



Oak Park Unified School District Board of Education Meeting - January 24, 2023 Agenda - 1075

Date: Tuesday, January 24, 2023

Place: **Oak Park High School Presentation Room - G9**
899 N. Kanan Road, Oak Park, CA 91377

Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comment in person at the meeting.

Time: **Closed Session: 5:00 pm**
Open Session: 6:00 pm

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education that includes academic achievement, personal growth, and social responsibility.

BOARD OF EDUCATION

Denise Helfstein, Board President
Tina Wang, Vice President
Soyon Hardy, Clerk of the Board
Megan Lantsman, Member
Jim Moynihan, Member
Tess Leong, Student Board Member

ADMINISTRATION

Dr. Jeff Davis, Superintendent
Ragini Aggarwal, Executive Assistant and Communications Coordinator
Adam Rauch, Assistant Superintendent, Business & Administrative Services
Stewart McGugan, Assistant Superintendent, Human Resources
Tammy Herzog, Assistant Superintendent, Educational Services

Enoch Kwok, Direct, Educational Technology & Information Systems

Marcus Konantz, Director, Pupil Services

Brendan Callahan, Director Bond Program, Sustainability, Maintenance, and Operations

Sara Ahl, Director of Extended Care Programs

Brad Benioff, Director of Student Support and School Safety

NEXT MEETING-Regular Meeting, Tuesday, February 28, 2023, Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT SCHOOL OFFICES & THE DISTRICT WEBSITE:

<https://www.oakparkusd.org/Page/10981>

LAND ACKNOWLEDGEMENT STATEMENT, Approved by the Board of Education on May 18, 2021

The Oak Park Unified School District acknowledges the original inhabitants of the land that our school district encompasses. The land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. Please join us in honoring these ancestral grounds by expressing gratitude for the people who stewarded this land throughout the generations and continue to do so. We also celebrate the resilience and strength that all Indigenous people have shown and continue to show in our region and beyond in the face of systemic injustice.

1. CALL TO ORDER CLOSED SESSION: 5:00 pm

2. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Communications Coordinator/Executive Assistant, prior to the beginning of the meeting. To ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The President of the Board will inquire if there are any public comments with respect to any item appearing on the regular meeting agenda or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. Please adhere to the stipulated three minutes for your comments. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

3. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

3.1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Paragraph (1) of subdivision (d) of Section 54956.9

Case No: 56-2022-00566683-CU-WM-VTA

3.2. SUPERINTENDENT’S GOALS

3.3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one case

3.4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:

Government Code Section 54957

3.5. PUBLIC EMPLOYEE EMPLOYMENT: Campus Supervisor, Sub-Custodians, Walk-on-Coaches, Secondary Teacher

4. CALL TO ORDER - RECONVENE IN OPEN SESSION AT:

4.1. ROLL CALL

4.2. FLAG SALUTE

4.3. REPORT OF CLOSED SESSION ACTIONS TAKEN

4.4. ADOPTION OF AGENDA

Action Required - Adoption of Agenda and preferential vote of student board member.

4.5. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

Please adhere to the stipulated three minutes for your comments. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

4.6. PRESENTATION OF PARTNER IN EDUCATION AWARD TO FORMER VENTURA COUNTY SUPERVISOR LINDA PARKS

- 4.7. **REMARKS FROM BOARD MEMBERS**
- 4.8. **REMARKS FROM STUDENT BOARD MEMBER**
- 4.9. **REMARKS FROM THE SUPERINTENDENT**

5. BUSINESS SESSION - CONSENT AGENDA

Board Bylaw 9324 requires Board approval of minutes from previous meetings.

- 5.1. Minutes of the December 13, 2022 Organizational Meeting and Special Meetings held on December 20, 2022 and January 11, 2023

[Minutes of Organizational Meeting 12-13-2022.pdf](#) 

[Minutes of Special Board Meeting 12-20-2022.pdf](#) 

[Minutes of Special Board Meeting 1-11-2023.pdf](#) 

- 5.2. Approve Public Employee Employment/Changes Classified Personnel

Pursuant to Board Policies 4112 and 4212, Board approval is required for public employee employment and changes.

[Classified Personnel Report 2022-23 - January 24, 2023.pdf](#) 

- 5.3. Approve Public Employee Employment/Changes Certificated Personnel

Pursuant to Board Policies 4112 and 4212, Board approval is required for public employee employment and changes.

[Certificated Personnel Report 2022-23 - January 24, 2023.pdf](#) 

- 5.4. Ratify Purchase Orders December 1 - December 31, 2022

Board Policy 3300 requires Board approval of Purchase Orders.

[Coversheet Ratify PO Report 1 24 2023.pdf](#) 

[PO Report Dec 2022.pdf](#) 

- 5.5. Approve Quarterly Report on Williams Uniform Complaints – January 2023

Education Code 35185 and Administrative Regulation 1312.4 requires Board approval of each quarterly report regarding complaints related to instructional materials, teacher vacancy or misassignment, or facility conditions.

[Coversheet Quarterly Williams Complaints 1 24 2023.pdf](#) 

[January 2023 Williams UCP Quarterly Report.pdf](#) 

5.6. Accept 2022-2023 First Period Attendance Report


Education Code 41601 requires Board approval of the District's Average Daily Attendance for all full school months during the period between July 1 and December 31.

[Coversheet P-1 ADA Report 2022-2023 1 24 2024.pdf](#) 

[P-1 22-23 Attendance 1 24 2023.pdf](#) 


5.7. Approve Student Teaching Agreement with Loyola Marymount University, Los Angeles - January 2023-June 2024

Pursuant to Board Policy 4112.21, this agreement will provide practice teaching at District Schools to students enrolled in the teacher education program at Loyola Marymount University.

[Coversheet Approve Student Teaching Agreement with LMU 2023-2024 1 24 2023.pdf](#) 

[OPUSD LMU Student Teacher Agreement 1 24 2023.pdf](#) 

5.8. Approve Out of State Travel for staff to Attend the Glazier Clinic for Football Coaches February 9 - 12, 2023 Las Vegas, NV
Board Policy 3350 requires Board approval for employees out of state travel.

[Coversheet Approve out of State travel for staff to attend the Glazier Clinic Feb 9-12, 2023 Las Vegas, NV.pdf](#) 

5.9. Approve Out of State Travel for Staff to Attend the Green Schools Conference (GSC) February 27 - March 1, 2023 New Orleans, LA

Board Policy 3350 requires Board approval for employees out of state travel.

[Coversheet Approve out of State travel for staff to attend the Green Schools Conference \(GSC\) Feb 27 - Mar 1, 2023 New Orleans, LA.pdf](#)



Action Requested - Approval of Consent Agenda, a preferential vote of the student board member.

6. EDUCATIONAL SERVICES

- 6.1. Approve Resolution #23-01 Pupil Attendance Alternatives AB 99 – District of Choice (DOC) Space Availability for 2023-24
According to Education Code 48301 and Board Policy 5117, the Board shall establish the number of students accepted for admittance into the district through this program.

[Coversheet Approve Resolution #23-01 Pupil Attendance Alternatives](#)

[AB 99 – DOC Space Availability for 2023-24 1 24 2024.pdf](#) 

[Res #23-01 DOC Space Availability OPUSD 1 24 2023.pdf](#) 

Action Requested - Approval of Resolution and Acceptance of District of Choice Applicants and preferential vote of the student board member.

- 6.2. California School Dashboard 2023 Presentation
The California School Dashboard (Dashboard) is an online tool that shows how local educational agencies and schools perform on state and local indicators included in California's school accountability system. The 2022 CA Dashboard results were publicly released in December. Information regarding OPUSD's CA Dashboard performance will be shared at this meeting.

[Coversheet Presentation CA 2022 Dashboard 1 24 2023.pdf](#) 

[Presentation CA School Dashboard Presentation.pdf](#) 

- 6.3. Presentation on the Ethnic Studies Requirement for High Schools in California
All schools in California serving students in grades 9-12 must add Ethnic Studies as a graduation requirement commencing with the graduating class of 2029-30. Staff will provide an overview of the proposed implementation of this curriculum.

[Coversheet Presentation Ethnic Studies Requirement.pdf](#) 

[Presentation CA Assembly Bill 101 Ethnic Studies.pdf](#) 

- 6.4. Approval and Certification of 2022-23 Minimum Instructional Minutes for K-12 OPUSD Schools
Education Code Sections 46200 and 46201 establish the number of annual instructional days and minutes that must be offered in order for the District to receive Average Daily Attendance (ADA) funding as a part of our local control funding formula grant apportionment.

[Coversheet Approval and Certification of 2022-23 Minimum](#)

[Instructional Minutes 1 24 2023.pdf](#) 

[Instructional Minutes and Bell Schedules for 2022-2023.pdf](#) 

Action Requested - Approval and Certification of 2022-23
Minimum Instructional Minutes for K-12 OPUSD Schools

7. BUSINESS SERVICES


- 7.1. Discussion on the Governor's January Budget Proposal for 2023-2024

Staff will provide an overview of the Governor's Budget proposal for 2023-2024 and its likely impact on OPUSD.

[Coversheet Governor's 2023-24 Budget Proposal.pdf](#) 

[CDE 23-24 Budget Overview.pdf](#) 

- 7.2. Accept Annual Audit Reports for Fiscal Year 2021-2022
Education Code 41020 and Board Policy 3460 require the Board to approve the annual audit report of the district's financial records and accounts.

[Coversheet Accept Annual Audit Reports for the fiscal Year 2021-22
1 24 2023.pdf](#) 

[Oak Park Board Communication Letter from Auditor 2021-22.pdf](#) 

[Oak Park Unified SD 2021-22 FINAL Audit.pdf](#) 

Action Requested - Acceptance of annual financial audit and preferential vote of the student board member.

8. INFORMATION ITEMS

- 8.1. Monthly Cash Flow Report

[Coversheet Cash Flow Report 1 24 2023.pdf](#) 

[Cash Flow for Period Ending December 2022.pdf](#) 

- 8.2. Monthly Measure S Status Report

[Coversheet Monthly General Fund Budget Report 1 24 2023.pdf](#) 

[Fiscal13a - Financial Statement - Through December 2022.pdf](#) 

- 8.3. Monthly General Fund Budget Report

[Coversheet Measure S Bond Project Status Report 1 24 2023.pdf](#) 

[Measure S Status Report 01-17-2023.pdf](#) 

9. OPEN DISCUSSION/FUTURE AGENDA ITEMS

- 9.1. The next Regular Meeting is scheduled for February 28, 2022 at 6:00 pm.

10. ADJOURNMENT:

Motion to adjourn required.

11. NOTICES:

- 11.1. *In accordance with the Americans with Disabilities Act (ADA), if you require special accommodations to participate in a board meeting, including but not limited to an American sign language interpreter, documentation in accessible formats, or accommodations should contact the superintendent's office 72 hours prior to the meeting to enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Phone (818) 735-3206 or e-mail: raggarwal@opusd.org*
- 11.2. *Students and parents/guardians can request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. This request must be made in writing to the secretary or clerk of the Board. (Board Bylaw 9322)*

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