

**MINUTES OF SPECIAL BOARD MEETING  
BOARD OF EDUCATION**

**3-02-2022 #1056**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the special meeting to order at 5:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, Mrs. Tina Wang, Member, and Mrs. Soyon Hardy, Member.

**BOARD ABSENT**

None

**STAFF PRESENT**

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent of Business Services, Mr. Stewart McGugan, Assistant Superintendent of Human Resources, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

**PUBLIC COMMENTS**

None

**RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

1. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
2. **PUBLIC EMPLOYEE APPOINTMENT**  
Title: Director of Early Childhood Education  
Title: Director of Student Nutrition

The Board adjourned to Closed Session at 5:04 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the special meeting to order at 5:55 p.m.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, Mrs. Tina Wang, Member, and Mrs. Soyon Hardy, Member.

**BOARD ABSENT**

Student Board Member, Nikita Manyak

**STAFF PRESENT**

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations, Mr. Brad Benioff, Director of Student Support and School Safety, Ellen Chevalier Coordinator of Instructional Programs, Daniel Stomel, MTSS Coordinator, Erik Warren, Principal Oak Hills Elementary School, Stacy LaFrenz, Principal Red Oak Elementary School, Diane Diamond, Principal Brookside

Elementary School, Jenny DaCosta, Principal Medea Creek Middle School, Mat McClenahan, Principal Oak Park High School, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

### **FLAG SALUTE**

Drew Hazelton led the Pledge of Allegiance to the Flag.

### **REPORT ON CLOSED SESSION**

Board President Mr. Drew Hazelton reported that the Board took action to issue a notice of nonreelection to a probationary certificated employee, identified by employee number 1898, pursuant to Education Code section 44929.21(b), effective at the end of the 2021-2022 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was as follows: 5 Ayes, 0 Nays, 0 Abstentions.

### **ADOPTION OF AGENDA**

On motion of Derek Ross, seconded by Soyon Hardy, the Board of Education adopted the agenda as presented. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Absent – 0.

### **PUBLIC SPEAKERS**

None

### **OPEN SESSION**

#### **A. BUSINESS SESSION**

##### **a. Review and Approve Framework for Allocation of Measure S Funds**

Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations presented the Framework for Allocation of Measure S Funds. The Board held a discussion and requested that the staff share this Framework with the PTO Council and that the Principals share it with their Leadership at their sites and solicit feedback and input. The Board recommended that the Framework is brought back at the March 15<sup>th</sup> regular meeting for approval.

##### **b. Approve Resolution #2022-06 – Release Temporary Certificated Employees #1 Through #15**

On motion of Soyon Hardy, seconded by Tina Wang, the Board of Education approved Resolution #2022-06 – Release Temporary Certificated Employees #1 Through #15. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Absent – 0.

##### **c. Approve Resolution #2022-07 - Reducing or Discontinuing Particular Kinds of Service for Certificated Employees**

On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education approved Resolution #2022-07 - Reducing or Discontinuing Particular Kinds of Service for Certificated Employees. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Absent – 0.

##### **d. Approve Resolution #2022-08 – Determination of Seniority Among Employees with the Same Seniority Date (“Tie Breaker Resolution”)**

On motion of Tina Wang, seconded by Soyon Hardy, the Board of Education approved Resolution #2022-08 – Determination of Seniority Among Employees with the Same Seniority Date (“Tie Breaker Resolution”). Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Absent – 0.

##### **e. Approve Revised Job Description for the Position of Director of Pupil Services**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Revised Job Description for the Position of Director of Pupil Services. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Absent – 0.

**f. Approve Revised Job Description for the Position of Program Specialist**

On motion of Derek Ross, seconded by Soyon Hardy, the Board of Education approved the Revised Job Description for the Position of Program Specialist. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Absent – 0.

**g. Reclassify the Position of Director of Early Childhood Education and Approve Revised Job Description and Salary Schedule Placement**

On motion of Soyon Hardy, seconded by Denise Helfstein, the Board of Education approved the Reclassification of the Position of Director of Early Childhood Education and Approve Revised Job Description and Salary Schedule Placement. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. Absent – 0.

**h. Review and Discuss Student Outcomes Data**

District and site administrators presented student data to the Board. The data included state assessments, D/F lists, universal screening, social emotional data, and more. Also included were current or planned actions to support student learning and connectedness.

There being no further business before this Board, the Special meeting held on March 2, 2022 is declared adjourned at 10:02 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board