



NOTES FROM SCHOOL BOARD MEETING

January 23, 2019

Educating Compassionate and Creative Global Citizens

At the regular meeting of the OPUSD Board of Education held on January 23rd, the Board recognized and thanked the local First Responders of Woolsey Fire and Borderline Shooting for their service to the community of Oak Park. The Board adopted a resolution to accept new District of Choice

("DOC") students for the 2019-20 school year and approved the lottery process for the DOC program for 2019-2020 school year. A lottery of applicants was conducted and the lottery list is posted on OPUSD's website. The Board heard reports from School Board Members and the Superintendent.

Ms. Vicki Raven, Executive director of OPEF, provided an update on OPEF's fundraising goals and upcoming events. **Jane Nye**, the MAC liaison to OPUSD, reported that at the last MAC meeting two new MAC members were sworn in and the green light time at the Deerhill Road crosswalk has been increased and the road has been remarked to improve traffic flow. Jane also reported that the Volunteers in Policing is expected to be approved soon by the County Board and the City Council.

The Board also heard a report from Red Oak Elementary School and Oak Hills Elementary School Site Councils.

The Board took action and/or approved the following:

CONSENT ITEMS

- **Approved Purchase Orders – November 15 - December 31, 2018**
- **Approved Quarterly Report on Williams Uniform Complaints – January 2019**
No complaints were filed with any school in the District regarding insufficiency of textbook/instructional materials, teacher vacancy or misassignment, and hazardous conditions of school facilities.
- **Approved Out of State Travel for Certificated Employees to Attend the Teacher's College Reading Toolkits Institute at Columbia University, NY – February 18-20, 2019**
- **Approved Student Teaching Agreement with NYU University, September 13, 201 – June 30, 2019**
- **Approved Notice of Completion, Project 17-35S, Kitchen Improvements at Medea Creek Middle School**
- **Accepted 2018-2019 First Period Attendance Report**
- **Approved Overnight Trip for Oak Park High School Thespian Club – February 15-16, 2019**
Chapman College, Orange, CA

ACTION ITEMS

BUSINESS

- **Tabled Environment Restoration Project at the District Owned Parcel on King James Court in Oak Park Unified School District**
Dr. Knight informed the Board and the public that the restoration project concept was to restore the

property to a natural state after the fire and provide a living laboratory that OPUSD students could observe and study. The goal of the project was to be a benefit to the area and not in any way deteriorate things or make it difficult for homeowners. OPUSD has reached out to the Morrison Sutton HOA for further discussion and input. There were two public speakers, on this topic who voiced their concerns regarding this project and several emails. After discussion, the Board voted to table the project.

- **Ratified Award of Measure S Purchase Contract, Project 18-42S, Computers-On-Wheels for Art Classes at Medea Creek Middle School**
The project was approved in the amount of \$39,232.89 and will be jointly funded from the Measure S bond fund (75%) and from the Ventura County Innovates Career and Technology Education grant (25%).
- **Authorized Project 18-49F, iMacs for Tech Lab at Medea Creek Middle School, and Ratified Related Equipment Purchase Contract**
The tech lab at MCMS currently has 28 desktops. The classes currently have anywhere from 32-35 students in them. In order to provide 1-1 instruction in these classes, including Computer Programming with Scratch, Computer Applications and Tech Investigations, budget for 7 more iMacs was approved at \$20,000, and the related equipment purchase contract with Apple Inc., in the amount of \$17,459.07, which will be jointly funded from the Measure S bond fund and from the Ventura County Innovates Career and Technology Education grant.
- **Ratified Measure R Construction Contract, Project 17-03R – Art Court Facility Improvements at Oak Park High School**
The Board ratified the construction contract with Hughes General Engineering, Inc., in the amount of \$16,170, to be funded from the Measure R bond fund.
- **Discussed Campus Fencing and Security Considerations to be funded by Measure S**
The Board held a discussion on increasing campus fencing projects to increase security. The current proposals for additional fencing are at Oak Hills Elementary School between the park and the school, at Red Oak Elementary School along the top of the property, and at Brookside Elementary School between the Administration Building and the MPR Building. There was also a discussion about replacing the 4-foot chain link fence around the school with a more attractive 6-foot wire fence.
- **Approved Submittal of California Department of Education Form J13A, Request for Allowance of Attendance Due to Emergency Conditions**
Board approved submission of Form J13A to CDE which is required to obtain an allowance for average daily attendance (ADA) and instructional time credit due to emergency conditions caused by the Woolsey Fire.
- **Accepted Annual Financial Audit Reports for the Fiscal Year 2017-18**
The board accepted the District Financial Audit provided by the accounting firm of Christy White Accountancy Corp. There were no findings reported. The Bond Audits for Measure C6, R, and S will be provided to the Board in February along with the audits of two auxiliary organizations MCMS PFA and OPIMA
- **Approved SB 1029 Bond Debt Transparency Report**
Senate Bill 1029 passed by the California State Legislature in 2016, requires public agencies that have issued debt to electronically file an Annual Debt Transparency Report. These reports are to include information such as changes to the amount of debt authorized, any lapsed authorization, debt issued

and repaid, and spending of proceeds. A report must be filed with the California Debt and Investment Advisory Commission (“CDIAC”) no later than January 31 for each bond or note issuance sold in the preceding fiscal year.

- **Approved Acceptance of Donations**

The Wells family donated \$500 to the Oak Park High School Rocket Team. The Oak Park High School Robotics Team received a \$3,000 grant from the College of the Canyons. The Board accepted the donations with much gratitude.

- **Approved Additional 2018-19 Stipends for Oak Park High School Winter Athletics Program**

The Board approved additional stipends for OPHS Athletic program totaling \$12,910 more than those the Board approved as part of its revised budget at the September 13, 2018 board meeting.

- **Approved Resolution #19-02 Implementing Prequalification of Modular Classroom Manufacturers under Assembly Bill 1565 and Public Contract Code 20111.6**

Assembly Bill 1565 is a law that went into effect January 1, 2014. It requires school districts with over 2,500 students to prequalify bidders for public works projects if the total project value is \$1,000,000 or more and if the project is funded, in whole or in part, with State bond funds. AB 1565, in part, added Section 20111.6 to the Public Contract Code.

CURRICULUM AND INSTRUCTION

- **Approved Gender Diversity Training for all Staff at OPUSD Schools**

Mr. McGugan presented the Gender Diversity training that will be offered to staff in an effort to further the District’s work to help ensure that our schools provide a supportive, inclusive and non-discriminatory learning environment for all students, including gender non-conforming and transgender students.

- **Approved Oak Park High School Mid-Cycle WASC Progress Report**

In April 2016, Oak Park High School received a six-year accreditation requiring a 3-year Progress Report and a one day visit by the WASC Visiting Committee. The [Mid-cycle Progress Report](#) was presented to the Board after it was developed with input from the OPHS staff and review by OPHS Site Council. The school will host the 3-member visiting committee who will meet with staff and stakeholders to validate the schools progress toward goals and review the revised action plan.

HUMAN RESOURCES

- **Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Teachers Association**

The approved agreement includes a 3% increase to the salary schedules for all certificated bargaining unit members, retroactive to July 1, 2018. In June 2018 the Board had approved a \$1,000 increase to the health benefits cap provided by the District for eligible certificated bargaining unit members, retroactive to July 1, 2017.

- **Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Classified Association**

The approved agreement includes a 2.5% increase to the salary schedules for all classified bargaining unit members and a \$1,000 increase to the health benefits cap provided by the District for eligible bargaining unit members, both retroactive to July 1, 2018. In June 2018 the Board had approved a 0.5% increase to the salary schedules for all classified bargaining unit members (exclusive of campus supervisors), retroactive to July 1, 2017.

- **Public Disclosure and Approval of Compensation Adjustment for Administrative, Confidential, and Specified Unrepresented Employees**

The Board approved a 3% increase to the salary schedules for eligible confidential and administrative employees, retroactive to July 1, 2018. These specified unrepresented employees include the staff of the Oak Park Neighborhood School. In June 2018 the board approved a \$1,000 increase to the health benefits cap provided by the District for eligible confidential and administrative employees and specified unrepresented employees retroactive to July 1, 2017.

- **Held a Public hearing and approved the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Teachers Association**

Approved the Proposal for Articles 9,10, 11, 12, 14, 21, and 28 to be Sunshined and added to Collective Bargaining Negotiations with the District.

- **Held a Public Hearing and approved the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Classified Association**

Approved the Proposal for Articles 11,12 and 13 to be Sunshined and added to Collective Bargaining Negotiations with the District.

BOARD

- **Approved Amendment to Employment Contract with Superintendent**

The Board approved an amendment to the Superintendent's employment contract to include a 3% increase in salary; the same salary increase to be provided to other certificated employees.

BOARD POLICIES

BOARD BYLAW/POLICIES/ADMINISTRATIVE REGULATIONS

- Approved Amendment to the following Board Policies, and/or Administrative Regulations as first and final reading:

- [Board Policy 0450](#) and [Administrative Regulation 0450](#) – Comprehensive Safety Plan
- [Board Policy 3514](#) and [Administrative Regulation 3514](#) – Environmental Safety
- [Administrative Regulation 3514.2](#) – Integrated Pest Management
- [Board Bylaw 9322](#) - Agenda/Meeting Material
- [Board Bylaw 9324](#) – Minutes and Recordings

The Board approved Board Policy and Administrative Regulation 1330 – Use of School Facilities as a first reading and decided to bring it back for second reading in February.