

**MINUTES OF REGULAR BOARD MEETING      6-19-17      #945**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 4:38 p.m. at Brookside Elementary School Multipurpose Room, 165 N. Satinwood Avenue, Oak Park.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Ms. Barbara Laifman, Member, and Mr. Allen Rosen, Member

**BOARD ABSENT**

NONE

**PUBLIC COMMENTS**

NONE

**ADJOURN TO CLOSED SESSION**

Board President Drew Hazelton reported that in Closed Session the Board would be discussing:

**A. SUPERINTENDENT EVALUATION**

**B. CONFERENCE WITH LABOR NEGOTIATOR** – Government Code Section 54957.6

Agency designated representative: Drew Hazelton, Board President

Unrepresented employee: Dr. Anthony Knight, Superintendent

**C. CONTRACT**

Government Code section 54957

Public Employee Appointment/Employment

Title: Superintendent

**D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Pursuant to Government Code Section 54957

**E. PUBLIC EMPLOYEE EMPLOYMENT:** Custodian Subs, Campus Supervisor Subs, Food Services Assistant I Sub, Instructional Assistant I Computers, Instructional Assistant II Sp Ed ESY Subs, Instructional Assistant II Sp Ed ESY, Special Ed Teachers, Social Science Teacher, and Temp Contract Teachers

**F. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

The Board adjourned to Closed Session at 4:39 pm.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6: 07 p.m. at the Brookside Elementary School Multipurpose Room, 165 N. Satinwood Avenue, Oak Park.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Ms. Barbara Laifman, Member, and Mr. Allen Rosen, Member, and Meghan Cleary.

**BOARD ABSENT**

NONE

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

**FLAG SALUTE**

Jay Greenlinger led the Pledge of Allegiance to the Flag.

**REPORT ON CLOSED SESSION**

Board President reported that in closed session the Board took no action.

**ADOPTION OF AGENDA**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

**PUBLIC SPEAKERS**

None

**PRESENTATIONS**

The Board recognized Oak Park High School Track and Field Athlete Reece Smith on his outstanding accomplishments in the Long Jump and Triple Jump

The Board recognized Oak Park High School Boys' Volleyball Team for winning the Coastal Canyon League Championship.

**REPORT FROM BOARD MEMBERS**

Board Member Allen Rosen reported that he attended the graduations, helped out at Grad Night this year, and he felt that both the events went off great. Allen thanked Dr. Knight and Drew for leading the effort for District of Choice. Denise and Allen spent a worthwhile time with Julie Suarez, Director of Maintenance and Operations on a tour of the schools to look at the proposed fencing.

Board Member Denise Helfstein reported that she also attended the graduations. Denise thanked Drew and Dr. Knight for their work on DOC. Denise also reported that she enjoyed the tour with Julie Suarez and Allen.

Board Member Derek Ross wished everyone a safe summer vacation.

Board Member Barbara Laifman wished everyone a good summer.

Board Member Drew Hazelton reported that he attended the graduations and thanked Allen and Denise for attending the fence tour. He also thanked Julie Suarez for taking the time out on Saturday to the facilities tour with them.

Superintendent Tony Knight reported that the culminations and graduations went off really well.

#### **REPORT FROM OAK PARK MUNICIPAL ADVISORY COMMITTEE**

Jane Nye MAC member and the liaison for Oak Park Unified School District reported that at their last meeting they heard the sheriff's update, and it was reported that there was a lot of speeding by parents and students around the high school. The MAC hopes to get an article in the Talon newspaper and speak with the MAC ASB representative about this issue.

#### **DISTRICT OF CHOICE UPDATE**

Dr. Knight reported that the legislative action regarding DOC has drawn to a nice conclusion. The trailer bill passed unanimously and is on to the Governor to sign as part of the budget. Dr. Knight will send an email out to everyone tomorrow.

#### **B.1. CONSENT AGENDA**

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

- a. [Approve Minutes of Regular Board Meeting May 16, 2017 and Special Board Meeting June 12, 2017](#)
- b. [Public Employee/Employment Changes CL23433-CL23476 & 01CE08281-01CE08353](#)
- c. [Approve Purchase Orders – May 1 - 31, 2017](#)
- d. [Approve Facility Use by Religious Organization](#)
- e. [Approve Renewal Agreement with Ventura County Office of Education For 2017-18 Escape Financial and Payroll/Personnel System Services](#)
- f. [Approve Renewal Agreement with School Services of California for Fiscal Information Services](#)
- g. [Approve Utilization of Piggyback Bids for Purchase of Goods and Services Throughout Fiscal Year 2017-18](#)
- h. [Approve Sale or Disposal of Obsolete Equipment – Child Nutrition Services Equipment](#)
- i. [Approve Sale or Disposal of Obsolete Equipment - Solar Equipment](#)
- j. [Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)
- k. [Approve Resolution No. 17-12, Appropriation and Budgeted Transfers Fiscal Year 2017-18](#)
- l. [Approve Resolution No. 17-13, Temporary Loans Between District Funds for Fiscal Year 2017-18](#)
- m. [Approve Resolution No. 17-14, Year End Budget and Interfund Transfers for Fiscal Year 2017-18](#)

- n. [Approve Resolution No. 17-15, Authority to Improve Compensation for Certain Categories of Employees After July 1, 2017](#)
- o. [Approve Overnight Trip for Oak Park High School Cheer Leading Team – July 10-13, 2017](#)
- p. [Approve Overnight Trip for Oak Park High School Rocket Team – August 19-22, 2017](#)

## **B.2. BUSINESS SERVICES**

- a. [Approve 2017-18 Oak Park Unified School District Local Control and Accountability Plan](#)

Public speaker Jane Nye requested the Board to consider funding \$25,000 for the Kanan Shuttle. According to data based on a survey conducted on behalf of the MAC, there are approximately 6000 riders per month using the Kanan Shuttle.

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the 2017-18 Oak Park Unified School District Local Control and Accountability Plan with the provision to include \$25,000 funding for the Kanan Shuttle with the contingency that the county find an alternate funding source for the rest of the amount, and, in regard to future years, to consider options for alternate funding sources or make it a paid service. The Board also asked staff to add an additional .5 Elementary School Counselor to be funded with one-time funds received from the state. Three years of funding for this position will be set aside with the hope that over that period the District will be able to fund the position with ongoing funding. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No –0

- b. [Approve and Adopt 2017-18 Oak Park Unified School District Annual Operating Budget](#)

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved the 2017-18 Annual Operating Budget with the provision to include \$25,000 funding for the Kanan Shuttle with the contingency that the county find an alternate funding source for the rest of the amount, and, in regard to future years, to consider options for alternate funding sources or make it a paid service. The Board also asked staff to add an additional .5 Elementary School Counselor to be funded with one-time funds received from the state. Three years of funding for this position will be set aside with the hope that over that period the District will be able to fund the position with ongoing funding. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No –0

- c. [Approve 2017-18 Employee Health Benefit Plans](#)

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the 2017-18 Employee Health Benefit Plans. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

- d. [Approve Master Agreement for Architectural Services for Measure S Projects](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Master Agreement for Architectural Services for Measure S Projects. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

- e. [Approve Architectural Services Orders for Measure S Projects](#)

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved the Architectural Services Orders for Measure S Projects. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. With the recommendation to approve item 2 as a Measure R project. No – 0

**f. Award Measure C6 Bond Project Contract – Network Server Backup Storage Refresh**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education awarded the Measure C6 Bond Project Contract – Network Server Backup Storage Refresh. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**g. Award Measure C6 Bond Project Contract– Mobile Virtual Reality Lab Equipment for All Schools**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education awarded the Measure C6 Bond Project Contract – Network Server Backup Storage Refresh. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**h. Award Measure R Bond Project Contract – Exterior Structural Lumber Repair and Replacement at Medea Creek Middle School**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education awarded the Measure R Bond Project Contract – Exterior Structural Lumber Repair and Replacement at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**i. Award Measure R Bond Project Contracts– Hydration Station Installation at Medea Creek Middle School and Education Services Center**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education awarded the Measure R Bond Project Contracts– Hydration Station Installation at Medea Creek Middle School and Education Services Center. Motion carried Aye: Hazelton Helfstein, Laifman, Rosen, Ross. No – 0

**j. Award Measure S Bond Project Contracts - EV Charging Stations at Oak View High School and Oak Park High School**

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education awarded the Measure S Bond Project Contracts - EV Charging Stations at Oak View High School and Oak Park High School by rejecting the bid from Sigler Commercial HVAC as non-responsive to bid specifications and accepting alternatives 2 and 3. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**k. Award Measure S Bond Project Contracts – Building H Roof and HVAC Replacements at Oak Park High School**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education awarded the Measure S Bond Project Contracts – Building H Roof and HVAC Replacements at Oak Park High School to reject the bid, Motion to approve 2 and 3 BL second Derek Ross. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**l. Award Measure S Bond Project Contracts – Districtwide Fencing for Campus Safety and Security**

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education awarded the Measure S Bond Project Contracts – Districtwide Fencing for Campus Safety and Security for Oak Hills, Red Oak and the lower field Fencing of Oak Park High and at Brookside as presented. The Board also asked district staff to work with the architect related to fencing at Oak Park High School and additional fencing at Brookside Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**m. Award Measure S Bond Project Contracts – Districtwide Security Cameras for Campus Safety and Security**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education awarded the Measure S Bond Project Contracts – Districtwide Security Cameras for Campus Safety and

Security. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**n. Award Measure S Bond Project Contract – Exterior Lighting for Campus Safety and Security at Oak Park High School**

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education awarded the Measure S Bond Project Contract – Exterior Lighting for Campus Safety and Security at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No –0

**o. Award Measure S Bond Project Contract – Building E HVAC Replacements at Medea Creek Middle School**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education awarded the Measure S Bond Project Contract – Building E HVAC Replacements at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**B.3. HUMAN RESOURCES**

**a. Approve Participation in the CalSTRS Reduced Workload Program**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Participation in the CalSTRS Reduced Workload Program for one year. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**b. Approve Resolution #17-16 Reducing or Discontinuing Particular Kinds of Service for Classified Employees**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved Resolution #17-16 Reducing or Discontinuing Particular Kinds of Service for Classified Employees. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**c. Approve Resolution #17-17 to Reestablish Particular Kinds of Service to Laid Off Certificated Employees**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved Resolution #17-17 to Reestablish Particular Kinds of Service to Laid Off Certificated Employees. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**d. Approve the District’s Initial Proposal for Collective Bargaining Negotiations with the Oak Park Teachers Association**

Drew Hazelton opened the Public Hearing at 8:34 pm. No comments, Public hearing was closed 8:34 pm. On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the District’s Initial Proposal for Collective Bargaining Negotiations with the Oak Park Teachers Association. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**e. Approve the District’s Initial Proposal for Collective Bargaining Negotiations with the Oak Park Classified Association**

Drew Hazelton opened the Public Hearing at 8:35 pm. No comments, Public hearing was closed 8:35 pm. On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the District’s Initial Proposal for Collective Bargaining Negotiations with the Oak Park Classified Association. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**B.4. BOARD**

**a. Approve Appointments to the Oak Park Citizens’ Oversight Committee**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the reappointments and appointments to the Oak Park Citizens’ Oversight Committee.

Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

**b. Approve California School Boards Association Membership Dues (\$8,350) and Education Alliance Membership Dues (\$2088), for 2017-2018**

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved the California School Boards Association Membership Dues (\$8,350) and Education Alliance Membership Dues (\$2088), for 2017-2018. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross. No – 0. Board Member Barbara Laifman recused herself due to a remote interest on account of her being an employee of CSBA.

**c. Approve Employment Contract with the Superintendent**

**Addendum to Contract**

**Board President stated the following:**

The Board will be considering an Addendum to Contract for Employment for Dr. Anthony Knight. The recommended compensation is summarized as follows:

- Effective July 1, 2016, the Superintendent's salary shall be \$221,838.70.

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the amendment to the Superintendent's contract. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**New Contract for Employment (2017-2021)**

**Board President stated the following:**

The Board will be considering an employment contract for Dr. Anthony Knight, as the District's Superintendent, effective July 1, 2017. The recommended compensation is summarized as follows:

- Annual salary of \$221,838.70
- Base salary in subsequent years reviewed in light of such factors as the Board's yearly evaluation, District finances, the state's economy, step and column increases and longevity that other certificated employees receive, the CPI, and bargaining unit settlements
- Superintendent can earn up to 12 additional days (Comp Time Earned Days) for working beyond the 221 required days, with maximum accrual of 48 CE days
- Superintendent will have 42 CE days as of July 1, 2017
- Superintendent can have District buy back up to 12 earned CE days on June 30<sup>th</sup> of each year
- Other paid leave (e.g. sick leave) granted to Superintendent on the same basis as granted to other non-teaching certificated employees
- Fringe benefits including health and welfare benefits granted to other certificated administrative employees, annual physical examination, term life insurance (face value 3x Superintendent's salary), professional dues for ACSA, and reimbursement for actual and necessary expenses
- District owned laptop and cellular phone and service
- Up to 12-month buyout if contract terminated without cause

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved the Superintendent's contract. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**OPEN COMMUNICATIONS**

The Board set the date of July 23 and the time as 8:30 am for the Board Retreat to be held at Board Member Barbara Laifman's House.

On motion of Allen Rosen, seconded by Denise Helfstein, there being no further business before this Board, the Regular meeting is declared adjourned at 8:45 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board