

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #1072

DATE: December 13, 2022

PLACE: Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comment in person at the meeting.

TIME: 6:00 p.m. Open Session
8:00 p.m. Closed Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Denise Helfstein, Clerk

Tina Wang, Member

Soyon Hardy, Member

Megan Lantsman, Newly Elected Member

Jim Moynihan, Newly Elected Member

Tess Leong, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Jeff Davis, Superintendent

Ragini Aggarwal, Executive Assistant and Communications Coordinator

Adam Rauch, Assistant Superintendent, Business & Administrative Services

Stewart McGugan, Assistant Superintendent, Human Resources

Tammy Herzog, Assistant Superintendent, Educational Services

Enoch Kwok, Director, Educational Technology & Information Systems

Marcus Konantz, Director, Pupil Services

Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations

Sara Ahl, Director Extended Care Programs

Brad Benioff, Director of Student Support and School Safety

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The following information is provided to help with understanding on how to follow and participate in the Board meeting. Members of the Public can observe the Board of Education meetings in person or watch it at: www.opusd.org/livestream

PUBLIC COMMENTS

The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Communications Coordinator/Executive Assistant, prior to the beginning of the meeting. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The President of the Board will inquire if there are any public comments with respect to any item appearing on the organizational meeting agenda, or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

**NEXT MEETING - Regular Meeting, Tuesday, January 24, 2023
Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT SCHOOL OFFICES & THE DISTRICT WEBSITE:
<https://www.oakparkusd.org/Page/10981>**

LAND ACKNOWLEDGEMENT STATEMENT

Approved by the Board of Education on May 18, 2021

The Oak Park Unified School District acknowledges the original inhabitants of the land that our school district encompasses. The land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. Please join us in honoring these ancestral grounds by expressing gratitude for the people who stewarded this land throughout the generations and continue to do so. We also celebrate the resilience and strength that all Indigenous people have shown and continue to show in our region and beyond in the face of systemic injustice.

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – ORGANIZATIONAL BOARD MEETING #1072
December 13, 2022**

CALL TO ORDER – Followed by Public Comments/6:00 p.m.

The Superintendent will preside over the Organizational meeting until the Board President has been elected (I – III.a.)

OPEN SESSION: 6:00 p.m.

CLOSED SESSION: 8:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**. Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comments in person at the meeting.

I. ADMINISTRATION OF OATH OF OFFICE:

Soyon Hardy - Term 2022-2026 (First Term)

Megan Lantsman - Term 2022-2026 (First Term)

Jim Moynihan - Term 2022-2026 (First Term)

II. CALL TO ORDER: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. ADOPTION OF AGENDA

D. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

III. BOARD REORGANIZATION

a. Election of Officers of the Board of Education

Bylaws of the Board 9320 and Education Code 35143 require the nomination and election of Board Officers annually. Newly elected President assumes leadership of the meeting.

b. Approve Proposed Board Meeting Schedule for Calendar Year 2023

To select and approve the meeting schedule for the Governing Board for the calendar year

c. Approve Designation of Secretary/Authorized Agent of the Board of Education

Education Codes 35025 and 35034 and Bylaws of the Board 9122 empower the Board to designate the Superintendent as its Secretary and Authorized Agent

d. Approve Certification of Signatures

Education Codes 42632 and 42633 require annual Certification of Signatures after new board members are sworn in and election of Board Officers

e. Select and Approve School Board Representative to the County Committee on School District Organization

Education Codes 35023 and 72403 require the Board to annually select a representative to the County committee

f. Confirmation and Designation of Board Representatives to District Committees

Board Members will select District Committee representation for the 2023 calendar year

g. Review and Revise Board Governance Calendar for 2023

Board to review and revise the Board Governance Calendar for January 2023 – June 2023.

IV. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Report from Student Board Member
3. Remarks from Superintendent

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting November 15, 2022](#)
Board Bylaw 9324 requires Board approval of minutes from previous meeting
- b. [Approve/Ratify Public Employee/Employment Changes 01CL254335-01CL254365 & 01CE12198-01CE12229](#)
Board approval required for public employee employment and changes
- c. [Ratify Purchase Orders – November 1 - November 30, 2022](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Winter Sports Teams to CIF Playoffs](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Renewal of Contract with Super CO OP\(USDA\) Foods and Purchase Delivery for 2023](#)
Board Policy 3312 requires Board approval for contracts for services

ACTION

2. BUSINESS SERVICES

- a. [Discuss and Approve District Capacity/Enrollment Projections/District of Choice Vacancy Projections for School Year 2023-2024](#)
According to provisions of the District of Choice program, the Board is required to establish the district's capacity, the number of projected vacancies and the number of District of Choice students that can be enrolled at each grade level for school year 2023-24.
- b. [Adopt Resolution #2022-15 Authorizing Procurement for Network Infrastructure and Approve Contract for Consulting Services](#)
Public Contract Code 20118.2 and Administrative Regulation 3311.4 permits districts to use competitive negotiation rather than seek competitive bids when it makes a finding that a district procurement is for computers, software, telecommunications equipment, microwave equipment, or other related electronic equipment and apparatus.
- c. [Approve Fiscal Year 2022-23 First Interim Financial Report, Certification and Budget Revisions](#)
Education Code 42130 and 42131 and Board Policy 3460 require the Board to approve and certify financial reports filed on behalf of the District
- d. [Approve Appointment to the Oak Park Citizens' Oversight Committee for the 2022-2024 Term](#)
Board approval required for appointment to Citizens Oversight Committee

3. BOARD POLICIES

a. Approve Amendment to Board Policy 3110 - Transfer of Funds

Board Policy updated to delete an authorization for the temporary transfer of funds which only pertained to the 2020-21 and 2021-22 fiscal years.

b. Approve Amendment to Board Policy and Administrative Regulation 3550 - Food Service/Child Nutrition Program

Board Policy and Regulation updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, and NEW LAW (AB 486, 2021) which authorizes the coordination of food service programs with classroom instruction and other related district programs. Regulation updated to make other clarifying changes in the "Food Safety" section.

c. Approve Amendment to Board Policy and Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund

Board Policy and Regulation updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, including revisions to the "Meal Sales" and "Program Monitoring and Evaluation" sections. Regulation updated to include revision to "Payment for Meals," "Cafeteria Funds," and "Contracts with Outside Services" sections to make them generally applicable to all food service programs and the deletion of the "Unpaid and Delinquent Meal Charges" section which is no longer applicable.

d. Approve Amendment to Board Policy and Administrative Regulation 6164.4 - Identification and Evaluation of Individuals for Special Education

Board Policy updated to reference the U.S. Department of Education's (USDOE) Return to School Roadmap: Child Find Under Part B of the Individuals with Disabilities Education Act which reaffirms the obligation to fully implement the Individuals with Disabilities Education Act (IDEA) during the COVID-19 pandemic, including the requirement to meet child find obligations, and encourages districts to reexamine the efficacy of existing child find practices in light of the educational disruptions caused by the COVID-19 pandemic. Regulation also updated to provide that the child find process includes the collection and screening of data to determine if students are making adequate progress, to include the district's obligation to ensure that evaluations of children suspected of having a disability are not delayed or denied because of the implementation of response to intervention strategies, clarify material regarding referrals for initial evaluations, evaluation plans and informed parent/guardian consent, reflect the timeline for the determination of whether the student is eligible for special education and the educational needs of the student and when an Individualized Education Program (IEP) meeting and the development of an IEP occurs, clarify the qualifications of personnel who administer evaluations and reevaluations, add that the normal process of second-language acquisition as well as manifestations of dialect and social linguistic variance not be diagnosed as a disabling condition, and clarify material regarding Independent Educational Evaluations. Regulation also updated to reference M.M. v. Lafayette School District, a Ninth Circuit Court of Appeals decision which held that the district violated IDEA when it failed to provide parents with their child's response to instruction (RTI) data when seeking informed consent for an initial evaluation.

e. Approve Amendment to Board Policy, Administrative Regulation, and Exhibits 6173 - Education for Homeless Children

Board Policy updated to reflect NEW LAW (AB 27, 2021) which requires districts to ensure that each school within the district identifies all homeless children and unaccompanied youths and to create a web page or post on the district website a list of district liaisons for homeless students, contact information for such liaisons, and specific information on homelessness, including information regarding the educational rights and resources available to persons experiencing homelessness. Policy also updated to reflect AB 27 requirement for districts that receive American Rescue Plan Elementary and Secondary

School Emergency Relief - Homeless Children and Youth funds to administer a housing questionnaire developed by the California Department of Education (CDE) to parents/guardians of all students and all unaccompanied youths and report to CDE the number of homeless children and unaccompanied youths enrolled in the district. In addition, policy updated to reflect NEW LAW (SB 400, 2021) which requires CDE to develop and implement a system to verify that districts are providing required training to district liaisons and other appropriate staff at least annually. Policy also updated for clarity and closer alignment with law. Regulation updated to add email address to the district liaison's contact information since the California Department of Education (CDE) collects email addresses as part of the consolidated application process. Regulation also updated CDE's recommendation regarding how dispute resolution information may be provided to parents/guardians or unaccompanied youth when the student involved is an English learner, including in the native language of the individual or through an interpreter; and NEW LAW (AB 27, 2021) which requires districts to create a web page or post on the district website a list of district liaisons, contact information for such liaisons, and specific information on homelessness, including, but not limited to, information regarding the educational rights and resources available to persons experiencing homelessness. Exhibits added to provide sample of the Dispute Form and Letter.

f. Approve Amendment to Board Bylaw 9150 Student Board Members

Board Bylaw updated to reflect NEW LAW (AB 824, 2021) which specifies circumstances under which a governing board may adjust the term of a student board member. Bylaw also updated to enhance legal accuracy and clarity. Bylaw Exhibit recommended for deletion as material moved into the Bylaw.

V. OPEN DISCUSSION

- 1. Review and Discuss the Roll-out of the Diligent Community Agenda Management Platform**
- 2. Discuss Dates of Special Board Meeting in December/January**
- 3. Discuss Future Agenda Items**

VI. INFORMATION ITEMS

- 1. Monthly Measure S Project Status Report**
- 2. Monthly 3 Attendance and Enrollment Report**

VII. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. CONFERENCE WITH LABOR NEGOTIATORS: Government Code 54957.6
Agency Designated Representatives: Adam Rauch and Stewart McGugan
Employee Organizations: Oak Park Teachers Association and Oak Park Classified Association

B. SUPERINTENDENT'S GOALS

VIII. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at ____ p.m.