



**NOTES FROM THE SCHOOL BOARD MEETING –
June 12, 2018**

Educating Compassionate and Creative Global Citizens

At the regular monthly meeting of the Oak Park USD Board of Education held on June 12th, the Board recognized Brookside Elementary School, Interim Principal, Anne Jenks.

The Board heard reports from School Board Members and the Superintendent. **Kathy Kraas**, the Oak Park Education Foundation, consultant provided an update on the Foundation Retreat held on June 11th. **Jane Nye**, the MAC liaison to the Oak Park Unified School District provided an update in regard to topics the MAC is considering, including the MAC approval of the Volunteers in Policing (VIP) program for Oak Park, pending approval of the County Board of Supervisors.

Cliff Moore, Administrative Consultant provided a report on the enrollment trends for Oak Park Unified School District for the years 2014-2019, including the number of DOC and permit students.

Sara Ahl, Director of Extended Care Program, shared the program and budget details of Club Oak Park and the planning process for the program to start in August at our all three of our Elementary Schools and Medea Creek Middle School. The program has 674 students enrolled at this point.

The Board took action and/or approved the following:

CONSENT ITEMS

- **Approved Purchase Orders - May 1 - 31, 2018**
- **Approved Out of State Travel for Certificated Employees to Attend the Teachers College at Columbia University's Units of Study in Phonics in New York City, NY – August 19-22, 2018**
The Units of Study in Phonics are newly released, and this conference will give our teachers' the ability to learn directly from the experts on how to implement them into classroom instruction.
- **Approved Facility Use by Religious Organization**
The Chabad of Oak Park requested to continue their use of the Support Services Center parking lot for the 2018-19 school year.
- **Approved Renewal Agreement with Ventura County Office of Education For 2018-19 Escape Financial and Payroll/Personnel System Services**
The current contract with VCOE for these services expires June 30, 2018. The fee for services is calculated based upon the District's prior year Period 2 Average Daily Attendance (ADA). The fee for 2018-19 will be \$41,902.98.
- **Approved Renewal Agreement with School Services of California for Fiscal Information Services**
The School Services agreement is for services related to issues of school finance, legislation, school budgeting, and general fiscal issues. The cost of the renewal for the period covering July 1, 2018 through June 30, 2019 is \$3,660, with no cost increase to the previous contract amount.
- **Approved Utilization of Piggyback Bids for Purchase of Goods and Services Throughout Fiscal Year 2018-19**
School Districts and other agencies throughout California and other states may include a piggyback clause in their bid documents and contracts with vendors, allowing other districts

to purchase goods and services under these contracts. Utilizing the piggyback provisions of the contracts awarded by large districts or purchasing consortia ensures the most competitive pricing and cost savings derived from a greater economy of scale. The Board approval allows OPUSD staff to evaluate and compare bid pricing of available programs to determine the most cost effective avenue for the District.

- **Approved Resolution No. 18-15, Appropriation and Budgeted Transfers Fiscal Year 2018-19**
This resolution allows the Director of Fiscal Services to make transfers between the budgeted classifications and/or funds in order to balance expenditure classifications or to meet the budgeted obligations of one fund to another. These transfers when made will be presented to the Governing Board for ratification at the next regularly scheduled board meeting.
- **Approved Resolution No. 18-16, Temporary Loans Between District Funds for Fiscal Year 2018-19**
This resolution permits the Director of Fiscal Services to authorize temporary loans between General fund and other funds during times when cash flow suffers prior to receipt of tax deposits or State revenues.
- **Approved Resolution No. 18-17, Year End Budget and Interfund Transfers for Fiscal Year 2017-18**
The Board authorized the Director of Fiscal Services to make any and all necessary budget transfers to permit the payment of obligations incurred by the District for the fiscal year ending June 30, 2018.
- **Approved Resolution No. 18-18, Authority to Improve Compensation for Certain Categories of Employees After July 1, 2018**

ACTION ITEMS

BUSINESS

- **Approved 2017-18 Oak Park Unified School District Local Control and Accountability Plan**
The Board held a public hearing and discussion on the LCAP at the May 29th Special meeting and approved the LCAP at the June 12 meeting.
- **Approved and Adopted 2018-19 Oak Park Unified School District Annual Operating Budget**
The Board approved the budget as presented but informed staff to hold off to amend it until the regular August meeting when the staff will present a '45-day revision' by which time the enrollment numbers will be more concrete. This budget is based on the Governor's May Revision. The state legislature and the governor announced a new compromise budget a few days before the Board meeting, which has substantive changes from the May revise.
- **Approved Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program**
The District plans to manage an extended care program for District students on school days, staff development days, teacher preparation days, and local holidays. The District would like Developing Outdoors to recruit and retain staff to implement activities for students at the extended care program. The Board approved a Letter of Intent to enter into an agreement with Developing Outdoors for General Staff Services and granted permission for the Superintendent to sign the final agreement as long as legal counsel and the JPA approve of it, which is expected to be ready prior to the next Board meeting.
- **Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Teachers Association**
The agreement includes a \$1,000 increase to the health benefits cap provided by the District for eligible certificated bargaining unit members, retroactive to July 1, 2017.

- **Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Classified Association**
The agreement includes a 0.5% increase to the salary schedules for all classified bargaining unit members (exclusive of campus supervisors), retroactive to July 1, 2017.
- **Public Disclosure and Approval of Compensation Adjustment for Administrative, Confidential, and Specified Unrepresented Employees**
The board approved a \$1,000 increase to the health benefits cap provided by the District for eligible confidential and administrative employees, and specified unrepresented employees retroactive to July 1, 2017.
- **Approved 2018-19 Employee Health Benefit Plans**
The District's current healthcare provider California Value Trust announced its rates for 2018-2019. The District's current coverage offers a choice of nine medical plans, including seven Anthem Blue Cross PPO plans and three Kaiser plans, as well as Delta Dental and VSP Vision plans. The new rates include average increases of 4.8% for both the Blue Cross PPO plans and Kaiser HMO plans. The rates for Delta Dental coverage is unchanged from 2017-18 and VSP vision decreases by 3.9%.
- **Authorized and Ratified Construction Contract for Measure R Project 18-27R Oak Park High School V Swale Repairs**
The concrete v-swale on the southwestern perimeter of the lower athletic field at Oak Park High School, designed to manage stormwater runoff between the school property and Medea Creek, has been in serious disrepair for some time. The Board ratified the construction contract with Hughes General Engineering, Inc., in the amount of \$13,600.
- **Authorized and Ratified Construction Contract for Measure R Project 18-32R Fence at Cul-de-Sac Near Oak Park High School**
During heavily attended events at the OPHS campus by both the school and outside user groups, this area becomes an unauthorized parking area for cars and trucks, jeopardizing not only the health of the ancient oak trees, but also the safety of pedestrians utilizing the sidewalks, pathways, and stairs that provide access to the site's athletic venues. The project was completed before the 2018 graduation held on May 25th. The Board ratified the contract with Fence Factory – Agoura, in the amount of \$16,016.
- **Approved Change Order No 1, Project 18-23S Painting of Stadium Railing at Oak Park High School**
The total amount of Change Order 1 is \$2,800 which adds the painting contract for the OPHS Marquee sign.
- **Approved Change Order 1 Project 18-17F Prop 39 Exterior Lighting Upgrade**
The change order was for the change of location for the work from Red Oak to other sites, hence there was no increase to the original contract amount.
- **Authorized and Awarded Maintenance Contract Measure S Project 18-33S Solar Installation Maintenance**
The Board awarded a contract to REC Solar for a 5-year term in the amount of \$51,211 annually.
- **Authorized and Awarded of Purchase Contract Measure S Project 18-30S MCMS Library Computer Lab Refresh of 8 iMacs and 40 Chromebooks**
- **Authorized and Awarded of Purchase Contract Measure S Project 18-29S Install Flat Panel Screens at Medea Creek Middle School and OPHS G9**

- **Authorized and Awarded of Purchase Contract Measure S Project 18-28S Chromebook Refresh**
428 first generation Chromebooks (200 HP Chromebook 14" Gen1, 228 Dell Chromebook 11" Gen 1s) are at the end of their life and Google is dropping support for them in the 2018-19 school year. These were originally purchased in 2013 and 2014 and are now 4 or 5 years old. The Board approved the purchase contract to refresh these chromebooks.
- **Authorized and Awarded Project 18-31F 3-D Printer to be Funded by VCI Grant and Measure S Bond Fund**
The 3D printers are being purchased at a discounted price (40% off, subsidized by GE) through a grant application from the GE Additive Program and run through Maker's Empire, a K12 consultancy that focuses on 3D printing and STEAM in K-12 classrooms. The Board approved the budget of \$41,755 plus applicable sales tax, to be funded from the VCI Grant (\$12,000) and Measure S Bond Fund (\$31,500)
- **Authorized Measure S Technology Project 18-35S Purchase of Chromebook Cart for Fifth Grade Classes at Brookside Elementary School**
- **Approved Notice of Completion for the following projects:**
 - **Measure S Project 18-23S, Painting of Stadium Railing at Oak Park High School**
 - **Measure R Project 18-27R Oak Park High School V Swale Repairs**
 - **Measure R Project 18-32R Fence at Cul-de-Sac Near Oak Park High School**
- **Approved and Authorized Measure R Project 18-34R, Phase 1 - Purchase and Renovation of Extended Care Program Classroom Buildings**
OPUSD will be acquiring the four AM/PM buildings from RSRPD, this is mutually beneficial for both organizations. The Board approved a budget of \$160,000, for the acquisition and renovation of the four buildings.

HUMAN RESOURCES

- **Approved New Position of Site Leader for the Extended Care Program**
The Site Leader will serve as the point person for parents, school staff, and district staff and will be responsible for the daily operations of the program at each individual extended care program site. The Site leader will be reporting directly to the Director of Extended Care Program.
- **Approved Updated Technology Acceptable Use Agreement for Staff**
This AUA applies when staff are on or off site, and when using District-owned or personally owned devices. This AUA complements and supports Board Policy 4040. The agreement must be signed annually by each employee of the District.

CURRICULUM

- **Approved Additional Novel, *The Interference*, by Lynda Radley for Oak Park High School's 12th Grade Women's Literature Courses**
- **Approved Membership and Partnership Agreement for Catalyst Network with Green School National Network for 2018-19**
Being a Green Ribbon School District, Oak Park USD is interested in becoming a replication hub for green, healthy, sustainable schools. GSNN has designed projects to demonstrate how educators are thinking beyond current models of high stakes tests and evaluation to engage faculty, staff, and students in problem solving, systems thinking, deep conceptual understanding, creativity, and innovation to implement sustainability Initiatives. The Green Schools National Network has invited OPUSD to be a Catalyst member school district, one of only eight in the U.S.

BOARD

- **Approved California School Boards Association Membership Dues (\$8,517) and Education Alliance Membership Dues (\$2129) for 2018-2019**
- **Approved Certification of Signatures for 2018-19 School Year Education Codes 42632 and 42633 require annual Certification of Signatures**
- **Approved 2018-2019 School Handbooks/Discipline Plans**
The approved school handbooks will be part of the annual registration materials. The approved handbooks can be accessed at this link: <https://goo.gl/a8F4Zv>
- **Reviewed Assessments of The Board Approved 2017-18 Goals and Moral Imperatives**
At its August 15, 2017 regular meeting, the Board of Education approved the 2017-2018 Goals and Moral Imperatives and reviewed the assessments at its March 20, 2018 meeting and at the June 12, 2018 meeting. The documents are available on the District website at this link: <http://www.oakparkusd.org/Goals-Moral-Imperatives>

BOARD POLICIES/ADMINISTRATIVE REGULATIONS

Approved Amendment to the following Board Policies, and/or Administrative Regulations as First and Final Reading:

- Board Policy [BP 0410](#) - Non Discrimination is District Program
- Board Policy [BP 4119.21](#) - Professional Standards
- Board Policy and Administrative Regulation [BP5111/ AR 5111](#) - Admission
- Board Policy and Administrative Regulation [BP 5111/1 /AR 5111.1](#) - District Residency
- Board Policy and Administrative Regulation [BP 5125/AR 5125](#) - Student Records
- Board Policy [BP 5131.2](#) - Bullying
- Board Policy and Administrative Regulation [BP 5145.3/ AR 5145.3](#) - Nondiscrimination Harassment

Adopted the following New Board Policies/Administrative Regulations

- Board Policy and Administrative Regulation [BP 5145.13/ AR 5145.13](#) - Response to Immigration Enforcement
- Board Policy [BP 5148.2](#) - Before and After School Program

