeting on October 16.

Board Member Allen Rosen had no remarks

Board Member Drew Hazelton reported that he attended the Measure S meeting, and the OPEF Golf fundraiser.

Board President, Denise Helfstein reported that she attended the MCMS and OPHS Back to School Nights, the Safe Kids Task Force meeting, OPEF Golf fundraiser, K-5 Gender Diversity Parent Information Night, MCMS Community Service Fair, and the OPEF Board meeting.

Student Board Member Anna Stephens reported that ASB is planning Homecoming, the theme this year is Under the sea. School Spirit at sporting events has been pretty good.

Superintendent Tony Knight visited OHES Readers and Writers Workshop for parents to come in and watch the lesson. Dr. Knight also visited the OPHS Journalism class and encouraged everyone to attend the Sep 21 coastal cleanup event.

## **REPORT FROM OAK PARK EDUCATION FOUNDATION**

None

## REPORT FROM OAK PARK ADVISORY COUNCIL

None

### DISCUSSION ON PARENT OPT-OUT OPTION RELATED TO THE K-5 COUNSELOR LESSONS ON GENDER DIVERSITY

This item was placed on the Board's Agenda because a member of the community asked for it to be, and the Board President and Superintendent agreed to do so. Dr. Knight read a statement about opting-out, nine members of the public spoke, and the Board President read a statement.

### REPORT ON THE 1:1 CHROMEBOOK PROGRAM

The Board received an update on the 1-to-1 Chromebook Program for Grades 5-12 from Enoch Kwok, Director of Information Technology, and Ellen Chevalier, Lead Technology TOSA.

Student Board Member Anna Stephens left the meeting at 7:35 pm.

### B.1. CONSENT AGENDA

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent - 0

- a. [Approve Minutes of Regular Board Meeting August 20, 2019 and Special Board Meeting – September 5, 2019](#)
- b. [Public Employee/Employment Changes 01CL242325-01CL24343 & 01CE09631-01CE09660](#)
- c. [Approve Purchase Orders – August 1 – August 31, 2019](#)
- d. [Approve Overnight Trip for Medea Creek Middle School 8<sup>th</sup> Grade Astrocamp October 23-25, 2019](#)
- e. [Approve Overnight Trip for Medea Creek Middle School 7<sup>th</sup> Grade to Catalina – October 28 - 30, 2019](#)
- f. [Approve Overnight Trip for Medea Creek Middle School 6<sup>th</sup> Grade to Pali Institute– November 20 - 22, 2019](#)
- g. [Approve Overnight Trip for Oak Park High School Girls Basketball Team Building Event – OPHS, Gym - November 1-2, 2019](#)
- h. [Approve Overnight Trip for Oak Park High School Fall Sports Teams who Qualify for CIF Playoffs](#)
- i. [Approve Overnight Trip for Oak Park High School Girls Basketball Team – Indio, CA - January 2-4, 2020](#)
- j. [Approve Out of State Travel for Certificated Employee to Attend the International Literacy Association Conference, New Orleans, LA – October 9-12, 2019](#)
- k. [Approve Out of State Travel for Certificated Employee to Attend the National Alternative Education Association Conference, Tampa, FL – October 28-30, 2019](#)
- l. [Approve Out of State Travel for Certificated Employee to Attend the National Council of Teachers of English, Baltimore, MD – November 21-24, 2019](#)
- m. [Approve the Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)
- n. [Approve Contract for Non-Public School and Residential Placement and Services for Special Education Student #01-19/20](#)
- o. [Approve Resolution #19-19, Establishing the GANN Appropriation Limit for Fiscal Years 2018-2019 and 2019-2020](#)
- q. [Approve Notice of Completion, Project 19-10S Collaborative Furniture](#)

- r. [Approve Notice of Completion for Measure S Project 19-13S Safety/Security Fencing at Oak Hills Elementary School](#)
- s. [Approve Notice of Completion for Measure S Project 19-22S King James Court Debris Clearance](#)
- t. [Approve Out of State Travel for Classified Employee to Attend the JAMF Nation User Conference in Minneapolis, MN – November 14-19, 2019](#)

## **B2. BUSINESS SERVICES**

- a. [Approve District of Choice Reporting Requirement](#)  
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved the District of Choice Reporting Requirement. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0
- b. [Approve Unaudited Actual Revenues And Expenditures Report for Fiscal Year 2018-19](#)  
On motion of Drew Hazelton, seconded by Allen Rosen, the Board of Education approved the Unaudited Actual Revenues And Expenditures Report for Fiscal Year 2018-19. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

Board Member Derek Ross left the meeting at 7:55 pm.

- c. [Approve Adjusted Resource Allocations and Forecasting to 2019-20 General Fund Operating Budget](#)  
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved Adjusted Resource Allocations and Forecasting to 2019-20 General Fund Operating Budget. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.
  - d. [Approve Spending Plan for 2019-20 Education Protection Account Funds](#)  
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved Spending Plan for 2019-20 Education Protection Account Funds. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.
  - e. [Approve Acceptance of Donations](#)  
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Acceptance of Donations with thanks. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.
  - f. [Approve and Authorize Measure S Project 18-21S Classroom Replacement \(6\) at Medea Creek Middle School](#)  
On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education approved and authorized Measure S Project 18-21S Classroom Replacement (6) at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.
  - g. [Approve Consultant Agreement for Elementary and Middle School Garden Program](#)  
On motion of Drew Hazelton, seconded by Allen Rosen, the Board of Education approved Consultant Agreement for Elementary and Middle School Garden Program. Motion carried Aye: Hazelton, Helfstein, Rosen. No - 0. Absent – Ross. Board Member Barbara Laifman recused herself due to having used the services of 2Eden Design for a project at her home.
- B.1.p.** [Approve Change Order #1, Measure S Project 19-19S Art Court Phase 2 Fencing at OPHS with Fence Factory](#)  
On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved Change Order #1, Measure S Project 19-19S Art Court Phase 2 Fencing at OPHS with Fence Factory. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.

## **B3. CURRICULUM**

- a. [Public Hearing and Approval of Resolution #19-20, Regarding Sufficiency of](#)

**b. [Textbooks and Instructional Materials for 2019-2020](#)**

Board President, Denise Helfstein opened the Public Hearing at 8:02 pm. No comments, Public hearing was closed 8:02 pm. On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the Resolution #19-20, Regarding Sufficiency of Textbooks and Instructional Materials for 2019-2020. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.

**B4. HUMAN RESOURCES**

**a. [Approve Annual Teacher Assignment Report](#)**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Annual Teacher Assignment Report. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.

**B5. BOARD POLICIES**

**a. [Approve Amendment to Board Policy – BP 1112 Media Relations – First Reading](#)**

On motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education approved the Amendment of Board Policy 1112 Media Relations as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.

**b. [Approve Amendment to Board Policy BP 3510 Green Schools Operations – First Reading](#)**

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved the Amendment of Board Policy 3510 Green Schools Operations as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.

**c. [Approve Amendment to Board Policy and Administrative Regulation - BP/AR 4030 Nondiscrimination in Employment – First Reading](#)**

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Amendment of Board Policy and Administrative 4030 Nondiscrimination in Employment as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.

**d. [Approve Amendment to Board Policy and Administrative Regulation – 6020 Parent Involvement – First Reading](#)**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Amendment of Board Policy and Administrative 6020 Parent Involvement as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.

**e. [Approve Amendment to Board Policy and Administrative Regulation – 6171 Title I Programs – First Reading](#)**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the Amendment of Board Policy and Administrative 6171 Title I Programs as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.

**f. [Approve Amendment to Board Bylaw and Exhibit - 9321 Closed Session – First Reading](#)**

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the Amendment to Board Bylaw and Exhibit - 9321 Closed Session as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.

**g. [Approve Deletion of Board Bylaw – 9321.1 Closed Session Actions and Reports – First Reading](#)**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved Deletion of Board Bylaw – 9321.1 Closed Session Actions and Reports as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Rosen, Ross, No – 0. Absent – Laifman.

**OPEN COMMUNICATIONS**

The Board held a discussion on the format of the project summary for Notice of Completions, Change Orders and DSA certification for Measure S Projects.

On motion of Allen Rosen, seconded by Denise Helfstein there being no further business before this Board, the Regular meeting is declared adjourned at 9:16 p.m.

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Date \_\_\_\_\_ President of the Board

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Date \_\_\_\_\_ Clerk or Secretary of the Board