

MINUTES OF REGULAR BOARD MEETING 12-6-16 #935
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 5:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, Ms. Denise Helfstein, Member, and Ms. Barbara Laifman, Member

PUBLIC COMMENTS

None

ADMINISTRATION OF OATH OF OFFICE TO BARBARA LAIFMAN AND DENISE HELFSTEIN

Dr. Knight administered the Oath of Office to newly elected Board Members Barbara Laifman and Denise Helfstein.

ADJOURN TO CLOSED SESSION

Board President Allen Rosen reported that in Closed Session the Board would be discussing:

- PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistant I - Math, Food Service Sub, Custodian Sub
- CONFERENCE WITH LABOR NEGOTIATORS:
Agency designated representatives: Leslie Heilbron and Martin Klauss
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO SUBDIVISION (A) OF GOVERNMENT SECTION 54956.9
Civil Action No. 2:16-cv-08087 JEM
- CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION
Student v. Oak Park Unified School District, OAH Case No. 2016080829 GOVERNMENT SECTION 54956.9(a) and(d)(1)
- CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION
Student v. Oak Park Unified School District, OAH Case No. 2016070872 GOVERNMENT SECTION 54956.9(a) and(d)(1)

The Board adjourned to Closed Session at 5:07 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:33 p.m. at the Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, Ms. Denise Helfstein, Member, Ms. Barbara Laifman, Member, Meghan Cleary, Student Board Member.

BOARD ABSENT

None

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

FLAG SALUTE

Sharon Lavene led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Dr. Knight reported that in closed session with respect to Item III E and F on the Agenda the Board took the following action:

The Board voted unanimously of 5-0 to ratify a settlement agreement of the student in the case named *Student v. Oak Park Unified School District*, OAH Case No. 2016080829. The District will pay a total of \$46,700.00 to settle this case.

The Board voted unanimously of 5-0 to ratify a settlement agreement of the student in the case named *Student v. Oak Park Unified School District*, OAH Case no. 2016070872. The District will pay a total of \$11,000 to settle this case.

The Board took no other action in closed session.

ADOPTION OF AGENDA

On motion of Barbara Laifman, seconded by Denise Helfstein the Board of Education adopted the agenda as presented except to move Item B.1.b out of consent to action. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

PUBLIC SPEAKERS

None

REPORT FROM BOARD MEMBERS

Board Member Barbara Laifman wished everyone Happy Holidays and a restful Winter Break.

Board Member Denise Helfstein stated that she was very happy to be serving another term on the Board. Denise reported that she did not attend the GATE-DAC meeting as it was canceled, Denise attended the Curriculum Council and the CSBA Annual Education Conference.

Board Member Derek Ross, reported that the November MAC meeting was canceled. Derek congratulated Red Oak on organizing a very successful Holiday Boutique. Derek wished everyone Happy Holidays and stated that he was looking forward to seeing the Winter choir concert.

Board Member Drew Hazelton reported that he attended the Brookside Elementary School Book Fair. Drew wished everyone a Happy Holidays.

Board Member Allen Rosen thanked the Board for allowing him to attend the CSBA Annual Education Conference. Allen expressed how honored he felt to serve as the Board President for 2016.

Student Board Member Meghan Cleary reported that she attended the CSBA Annual Education Conference. This is the first time a student Board member has attended this conference. Meghan felt it was very beneficial and she learned a lot by interacting with other student board members. Meghan reported that at the High School it is Rally week and the theme is Star Wars. The canned food drive recently held at the school was very successful.

Superintendent Tony Knight attended the CSBA Annual Education Conference and he took a group of students from the SPAE club to Farm Sanctuary. Dr. Knight reported that the District of Choice night was a great success, although he was unable to attend and thanked Leslie, Jay, and Cliff for doing an amazing job.

REPORT FROM SCHOOL SITE COUNCILS

The Board received School Site Council reports from Medea Creek Middle and Oak Park High Schools.

DISTRICT OF CHOICE UPDATE

The Board heard an update from Dr. Knight regarding District of Choice. Dr. Knight was unable to attend the meeting today at Sacramento with Assemblymember Jacqui Irwin and our Lobbyist due to the Board meeting conflict. The plan is to work on the provisions of the bill that meet the needs of the DOC districts. Assemblymember Jacqui Irwin is eager to sponsor the bill.

B.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

- a. [Approve Minutes of Regular Board Meeting November 15, 2016](#)
- b. [Approve Purchase Orders – November 1 - November 22, 2016](#)
- c. [Approve Overnight Trip for Oak Park High School Boys' Basketball Team to attend the Damien Holiday Classic Tournament in La Verne, CA December 26, 2016 – December 31, 2016](#)
- d. [Approve Overnight Trip for Oak Park High School Girls' Soccer Team to attend Tournament in Simi Valley, CA December 9, 2016 – December 11, 2016](#)

ACTION

- a. [Public Employee/Employment Changes 01CL23271-01CL23299 & 01CE08125-01CE08141](#)

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved Public Employee/Employment Changes 01CL23271-01CL23299 & 01CE08125-01CE08141. Motion carried Aye: Hazelton, Helfstein, Laifman, Ross. No - 0. Allen Rosen recused himself.

B.2. BOARD

- a. **Election of Officers of the Board of Education**

On nomination of Derek Ross, seconded by Barbara Laifman, the Board of Education appointed Drew Hazelton, President of the Board for 2017. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On nomination of Barbara Laifman, seconded by Denise Helfstein, the Board of Education appointed Derek Ross, Vice President of the Board for 2017. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On nomination of Allen Rosen, seconded by Barbara Laifman, the Board of Education appointed Denise Helfstein, Clerk of the Board for 2017. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

b. Confirmation and Designation of Board Representatives to District Committees

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved the choices of District Committees to serve on during 2017. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

c. Approve Proposed Board Meeting Schedule for Calendar Year 2017

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the Board Meeting Schedule for Calendar Year 2017 changing Board Study Session to June 12, 2017 and Regular June Meeting to June 19, 2017, Board Retreat in June TBD. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

d. Approve Certification of Signatures

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the Certification of Signatures. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

e. Select and Approve School Board Representative to the County Committee on School District Organization

On nomination of Derek Ross, seconded by Barbara Laifman, the Board of Education appointed Denise Helfstein, School Board Representative to the County Committee on School District Organization. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

f. Approve Designation of Secretary/Authorized Agent of the Board of Education

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the appointment of Dr. Anthony W. Knight as the Secretary/Authorized Agent of the Board of Education. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

B3. BUSINESS SERVICES

a. Approve Resolution #16-26 – Entering Election Results into Board Minutes and Certification of Proceedings in the November 8, 2016, Measure S General Obligation Bond Election

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Resolution #16-26 – Entering Election Results into Board Minutes and Certification of Proceedings in the November 8, 2016, Measure S General Obligation Bond Election, pending the final signature. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

b. Approve Resolution No. 16-27, Resolution of the Board of Education of the Oak Park Unified School District Establishing an Independent Citizens' Bond Oversight Committee and Approving Bylaws for Measure S

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Resolution No. 16-27, Resolution of the Board of Education of the Oak Park Unified School District Establishing an Independent Citizens' Bond Oversight Committee and Approving Bylaws for Measure S. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

c. Approve Resolution No. 16-28, Resolution of the Board of Education of the Oak Park Unified School District Approving a Debt Issuance and Management Policy in Accordance with S.B. 1029

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved Resolution No. 16-28, Resolution of the Board of Education of the Oak Park Unified School District Approving a Debt Issuance and Management Policy in Accordance with S.B. 1029. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

d. Approve Fiscal Year 2016-17 First Interim Financial Report, Certification and Budget Revisions

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Fiscal Year 2016-17 First Interim Financial Report, Certification and Budget Revisions. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

e. Approve Amendment 7 to Agreement for Measure R Program/Construction Management Services

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Amendment 7 to Agreement for Measure R Program/Construction Management Services

f. Approve Measure C6 Bond Fund Equipment Purchase - Classroom Technology Equipment for 2016-17 School Year

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved Measure C6 Bond Fund Equipment Purchase - Classroom Technology Equipment for 2016-17 School Year

g. Discuss and Approve Enrollment Projections for School Year 2017-2018

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Enrollment Projections for School Year 2017-2018

h. Authorize Measure S Bond Fund Project – Districtwide Solar Installation

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education authorized Measure S Bond Fund Project – Districtwide Solar Installation. To permit administration to go ahead with third party evaluation and conduct community outreach before installation.

i. Approve Acceptance of Donation

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the acceptance of Donation. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

B.4. CURRICULUM

a. Approve New Course for Oak View High School – Expository Reading and Writing

On Motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education approved New Course for Oak View High School – Expository Reading and Writing. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

b. Approve District Instructional Calendars for 2018-2019

On Motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved District Instructional Calendars for 2018-2019 with the change that elementary schools can pick six consecutive days between October 22 and November 2 for each site for conference days. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

B.5. HUMAN RESOURCES

a. Approve Compensation Adjustment for Guest Teachers

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Compensation Adjustment for Guest Teachers with the change in daily rate to \$120.00 and long term rate to \$205.00. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

b. Approve 2018-2019 Classified Employees Holiday Calendars

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved 2018-2019 Classified Employees Holiday Calendars. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

c. Approve Early Retirement Incentive Memorandum of Understanding

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved Early Retirement Incentive Memorandum of Understanding. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

B.6. BOARD POLICIES

a. Approve Amendment to Board Policy and Administrative Regulation 0450 – Comprehensive Safety Plan – Second Reading

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved the amendment to Board Policy and Administrative Regulation 0450 – Comprehensive Safety Plan – Second Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

There being no further business before this Board, the Organizational Regular meeting is declared adjourned at 10:05 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board