

**MINUTES OF REGULAR BOARD MEETING      5-16-17      #942**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 5:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Ms. Barbara Laifman, Member, and Mr. Allen Rosen, Member

**BOARD ABSENT**

NONE

**PUBLIC COMMENTS**

NONE

**ADJOURN TO CLOSED SESSION**

Board President Drew Hazelton reported that in Closed Session the Board would be discussing:

- A. CONFERENCE WITH LABOR NEGOTIATOR** – Government Code Section 54957.6  
Agency designated representative: Drew Hazelton, Board President  
Unrepresented employee: Dr. Anthony Knight, Superintendent
  
- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Pursuant to Government Code Section 54957
  
- C. PUBLIC EMPLOYEE EMPLOYMENT** : Instructional Assistant II Sp Ed Substitutes, Instructional Assistants II Sp Ed, Instructional Assistants III Behavior, Social Emotional Services Specialist, Guest Teachers
  
- D. CONFERENCE WITH LABOR NEGOTIATORS:**  
Agency designated representatives: Leslie Heilbron and Martin Klauss  
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association
  
- E. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Pursuant to Government Code Paragraph (1) of subdivision (d) of Section 54956.9  
Name of Cases: Uniform Complaints filed by Mr. John Heeney

The Board adjourned to Closed Session at 5:04 pm.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6: 06 p.m. at the Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Ms. Barbara Laifman, Member, Mr. Allen Rosen, Member, and Meghan Cleary, Student Board Member.

## **BOARD ABSENT**

NONE

## **STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

## **FLAG SALUTE**

Brad Benioff led the Pledge of Allegiance to the Flag.

## **REPORT ON CLOSED SESSION**

Dr. Knight reported that in closed session the Board took no action.

## **ADOPTION OF AGENDA**

On motion of Derek Ross, seconded by Allen Rosen the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

## **PUBLIC SPEAKERS**

None

## **PRESENTATIONS**

The Board recognized Medea Creek Middle School Student Naren Krishnan on being named a National Winner in NASA's 2016-17 Cassini Scientist for a Day Essay Contest

The Board recognized Oak Park High School Track and Field Athlete Robbie Otal on his outstanding accomplishments in Discuss

The Board recognized Oak Park High Students Jack Wulf and Jillian Rifkind for their award-winning artwork at the 2017 Conejo Valley Arts Competition.

The Board recognized PTO Presidents, Jolynn Khordodi, Tina Wang, Suzie Nicks, Stephanie Love, Andrea Klopert, Tas Sutarwala, and Julie Ahdoot with the Partners in Education Award

The Board awarded the Marie Panec Educating Compassionate and Creative Global Citizens Award to graduating seniors from Oak Park High School: Camille Polk, Paige Creason, Deborah Ong, and Alex Sax.

The Board recognized Kevin Smith, Linda Mendivil, Shawn Williams, and JoAnn Young on their retirement from Oak Park Unified School District.

## **REPORT FROM BOARD MEMBERS**

Board Member Barbara Laifman reported that she attended two community outreach meetings, the Marie Panec Scholarship committee meeting, and the LCAP meeting. Barbara reported that she delivered 100 hard copies of welcome packets to the Oak Park Apartments Manager for distribution to new residents. Barbara expressed her thanks to Denise for organizing the staff and teacher appreciation breakfast.

Board Member Denise Helfstein reported that she attended the Walk to school Wednesday, and the Open House at Medea Creek Middle School and Oak Hills Elementary School. Denise also attended the VCSBA dinner meeting and was elected as the secretary. Denise attended the Curriculum Council meeting, LCAP

Meeting, and Big Sunday. She also read to a class in the Red Oak Library and made a glass tile in Susan Allen's Stain glass class. Denise also interviewed candidates for the Citizens Oversight Committee.

Board Member Derek Ross reported that he attended the Safe Kids Task Force meeting and the Wellness Council meeting, and the Mae Boyar Project meeting. Derek also reported that he interviewed candidates for the Citizens Oversight Committee.

Board Member Allen Rosen reported that he attended the Oak Park MAC meeting, the High School Play performances and has been very involved with the Grad Night planning.

Board Member Drew Hazelton thanked everyone for their effort on Measure A even though it fell short by 25 votes. Drew attended the Measure S Committee meeting, and he volunteered for Big Sunday with his kids at Brookside Elementary. Drew recognized outgoing student board member Meghan Cleary on behalf of the Board.

Student Board Member Meghan Cleary thanked everyone for the amazing experience she has had as a student board member and assured the Board that as ASB President next year she will be making changes to make the Student Board member position a much more active position.

Superintendent Tony Knight stated that he was looking forward to the culmination and graduations at all the schools. He was disappointed that Measure A did not pass but he was thankful for the support of the community. Dr. Knight stated that the effect of Measure A not passing will be felt as class sizes would have to go up and the district would be looking for ways to make up for the \$ 870,000 shortfall. We are fortunate that we are starting the Solar projects which will help offset the shortfall.

#### **REPORT FROM SCHOOL SITE COUNCILS**

The Board received School Site Council reports from, Brookside Elementary and Oak Park High School.

#### **REPORT FROM OAK PARK MUNICIPAL ADVISORY COMMITTEE**

Jane Nye MAC member and the liaison for Oak Park Unified School District reported that in the last meeting they had an update by a sheriff and he warned about a higher vehicle theft occurring in Oak Park. The MAC also discussed the Kanan shuttle and Jane shared the information that approximately 6,000 people ride the Kanan Shuttle each month. They might be doing a rider survey in the future to look at the possibility of adding route for the shuttle. There will be a discussion on Landscape and the next MAC meeting on May 23.

#### **DISTRICT OF CHOICE UPDATE**

Dr. Knight reported that there are a couple of bills in the senate. Nothing is quite moving at the moment and there is not much to report right now on the DOC program. We will know if our bills come out of the appropriations committee.

#### **B.1. CONSENT AGENDA**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

- a. [Approve Minutes of Regular Board Meeting April 18, 2017 and Special Board Meeting May 4, 2017](#)
- b. [Public Employee/Employment Changes CL23385-CL23432 & 01CE08263-01CE08280](#)
- c. [Approve Purchase Orders – April 1 - 30, 2017](#)

- d. [Approve Overnight Trip for Oak Park High School Boys Basketball Team June 23-25, 2017](#)
- e. [Approve Overnight Trip for Oak Park High School Cross Country Team July 23-28, 2017](#)
- f. [Approve Overnight Trip for Oak Park High School ASB Retreat August 5-6, 2017](#)
- g. [Approve Renewal Agreement with Interquest Detection Canines for Services at Oak Park High School and Oak View High School](#)
- h. [Approve Overnight Trip for Oak Park High School Debate Team September 29-October 1, 2017](#)
- i. [Approve Designation of the 2017-18 District/School Representatives to California Interscholastic Federation Leagues](#)
- j. [Accept 2016-2017 Second Period Attendance Report](#)
- k. [Approve Staff Development Agreement with Teachers College Reading and Writing Project](#)

## **B.2. BUSINESS SERVICES**

- a. [Accept Oak Park Citizens' Oversight Committee Annual Reports for Measure C, C6 and R](#)  
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the acceptance of Oak Park Citizens' Oversight Committee Annual Reports for Measure C, C6 and R. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- b. [Authorize Measure C6 Bond Fund Purchase - School Site Furniture and Equipment Purchase for 2017-18 School Year](#)  
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education Authorized Measure C6 Bond Fund Purchase - School Site Furniture and Equipment Purchase for 2017-18 School Year. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- c. [Authorize Measure C6 Bond Fund Purchase - Classroom Technology Equipment for 2017-18 School Year](#)  
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education Authorized Measure C6 Bond Fund Purchase - Classroom Technology Equipment for 2017-18 School Year. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- d. [Authorize Measure C6 Bond Fund Purchase - Battery Backup Equipment for Network Switches](#)  
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education Authorized Measure C6 Bond Fund Purchase – Battery Backup Equipment for Network Switches. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- e. [Approve Change Order No. 1, Project 17-04R, Emergency Sidewalk Repairs at Brookside Elementary School](#)  
On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved Change Order No. 1, Project 17-04R, Emergency Sidewalk Repairs at Brookside Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- f. [Approve Notice of Completion, Project 17-04R, Emergency Sidewalk Repairs at Brookside Elementary School](#)  
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Notice of Completion, Project 17-04R, Emergency Sidewalk Repairs at Brookside Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- g. [Accept the Measure S Committee Recommendation for Initial Measure S Priority Projects and authorizing District Staff to provide more details on each project](#)  
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved

Measure S Committee Recommendation for Initial Measure S Priority Projects. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**h. [Authorize Measure S Bond Fund Project –HVAC Replacement at Oak Hills Elementary School and Medea Creek Middle School](#)**

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education Authorized Measure S Bond Fund Project –HVAC Replacement at Oak Hills Elementary School and Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**i. [Authorize Measure S Bond Fund Project - Roof Replacement at Medea Creek Middle School](#)**

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education Authorized Measure S Bond Fund Project – Roof Replacement at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**j. [Governor’s 2017-2018 Budget Proposal – May Revision](#)**

The Board of Education discussed the Governor’s 2017-2018 Budget Proposal.

**k. [Board Review of Draft 2017-18 Oak Park Unified School District Local Control and Accountability Plan](#)**

The Board of Education discussed the draft 2017-18 Oak Park Unified School District Local Control and Accountability Plan

**l. [Review of Measure A Parcel Tax Election Results](#)**

The Board discussed the Measure A Parcel Tax results.

### **B.3. CURRICULUM**

**a. [Approval of Additional Textbooks for Oak Park High School for its English/Language Arts Program](#)**

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Additional Textbooks for Oak Park High School for its English/Language Arts Program. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**b. [Approval of Additional Textbooks for Oak Park Independent School for its Math Program](#)**

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved. Additional Textbooks for Oak Park Independent School for its Math Program. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

### **B.4. BOARD**

**a. [Approve 2017-2018 School Handbooks/Discipline Plans](#)**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved 2017-2018 School Handbooks/Discipline Plans. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

### **B.5. BOARD POLICIES**

**a. [Approve Amendment to Board Policy and Administrative Regulation BP/AR 4030 Nondiscrimination in Employment – First Reading](#)**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy and Administrative Regulation BP/AR 4030 Nondiscrimination in Employment as First and Final. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

**b. [Approve Amendment to Board Policy and Administrative Regulation BP/AR 6164.6 Identification and Education Under Section 504 – First Reading](#)**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy and Administrative Regulation BP/AR 6164.6 Identification and Education Under Section 504 as First Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

**c. Approve Amendment to Board Policy and Administrative Regulation - BP/AR 0520.2 Title I Program Improvement Schools - First Reading**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy and Administrative Regulation BP/AR 0520.2 Title I Program Improvement Schools as First and Final. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

**d. Approve Amendment to Board Policy and Administrative Regulation - BP/AR 6173 Education for Homeless Children - First Reading**

On motion of Allen Rosen, seconded Barbara Laifman, the Board of Education approved the amendment to Board Policy and Administrative Regulation BP/AR 6173 Education for Homeless Children as First and Final. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

**a. Approve Amendment to Board Policy and Administrative Regulation - BP/AR 5141.52 Suicide Prevention - First Reading**

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy and Administrative Regulation BP/AR 5141.52 Suicide Prevention as First and Final. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

**OPEN COMMUNICATIONS**

The Board set the date of July 23 and the time as 8:30 am for the Board Retreat.

On motion of Allen Rosen, seconded by Drew Hazelton, there being no further business before this Board, the Regular meeting is declared adjourned at 9:53 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board