



## NOTES FROM THE SCHOOL BOARD MEETING – September 17, 2018

### *Educating Compassionate and Creative Global Citizens*

At the regular monthly meeting of the OPUSD Board of Education held on September 17, the Board recognized Ryan Rosen, the outgoing chair of the Oak Park Education Foundation (“OPEF”) with the Partner in Education Award. The Board heard regular reports from Board Members, the student Board member, and the Superintendent. Scott Star provided an update about OPEF.

The Board took action and/or approved the following:

#### CONSENT ITEMS

- **Approved Overnight Trip for Oak Park High School Girls Soccer Team - Buena Tournament December 7-9, 2018**
- **Approved Overnight Trip for Medea Creek Middle School:**
  - *8<sup>th</sup> Grade Astrocamp – October 24-26, 2018*
  - *7<sup>th</sup> Grade to Catalina – October 29-31, 2018*
  - *6<sup>th</sup> Grade to Pali Institute – November 28-30, 2018*
- **Approved Out of State Travel for the following certificated employees from Red Oak Elementary School to attend the Teachers College Coaching Institute at Columbia University**
  - *Nina Johnson - Teaching of Learning - October 21-24, 2018*
  - *Barbara Jones and Sharon Merfeld - Fall Phonics Institute, October 24-27, 2018*
- **Approved Expulsion in Abeyance for Student #01-18-19**
- **Approved Contracts for Non-Public School Placement for Special Education Students #01 - #05 - *The District is required by law to provide the services stated on a student’s IEP.***
- **Approved Resolution #18-20, Establishing the GANN Appropriation Limit for Fiscal Years 2017-2018 and 2018-2019 - *The Gann Initiative (Proposition 4, 1979) created a constitutional requirement for school districts to annually adopt a resolution establishing its maximum appropriations limit. The completed appropriation limit forms are included in the District’s Unaudited Actuals and will be submitted to the State Department of Education, and approved by the State Board of Education.***
- **Approved 2018-19 Agreement for Legal Services with Fagen Friedman & Fulfrost - *OPUSD has been using Fagen Friedman & Fulfrost as it’s legal representative in all matters for seven years.***
- **Approved the 2018-19 Transportation Agreement with Tumbleweed Transportation - *Since the 2009-10 school year, the District has contracted with Tumbleweed Transportation, to provide transportation services for required for Special Education students and other student transportation needs.***
- **Approved Purchase Orders from August 1 - August 31, 2018**

## ACTION ITEMS

### BUSINESS

- **Approved District of Choice (“DOC”) Reporting Requirements**

*This report summarized the information required of DOC school districts pursuant to Education Code 48313 in regard to students enrolled in OPUSD for the current school year. This information will now, and prior to October 15, be disseminated to local adjoining districts, the county office of education, the State Superintendent of Instruction and the Department of Finance. Per Education Code, the report shows the number of requests into OPUSD, the number granted, denied or withdrawn (and the reasons for denials), the number of pupils transferred into and out of the District under the DOC program, the race, ethnicity, gender, self-reported socioeconomic status, eligibility for free or reduced-price meals and the school district of residence of the transfers.*

- **Approved the Unaudited Actual Revenues and Expenditures for the Fiscal Year 2017-2018**

*The District's 2017-18 books were officially closed on September 11, 2018, and the fiscal year's revenues, expenditures, and year-end balances were finalized. The District is required to present the prior year's actuals to the Board before forwarding the information to the County and the State Department of Education.*

- **Approved Updated 2018-19 General Fund Operating Budget and the 2018-19 Extra Duty Stipend Requests**

*The Board approved a revision to the District's 2018-19 General Fund (Fund 010) operating budget, originally adopted on June 12, 2018. The State Budget Act was signed into law by Governor Brown on June 27, 2018, significantly altering the funding assumptions used in the District's adopted budget. Accordingly, the Board took action to recognize these changes, approving revisions to revenues and corresponding expenditures in Local Control Funding Formula (LCFF) funding and in One-Time Discretionary funding. The budget revision also incorporated adjustments to reflect lower than projected enrollment, as well as a commitment from OPEF to fund a middle school counselor, 24 classroom aides for grades DK-3, and support for the OPHS STEAM program.*

*The revised budget projects a modest excess of revenues over expenditures, and a projected ending balance of \$1.66 million, and a 5.44% reserve designated for economic uncertainties.*

- **Authorized the use of Measure S Bond Funds for Project 18-38S, Extended Care Facility Furniture, and Equipment Acquisition**

*The Board authorized up to \$100,000 allocation for a one-time expense for program furniture and equipment from the Measure S bond fund which specifically provides for the “furnishing and equipping” of classrooms.*

- **Approved Resolution 18-21, Implementing Prequalification of Construction Contractors Under Assembly Bill 1565 and Public Contract Code 20111.6 Utilizing the Quality Bidders Questionnaire/Service**

*Assembly Bill 1565 is a law that went into effect January 1, 2014. It requires school districts with over 2,500 students to pre-qualify bidders (General and MEP subcontractors) for construction contracts if the total project value is \$1,000,000 or more and if the project is funded, in whole or in part, with State bond funds. AB 1565, in part, added Section 20111.6 to the Public Contract Code.*

- **Approved the Sale and/or Disposal of Obsolete and Non-repairable Technology Equipment**

*Over the past two years, the District has accumulated surplus technology equipment purchased during the years 2006-2009, which is now obsolete, non-repairable, or no longer suitable for instructional use. This obsolete equipment is comprised of laptops, iMacs, and peripherals.*

- **Authorized and Awarded Contracts for Project 18-39S, EV Charging Station at Medea Creek Middle School (“MCMS”)**

*MCMS has requested additional charging stations due to demand. OPUSD is eligible for an \$8,200 grant from the Ventura County Air Quality Management District (VCAQMD) to assist with offsetting acquisition costs of the EV charging station. The arrangement requires OPUSD to pay for the installation. OPUSD will contract with Taft Electric Company, in the amount of \$9,618, for the necessary equipment installation and related site and electrical construction. With the installation of this charging station, the capacity at MCMS would be doubled due to a dual charger being added adjacent to one already located at the site.*

- **Approved Donations to the District**

*Mr. Lewis Siewart generously donated \$600 to the Oak Park High School Rocket Team and the American Heart Association donated 30 playground balls to the Elementary Schools.*

## **HUMAN RESOURCES**

- **Approved the Classified and Certificated Personnel Actions**

- **Approved Annual Teacher Assignment Report**

*The Board received the certification that all teachers are appropriately assigned in subject areas for which they qualified.*

## **CURRICULUM**

- **Held a Public Hearing and Approved Resolution #18-21, Regarding Sufficiency of Textbooks and Instructional Materials, for 2018-2019.**

*Education Code 60119 requires that districts, in order to receive the textbook and instructional materials funding from the state, hold a public hearing regarding the sufficiency of core textbooks and instructional materials in the district. During the 2018-2019 school year, OPUSD has followed the state curriculum framework guidelines and all associated recommendations.*

- **Approved an Additional Textbook for Oak View High School’s Nature-Based Program** *The Board approved the book “Wild” by Cheryl Strayed as part of the curriculum in a new class that will also include hands-on activities such as survival training, hiking, and journaling.*

- **Approved Consultant Agreement for the Continuation of School Gardens Program**

*The cost of the agreement with 2Eden Design Studio is \$53,275.00, plus other expenses related to supplies.*

- **Approved Staff Development Agreement with Teachers College Reading and Writing Project**

*The District will provide all K-5 general and special educators with 10 days of on-site Staff Development (5 days each for K-2 and 3-5) for the purpose of ongoing implementation of Reading Workshop by specially trained developers of the Columbia University Reading and Writing Project.*

## **BOARD POLICIES/ADMINISTRATIVE REGULATIONS/BOARD BYLAWS APPROVED**

- Approved Amendment to the following Board Bylaws, Board Policies, and/or Administrative Regulations:
  - [Board Policy 3514](#) - Hazardous Substances
  - [Board Policy 5145.9](#) - Hate-Motivated Behavior
  - [Board Policy 6162.5](#) - Student Assessment
  - [Board Bylaw - Exhibit 9270](#) - Conflict of Interest
  - [Board Bylaw 9310](#) - Board Policies
- Approved Deletion of the following Board Policy:
  - Board Policy 6161.3 - Toxic Art Supplies