

MINUTES OF REGULAR BOARD MEETING 8-16-16 #929
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 5:06 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, Ms. Denise Helfstein, Member, and Ms. Barbara Laifman, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President Allen Rosen reported that in Closed Session the Board would be discussing

- PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE EMPLOYMENT
- CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Leslie Heilbron and Martin Klauss
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association
- CONFERENCE WITH LABOR NEGOTIATOR: Government Code Section 54957.6:
Agency designated representative: Allen Rosen
Unrepresented employee: Superintendent

The Board adjourned to Closed Session at 5:08 p.m.

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BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, Ms. Denise Helfstein, Member, Ms. Barbara Laifman, Member, and Meghan Cleary Student Board Member.

BOARD ABSENT

None

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, and Ms. Ragini Aggarwal, Executive Assistant

FLAG SALUTE

Boy Scout Troop 756 led the Honor Guard and Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

Dr. Knight reported that in closed session the Board took no action.

ADOPTION OF AGENDA

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education adopted the agenda as presented except to move item VII. INFORMATION ITEMS - Reporting of Chronic Absenteeism Data before Board Reports. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

PUBLIC SPEAKERS

Wendi Bani on Agenda item B.2.a

John Heeney on Pupil Engagement

John Heeney on Tardy Enforcement at Oak Park High School

John Heeney on Agenda item V11.1 Chronic Absenteeism Data

VII. INFORMATION ITEMS

1. Reporting of Chronic Absenteeism Data

The Board heard a presentation from parent, Mr. John Heeney, on Chronic Absenteeism. Assistant Superintendent Dr. Leslie Heilbron answered questions relating to Chronic Absenteeism reporting on the LCAP.

REPORT FROM BOARD MEMBERS

Board Member Barbara Laifman wished everyone a worthwhile and fulfilling learning experience in the upcoming school year.

Board Member Denise Helfstein thanked everyone for a great start of the school year. She described her tour of the campuses and the new school websites. During her tour of the campuses she observed; a science class at the high school; saw a Brookside classroom with the new flexible seating, and was very impressed with the joint efforts of the school site and the district. She also attended the ribbon cutting ceremony for the new Kindergarten yard at Brookside Elementary School.

Board Member Derek Ross welcomed everyone back and congratulated Board members Barbara Laifman and Denise Helfstein on being reelected. He proceeded to report that during the summer the Oak Park Recreation Committee decided that the Valley View Park shall be redesigned, and gave a progress update on the Mae Boyar Park redesign. Mr. Ross anticipates that the Oak Park's 50th anniversary celebration events will be marvelous. He praised Brenna Guttell on her incredible job at creating the Oak Park O-poly board game, and encouraged everyone to support Oak Park by buying a copy. In conclusion, he reported that the Oak Park MAC meeting will now take place in the Oak Park Library Conference room.

Board Member Drew Hazelton is delighted that Board members Barbara Laifman and Denise Helfstein will be returning for another term. Mr. Hazelton praised Julie Suarez and Martin Klauss for their extraordinary undertaking, and successful completion of projects over the summer. He attended the ribbon cutting ceremony for the new Kindergarten yard at Brookside Elementary School, as well as their back to school night.

Board Member Allen Rosen was also happy by the reelection of Board Members Barbara Laifman and Denise Helfstein. He attended the Brookside Kindergarten yard ribbon cutting and was thrilled with the new flexible seating in the classrooms. Following his acknowledgements, he commented on an audio book, "How are you intelligent?", by Sir Kenneth Robinson.

Student Board Member Meghan Cleary reported that the OPHS Student Council Cabinet will include; Josh Weisberg, Paige Creason, Julia Perry, Yuval Cohen and herself. She also reported that this year Mrs. Cissell and Mr. Cook will be ASB Co-advisors. Meghan stated that the Registration went smoothly. She announced that the ASB leadership group is planning many activities such as; an Olympic themed event, home coming, rally among others. She concluded with stating that she would like to play a more active role as a student board member.

Superintendent Tony Knight welcomed Meghan and stated that he met with Meghan, and was working on making this year a great learning experience for her. He also welcomed Dr. Jay Greenlinger, the new Director of Curriculum and Instruction. Dr. Knight felt that we had a wonderful opening of the school year. He announced that the enrollment is on target and the district is fully staffed thanks to Assistant Superintendent Dr. Leslie Heilbron and her staff. He reported that five native California Sycamore trees were planted at the new Kindergarten yard at Brookside. He reported that the high school parking lot was paved during the summer to increase its life span. Dr. Knight concluded his report with an update on the District of Choice situation.

B.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

- a. [Approve Minutes of Regular Board Meeting June 15, 2016 and Special Board Retreat Meeting June 26, 2016](#)
- b. [Public Employee/Employment Changes 01CL23118-01CL23199 & 01CE07883-01CE07944](#)
- c. [Approve Purchase Orders – June 1 - July 31, 2016](#)
- d. [Approve Student Teaching Agreement with Grand Canyon University – June 22, 2016 – June 30, 2021](#)
- e. [Approve Renewal Agreement with Ventura County Office of Education for 2016-17 Escape Financial and Payroll/Personnel System Services](#)
- f. [Approve 2016-17 Transportation Agreement with Tumbleweed Transportation](#)
- g. [Authorization for Use of Cooperative Purchasing Contracts by the Student Nutrition Services Department During Fiscal Year 2016-17, Per PCC 20118](#)
- h. [Approve Memorandum of Agreement with the County of Ventura for Watershed Friendly Garden at Oak Park High School](#)
- i. [Approve Notice of Completion, Project 15-08F, Maintenance Facility Improvements](#)
- j. [Approve Disposal of Surplus Equipment](#)
- k. [Approve Quarterly Report on Williams Uniform Complaints – July 2016](#)
- l. [Approve Overnight Trip for Oak Park High School Girls Volleyball Team – September 9-10, 2016](#)

2. BUSINESS SERVICES

a. [Ratify Consultant Agreement for Political Lobbying Services](#)

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the Consultant Agreement for Political Lobbying Services. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

Public Speaker on this Agenda Item. Mrs. Bani wanted to know if the District had asked other districts to share the cost of the Lobbying services and wanted to know where the money was coming from to pay for this service.

- b. Approve Spending Plan for 2016-17 Education Protection Account Funds**
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved 2016-2017 Employee Health Benefit Plans. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- c. Ratify Agreement for Construction Contract, Project 15-08C, Technology Facility Improvements from Measure C6 Bond Fund**
On motion of Barbara Laifman, seconded by Allen Rosen the Board of Education approved to table the ratification of Agreement for Construction Contract, Project 15-08C, Technology Facility Improvements from Measure C6 Bond Fund. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- d. Approve Purchase of Technology Facility Furniture and Equipment, Project 15-08C from Measure C6 Bond Fund.**
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Purchase of Technology Facility Furniture and Equipment, Project 15-08C from Measure C6 Bond Fund. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- e. Approve Notice of Completion, Project 15-08C, Technology Facility Improvements**
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved to table the approval for Notice of Completion, Project 15-08C, Technology Facility Improvements. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- f. Ratify Agreement for Construction Services for Project 16-02R, Gymnasium Restroom ADA Improvements at Oak Park High School**
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education ratified the Agreement for Construction Services for Project 16-02R, Gymnasium Restroom ADA Improvements at Oak Park High School with suggested amendment. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- g. Ratify Measure R Bond Fund Facilities Expenditure –Project 16-04R, Americans with Disability Act (ADA) Upgrades At Oak Hills Elementary School**
On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education approved Measure R Bond Fund Facilities Expenditure –Project 16-04R, Americans with Disability Act (ADA) Upgrades At Oak Hills Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- h. Approve Acceptance of Donation**
On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved Acceptance of Donation. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- i. Ratify Agreement for Construction Services for Project 16-06R, Parking Lot Resurfacing at Oak Park High School**
On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education ratified the Agreement for Construction Services for Project 16-06R, Parking Lot Resurfacing at Oak Park High School Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- j. Ratify Agreement for Construction Services for Project 16-07F, Construction of School Garden at Medea Creek Middle School**
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education ratified the Agreement for Construction Services for Project 16-07F, Construction of School Garden at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- k. Ratify Agreement for Construction Services for Project 16-10F, Construction of**

Kindergarten Outdoor Classroom at Brookside Elementary School

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education ratified the Agreement for Construction Services for Project 16-10F, Construction of Kindergarten Outdoor Classroom at Brookside Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

1. Approve Measure C6 Bond Fund Equipment Purchase – Project 16-11C, iPad Carts to Support New TechLITEs and Technology Learning Coach

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Measure C6 Bond Fund Equipment Purchase – Project 16-11C, iPad Carts to Support New TechLITEs and Technology Learning Coach. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

3. HUMAN RESOURCES

a. Approve Authorization to Employ an Administrative Consultant

On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education approved the Authorization to Employ an Administrative Consultant. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

b. Approve 2016-2017 Declaration of Need for Fully Qualified Educators

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved the Declaration of Need for Fully Qualified Educators. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

c. Approve the Job Description for Accounting Assistant III Position and Reclassifying the more Senior Accounting Assistant II to the New Position.

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Job Description for Accounting Assistant III Position and Reclassifying the more Senior Accounting Assistant II to the New Position. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

4. BOARD

a. Approve California School Boards Association Membership Dues(\$7,532) and Education Alliance Membership Dues (\$1883) for 2016-2017

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved California School Boards Association Membership Dues (\$7,532) and Education Alliance Membership Dues (\$1883) for 2016-2017. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross. No – 0. Board member Barbara Laifman recused herself due to a remote interest as she is an employee of CSBA.

b. Approve Proposed Board Meeting Schedule for the 2016-2017 School Year

On motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education approved the Proposed Board Meeting Schedule for the 2016-2017 School Year. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

c. Review and Amend 2016-2017 Moral Imperatives, Goals, and Action Plans

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education reviewed and amended the 2016-2017 Moral Imperatives, Goals, and Action Plans. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0 as amended.

d. Approve Certification of Signatures for 2016-17 School Year

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the Certification of Signatures for the 2016-2017 School Year. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

e. Approve Board Goals for 2016-2017

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Board Goals for 2016 2017. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0 as amended

f. [Approve Resolution #16-17 Nomination of Assembly Member Jacqui Irwin for California School Boards Association 2016 Outstanding Legislator of the Year](#)

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved Resolution #16-17 Nomination of Assembly Member Jacqui Irwin for California School Boards Association 2016 Outstanding Legislator of the Year. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross. No – 0. Board member Barbara Laifman recused herself due to a remote interest as she is an employee of CSBA.

5. **BOARD POLICIES**

a. [Review and Approve Amendment to Board Policy 2121 – Superintendent’s Contract – First Reading](#)

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Amendment to Board Policy 2121 – Superintendent’s Contract as First and Final Reading. Motion carried Aye: Helfstein, Laifman, Rosen. No: Ross, Hazelton.

b. [Approve Amendment to Board Bylaw 9321 – Closed Session Purposes and Agendas – First Reading](#)

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the amendment to Board Bylaw 9321 – Closed Session Purposes and Agendas as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

c. [Approve Amendment to Board Bylaw 9222 – Resignation – First Reading](#)

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the Amendment to Board Bylaw 9222 – Resignation as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

d. [Approve Amendment to Board Bylaw 9270 – Conflict of Interest – First Reading](#)

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved amendment to Board Bylaw 9270 – Conflict of Interest as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0. With suggested changes.

e. [Approve Amendment to Board Policy and Administrative Regulation 1230 - School-Connected Organizations- First Reading](#)

On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy and Administrative Regulation 1230 – School-Connected Organizations as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

There being no further business before this Board, the Regular meeting is declared adjourned at 8:04 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board