

**MINUTES OF REGULAR BOARD MEETING      3-17-2020      #989**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Barbara Laifman, called the regular meeting to order at 5:06 p.m. On March 12, 2020, Gov. Newsom issued Executive Order N-25-20 that, in part, authorized governing boards to hold public meetings via teleconference. Governing boards must still provide advanced notice of each public meeting in accordance with the Brown Act and must notice at least one publicly accessible location from which members of the public can observe and offer public comment at the meeting.

Based on these guidelines, OPUSD Board of Education held a video conference/teleconference meeting on March 17th, with the Superintendent and necessary staff members present at Oak Park High School, Presentation Room G9, as was agendized. Members of the public were able to attend and view the meeting on the screen and participate in person.

**BOARD PRESENT**

Ms. Barbara Laifman, President, Mr. Allen Rosen, Vice President, Mr. Drew Hazelton, Clerk, Mr. Derek Ross, Member, and Mrs. Denise Helfstein, Member

**BOARD ABSENT**

None

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

Board President, Barbara Laifman reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE** - (Government Code Section 54957(b))
- B. PUBLIC EMPLOYEE EMPLOYMENT:** Campus Supervisor, Walk-on-Coach, Data Systems Specialist Part Time, Guest Teacher
- C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION:** Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One case
- D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** (Paragraph (1) of Section 54956.9(d)) Student v. Oak Park Unified School District
- E. THREAT TO PUBLIC SERVICES OR FACILITIES:** Government Code 54957 Review and Discussion of Safety Procedures and Precautionary Measures. Consultation with Stew McGugan, Director of Student Support and School Safety

The Board adjourned to Closed Session at 5:07 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Barbara Laifman, called the regular meeting to order at 6:00 p.m.

## **BOARD PRESENT**

Ms. Barbara Laifman, President, Mr. Allen Rosen, Vice President, Mr. Drew Hazelton, Clerk, Mr. Derek Ross, Member, and Mrs. Denise Helfstein, Member

## **BOARD ABSENT**

Anna Stephens, Student Board Member

## **STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

## **FLAG SALUTE**

Barbara Laifman led the Pledge of Allegiance to the Flag.

## **REPORT ON CLOSED SESSION**

Board President, Barbara Laifman, reported that in closed session for Item III D, the Board voted unanimously to accept the settlement offer of student vs. OPUSD. The District will pay a total of \$15,000.00 to settle this case. The Board took no other action in closed session.

## **ADOPTION OF AGENDA**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education adopted the agenda as presented except to table Item VI.A 1, 4, and 5. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent - 0.

## **PUBLIC SPEAKERS**

There was one public speaker, a parent who asked a question on a non-agenda item regarding when online learning during school closures would commence. Superintendent, Dr. Tony Knight, provided information about how the staff is working on implementing distance learning to start the week of March 23rd, and the district is awaiting guidance from the California Department of Education and the Ventura County Office of Education. Since this item was not on the Agenda, per state law and Board Bylaws, the Board did not discuss the matter.

## **OPEN COMMUNICATIONS/PRESENTATIONS**

### **REPORT FROM BOARD MEMBERS**

Board Member Derek Ross reported that he attended the K-5 Visual Arts Committee Meeting. Derek expressed his thanks and appreciation for the way the Superintendent and the District Leadership handled the school closures and communications.

Board Member Allen Rosen reported that he was unable to attend the MAC meeting. Allen expressed his wish that students, staff and parents stay safe and work together to get through this crisis.

Board Member Barbara Laifman shared that a book she had read about how to get through an emergency situation and recalled that following a routine was key to survival.

Board Member Drew Hazelton felt that this is a weird and odd time in our lives and asked that parents, students, and staff be patient and that the District would take the right steps to continue with student learning during these times.

Board Member Denise Helfstein thanked Dr. Knight and all the staff on doing a great job.

Superintendent Tony Knight shared a quote from Franklin D. Roosevelt “A Smooth Sea never made a skilled sailor”. Dr. Knight shared that he was collaborating with the Ventura County Office of Education and the other County Superintendents to brainstorm how the district will move forward with Distance Learning implementation and that more information would be coming shortly after he meets with his Leadership team.

## **REPORT FROM OAK PARK EDUCATION FOUNDATION**

There was no report from the Foundation.

### **B.1. CONSENT AGENDA**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

- a. [Approve Minutes of Regular Board Meeting February 18, 2020](#)
- b. [Public Employee/Employment Changes 01CL24526-01CL24551 & 01CE10102-01CE10134](#)
- c. [Approve Purchase Orders – February 1 – February 29, 2020](#)
- d. [Ratify Student Teacher Agreement with National University](#)
- e. [Approve Change Order 2, Architectural and Engineering Services Agreement with CRATE Modular, Inc., for Measure S Project 18-20S, Modular Classroom at Red Oak Elementary School](#)
- f. [Ratify Change Order 1, Construction Services Agreement with SBS Corporation for Project 18-21S, Classroom Replacement at Medea Creek Middle School](#)
- g. [Deny Claim No. 2020-01 for Alleged Injuries](#)

### **B2. BUSINESS SERVICES**

- a. [Adopt Resolution #2020-07, Calling To Increase Local Control Funding for California’s Public Schools](#)  
On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved the adoption of Resolution #2020-07, Calling to Increase Local Control Funding for California’s Public Schools. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- b. [Approve Certification of 2019-2020 Second Interim Financial Report and Budget Revisions](#)  
On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved the Certification of 2019-2020 Second Interim Financial Report and Budget Revisions. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- c. [Adopt Resolution #2020-08, Participation in CSBA California School Cash Reserve Program](#)  
On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the adoption of Resolution #2020-07, Calling to Increase Local Control Funding for California’s Public Schools. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross. No - 0. Absent – 0. Board member Barbara Laifman recused herself due to a remote interest as she is an employee of CSBA.

- d. [Approve Amendments to Architectural Service Agreement with HED for Measure S Project 18-20S, Modular Classroom at Red Oak Elementary School](#)  
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved Amendments to Architectural Service Agreement with HED for Measure S Project 18-20S, Modular Classroom at Red Oak Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- e. [Authorize Measure S Project 20-08S, Apple iPad Air Refresh and Award Related Equipment Purchase Contract](#)  
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education authorized Measure S Project 20-08S, Apple iPad Air Refresh and Award Related Equipment Purchase Contract Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0
- f. [Authorize Measure S Project 20-09S, District Network Firewall Refresh and Award Related Equipment Purchase and Installation Contract](#)  
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education authorized Measure S Project 20-09S, District Network Firewall Refresh and Award Related Equipment Purchase and Installation Contracts. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0
- g. [Approve Acceptance of Donation](#)  
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Acceptance of Donation. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0. The Board accepted the donation with gratitude.

### **B3. CURRICULUM**

- a. [Review and Discuss Data from the LCAP Survey](#)  
Dr. Jay Greenlinger presented raw survey data completed by staff, parents and students in regard to Oak Park’s current goals, as well as their input on potential goals for the future. Since the survey was still open, parents, staff and students were encouraged to complete and submit the survey so that the data is substantial and can be analyzed and brought back for board review and discussion at the next meeting.
- b. [Approve 2019-20 School Plans for Student Achievement](#)  
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved 2019-20 School Plans for Student Achievement for all schools except for the High School The recommendation was for Oak Park High School to review the plan with its School Site Council and bring it back with any recommended amendments at the next meeting. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- c. [Approve Additional Instructional Material for the AP English III Class at OPHS](#)  
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved Additional Instructional Material for the AP English III Class at OPHS. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- d. [Approve New Course at OPHS College Preparatory\(CP\) Environmental Science](#)  
On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved New Course at OPHS College Preparatory (CP) Environmental Science. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- e. [Approve New Course at OPHS Honors Spanish Culture and Film](#)  
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved New Course at OPHS Honors Spanish Culture and Film. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- f. [Approve Additional PE Courses for OPHS Grades 10 through 12](#)  
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Additional PE Courses for OPHS Grades 10 through 12. Motion carried Aye: Hazelton,

Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

**g. [Approve Alternative Assignments for Students who Opt-Out of Family Life/Sexual Health Curriculum](#)**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved Alternative Assignments for Students who Opt-Out of Family Life/Sexual Health Curriculum. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

**B4. BOARD POLICIES**

**a. [Approve Amendment to Board Policy 1431 – Waivers – First Reading](#)**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy 1431 – Waivers as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

**b. [Approve Amendment to Board Policy 3600 – Consultants – First Reading](#)**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education tabled the amendment to Board Policy 3600 – Consultants in order for the District to receive guidance from our legal counsel. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

**c. [Approve Amendment to Board Policy and Administrative Regulation 5116.1 – Intradistrict Open Enrollment – First Reading](#)**

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved the amendment to Board Policy and Administration Regulation Policy 5116.1 – Intradistrict Open Enrollment as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

**d. [Approve Amendment to Board Policy and Administrative Regulation 5117 – Interdistrict Attendance– First Reading](#)**

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy and Administration Regulation Policy 5117 –Interdistrict Attendance as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

**e. [Approve Amendment to Board Policy and Administrative Regulation 5131.2 – Bullying – First Reading](#)**

On motion of Drew Hazelton, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy and Administration Regulation Policy 5131.2 – Bullying as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

**f. [Approve Amendment to Board Policy and Administrative Regulation 5141.21 – Administering Medication and Monitoring Health Conditions – First Reading](#)**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy and Administration Regulation Policy 5141.21 – Administering Medication and Monitoring Health Conditions as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

**g. [Approve Amendment to Board Bylaw 9323 Meeting Conduct – First Reading](#)**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the amendment to Board Bylaw 9323 Meeting Conduct as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

**OPEN DISCUSSION**

On motion of Allen Rosen, seconded by Derek Ross, there being no further business before this Board, the Regular meeting is declared adjourned at 8:50 p.m.

---

Date

President of the Board

---

Date

Clerk or Secretary of the Board