

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #1067

DATE: August 30, 2022

PLACE: **Oak Park High School Presentation Room – G9**
899 N. Kanan Road, Oak Park, CA 91377

Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comment in person at the meeting.

TIME: **5:00 p.m. Closed Session**
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Drew Hazelton, President

Derek Ross, Vice President

Denise Helfstein, Clerk

Tina Wang, Member

Soyon Hardy, Member

Tess Leong, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Jeff Davis, Superintendent

Ragini Aggarwal, Executive Assistant and Communications Coordinator

Adam Rauch, Assistant Superintendent, Business & Administrative Services

Stewart McGugan, Assistant Superintendent, Human Resources

Tammy Herzog, Assistant Superintendent, Educational Services

Enoch Kwok, Director, Educational Technology & Information Systems

Marcus Konantz, Director, Pupil Services

Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations

Sara Ahl, Director Extended Care Programs

Brad Benioff, Director of Student Support and School Safety

8/28/2022

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The following information is provided to help with understanding on how to follow and participate in the Board meeting. Members of the Public can observe the Board of Education meetings in person or watch it at: www.opusd.org/livestream

PUBLIC COMMENTS

The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Communications Coordinator/Executive Assistant, prior to the beginning of the meeting. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The President of the Board will inquire if there are any public comments with respect to any item appearing on the regular meeting agenda, or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

**NEXT MEETING-Regular Meeting, Tuesday, September 13, 2022
Oak Park High School, Presentation Room, G9**

AGENDA IS POSTED AT SCHOOL OFFICES & THE DISTRICT WEBSITE:

<https://www.oakparkusd.org/Page/10981>

LAND ACKNOWLEDGEMENT STATEMENT

Approved by the Board of Education on May 18, 2021

The Oak Park Unified School District acknowledges the original inhabitants of the land that our school district encompasses. The land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. Please join us in honoring these ancestral grounds by expressing gratitude for the people who stewarded this land throughout the generations and continue to do so. We also celebrate the resilience and strength that all Indigenous people have shown and continue to show in our region and beyond in the face of systemic injustice.

8/28/2022

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #1067
August 30, 2022**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**. Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comment in person at the meeting.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: Government Code Section 54957

B. PUBLIC EMPLOYEE EMPLOYMENT : Campus Supervisors, Food Service Assistants I, Walk-On-Coaches, Instructional Assistants I - Literacy & Numeracy Temp, Instructional Assistant I – Math, Instructional Assistants I Grade DK, Extended Care Assistant Site Leader, Student Services Assistant 1, Instructional Assistants II SpEd, Instructional Assistants III Behavior, Department Secretary – OPHS, Certified Deaf & Hard Of Hearing Interpreter, Teacher on Special Assignment – Tech TOSA, College and Career Center Counselor, Wellness Center Counselor, Guest Speech Pathologist, Guest Teachers, Science Teacher - MCMS, Art Teacher - MCMS, High School Teacher, Elementary Teachers, Special Education Teachers, Principal - MCMS

C. EXPULSION OF PUPIL #01 – (Pursuant to Education Code 48915)

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Directors, Principals

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Introduction and Report from Student Board Member, Tess Leung
3. Remarks from Superintendent
4. Update of Facilities by Mr. Brendan Callahan
5. Update on School Safety – Commander Pentis and Mr. Brad Benioff

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

a. **[Approve Minutes of Regular Board Meeting June 14, 2022, and Special Board Meeting held on July 20, 2022](#)**

Board Bylaw 9324 requires Board approval of minutes from previous meetings.

b. **[Approve Public Employee/Employment Changes 01CL254119-01CL254251 & 01CE11739-01CE11920](#)**

Pursuant to Board Policies 4112 and 4212 Board approval is required for public employee employment and changes.

c. **[Ratify Purchase Orders – June 1 – July 31, 2022](#)**

Board Policy 3300 requires Board approval of Purchase Orders.

d. **[Approve Quarterly Report on Williams Uniform Complaints – July 2022](#)**

Education Code 35186 requires Superintendent or designee to report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.

e. **[Accept 2021-22 Annual Attendance Report](#)**

Education Code 41601 requires districts to certify annual attendance count from July 1 through June 30 of the fiscal year and is used to compute the Annual Recalculation of the Apportionment due February 20 of the following fiscal year.

f. **[Approve Expulsion in Abeyance for Student #01-2022-2023](#)**

Pursuant to Board Policy and Administrative Regulation 5144.1 Board approval is required for agreement for expulsion in abeyance

g. **[Approve Overnight Trip for Medea Creek Middle School 6th Grade to Pali Institute, Running Springs, CA – October 17-19, 2022](#)**

Board Policy 6153 requires Board approval for student overnight trips.

h. **[Approve Overnight Trip for Medea Creek Middle School 7th Grade to Pali Institute, Running Springs, CA – November 28-30, 2022](#)**

Board Policy 6153 requires Board approval for student overnight trips.

i. **[Approve Overnight Trip for Medea Creek Middle School 8th Grade to Pali Institute, Running Springs, CA – October 31 – November 2, 2022](#)**

Board Policy 6153 requires Board approval for student overnight trips.

j. **[Approve Student Teaching Agreement with California State University, Channel Islands for 2022-2023](#)**

Pursuant to Board Policy 4112.21, this agreement will provide practice teaching at District Schools to students enrolled in the teacher education program at Cal State Channel Islands University.

k. Approve School Psychology Supervised Fieldwork Agreement with Loyola Marymount University for 2022-2023

Pursuant to Board Policy 4112.21, this agreement will provide practice teaching at District Schools to students enrolled in the teacher education program at Cal State CI University.

l. Approve Out of State Travel for Certificated Employee to Attend Pacific Northwest Institute on Special Education and the Law, Yakima, Washington, – September 18-21, 2022

Board Policy 3350 requires Board approval for employees out of state travel

m. Approve Out of State Travel for Certificated Employee to Present at the AP Science Conference in Birmingham, Alabama – November 9-10, 2022

Board Policy 3350 requires Board approval for employees out of state travel

n. Approve the Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books

Education Code 60510 requires Board approval for disposal of obsolete or surplus instructional materials

o. Approve the Sale of Disposal of Obsolete Equipment - Copy Machines

Education Code 17546, requires Board approval for disposal of obsolete and/or surplus equipment and property

p. Approve Renewal of Contract with Super CO OP(USDA) Foods and Purchase Delivery

Board Policy 3312 requires Board approval for contracts for services

q. Ratify Consultant Agreement with Commander Randy Pentis for School Safety Consultation and Training

Board Policy 3312 requires Board approval for contracts for services

r. Ratify Consultant Agreement with Gold Star Coaching for Athletic Programs at Oak Park High School

Board Policy 3312 requires Board approval for contracts for services

ACTION

2. EDUCATIONAL SERVICES

a. Ratify Agreement with Paper.co for Online Tutoring Services for Students in Grades 6-12

Board Policy 3312 requires Board approval for contracts for services

b. Approve Indian Education Consortium MOU with Ventura Unified School District

The Ventura County Indian Education Consortium is a federally funded program providing direct services to American Indian and Alaskan Native students in Ventura County Districts

c. Approve Submitting of Consolidated Application for Categorical Aid Programs – 2022-2023

Board approval required to authorize the filing of the Application for Funding for programs funded through the CDE's 2022/2023 Consolidated Application and Reporting System (CARS)

3. BUSINESS SERVICES

a. Ratify Contract of Services and Establish Budget for Measure S Project 22-11S Wellness Center at Oak Park High School

Board approval required to approve projects funded by Measure S Bond Fund and policy 3312 requires Board approval for contract for services

b. Approve Resolution #2022-12 Authorizing Use of a CMAS Agreement for Leasing and Servicing Copy Machines, Pursuant to CA Public Contract Code Section 10298

Board Policy 3312 requires Board approval for contracts for services

c. Ratify Agreement with Diligent Community for Board Agenda and Policy Management Software

Board Policy 3312 requires Board approval for contracts for services

4. HUMAN RESOURCES

a. Approve 2022-2023 Declaration of Need for Fully Qualified Educators

Board Policy 4112.2 requires the Board to annually approve a Declaration of Need for Fully Qualified Educators which certifies that there are an insufficient number of fully credentialed persons who meet the specified employment criteria required for the certificated positions. Prior to requesting that the Commission on Teacher Credentialing (CTC) issue an emergency permit or a limited assignment permit for an employee.

b. Ratify Establishment of a District Committee on Assignment in Accordance with Ed Code 44258.7 (C) & (D)

Pursuant to Ed Code 44258.7 and AR 4113 district may establish a Committee on Assignments to review and approve assignments of teachers employed on a fulltime basis in grades K-12 who have special skills and preparation outside of their credential authorization, to teach an elective course.

c. Approve Annual Teacher Assignment Report for 2022-2023

Under provisions of SB 435, Board approval required for Annual Teacher Assignment Report

d. Approve Revised Job Description and Salary Schedule Placement for Food Services Staff

Board Approval Required for Revising the Job Description and Salary Schedule Placement for Classified Positions

5. BOARD

a. Approve Proposed Board Meeting Schedule for the 2022-2023 School Year

The Board approved meetings from January 2022-December 2022 at the Organizational meeting held on December 14, 2021. For planning purpose, the Board is requested to approve the regular meetings schedule for the 2022-2023 school year.

VII. INFORMATION ITEMS

1. Monthly Cash Flow Report

2. Monthly Measure S Status Report

3. Monthly General Fund Budget Report

VIII. OPEN DISCUSSION /FUTURE AGENDA ITEMS

1. Board Members may request items to be added to upcoming meetings at this time.

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.