

**MINUTES OF REGULAR BOARD MEETING      10-13-2022      #1070**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education Vice President, Mr. Derek Ross, called the regular meeting to order at 5:05 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mr. Drew Hazelton, President (joined at 5:30 pm), Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, Mrs. Tina Wang, Member, and Mrs. Soyon Hardy, Member

**STAFF PRESENT**

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent of Human Resources, Mrs. Ragini Aggarwal, Communications Coordinator and Executive Assistant to the Superintendent/Board, and Mr. Jonathan Salt, Fagen, Friedman, and Fulfrost.

**BOARD ABSENT**

None

**PUBLIC COMMENTS**

None

**III. ADJOURN TO CLOSED SESSION**

Board President, Drew Hazelton reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT :** Assistant Computer Support Technician, Department Clerk Counseling Dept, Food Service Assistants, Food Services Assistant – Rover, Instructional Assistants I - Literacy & Numeracy Temp, Campus Supervisor, Instructional Assistant I - PE, Guest Administrator
- C. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6  
Agency Designated Representatives: Adam Rauch  
Employee Organizations: Oak Park Teachers Association and Oak Park Classified Association

The Board adjourned to Closed Session at 5:06 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6:10 p.m.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, Mrs. Tina Wang, Member, Mrs. Soyon Hardy, Member, Ms. Tess Leong, Student Board Member.

**BOARD ABSENT**

None

## **STAFF PRESENT**

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mrs. Tammy Herzog, Assistant Superintendent of Educational Services, Mr. Brad Benioff, Director of Student Support and School Safety, Mr. Enoch Kwok, Director of Technology, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations, and Mrs. Ragini Aggarwal, Communications Coordinator and Executive Assistant.

## **FLAG SALUTE**

Drew Hazelton led the Pledge of Allegiance to the Flag.

## **REPORT ON CLOSED SESSION**

Board President Mr. Drew Hazelton reported that the Board took no action at the close session meeting at the Special Meeting held on October 6th and at tonight's meeting.

## **ADOPTION OF AGENDA**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education adopted the agenda as presented. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

## **PUBLIC SPEAKERS**

There were three public speakers on non-agenda items. Dan Cooper, a resident and a member of the Oak Park Recreation and Planning Committee and Chair of Save our Open Spaces addressed the Board and shared that he was running for the Rancho Simi Recreation and Park District from Oak Park. Two staff members Brian Winsick and Debbie Harrington made public comments on a non-agenda item regarding the feeling of discrimination regarding the public health order requiring weekly testing of unvaccinated staff. There were no other public comments at this meeting.

## **OPEN COMMUNICATIONS/PRESENTATIONS/RECOGNITIONS**

### **REPORT FROM BOARD MEMBERS**

Board Member Denise Helfstein acknowledged Mental Health Awareness Week and the Soft opening of the wellness center at the high school. Denise reported attending the Technology Committee, Safe Kids Task Force, Math Placement Information Night, Oak Park MAC meeting, Oak Park High School Homecoming game, the DOC information night, and the EEAC meeting.

Board Member Derek Ross reported attending the Math Placement presentation, Measure S subcommittee calls, Safety training with Commander Pentis at Oak Hills Elementary School, and the Fall ball event at Medea. Derek shared the process of Goal setting and Governance retreat in a two-step process. Derek thanked and acknowledged the work that is happening in the district with the hard work of the students, staff, and parents.

Tina Wang reported that she attended the District of Choice Night and thanked all the staff and students involved in doing such an outstanding job. Tina attended the GATE DAC, acknowledged the ASB students for a very successful homecoming week at the high school, and wished good luck to all the seniors working on their college applications. Tina also thanked the counselors and teachers at the high school.

Board Member Soyon Hardy thanked Dr. Davis for advocating for the District of Choice program extension. Soyon thanked the students and volunteers for a successful fall ball event. Soyon reported attending the Diversity and Equity Task Force and the Curriculum Council. Soyon congratulated the national merit semifinalists and commended students and Delilah Bovatsek from Brookside, whose artwork was selected to be on the 2022-2023 Calendar of the Metropolitan Water District of Southern California.

Board Member Drew Hazelton reported that he visited Oak Park High School with Principal Mat McClenahan and visited with the College and Career Center Counselor, Ms. Amanda Fitts, and also toured the Wellness Center.

Student Board Member Tess Leong reported that the students were excited to have an indoor rally after two years and then the homecoming football game. This week the high school opened the wellness center. This Friday is the last home football for the season, and it is a pink out for breast cancer awareness. Quarter one is coming to an end, and most of the students have got their schedules adjusted or fixed and are settling down. The high school will be hosting the PSAT this Saturday, and a test used to qualify for the National Merit Scholarship Program.

Superintendent Dr. Jeff Davis recommended that seniors take help from our counselors and teachers, who can help with college applications. Dr. Davis thanked the counselors, school psychologist, and behaviorist for their support of our students and their fantastic job and acknowledged them, especially for the mental health awareness week.

#### **REPORT FROM OAK PARK MUNICIPAL ADVISORY COUNCIL**

Jane Nye, chair of the MAC, provided a report from the September 29th meeting. The MAC saved eight trees from being cut down by working with the public works department. Jane reported that there wouldn't be an election since there were only three candidates and three open seats. MAC will hold the next meeting on November 3rd, where they will have a goodbye party for Supervisor Linda Parks. Derek Ross pointed out graffiti on the corner of Hawthorne/Kanan road.

#### **PRESENTATION FROM BLUEPOINT ALERT SOLUTIONS ON RAPID EMERGENCY RESPONSE SYSTEM**

BluePoint Alert Solutions provides a Rapid Emergency Response System for a multitude of markets, including education. Like a fire alarm, the BluePoint System is activated by either a "Police" or "Medical" pull station or mobile pendant device, which immediately notifies the appropriate emergency responder to a targeted location. The Board received a presentation and demonstration from David Ochs, Executive Vice President of BluePoint Alert Solutions.

##### **B.1. CONSENT AGENDA**

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the Consent Agenda. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

- a. [Approve Minutes of Regular Board Meeting September 130, 2022 and Special Board Meeting Held on October 6, 2022](#)
- b. [Approve Public Employee/Employment Changes 01CL254264-01CL254292 & 01CE12016-01CE12076](#)
- c. [Ratify Purchase Orders – September 1 – September 30, 2022](#)
- d. [Approve Quarterly Report on Williams Uniform Complaints – October 2022](#)
- e. [Approve Renewal Agreement with Interquest Detection Canines for Drugs Detection Services at Secondary Schools](#)
- f. [Approve Change Order #1 Measure S Project 20-18S Renovate Buildings B and C at Red Oak Elementary School with Ardalan Construction Company Inc.](#)
- g. [Approve Notice of Completion Project 20-18S, Renovate Exterior Buildings B and C at Red Oak Elementary School, Contracted with Ardalan Construction, Inc.](#)
- h. [Approve Notice of Completion Measure S Project 20-23S, HVAC Upgrades Districtwide, contracted with Reed Mechanical Systems, Inc.](#)

## **B.2. EDUCATIONAL SERVICES**

### **a. Approve Disposal of Obsolete or Surplus Technology Equipment**

On motion of Denise Helfstein, seconded by Tina Wang, the Board approved the Disposal of Obsolete or Surplus Technology Equipment. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

### **b. Approve Adoption of Curriculum for English Language Arts in Grades K-5 for Oak Park Independent School**

On motion of Soyon Hardy, seconded by Drew Hazelton, the Board approved the Adoption of Curriculum for English Language Arts in Grades K-5 for Oak Park Independent School. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

### **c. Review Student CAASPP Results from 2021-2022**

Students in grades 3-8 and 11 participated in the 2022 California Assessment of Student Performance and Progress (CAASPP). These assessments measured progress toward the CA Standards in Literacy, Mathematics, and Science. The Board received a comprehensive report on student performance District-wide by school, grade level, and student groups.

Student Board Member Tess Leong left the meeting at 8:00 pm.

## **B3. BUSINESS SERVICES**

### **a. Approve District of Choice Reporting Requirement**

On motion of Derek Ross, seconded by Soyon Hardy, the Board approved the District of Choice Reporting Requirement. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

### **b. Authorize Measure S Project 22-14 S Door and Hardware Upgrades Districtwide and Establish the Budget**

On motion of Derek Ross, seconded by Soyon Hardy, the Board authorized Measure S Project 22-14 S Door and Hardware Upgrades Districtwide and established the Budget. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

### **c. Authorize Measure S Project 22-15 S Flooring Upgrades Districtwide and Establish the Budget**

On motion of Soyon Hardy, seconded by Drew Hazelton, the Board authorized Measure S Project 22-15 S Flooring Upgrades Districtwide and established the Budget. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

### **d. Authorize Measure S Project 22-16 S Administration Lobby Reconfiguration at Oak Park High School and Establish the Budget**

On motion of Denise Helfstein, seconded by Derek Ross, the Board authorized Measure S Project 22-16 S Administration Lobby Reconfiguration at Oak Park High School and established the Budget. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

## **B4. BOARD**

### **a. Review and Adopt New Vision Statement for the District**

On motion of Tina Wang, seconded by Denise Helfstein, the Board approved the New Vision Statement for the District. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

### **b. Review, Amend, and Approve 2022-2023 District Goals and Strategic Priorities**

On motion of Soyon Hardy, seconded by Drew Hazelton, the Board approved the amended goals and recommended that staff create a matrix of measurable outcomes for each goal. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

### **c. Review, Amend, and Approve Revised 2022-2023 Governance Handbook**

On motion of Denise Helfstein, seconded by Soyon Hardy, the Board approved the Revised 2022-2023 Governance Handbook. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**d. [Review, Amend and Approve Board Goals for 2022-2023](#)**

On motion of Derek Ross, seconded by Denise Helfstein, the Board approved the Board Goals for 2022-2023. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**B5. BOARD POLICIES**

**a. [Approve Amendment to Administrative Regulation and Exhibit 1312.4 - Williams Uniform Complaint Procedures](#)**

On motion of Soyon Hardy, seconded by Derek Ross, the Board approved the Amendment to Administrative Regulation and Exhibit 1312.4 - Williams Uniform Complaint Procedures as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**b. [Approve Amendment to Administrative Regulation and Adopt Exhibit 3517 - Facilities Inspection](#)**

On motion of Derek Ross, seconded by Tina Wang, the Board approved the Amendment to Administrative Regulation and adopted Exhibit 3517 - Facilities Inspection as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**c. [Approve Amendment to Board Policy and Administrative Regulation 5121 Grades/Evaluation of Student Achievement](#)**

On motion of Tina Wang, seconded by Denise Helfstein, the Board approved the Amendment to Board Policy and Administrative Regulation 5121 Grades/Evaluation of Student Achievement as first and final reading with the caveat that: (1) we send out an immediate communication to high school students and families of this change and that we provide a way for students to verify their athletic participation in the activities section of the new transcript this year, (2) we send revised transcripts out for those students whose transcripts have already been sent out to colleges/universities this year, and (3) staff undertake a wholistic review and report their findings back to the Board about best practices for adding activities other than participation in athletics that might be added to high school transcripts in time for any changes to be approved and take effect by the outset of the next school year. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**d. [Approve Adoption of Exhibits 6152.1 Placement in Mathematics Courses](#)**

On motion of Soyon Hardy, seconded by Denise Helfstein, the Board approved the Adoption of Exhibits 6152.1 Placement in Mathematics Courses as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**e. [Approve Amendment to Board Bylaw 9100 Organization](#)**

On motion of Drew Hazelton, seconded by Derek Ross, the Board approved the Amendment to Board Bylaw 9100 Organization Procedures with Option 1 as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**ADJOURNMENT**

On motion of Derek Ross, seconded by Drew Hazelton, there being no further business before this Board, the regular meeting held on October 13, 2022, is declared adjourned at 10:11 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board