



Oak Park Unified School District Board of Education Meeting OPUSD Board of Education - May 16, 2023 Agenda - 1083

Date: Tuesday, May 16, 2023

Place: **Oak Park High School Presentation Room – G9**
899 N. Kanan Road, Oak Park, CA 91377

Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comment in person at the meeting.

Time: **Closed Session: 5:00 pm**
Open Session: 6:00 pm

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education that includes academic achievement, personal growth, and social responsibility.

BOARD OF EDUCATION

Denise Helfstein, Board President

Tina Wang, Vice President

Soyon Hardy, Clerk of the Board

Megan Lantsman, Member

Jim Moynihan, Member

Tess Leong, Student Board Member

ADMINISTRATION

Dr. Jeff Davis, Superintendent

Ragini Aggarwal, Executive Assistant, and Communications Coordinator

Adam Rauch, Assistant Superintendent, Business & Administrative Services

Stewart McGugan, Assistant Superintendent, Human Resources

Tammy Herzog, Assistant Superintendent, Educational Services

Enoch Kwok, Director, Educational Technology & Information Systems

Marcus Konantz, Director, Pupil Services

Brendan Callahan, Director Bond Program, Sustainability, Maintenance, and Operations

Sara Ahl, Director of Extended Care Programs

Brad Benioff, Director of Student Support and School Safety

NEXT MEETING-Regular Meeting, Tuesday, June 20, 2023, Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT SCHOOL OFFICES & THE DISTRICT WEBSITE:

<https://www.oakparkusd.org/Page/10981>

LAND ACKNOWLEDGEMENT STATEMENT, Approved by the Board of Education on May 18, 2021

The Oak Park Unified School District acknowledges the original inhabitants of the land that our school district encompasses. The land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. Please join us in honoring these ancestral grounds by expressing gratitude for the people who stewarded this land throughout the generations and continue to do so. We also celebrate the resilience and strength that all Indigenous people have shown and continue to show in our region and beyond in the face of systemic injustice.

1. CALL TO ORDER CLOSED SESSION: 5:00 pm

2. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Communications Coordinator/Executive Assistant, prior to the beginning of the meeting. To ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The President of the Board will inquire if there are any public comments with respect to any item appearing on the regular meeting agenda or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. Please adhere to the stipulated three minutes for your comments. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

3. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

3.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one case

3.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Paragraph (4) of Subdivision (d) of Government Code § 54956.9: Consideration of Two (2) Potential Cases— Social Media Adolescent Addiction/Personal Products Liability Litigation (Social Media Litigation); and Case No: 3:19-md-02913-WHO (Vaping Litigation)

3.3 PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL/ RELEASE

Pursuant to Government Code Section 54957

3.4 PUBLIC EMPLOYEE EMPLOYMENT

Certified Deaf & Hard of Hearing, Walk-On-Coach - AP Proctor, Psychologist, Speech Language Pathologist, Secondary Teachers

3.5 SUPERINTENDENT GOALS

4. CALL TO ORDER - RECONVENE IN OPEN SESSION AT:

4.1 Roll Call

4.2 Flag Salute

4.3 Report of Closed Session Actions Taken

4.4 Adoption of Agenda

Action Required - Adoption of Agenda and preferential vote of the student board member.

4.5 Public Comments: Speakers on Agenda and Non-Agenda items

At the meeting, please submit a comment card to Ragini Aggarwal if you wish to address the Board. Please adhere to the stipulated three minutes for your comments. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the

President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

4.6 Presentation of Partners in Education Awards - Amy Theaker, Amanda Fox

Amy Theaker is the outgoing Brookside PTA President, and Amanda Fox is the outgoing Oak Hills PTA President.

4.7 Introduction of Heather Sloan as Principal of Oak Hills Elementary School

The Board approved the appointment of Heather at the April 25, 2023 meeting.

4.8 Recognition of Erik Warren outgoing Principal of Oak Hills Elementary School

Erik Warren has served as the Principal of Oak Hills since 2010 and will be leaving at the end of June this year.

4.9 Report from the Oak Park Municipal Advisory Council

4.10 Report from the Oak Park Education Foundation

4.11 Remarks from Board Members

4.12 Remarks from Student Board Member

4.13 Remarks from the Superintendent

4.14 Diversity and Equity Annual Update

Board Policy 0415 Equity requires the Diversity and Equity Task Force to present a report to the Board at least once every year.

[DETF Presentation May 16, 2023](#)

5. BUSINESS SESSION - CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

5.1 Minutes of the April 25, 2023 Regular Meeting and Special Meeting held on May 10, 2023

Board Bylaw 9324 requires Board approval of minutes from previous

meetings.

[Minutes of Regular Meeting 4 25 2023.pdf](#) 

[Minutes of Special Board Meeting 5-8-2023.pdf](#) 

5.2 **Approve Public Employee Employment/Changes Classified Personnel**

Pursuant to Board Policies 4112 and 4212, Board approval is required for public employee employment and changes.

[Approve Public Employee Employment Changes Classified Personnel 5 16 2023.pdf](#) 

5.3 **Approve Public Employee Employment/Changes Certificated Personnel**

Pursuant to Board Policies 4112 and 4212, Board approval is required for public employee employment and changes.

[Approve Public Employee Employment Changes Certificated Personnel 5 16 2023.pdf](#) 


5.4 **Accept 2022-2023 Second Period Attendance Report**

Education Code 41601 requires Board approval of District's ADA for all full school months during the period between July 1 and April 15 Inclusive.

[Accept 2022-2023 Second Period Attendance Report 5 16 2023.pdf](#) 

5.5 **Approve Out-of-State Travel for Oak Park High School Girls' Basketball Trip Section 7 Tournament– June 14-16, 2023**

Board Policy 6153 requires Board approval for student overnight trips.

[Approve Out of State Travel for OPHS GBB Trip to Arizona June 14-16, 2023.pdf](#) 

5.6 **Approve Overnight Trip for Oak Park High School Cross Country Mammoth Lakes Trip – July 23-28, 2023**

Board Policy 6153 requires Board approval for student overnight trips.

[Approve Overnight Trip for OPHS School Cross Country Mammoth Lakes Trip – July 23-28, 2023.pdf](#) 

5.7 **Approve Overnight Trip for Oak Park High School Associated Student Body to Fulcrum Leadership Retreat –**

August 5-6, 2023

Board Policy 6153 requires Board approval for student overnight trips.

[Approve Overnight Trip for OPHS ASB to Fulcrum Leadership Retreat – August 5-6, 2023.pdf](#) 

5.8 Approve Disposal of Obsolete or Surplus Instructional Materials and or Books

Education Code 60510 requires Board approval to dispose of obsolete or surplus instructional materials

[Approve Disposal of Obsolete or Surplus Instructional Materials and or Books.pdf](#) 

5.9 Approve Revised 2023-24 Instructional Calendar

Board Policy 6111 requires Board approval for school year calendars

[Approve Revised 2023-24 Instructional Calendar 5 16 2023.pdf](#) 


5.10 Approve Revised 2023-2024 Classified Employees Holiday Calendar

Board Policy 4200 Classified Personnel requires each classified position to have a regular minimum number of days per week, and months per year in their work year.

[Approve Revised 2023-2024 Classified Employees Holiday Calendar 5 16 2023.pdf](#) 

5.11 Ratify Agreement for Legal Services with Lozano Smith

Board Policy 3312 requires Board approval for contracts for services

[Ratify Agreement for Legal Services with Lozano Smith 5 16 2023.pdf](#) 

5.12 Approve Designation of the 2023-2024 District/School Representatives to California Interscholastic Federation Leagues

Education Code 33353(a)(1) requires Board approval for designation of CIF representatives

[Approve CIF Representative and Alternate 5 16 2023.pdf](#) 

6. EDUCATIONAL SERVICES

6.1 Approve 2022-23 School Plans for Student Achievement

Education Code 64001 requires Board approval for School Plans for


Student Achievement

[Review and Approve 2022-2023 School Plans for Student Achievement 5 16 2023.pdf](#) 

[Link to the School Plans](#)


6.2 **Review and Approve Updates to the Expanded Learning Opportunities Program Plan**

The Expanded Learning Opportunities Program (ELO-P) provides funding for afterschool and summer school enrichment programs for transitional kindergarten through sixth grade.

[Review and Approve Updates to the Expanded Learning Opportunities Program Plan 5 16 2023 .pdf](#) 


6.3 **Approve Instructional Materials for MCMS Health course**

BP 6161.1 requires Board approval for additional instructional materials.

[Approve Instructional Materials for MCMS Health course 5 16 2023.pdf](#) 


6.4 **Approve Instructional Materials for OPHS Health course**

BP 6161.1 requires Board approval for additional instructional materials.

[Approve Instructional Materials for OPHS Health course 5 16 2023.pdf](#) 

6.5 **Approve Instructional Materials for OVHS Chemistry CP course**

BP 6161.1 requires Board approval for additional instructional materials.

[Approve Instructional Materials for OVHS Chemistry CP Course 5 16 2023.pdf](#) 

7. BUSINESS SERVICES

7.1 **Approve Renewal of Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program for 2023-2024**

Board Policy 3312 requires Board approval for contracts for services

[Approved Renewal of Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program for 2023-](#)

[2024 5 16 2023.pdf](#) 

7.2 **Approve Resolution of the Board of Education of the Oak Park Unified School District Authorizing Use of A Piggyback Contract for the Purchase of Technology Equipment, Pursuant to CA Public Contract Code Section 20118**

Board Policy 3312 requires Board approval for contracts for services

[Approve Resolution 2023-08 Authorizing Use of A Piggyback Contract for the Purchase of Technology Equipment, CA PCC 20118](#)

[5 16 2023.pdf](#) 

8. HUMAN RESOURCES

8.1 **Establish a New Classified Position, Lead Nutrition Services Assistant, and approve the Associated Job Description and Placement on the Salary Schedule**

Board approval is required to establish a new classified service position

[Establish New Classified Service Position – Lead Nutrition Services](#)

[Assistant 5 16 2023.pdf](#) 

8.2 **Establish New Certificated Position, Math TOSA, and Approve the Associated Job Description**

Board approval is required to establish a new certificated position

[Establish New Certificated Position, Math TOSA And Approve](#)

[Associated Job Description 5 16 2023.pdf](#) 

8.3 **Establish New Certificated Position, Career Technical Education/Categorical Programs TOSA, and Approve the Associated Job Description**

Board approval is required to establish a new certificated position

[Establish New Certificated Position, Career Technical](#)

[Education Categorical Programs TOSA, And Approve Associated Job](#)

[Description 5 16 2023.pdf](#) 

9. BOARD


9.1 **Approval of Second Addendum to Contract for Employment of District Superintendent**

Board Policy 2121 requires Board approval in open session for

10. BOARD POLICY

10.1 **Approve Amendment to Board Policy 0460 Local Control Accountability Plan**

Board Policy was updated at the April 25, 2023 meeting to reflect NEW LAW (SB 997, 2022), which requires, beginning July 1, 2024, districts serving middle or high school students to include four students as full members of the existing parent advisory committee or establish a student advisory committee to provide advice to the Board and the Superintendent or designee. The revision to the Board policy is being submitted to revise the establishment of the student advisory committee. Language was also added to include the composition of the committee and the term of service for student members. BP 0460 is being submitted with recommendation language from the Board President.

[Approve amendment to BP 0460 Local Control and Accountability Plan 5_16_2023.pdf](#) 

11. OPEN DISCUSSION/FUTURE AGENDA ITEMS

11.1 **Date of August Board Retreat**

12. INFORMATION ITEMS/REPORTS

12.1 **Monthly Cash Flow Report**

[Cash Flow Report 5_16_2023.pdf](#) 

12.2 **Monthly Measure S Status Report**

[Measure S Bond Project Status Report 5_16_2023.pdf](#) 

12.3 **Monthly General Fund Report**

[Monthly General Fund Budget Report 5_16_2023.pdf](#) 

13. ADJOURNMENT:

Motion to adjourn required.

14. NOTICES:

14.1 *In accordance with the Americans with Disabilities Act (ADA), if you require special accommodations to participate in a board meeting, including but not limited to an American sign language interpreter, documentation in accessible formats, or accommodations should contact the superintendent's office 72 hours prior to the meeting to enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Phone (818) 735-3206 or e-mail: raggarwal@opusd.org*

14.2 *Students and parents/guardians can request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. This request must be made in writing to the secretary or clerk of the Board. (Board Bylaw 9322)*

Educating Compassionate and Creative Global Citizens