

MINUTES OF REGULAR BOARD MEETING 5-16-2023 #1083
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Denise Helfstein, called the regular meeting to order at 5:00 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

Members of the public were able to attend in person.

BOARD PRESENT

Denise Helfstein, President, Tina Wang, Vice President, Soyon Hardy, Clerk, Megan Lantsman, Member, and Jim Moynihan, Member.

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Adam Rauch, Assistant Superintendent of Business Services, Stew McGugan, Assistant Superintendent of Human Resources, Ragini Aggarwal, Communications Coordinator and Executive Assistant to the Superintendent/Board, and District Legal Counsels Harold Freiman, Shiva Stein, and Jay Fernow.

BOARD ABSENT

None

PUBLIC COMMENTS

None

2. ADJOURN TO CLOSED SESSION

Board President, Denise Helfstein reported that in Closed Session the Board would be discussing:

2.1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2):
1 case

2.2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to Paragraph (4) of Subdivision (d) of Government Code § 54956.9: Consideration of Two (2) Potential Cases—Social Media Adolescent Addiction/Personal Products Liability Litigation (Social Media Litigation); and Case No: 3:19-md-02913-WHO (Vaping Litigation)

2.3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: Government Code Section 54957

2.4 PUBLIC EMPLOYEE EMPLOYMENT: Certified Deaf & Hard of Hearing, Walk-On-Coach - AP Proctor, Psychologist, Speech Language Pathologist, Secondary Teachers

2.5. SUPERINTENDENT GOALS

The Board adjourned to Closed Session at 5:01 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Denise Helfstein, called the regular meeting to order at 6:13 p.m.

BOARD PRESENT

Denise Helfstein, President, Tina Wang, Vice President, Soyon Hardy, Clerk, Megan Lantsman, Member, and Jim Moynihan, Member, and Tess Leong, Student Board Member

BOARD ABSENT

None

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Adam Rauch, Assistant Superintendent of Business Services, Stew McGugan, Assistant Superintendent of Human Resources, Tammy Herzog Assistant Superintendent of Educational Services, Brad Benioff, Director of Student Support and School Safety, Sara Ahl, Director of Extended Care Program and Ragini Aggarwal, Communications Coordinator and Executive Assistant.

FLAG SALUTE

Erik Warren led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Board President Denise Helfstein reported that the Board took no action in closed session.

ADOPTION OF AGENDA

On motion of Tina Wang, seconded by Jim Moynihan, the Board of Education adopted the agenda as presented. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

PUBLIC SPEAKERS

None

OPEN COMMUNICATIONS/PRESENTATIONS/RECOGNITIONS

The Board presented Amy Theaker and Amanda Fox with the Partners in Education Award for their outstanding volunteer contributions to the District.

INTRODUCTION OF HEATHER SLOAN AS PRINCIPAL OF OAK HILLS ELEMENTARY SCHOOL

Dr. Davis introduced Heather Sloan as the Principal of Oak Hills Elementary School. Heather has served as a teacher at Oak Hills for 26 years, and the Board approved her appointment as Principal at the April 25, 2023, meeting.

RECOGNITION OF ERIK WARREN AS OUTGOING PRINCIPAL OF OAK HILLS ELEMENTARY SCHOOL

The Board and Dr. Davis recognized Erik Warren for his thirteen years of service as Principal of Oak Hills and wished him well in his future endeavors. Heather Sloan and Stewart McGugan also spoke in recognition of Erik and thanked him for his service.

REPORT FROM BOARD MEMBERS

Board Member Soyon Hardy congratulated and thanked the Partners in Education Award recipients for their hard work and dedication to the students and the schools. Soyon wished all of the 2022-23 graduate's best of luck in their future endeavors and thanked teachers and staff in honor of Staff Appreciation Week. Soyon reported she attended the MCMS Open House, Math Community of Practice, and Measure S Sub Committee meeting.

Board Member Jim Moynihan reported that he attended the OVHS Open House, MAC Meeting and Rancho Simi Recreation and Park Committee Meeting.

Board Member Megan Lantsman reported that she attended the VCSBA Meeting, Safe Kids Task Force, and Safety and Security Task Force.

Board Member Tina Wang reported she got to read to the first graders at ROES. Tina also attended the MCMS Open House, GATE DAC meeting, and was able to watch the OPHS Boys Tennis team compete.

Board Member Denise Helfstein acknowledged the Asian American and Pacific Islander Heritage Month, National Mental Health Month and thanked teachers and staff in honor of Staff Appreciation Week. Denise reported that she attended the OPIS & OHES Open House, Calendar Committee Meeting, Measure S Sub Committee Meeting, Math Community of Practice, LCAP PAC, WASC Visiting Committee Meeting at OVHS, CSBA Budget Webinar and got to read to the third graders at ROES.

REMARKS FROM STUDENT BOARD MEMBER

Student Board Member Tess reported she was unable to attend the last Board meeting because she was attending the Agoura High School College information night. Tess updated the Board on the April Blood Drive that was held at OPHS at which 35 units of blood donated. Tess also updated the Board on the Wellness Center lunch sessions, conclusion of AP Testing, and that Prom is this Saturday. Tess thanked the teachers and staff in honor of Staff Appreciation Week.

REMARKS FROM THE SUPERINTENDENT

Superintendent Dr. Jeff Davis gave an update on the WASC visit at OVHS. Dr. Davis reported that he attended the College Signing Day at OPHS and acknowledged the Partners in Education Award recipients and thanked them for their dedication to the District, Dr. Davis also acknowledged the teachers and the staff for teacher and staff appreciation week and outgoing OPHS PFA President Ty Avendano for his 14 years of services volunteering and leading our school PTOs.

ANNUAL REPORT FROM DIVERSITY AND EQUITY TASK FORCE

Brad Benioff, Director of Student Support and School Safety, along with DETF Coordinators Michelle Cass, Vanessa Heller, and Susan Allen, presented the end-of-year update on the collaborative work of the Diversity and Equity Task Force (DETF).

5. CONSENT AGENDA

On motion of Soyon Hardy, seconded by Jim Moynihan, the Board of Education approved the Consent Agenda. Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

- 5.1. Approve Minutes of the April 25, 2023 Regular Meeting and Special Meeting held on May 8, 2023
- 5.2. Approve Public Employee Employment/Changes Classified Personnel
- 5.3. Approve Public Employee Employment/Changes Certificated Personnel
- 5.4. Ratify Purchase Orders April 1- April 30, 2023
- 5.5. Accept 2022-2023 Second Period Attendance Report
- 5.6. Approve Out of State Travel for Oak Park High School Girls' Basketball Trip Section 7 Tournament– June 14-16, 2023
- 5.7. Approve Overnight Trip for Oak Park High School Cross Country Mammoth Lakes Trip – July 23-28, 2023.
- 5.8. Approve Overnight Trip for Oak Park High School Associated Student Body to Fulcrum Leadership Retreat – August 5-6, 2023

- 5.9. Approve Disposal of Obsolete or Surplus Instructional Materials and or Books
- 5.10. Approve Revised 2023-24 Instructional Calendar
- 5.11. Approve Revised 2023-2024 Classified Employees Holiday Calendars
- 5.12. Ratify Agreement for Legal Services with Lozano Smith
- 5.13. Approve CIF Representative and Alternate

6. EDUCATIONAL SERVICES

6.1. Approve 2022-23 School Plans for Student Achievement

On motion of Megan Lantsman, seconded by Jim Moynihan the Board approved the 2022-23 School Plans for Student Achievement from every school with the expectation that beginning for the 2023-24 school year, OPUSD will revise the SPSA process to have a consistent form for all sites and to align the plans at the beginning of each academic year. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

6.2. Review and Approve Updates to the Expanded Learning Opportunities Program Plan

On motion of Tina Wang, seconded by Megan Lantsman the Board approved the Updates to the Expanded Learning Opportunities Program Plan. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

6.3. Approve Instructional Materials for MCMS Health course

6.4. Approve Instructional Materials for OPHS Health course

On motion of Jim Moynihan, seconded by Megan Lantsman the Board approved items 6.3. through 6.4. together as one vote. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye

6.5. Approve Instructional Materials for OVHS Chemistry CP course

On motion of Jim Moynihan, seconded by Soyon Hardy the Board approved Instructional Materials for OVHS Chemistry CP course. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

7. BUSINESS SERVICES

7.1. Approve Renewal of Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program for 2023-2024

On motion of Denise Helfstein, seconded by Jim Moynihan the Board approved Renewal of Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program for 2023-2024. The Board requested and staff confirmed that OPUSD's extended care program costs to families align with the average rates of other local childcare programs. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

7.2. Approve Resolution of the Board of Education of the Oak Park Unified School District Authorizing Use of A Piggyback Contract for the Purchase of Technology Equipment, Pursuant to CA Public Contract Code Section 20118

On motion of Jim Moynihan, seconded by Soyon Hardy, the Board approved Resolution of the Board of Education of the Oak Park Unified School District Authorizing Use of A Piggyback Contract for the Purchase of Technology Equipment, Pursuant to CA Public Contract Code Section 20118. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

8. HUMAN RESOURCES

8.1. Establish New Position, Lead Nutrition Services Assistant, and approve the Associated Job Description and Placement on the Salary Schedule

On motion of Jim Moynihan, seconded by Tina Wang, the Board established the position, Lead Nutrition Services Assistant, and approved the Associated Job Description and Placement on the Salary Schedule. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

8.2. Establish New Certificated Position, Math TOSA, and Approve the Associated Job Description

On motion of Jim Moynihan, seconded by Megan Lantsman, the Board established the Certificated Position, Math TOSA, and approved the Associated Job Description with the stipulation to limit this position to one year (2023-2024) and co-fund it from Educator Effectiveness Block Grant (EEBG), CSI, and LCFF Supplemental funds. The Board also requested that staff share the goals, priorities and expected outcomes for the upcoming year for this position. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

8.3. Establish New Certificated Position, Career Technical Education/Categorical Programs TOSA, and Approve the Associated Job Description

On motion of Jim Moynihan, seconded by Tina Wang, the Board established the Certificated Position, Career Technical Education/Categorical Programs TOSA, and approved the Associated Job Description with the stipulation to limit this position to one year (2023-2024) and co-fund the position from CTE Incentive Grant and LCFF funds. The Board also requested that staff share the goals, priorities and expected outcomes for the upcoming year for this position. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Aye.

9. BOARD

9.1. Approval of Second Addendum to Contract for Employment of District Superintendent

Board President read this statement aloud prior to Board consideration and vote:

The Board will be considering an addendum to the contract for employment with Dr. Jeff Davis, District Superintendent, effective April 30, 2023. The recommended compensation is summarized as follows: Effective April 30, 2023, the Superintendent's annual based salary shall be \$245,918, reflecting a 5% increase retroactive to July 1, 2022, and a 3% increase retroactive to January 1, 2023.

On motion of Jim Moynihan, seconded by Denise Helfstein, the Board approved the Second Addendum to Contract for Employment of District Superintendent. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Aye.

10. BOARD POLICIES

10.1. Approve Amendment to Board Policy 0460 Local Control Accountability Plan

On motion of Denise Helfstein, seconded by Soyon Hardy the Board approved the amendment to Board Policy and Administrative Regulation 0460 - Comprehensive Local Control Accountability Plan as First and Final Reading. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

11. OPEN DISCUSSION/FUTURE AGENDA ITEMS

The Board scheduled the following meetings:

- Discussion on August Board Retreat – The Board requested Ragini to send potential dates via email.

ADJOURNMENT

On motion of Soyon Hardy, seconded by Megan Lantsman, there being no further business before this Board, the regular meeting held on May 16, 2023, is declared adjourned at 8:53 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board