



Oak Park Unified School District Board of Education Meeting BOARD OF EDUCATION - March 21, 2023 Agenda - 1079

Date: Tuesday, March 21, 2023

Place: **Oak Park High School Presentation Room – G9**
899 N. Kanan Road, Oak Park, CA 91377

Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comment in person.

Time: **Closed Session: 5:00 pm**
Open Session: 6:00 pm

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education that includes academic achievement, personal growth, and social responsibility.

BOARD OF EDUCATION

Denise Helfstein, Board President

Tina Wang, Vice President

Soyon Hardy, Clerk of the Board

Megan Lantsman, Member

Jim Moynihan, Member

Tess Leong, Student Board Member

ADMINISTRATION

Dr. Jeff Davis, Superintendent

Ragini Aggarwal, Executive Assistant and Communications Coordinator

Adam Rauch, Assistant Superintendent, Business & Administrative Services

Stewart McGugan, Assistant Superintendent, Human Resources

Tammy Herzog, Assistant Superintendent, Educational Services

Enoch Kwok, Direct, Educational Technology & Information Systems

Marcus Konantz, Director, Pupil Services

Brendan Callahan, Director Bond Program, Sustainability, Maintenance, and Operations

Sara Ahl, Director of Extended Care Programs

Brad Benioff, Director of Student Support and School Safety

NEXT MEETING-Regular Meeting, Tuesday, April 25, 2023, Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT SCHOOL OFFICES & THE DISTRICT WEBSITE:

<https://www.oakparkusd.org/Page/10981>

LAND ACKNOWLEDGEMENT STATEMENT, Approved on May 18, 2021

The Oak Park Unified School District acknowledges the original inhabitants of the land that our school district encompasses. The land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. Please join us in honoring these ancestral grounds by expressing gratitude for the people who stewarded this land throughout the generations and continue to do so. We also celebrate the resilience and strength that all Indigenous people have shown and continue to show in our region and beyond in the face of systemic injustice.

- 1. CALL TO ORDER CLOSED SESSION: 5:00 pm**

- 2. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**
 - 2.1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one case

 - 2.2. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6
Agency Designated Representatives: Adam Rauch and Stewart McGugan
Employee Organizations: OPTA and OPCA

 - 2.3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:**
Government Code Section 54957

 - 2.4. PUBLIC EMPLOYEE EMPLOYMENT:** Deaf and Hard of Hearing Trainer, GuestTeacher

3. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Communications Coordinator/Executive Assistant, prior to the beginning of the meeting. To ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The President of the Board will inquire if there are any public comments with respect to any item appearing on the regular meeting agenda or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. Please adhere to the stipulated three minutes for your comments. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

4. CALL TO ORDER - RECONVENE IN OPEN SESSION AT:

4.1. Roll Call

4.2. Flag Salute

4.3. Report of Closed Session Actions Taken

Board will report out if any actions were taken in the closed session at the March 14, 2023 Special Board Meeting and tonight's meeting.

4.4. Adoption of Agenda

Action Required - Adoption of Agenda and preferential vote of the student board member.

4.5. Public Comments: Speakers on Agenda and Non-Agenda Items

Please adhere to the stipulated three minutes for your comments. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

4.6. Report from Oak Park Municipal Advisory Council

4.7. **Remarks from Board Members**

4.8. **Remarks from Student Board Member**

4.9. **Remarks from the Superintendent**

4.10. **Update on Student Safety and Wellness**

The Board will receive an update from the middle and high school wellness counselor and Mr. Brad Benioff, Director of Student Support and School Safety, on Student Safety and Wellness.

- [OPUSD Student and Safety Wellness](#)

4.11. **Report on the Number of Students Earning a Grade of D or F**

The Board will receive a report on the number of students earning a grade of D or F in fall 2022 and the academic support offered by the schools.

- [Fall 2022 D/F Analysis](#)

4.12. **Report on OPUSD's Sustainability Initiatives and the Green Schools Conference**

District staff attended the National Green Schools Conference in February. Board will receive an overview of the sustainability initiatives of OPUSD, and Assistant Superintendent of Educational Services Tammy Herzog will share key takeaways from the conference.

- [OPUSD Sustainability Initiatives](#)

5. BUSINESS SESSION - CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

5.1. Minutes of the February 28, 2023 Regular Meeting and Special Meeting held on March 14, 2023.

Board Bylaw 9324 requires Board approval of minutes from previous meetings.

[Minutes of Regular Meeting 2 28 2023.pdf](#) 

[Minutes of Special Board Meeting 3-14-2023.pdf](#) 

5.2. Approve Public Employee Employment/Changes Classified Personnel

Pursuant to Board Policies 4112 and 4212, Board approval is required for public employee employment and changes.

[Classified Personnel Report March 21, 2023.pdf](#) 

- 5.3. **Approve Public Employee Employment/Changes Certificated Personnel**

Pursuant to Board Policies 4112 and 4212, Board approval is required for public employee employment and changes.

[Certificated Personnel Report March 21, 2023.pdf](#) 

- 5.4. **Ratify Purchase Orders Report from February 1 - February 28, 2023**

Board Policy 3300 requires Board approval of Purchase Orders.

[Ratify PO Coversheet for February 2023.pdf](#) 

- 5.5. **Approve a Revised Overnight trip for Oak Park High School Varsity Baseball to Participate in the Lions Tournament, April 2-5, 2023, in San Diego, CA.**

Board Policy 6153 requires Board approval for student overnight trips.

[Approve Overnight Trip for OPHS Varsity Baseball to San Diego.pdf](#)



- 5.6. **Approve Overnight Trip for Oak Park High School Athletic Teams to Attend Spring CIF Play-Offs**

Board Policy 6153 requires Board approval for student overnight trips.

[Approve Overnight Trip for OPHS Spring Sports for CIF Playoffs.pdf](#)



- 5.7. **Approve Out-of-State Travel for Medea Creek Middle School Staff to Attend the Southeast Conference on School Climate - June 5-7, 2023 in Savannah, GA**

Board Policy 3350 requires Board approval for employees out of state travel.

[Approve Out-of-State travel for MCMS Staff to attend the Southeast Conference on School Climate from June 5-7, 2023 in Savannah,](#)

[GA.pdf](#) 

6. EDUCATIONAL SERVICES

- 6.1. **Approve New Health Course for 7th Grade at Medea Creek Middle School**

The California Healthy Youth Act requires that comprehensive sexual

health education and HIV prevention education be provided to students at least once in middle school or junior high school and once in high school, starting in grade 7. Board approval is required to add a new course at the school.

[Approve New Health Course at MCMS.pdf](#) 

6.2. **Approve New Courses English Language Development 1-2 & 3-4 at Medea Creek Middle School**

English learners shall be provided differentiated English language development instruction which is targeted to their English proficiency level. Board approval is required to add a new course at the school.

[Approve New Courses ELD 1-2 & 3-4 at MCMS.pdf](#) 


6.3. **Approve New Courses English Language Development 1-2 & 3-4 at Oak Park High School**

English learners shall be provided differentiated English language development instruction which is targeted to their English proficiency level. Board approval is required to add a new course at the school.

[Approve New Courses ELD 1-2 & 3-4 at OPHS.pdf](#) 

6.4. **Approve New Course Theatre Performance & Production at Oak Park High School**

The district's CTE program shall be designed to help students develop the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy. Board approval is required to add a new course at the school.

[Approve New Course Theatre Performance & Production at OPHS.pdf](#)


6.5. **Approve New Course Science for Education at Oak View High School**

The district's CTE program shall be designed to help students develop the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy. Board approval is required to add a new course at the school.

[Approve New Course Science for Education at OVHS.pdf](#) 

6.6. **Approve New Course Contemporary Issues in Education at Oak View High School**

The district's CTE program shall be designed to help students develop the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy. Board approval is required to add a new course at the school.

[Approve New Course Contemporary Issues in Education at OVHS.pdf](#)



6.7. **Approve New Materials Request English 4 Senior Seminar at Oak Park High School**


BP 6161.1 requires Board approval for additional instructional materials.

[Approve New Materials Request English 4 Senior Seminar.pdf](#) 

7. BUSINESS SERVICES

7.1. **Delegate Authority to the Superintendent to Award Architectural Services Contract for the Relocation of Four Portable Classrooms At Medea Creek Middle School**

BP 3300 and Education Code 17605 require that the Board review all transactions entered into by the Superintendent or designee on behalf of the Board every 60 days.

[Delegate Authority to Sup. to Award Architectural Services for Relocation of 4 Portables at MCMS.pdf](#) 

7.2. **Approve Certification of 2022-23 Second Interim Financial Report and Budget Revisions**

Education Codes 42130 and 42131 and Board Policy 3460 require the Board to approve and certify financial reports filed on behalf of the District.

[Approve Certification of Second Interim Report.pdf](#) 

[Second Interim vs. First One-Sheet MYP 2022-23.pdf](#) 

[Second Interim Presentation 2022-23.pdf](#) 

8. OPEN DISCUSSION/FUTURE AGENDA ITEMS

8.1. **Special Closed Session Meeting to Review Superintendent's Goals**

8.2. **Future Agenda items**

9. INFORMATION ITEMS/REPORTS

9.1. **Monthly Measure S Status Report**

[Measure S Bond Project Status Report Feb 2023.pdf](#) 

9.2. **Monthly Attendance Report - Month 6**

[Month 6 Enrollment and Attendance Report.pdf](#) 

10. ADJOURNMENT:

Motion to adjourn required.

11. NOTICES:

11.1. *In accordance with the Americans with Disabilities Act (ADA), if you require special accommodations to participate in a board meeting, including but not limited to an American sign language interpreter, documentation in accessible formats, or accommodations should contact the superintendent's office 72 hours prior to the meeting to enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Phone (818) 735-3206 or e-mail: raggarwal@opusd.org*

11.2. *Students and parents/guardians can request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. This request must be made in writing to the secretary or clerk of the Board. (Board Bylaw 9322)*

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