

MINUTES OF ORGANIZATIONAL BOARD MEETING 12-13-2022 #1072
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Superintendent, Dr. Jeff Davis presided over the Organizational meeting until the new Board President was elected. Dr. Davis called the regular meeting to order at 6:00 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

I. ADMINISTRATION OF OATH OF OFFICE

Dr. Davis administered the oath of office to the newly elected board members, Soyon Hardy, Megan Lantsman, and Jim Moynihan.

Members of the public were able to observe the meeting using a published live stream link or attend in person. Members of the public were able to submit public comments via an online form before the board meeting as well as submit them at the Board meeting as outlined in the agenda.

BOARD PRESENT

Mrs. Soyon Hardy, Mrs. Denise Helfstein, Mrs. Megan Lantsman, Mr. Jim Moynihan, Mrs. Tina Wang, and Tess Leong (student board member.)

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent of Human Resources, Mr. Byron Jones, Director of Fiscal Services, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations, and Mrs. Ragini Aggarwal, Communications Coordinator and Executive Assistant to the Superintendent/Board

FLAG SALUTE

Dr. Jeff Davis led the Pledge of Allegiance to the Flag.

ADOPTION OF AGENDA

On motion of Denise Helfstein, seconded by Soyon Hardy, the Board of Education adopted the agenda as presented. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

PUBLIC SPEAKERS

Mr. Mat McClenahan, Principal of Oak Park High School welcomed the board and introduced himself to the new board members.

OPEN COMMUNICATIONS/PRESENTATIONS

VI. BOARD REORGANIZATION

a. Election of Officers of the Board of Education

On nomination of Tina Wang, seconded by Soyon Hardy, the Board of Education appointed Denise Helfstein, President of the Board for 2023. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

Mrs. Denise Helfstein, newly elected Board President for 2023, assumed leadership of the meeting.

On nomination of Soyon Hardy, seconded by Jim Moynihan, the Board of Education appointed Tina Wang, Vice President of the Board for 2023. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

On nomination of Megan Lantsman, seconded by Denise Helfstein, the Board of Education appointed Soyon Hardy, Clerk of the Board for 2023. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

b. Approve Proposed Board Meeting Schedule for Calendar Year 2023

On motion of Tina Wang, seconded by Jim Moynihan, the Board of Education approved the Board Meeting Schedule for Calendar Year 2023. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

c. Approve Designation of Secretary/Authorized Agent of the Board of Education

On motion of Jim Moynihan, seconded by Soyon Hardy, the Board of Education approved the appointment of Dr. Jeff Davis as the Secretary/Authorized Agent of the Board of Education. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

d. Approve Certification of Signatures

On motion of Tina Wang, seconded by Soyon Hardy, the Board of Education approved the Certification of Signatures. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

e. Select and Approve School Board Representative to the County Committee on School District Organization

On nomination of Jim Moynihan, seconded by Tina Wang, the Board of Education appointed Denise Helfstein, School Board Representative to the County Committee on School District Organization. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

f. Confirmation and Designation of Board Representatives to District Committees

On motion of Denise Helfstein, seconded by Jim Moynihan, the Board of Education approved names of Board members to serve on District Committees during 2023 as discussed at the meeting. Board members recommended that the staff review meeting frequency and advise the board via email if there are any changes. Student Board member will notify staff which committees she would like to attend. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

g. Review and Revise Board Governance Calendar for 2023

On motion of Tina Wang, seconded by Denise Helfstein, the Board established a sub-committee of the board and appointed Board President Denise Helfstein and Clerk of the Board Soyon Hardy to work with Dr. Davis and Ragini to review the governance calendar to align better so that the board reports are more spread out between meetings and review the handbook for any other updates that need to be made and to bring it for review and approval at the special meeting to be held on December 20, 2022. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

IV. OPEN COMMUNICATIONS/PRESENTATIONS

REPORT FROM BOARD MEMBERS

Board Member Denise Helfstein congratulated Soyon, Megan, and Jim on their election. Denise shared that the Board wants to collaborate with Dr. Davis and the staff. It was an excellent opportunity to learn together with the new board members. All the board members attended the annual CSBA conference in San Diego from November 30th to December 3rd, and they were joined by Tess Leong, Dr. Davis, Mr. Adam Rauch, and Mrs. Ragini Aggarwal. Denise reported that she attended the Technology Committee Meeting, the ELPAC meeting, the Awareness Week at OPHS with Board member Wang, the Readers/Writers training session at Oak Hills,

Board Member Tina Wang congratulated Jim, Megan, and Soyon on their election. Tina reported that she

attended the annual CSBA conference, Awareness Week. Tina wished all the seniors awaiting the results of early admissions the very best and wished everyone a happy holiday.

Board Member Soyon Hardy reported that she attended the Curriculum Council and the Safe Kids Task Force and will attend the Diversity and Equity Task Force later this month. Soyon visited the wellness center as part of the task force and encouraged everyone to take a tour and the excellent work the wellness counselor is doing.

Board Member Jim Moynihan shared that he was excited to be part of the Board and enjoyed being part of the CSBA conference. He was inspired by the various elected representatives from all across the state.

Board Member Megan Lantsman introduced herself and shared about herself and her family. Megan thanked Derek Ross and Drew Hazelton for their service and thanked the staff for sharing information to help her be prepared for the meeting. Megan reported that she attended safety training with Commander Pentis and wished everyone a happy and healthy holiday season.

Student Board Member Tess Leong congratulated the newly elected board members. Tess reported that she attended the CSBA student board member training session and was inspired and learned a lot about how student board members can make a difference in the student body. Tess reported that the final exams season is approaching, and ASB has organized an In-N-Out truck to bring some fun during finals week. Tess wished everyone a happy holiday season.

Superintendent Jeff Davis congratulated the newly elected Board members and said he was looking forward to working with the Board. Dr. Davis thanked Mrs. Melville and Oak Hills Principal Erik Warren for inviting him to participate in the 5th grade colonial days unit. Dr. Davis attended Awareness Week at OPHS, loved the theme of hope to end the year, and thanked Mrs. Jenny Charrett and Janet Svoboda for leading the Advanced Peer Counseling students. He reported that he enjoyed participating in the CSBA annual conference with the Board. Dr. Davis wished all the students the best of luck for finals and wished everyone a restful and enjoyable winter break. Dr. Davis thanked the work being done by our wellness counselors and guidance counselors. Dr. Davis also shared that the WASC visiting team highlighted the importance of access for our students to classes and activities. We will continue to work towards helping kids reach their fullest potential.

B.1. CONSENT AGENDA

On motion of Soyon Hardy, seconded by Tina Wang, the Board of Education approved the Consent Agenda. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

- a. [Approve Minutes of Regular Board Meeting November 15, 2022](#)
- b. [Approve/Ratify Public Employee/Employment Changes 01CL254335-01CL254365 & 01CE12198-01CE12229](#)
- c. [Ratify Purchase Orders – November 1 - November 30, 2022](#)
- d. [Approve Overnight Trip for Oak Park High School Winter Sports Teams to CIF Playoffs](#)
- e. [Approve Renewal of Contract with Super CO OP\(USDA\) Foods and Purchase Delivery for 2023](#)

B2. BUSINESS SERVICES

- a. [Discuss and Approve District Capacity/Enrollment Projections/District of Choice Vacancy Projections for School Year 2023-2024](#)

On motion of Jim Moynihan, seconded by Soyon Hardy, the Board of Education approved the District Capacity/Enrollment Projections/District of Choice Vacancy Projections for School

Year 2023-2024. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

b. [Adopt Resolution #2022-15 Authorizing Procurement for Network Infrastructure and Approve Contract for Consulting Services](#)

On motion of Tina Wang, seconded by Jim Moynihan, the Board of Education Resolution #2022-15 Authorizing Procurement for Network Infrastructure and Approve Contract for Consulting Services. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

c. [Approve Fiscal Year 2022-23 First Interim Financial Report, Certification and Budget Revisions](#)

On motion of Tina Wang, seconded by Denise Helfstein, the Board of Education approved the Fiscal Year 2022-23 First Interim Financial Report, Certification and Budget Revisions. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

d. [Approve Appointment to the Oak Park Citizens' Oversight Committee for the 2022-2024 Term](#)

On motion of Jim Moynihan, seconded by Soyon Hardy, the Board of Education approved the reappointment of Aprylle Beck for a second term on the Oak Park Citizens' Oversight Committee for the 2022-2024 Term. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

B3. BOARD POLICIES

a. [Approve Amendment to Board Policy 3110 - Transfer of Funds](#)

On motion of Soyon Hardy, seconded by Tina Wang, the Board of Education approved the Amendment to Board Policy 3110 - Transfer of Funds as first and final reading. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

b. [Approve Amendment to Board Policy and Administrative Regulation 3550 - Food Service/Child Nutrition Program](#)

On motion of Soyon Hardy, seconded by Tina Wang, the Board of Education approved the Amendment to Board Policy and Administrative Regulation 3550 - Food Service/Child Nutrition Program as first and final reading. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

c. [Approve Amendment to Board Policy and Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund](#)

On motion of Jim Moynihan, seconded by Denise Helfstein, the Board of Education approved the Amendment to Board Policy and Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund as first and final reading. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

d. [Approve Amendment to Board Policy and Administrative Regulation 6164.4 - Identification and Evaluation of Individuals for Special Education](#)

On motion of Jim Moynihan, seconded by Megan Lantsman, the Board of Education approved the Amendment to Board Policy and Administrative Regulation 6164.4 - Identification and Evaluation of Individuals for Special Education as first and final reading. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

e. Approve Amendment to Board Policy, Administrative Regulation, and Exhibits 6173 - Education for Homeless Children

On motion of Megan Lantsman, seconded by Jim Moynihan, the Board of Education approved the Amendment to Board Policy, Administrative Regulation, and Exhibits 6173 - Education for Homeless Children as first and final reading. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

f. Approve Amendment to Board Bylaw 9150 Student Board Members

On motion of Jim Moynihan, seconded by Soyon Hardy, the Board of Education approved the Amendment to Board Bylaw 9150 Student Board Members as first and final reading. Motion carried Aye – Hardy, Helfstein, Lantsman, Moynihan, Wang. No – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

OPEN DISCUSSION

1. Review and Discuss the Roll-out of the Diligent Community Agenda Management Platform – tabled for special board meeting.
2. Discuss Dates of Special Board Meeting in December/January – special board meeting to be held on December 20th and January 11th.
3. Discussed items to be added to the upcoming special board meeting.

RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. CONFERENCE WITH LABOR NEGOTIATORS: Government Code 54957.6

Agency Designated Representatives: Adam Rauch and Stewart McGugan

Employee Organizations: Oak Park Teachers Association and Oak Park Classified Association

B. SUPERINTENDENT’S GOALS

The board recessed to closed session at 8:38 pm.

ADJOURNMENT

There being no further business before this Board, the Organizational meeting is declared adjourned at 10:40 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board