

MINUTES OF REGULAR BOARD MEETING 6-18-19 #978
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Denise Helfstein, called the regular meeting to order at 5:10 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Denise Helfstein, President, Ms. Barbara Laifman, Vice President, Mr. Allen Rosen, Clerk, Mr. Drew Hazelton, Member, and Mr. Derek Ross, Member.

BOARD ABSENT

None

STAFF PRESENT

Dr. Tony Knight, Superintendent and Mrs. Ragini Aggarwal, Executive Assistant.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Denise Helfstein reported that in Closed Session the Board would be discussing:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. SUPERINTENDENT EVALUATION

C. PUBLIC EMPLOYEE EMPLOYMENT: Student Interns, Instructional Assistants I
Reading, Walk on Coaches, Accounting Assistant I, Elementary Teacher, Middle School Teacher

The Board adjourned to Closed Session at 5:10 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Denise Helfstein, called the regular meeting to order at 6:15 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Denise Helfstein, President, Ms. Barbara Laifman, Vice President, Mr. Allen Rosen, Clerk, Mr. Drew Hazelton, Member, and Mr. Derek Ross, Member.

BOARD ABSENT

Gavin Cornick, Student Board Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

FLAG SALUTE

Jay Greenlinger led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Board President, Denise Helfstein reported that in closed session the Board took no action.

ADOPTION OF AGENDA

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

PUBLIC SPEAKERS

Sue Dermott public speaker and parent of Oak Park High School student on non-agenda item regarding National Honor Society program at Oak Park High School

Beth Zeolla public speaker and parent of Oak Park High student on non-agenda item regarding concerns related to math instruction, PE policy and how it impacts students who play a sport in 9th grade, she also felt that the High School students need to be better trained in event of active shooter situation. Ms. Zeolla also expressed her concerns regarding the snack shack and that it has been not up to code for a really long time before it was shut down by the health department

PRESENTATIONS AND RECOGNITIONS

The Board recognized Sam Dudley, Big Sunday Chair and Brianna Adams the outgoing Oak Hills PTA President, with the Partners in Education Award.

REPORT FROM BOARD MEMBERS

Board Member Allen Rosen thanked Martin Klauss, for his service and wished him well on his retirement.

Board Member Drew Hazelton reported that he attended the culminations and graduations and really enjoyed being a part of them

Board Member Derek Ross thanked Martin for his service and wished everyone a happy summer.

Board Member Barbara Laifman thanked Martin for his many years of service and reported that she attended the awards ceremony at the high school, and also the game and movie night.

Denise Helfstein reported that she attended the graduations and culmination and the OPHS art show, PFA meeting, the OPHS Senior Awards, MCMS 8th Grade awards and the OPNS end of year concert.

Superintendent Tony Knight thanked Lisa Nilles for her service and wished her well. Dr. Knight also reminded everyone to read the Full Cicada Moon, which has been selected as the community-wide read. The community book talk will be held on Oct 1 and Dr. Knight mentioned that he had provided the Oak Park library with several copies.

REPORT FROM OAK PARK EDUCATION FOUNDATION

Vicki Raven provided a summer school enrollment update. Vicki also mentioned the upcoming events and activities which are being planned by the board members and committee of OPEF.

REPORT FROM OAK PARK ADVISORY COUNCIL

Jane Nye, the MAC liaison to OPUSD, provided a report on matters that the MAC is considering

PRESENTATIONS

Sara Ahl, Director of Extended Care Program provided an update on the program.

B.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent - 0

- a. [Approve Minutes of Regular Board Meeting May 14, 2019 and Special Board Meeting June 4, 2019](#)
- b. [Public Employee/Employment Changes 01CL24182-01CL24267 & 01CE09512-01CE09551](#)
- c. [Approve Purchase Orders – May 1 – May 31, 2019](#)
- d. [Ratify Overnight Trip for Oak Park High School Boys Basketball Team to Attend Summer Tournament at UC San Diego, CA – June 14-16, 2019](#)
- e. [Approve Overnight Trip for Oak Park High School Cross Country Team to Attend the Summer Conditioning at Mammoth Lakes, CA - July 21-26, 2019](#)
- f. [Approve Overnight Trip for Oak Park High School ASB to Attend Summer Retreat at Pacific Palisades, CA - August 3-4, 2019](#)
- g. [Approve Renewal Agreement with School Services of California for Fiscal Information Services](#)
- h. [Approve Facility Use By Religious Organization](#)
- i. [Approve the Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)
- j. [Approve Disposal of Obsolete or Surplus Technology Equipment](#)
- k. [Approve Designation of the 2019-20 District/School Representative to California Interscholastic Federation Leagues](#)
- l. [Approve Renewal Agreement with Interquest Detection Canines for Services at Oak Park High School, Oak View High School, and Medea Creek Middle School](#)
- m. [Approve Notice of Completion, Project 17-03R, Art Court Facility Improvements at Oak Park High School](#)
- n. [Approve Notice of Completion, Project 19-05S, Emergency Trellis and Beam Removal at Medea Creek Middle School](#)
- o. [Approve Notice of Completion, Project 19-06S, Interactive Flat Panel Display Refresh/Replacement at Oak Hills Elementary School](#)
- p. [Approve Resolution No. 19-14, Appropriation and Budgeted Transfers Fiscal Year 2019-20](#)
- q. [Approve Resolution No. 19-15, Temporary Loans Between District Funds for Fiscal Year 2019-20](#)
- r. [Approve Resolution No. 19-16, Year End Budget and Interfund Transfers for Fiscal Year 2018-19](#)
- s. [Approve Resolution No. 19-17, Authority to Improve Compensation for Certain Categories of Employees After July 1, 2019](#)
- t. [Approve Contract for Non-Public School and Residential Placement Services for Special Education Student #6-18/19](#)
- u. [Approve Contract for Non-Public Agency Services for Special Education Student #7-18/19](#)
- v. [Approve Renewal Agreement with Ventura County Office of Education For 2019-20 Escape Financial and Payroll/Personnel System Services](#)
- w. [Certify 2018-19 Annual Attendance Report](#)

- x. [Approve Mass Communications Service Agreement with Parent Square Inc. for 2019-2020](#)

B2. BUSINESS SERVICES

- a. [Approve the 2019-20 Oak Park Unified School District Local Control and Accountability Plan](#)

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the 2019-20 Oak Park Unified School District Local Control and Accountability Plan. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

- b. [Approve the 2019-20 Oak Park Unified School District Annual Budget](#)

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the 2019-20 Oak Park Unified School District Annual Budget with the understanding that staff will be bringing a revised budget once the enrollment numbers are better known in August/September 2019. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

The Board also asked staff to figure out a way to track time spent by employees on work done as part of their positions being funded by Measure S.

- c. [Approve 2019-20 Employee Health Benefit Plans](#)

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the 2019-20 Employee Health Benefit Plans. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

- d. [Approve Stipends for Oak Park High School Spring 2019 Post Season Athletics](#)

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the Stipends for Oak Park High School Spring 2019 Post Season Athletics. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

- e. [Authorize Measure S Project 19-09S, Modular Classrooms at Oak Hills Elementary School and Approve Related Architectural Services Agreement](#)

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education authorized Measure S Project 19-09S, Modular Classrooms at Oak Hills Elementary School and approved Related Architectural Services Agreement. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

- f. [Authorize Measure S Project 19-10S, Collaborative Furniture Districtwide and Ratify Related Purchase Contracts](#)

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education authorized Measure S Project 19-10S, Collaborative Furniture Districtwide and ratified Related Purchase Contracts. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

- g. [Accept DSA Certification and Close of Project 17-03R, Art Court Facility Improvement at Oak Park High School](#)

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education accepted DSA Certification and Close of Project 17-03R, Art Court Facility Improvement at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

- h. [Approve Change Order 1, Architectural and Engineering Services Agreement with CRATE Modular, Inc., for Measure S Project #18-18S, Modular Classrooms at Brookside Elementary School](#)

On motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education approved Change Order 1, Architectural and Engineering Services Agreement with CRATE

- Modular, Inc., for Measure S Project #18-18S, Modular Classrooms at Brookside Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- i. [Approve Change Order 1, Architectural and Engineering Services Agreement with CRATE Modular, Inc., for Measure S Project #18-21S, Modular Classrooms at Medea Creek Middle School](#)
On motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education approved Change Order 1, Architectural and Engineering Services Agreement with CRATE Modular, Inc., for Measure S Project #18-21S, Modular Classrooms at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- j. [Authorize Measure S Project 19-13S, Safety/Security Fencing at Oak Hills Elementary School and Delegate Authority to the Superintendent to Award Related Contracts](#)
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education authorized Measure S Project 19-13S, Safety/Security Fencing at Oak Hills Elementary School and delegated Authority to the Superintendent to Award Related Contracts. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- k. [Authorize Measure S Project 19-16S, Phase 2 Safety/Security Fencing at Red Oak Elementary School and Delegate Authority to the Superintendent to Award Related Contracts](#)
On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education authorized Measure S Project 19-16S, Phase 2 Safety/Security Fencing at Red Oak Elementary School and delegated Authority to the Superintendent to Award Related Contracts. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- l. [Authorize Proposition 39 Project 19-18F, HVAC System Replacement at Red Oak Elementary School, and Delegate Authority to the Superintendent to Award Related Contracts](#)
On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education authorized Proposition 39 Project 19-18F, HVAC System Replacement at Red Oak Elementary School, and delegated Authority to the Superintendent to Award Related Contracts. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- m. [Authorize Measure S Project 19-19S, Art Court Buildout and Equipment Purchase at Oak Park High School, and Delegate Authority to the Superintendent to Award Related Contracts](#)
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education authorized Measure S Project 19-19S, Art Court Buildout and Equipment Purchase at Oak Park High School, and delegated Authority to the Superintendent to Award Related Contracts. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

B3. CURRICULUM

- a. [Approve Medea Creek Middle School 6-8 Grade Science/NGSS Curriculum Adoption](#)
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved Medea Creek Middle School 6-8 Grade Science/NGSS Curriculum Adoption. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- b. [Approve Medea Creek Middle School 6-8 Grade Social Studies Curriculum Adoption](#)
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved Medea Creek Middle School 6-8 Grade Social Studies Curriculum Adoption. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

c. [Review and Discuss the Math Placement Protocols, Pathways, and Information Provided to Parents and Students about Math Placement in 6th through 12th Grade at Oak Park USD](#)

The Board reviewed the math placement protocols and the website.

d. [Approve Agreement with Ventura County Office of Education to Provide OPUSD with Support Staff Services in the Mathematics California State Standards](#)

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved Agreement with Ventura County Office of Education to Provide OPUSD with Support Staff Services in the Mathematics California State Standards. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

e. [Review Oak View High School's Annual Alternative School Report for 2019](#)

The Board reviewed Oak View High School's Annual Alternative School Report for 2019

B4. HUMAN RESOURCES

a. [Redesignate the Position of Director of Sustainability, Maintenance and Operations as Director of Bond Programs, Sustainability, Maintenance and Operations and Approve the Revised Job Description and Associated Salary Schedule](#)

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Redesignation of the Position of Director of Sustainability, Maintenance and Operations as Director of Bond Programs, Sustainability, Maintenance and Operations and approve the Revised Job Description and Associated Salary Schedule. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

B5. BOARD

a. [Approve Oak Park Independent School's Revised 2019-2020 School Handbook/Discipline Plan for Grades 6-12](#)

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved Oak Park Independent School's Revised 2019-2020 School Handbook/Discipline Plan for Grades 6-12. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

b. [Approve Resolution No. 19-18 Advocacy of Support of Ventura County Public Schools](#)

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Resolution No. 19-18 Advocacy of Support of Ventura County Public Schools. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

c. [Approve Certification of Signatures for 2019-20 School Year](#)

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved Certification of Signatures for 2019-20 School Year. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

d. [Approve California School Board Association Membership Dues \(\\$8,660\) and Education Alliance Membership Dues \(\\$2,165\)](#)

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved California School Board Association Membership Dues (\$8,660) and Education Alliance Membership Dues (\$2,165). Motion carried Aye: Hazelton, Helfstein, Rosen, Ross. No - 0. Absent – 0. Barbara Laifman recused herself due to having a remote interest on account of her being an employee of CSBA.

B6. BOARD POLICIES

a. Approve Amendment to Board Policy and Administrative Regulation - 1312.3 Uniform Complaint Procedures – First Reading

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Amendment to Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

b. Approve Amendment to Administrative Regulation and Exhibit - 1312.4 Williams Uniform Complaint Procedures – First Reading

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Amendment to Administrative Regulation and Exhibits 1312.4 – Williams Uniform Complaint Procedures as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

c. Approve Amendment to Board Policy and Administrative Regulation - 3100 Budget – First Reading

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved Amendment to Board Policy and Administrative Regulation 3100 – Budget as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

d. Approve Amendment to Board Policy and Administrative Regulation - 3260 Fees and Other Charges – First Reading

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved Amendment to Board Policy and Administrative Regulation 3260 – Fees and Other Charges as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

e. Approve Amendment to Board Policy and Administrative Regulation - 3515.4 Recovery for Property Loss or Damage– First Reading

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved Amendment to Board Policy and Administrative Regulation 3515.4 – Recovery for Property Loss or Damage as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On motion of Derek Ross, seconded by Barbara Laifman there being no further business before this Board, the Regular meeting is declared adjourned at 9:30 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board