

MINUTES OF REGULAR BOARD MEETING 9-13-2022 #1068
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 4:34 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, Mrs. Tina Wang, Member, and Soyon Hardy, Member

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent of Human Resources, Mrs. Ragini Aggarwal, Communications Coordinator and Executive Assistant to the Superintendent/Board, and Mr. Jonathan Salt, Fagen, Friedman, and Fulfrost.

BOARD ABSENT

None

PUBLIC COMMENTS

None

III. ADJOURN TO CLOSED SESSION

Board President, Drew Hazelton reported that in Closed Session the Board would be discussing:

- A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 1 case
- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- C. PUBLIC EMPLOYEE EMPLOYMENT :** Instructional Assistant I - Literacy & Numeracy, Instructional Assistant I - Literacy & Reading, Instructional Assistants I Grade DK, Health Services Technician, Guest Teachers, Wellness Center Counselor
- D. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6
Agency Designated Representatives: Adam Rauch and Stewart McGugan
Employee Organizations: Oak Park Teachers Association and Oak Park Classified Association

The Board adjourned to Closed Session at 4:35 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6:25 p.m.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, Mrs. Tina Wang, Member, Mrs. Soyon Hardy, Member, Ms. Tess Leong, Student Board Member.

BOARD ABSENT

None

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent of Human Resources, Mrs. Tammy Herzog, Assistant Superintendent of Educational Services, Mr. Brad Benioff, Director of Student Support and School Safety, Mr. Byron Jones, Director of Fiscal Services, Mrs. Ellen Chevalier, Coordinator of Instructional Programs, and Mrs. Ragini Aggarwal, Communications Coordinator and Executive Assistant.

FLAG SALUTE

Drew Hazelton led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Board President Mr. Drew Hazelton reported that Board took no action in the closed session tonight.

ADOPTION OF AGENDA

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education pulled items B.3.d. - Approve Resolution 2022-15 Authorizing the Sole Source Procurement of Bluepoint Alert Solutions System and B.3.e - Authorize Measure S Project 22-13 S and Award of Contract for Rapid Emergency Alert System Districtwide from the Agenda. The Board also pulled Item B.1.c. Purchase Order Report out of Consent and moved it as the first action item after Consent. The Board adopted the rest of the agenda as presented. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

PUBLIC SPEAKERS

One staff member made a public comment on a non-agenda item regarding the public health order requiring weekly testing of unvaccinated staff. There were no other public comments at this meeting.

OPEN COMMUNICATIONS/PRESENTATIONS/RECOGNITIONS

REPORT FROM BOARD MEMBERS

Board Member, Derek Ross and Tina Wang deferred their remarks to next month.

Board Member Soyon Hardy congratulated Medea Creek Middle School Art teacher, Malia Cadle on being named the Certificated Employee of the month. Soyon reported that she attended Safety training at MCMS by Commander Pentis and encouraged leadership team to review the questions being asked by staff so that they can be reviewed when discussing safety protocols and practices. Soyon informed everyone that the trainings will continue at other sites as well and they will also be holding these training/information session for students and parents as well.

Board Member Denise Helfstein hoped everyone had a good day Labor Day holiday. Denise acknowledged Patriot Day and the tragic loss of all the lives in the 9/11 attacks. Denise wished all our Jewish families and staff members a happy new year for Rosh Hashanah. Denise reported that she attended EEAC and the GATE DAC meeting.

Board Member Drew Hazelton reported that he attended the Back-to-School night at MCMS and thanked the teachers for their dedication and commitment.

Student Board Member Tess Leong reported that she has polled a majority of ASB students about the Flex time at OPHS and majority of them noted that it is extremely important to the students. ASB also held club week and there were 89 clubs that held signups. ASB is planning Homecoming dance, restaurant fundraiser and video announcement. Today was Luc Bodden day at OPHS and was observed by the students at OPHS.

Superintendent Dr. Jeff Davis reported that the College reps are returning to in-person events on campus. Commander Pentis is holding trainings at various school for our staff, yesterday he was at OPHS and MCMS. Dr. Davis encouraged everyone to really listen to him. Dr. Davis reported that members of the District office leadership team will be attending a Safety training at VCOE. He also shared that Luc Bodden Day is being observed at our schools this week with talks from JD Slajchert from the Luc Strong Foundation. Friday Night lights happening in Oak Park with the football team playing TO high School. Dr. Davis also shared that the testing requirement for unvaccinated employees is being lifted by the CDPH as of September 17th and the district will not require unvaccinated employees to undergo weekly testing effective September 17th.

Board President, Drew Hazelton gave a shout out to OPHS football coach Casey Webb for organizing a successful and fun alumni night at OPHS.

REPORT FROM OAK PARK EDUCATION FOUNDATION

Scott Star, chairperson of the Oak Park Education Foundation provided an update regarding programs /positions that OPED is funding this year. OPEF is funding the music positions at all three elementary schools. They will continue to fund the theatre program at Medea though Upstage and at the high school they will continue to fund the College and Career Center Technician position. OPEF will also begin discussions with the District office regarding making tweaks to the summer school offerings.

B.1. CONSENT AGENDA

On motion of Soyon Hardy, seconded by Derek Ross, the Board of Education approved the Consent Agenda. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

- a. [Approve Minutes of Regular Board Meeting August 30, 2022](#)
- b. [Approve Public Employee/Employment Changes 01CL254252-01CL254263 & 01CE11921-01CE12015](#)
- d. [Approve Resolution #2022-13, Establishing the GANN Appropriation Limit for Fiscal Years 2021-2022 and 2022-2023](#)
- e. [Approve Renewal of Consultant Agreement for Elementary and Middle School Garden Program](#)
- f. [Ratify Renewal Agreement Between Ventura County Office of Education and Oak Park School District for Library Support Services](#)
- g. [Ratify Public Works Contracts – June 14, 2022 Through July 1, 2022](#)
- h. [Approve Out of State Travel for Certificated Employees to Attend the National Association for College Admission Counseling Conference, Houston, TX, – September 21-25, 2022](#)

B.2. EDUCATIONAL SERVICES

- c. [Ratify Purchase Orders – August 1 – August 31, 2022](#)

On motion Tina Wang, second by Soyon Hardy the Board ratified the Purchase Order report with the stipulation that the Purchase Order numbered P23-00238 with the Curtis Center, UCLA for \$50,000 be ratified up to \$15,000 operating under the staff's recommendation to cancel the remainder of the contract.

Staff shared that the training with the Curtis Center was supposed to take place during the summer. Due to new administrators at the District overseeing Curriculum and the new principal at Medea, the training was put on hold over the summer. During the year, it is challenging to have teachers miss classroom instruction for this 7-day training since there is no built-in

- professional development time and the shortage of subs. The \$15,00 that was ratified would be used towards services the Curtis Center may provide to the District's Math Task Force. The rest of the PO report was ratified without any changes. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.
- a. **Public Hearing and Approval of Resolution #2022-14, Regarding Sufficiency of Textbooks and Instructional Materials for 2022-2023**
Board President Drew Hazelton opened the Public Hearing at 6:49 pm. There were no public comments. The public hearing was closed at 6:49 pm. On motion of Derek Ross, seconded by Soyon Hardy, the Board approved the Resolution #2022-14, Regarding Sufficiency of Textbooks and Instructional Materials for 2022-2023. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.
- b. **Quarterly Report on the Number of Students Earning a D or F Grade at Secondary Schools**
The Board received a report from Assistant Superintendent Tammy Herzog on strategies implemented to support students who have earned D/F grades or may be at risk of earning D/F grades.
- c. **Approve Agreement for Staff development with Columbia University's Reading and Writing Project Network, LLC.**
On motion of Denise Helfstein, seconded by Drew Hazelton, the Board approved the Agreement for Staff development with Columbia University's Reading and Writing Project Network, LLC. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.
- d. **Accept California School Dashboard Local Indicator Report**
Staff presented an update on the Local Indicators - The School Dashboard includes easy-to-use reports, which show local educational agencies (LEAs), schools, and student groups on a set of state and local indicators to assist in identifying strengths, weaknesses, and areas in need of improvement. Local Indicators are based on information that local educational agencies collect locally.
On motion of Denise Helfstein, seconded by Tina Wang, the Board accepted California School Dashboard Local Indicator Report. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.
- e. **Approve Contract of Services for CogAT (Cognitive Abilities Test) Screening**
The CogAT screening tool will be used to more equitably identify students for GATE, beginning with the 2nd grade students in January/February 2023. This will be an additional tool to identify students, and the traditional portfolio/referral process will still be used.
On motion of Tina Wang, seconded by Denise Helfstein, the Board approved Contract of Services for CogAT (Cognitive Abilities Test) Screening. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.
- f. **Ratify Career Education Center MOU with Ventura County Office of Education for 2022-2023 School Year**
On motion of Derek Ross, seconded by Denise Helfstein, the Board ratified Career Education Center MOU with Ventura County Office of Education for 2022-2023 School Year. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

B.3. BUSINESS SERVICES

- a. **Authorize and Establish Budget for Measure S Project 22-12S Shade Sails for Red Oak Elementary School**
On motion of Derek Ross, seconded by Drew Hazelton, the Board authorized and established Budget for Measure S Project 22-12S Shade Sails for Red Oak Elementary School. Motion

carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

b. Approve Unaudited Actual Revenues and Expenditures Report for Fiscal Year 2021-22

The District's 2021-22 books were officially closed, and the fiscal year's revenues and expenditures year-end balances were finalized. Assistant Superintendent of Business Services, Adam Rauch, presented the 2021-2022 Unaudited Actuals to the Board. The District ended the 2021-22 fiscal year with an unrestricted General Fund ending balance sufficient to meet the Designated Amount for Economic Uncertainties required by Education Code.

On motion of Tina Wang, seconded by Soyon Hardy, the Board approved the Unaudited Actual Revenues and Expenditures Report for Fiscal Year 2021-22. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

c. Approve Spending Plan for 2022-23 Education Protection Account Funds

On motion of Derek Ross, seconded by Soyon Hardy, the Board approved the Spending Plan for 2022-23 Education Protection Account Funds. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

f. Approve Appointment to the Oak Park Citizens' Oversight Committee for the 2022-2024 Term

On motion of Denise Helfstein, seconded by Derek Ross, the Board approved the appointment of Erik Newman to serve a two-year term (07/01/2022-6/30/2024). Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

B.4. HUMAN RESOURCES

a. Public Hearing and Approval of the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Classified Association

Board President Drew Hazelton opened the Public Hearing at 8:48 pm. There were no public comments. The public hearing was closed at 8:48 pm. On motion of Derek Ross, seconded by Denise Helfstein, the Board approved the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Classified Association. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

B.5. BOARD

a. Approve Amendment to Board Bylaw 9270 Exhibit – Conflict of Interest

According to Government Code § 87306.5, every local government agency must review its conflict of interest code biennially and submit the Local Agency Biennial Notice to its code reviewing body. Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

On motion of Tina Wang, seconded by Soyon Hardy, the Board approved the Amendment to Board Bylaw 9270 Exhibit – Conflict of Interest. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

OPEN DISCUSSION/FUTURE AGENDA ITEMS

1. Update on Exhibits for Board Policy Placement in Mathematics Courses 6152.1.
The subcommittee of the Board, comprising of Board Members Denise Helfstein and Soyon Hardy, provided an update on the work done with the staff on creating the Exhibits for the

BP/AR 6152.1. Exhibit 1 is a letter informing families of the math pathways, scope, and sequence of math courses at Medea and OPHS. Exhibit 2 is a waiver for parents/guardians to sign if they request a placement in a math course in grades 7, 8, and/or 9 that the school does not recommend and for which the student does not meet the placement criteria. These exhibits will be brought to the Board for approval at the October meeting. In the meantime, the sub-committee would provide guidance so that staff could send the communication to families and hold the math information night, which is scheduled for September 28th.

ADJOURNMENT

On motion of Derek Ross, seconded by Denise Helfstein, there being no further business before this Board, the regular meeting held on September 13, 2022, is declared adjourned at 9:04 p.m.

Date _____ President of the Board

Date _____ Clerk or Secretary of the Board