

MINUTES OF REGULAR BOARD MEETING 5-17-2022 #1061
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 5:02 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

Members of the public were able to observe the meeting using a published live stream link or attend in person. Members of the public were able to submit public comments via an online form before the board meeting as well as submit them at the Board meeting as outlined in the agenda.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, and Mrs. Tina Wang, Member, and Soyon Hardy, Member

STAFF PRESENT

Jay Fernow, Legal Counsel and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

BOARD ABSENT

None

PUBLIC COMMENTS

None

III. ADJOURN TO CLOSED SESSION

Board President, Drew Hazelton reported that in Closed Session the Board would be discussing:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Superintendent

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: Government Code Section 54957

C. PUBLIC EMPLOYEE EMPLOYMENT: Campus Supervisors, Student Services Assistant III, Walk-on-Coach, Guest Teachers, Secondary Teacher, Special Education Teacher, Secondary Counselor.

D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): four cases

E. CONFERENCE WITH LABOR NEGOTIATORS: Government Code 54957.6

Agency Designated Representatives: Adam Rauch and Stewart McGugan

Employee Organizations: Oak Park Teachers Association and Oak Park Classified Association

The Board adjourned to Closed Session at 5:03 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6:08 p.m.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, and Mrs. Tina Wang, Member, and Soyon Hardy, Member.

BOARD ABSENT

Student, Board Member, Nikita Manyak

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Brad Benioff, Director of Student Support and School Safety, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance & Operations, Mr. Enoch Kwok, Director of Technology, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

FLAG SALUTE

Drew Hazelton led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Board President Mr. Drew Hazelton reported that Board took no action in the closed session tonight.

ADOPTION OF AGENDA

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education adopted the agenda as presented except to pull item B.3.a. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

PUBLIC SPEAKERS

There were 3 public comments submitted online on Agenda Item VI.5. and one in-person comment for the same item. The online comments submitted via the online form were read by the Board President at the time the agenda item was called, and the in-person speaker also addressed the board at that time.

OPEN COMMUNICATIONS/PRESENTATIONS/RECOGNITIONS

The Board recognized Vicki Hall, Katie Marcon, Tina Kadner, Bing X Liu, and Beth Zeolla with the Partners in Education Award for their outstanding volunteer contributions to the District.

REPORT FROM BOARD MEMBERS

Board Member Derek Ross congratulated all the Partners in Education Award winners. Derek reported that he attended Health and Benefits Committee meeting, Safety and Security Task Force meeting, Measure S meeting, and the Medea Creek Middle School theatre production. Derek said he was looking forward to the end of year celebrations coming up next week and wished everyone a fantastic summer ahead.

Board Member Soyon Hardy congratulated and thanked the Partners in Education Award recipients for their hard work and dedication to the students and the schools. Soyon reported that she attended the Marie Panec Award ceremony and the Retirement Reception, Board office hours at Oak Park High School, Brookside Elementary School and Medea Creek Middle School, the Diversity and Equity Task Force, Safe Kids Task Force, and the Curriculum Council Meeting.

Board Member Denise Helfstein acknowledged the Asian American and Pacific Islander Heritage Month, Jewish American Heritage Month, National Mental Health Month and thanked teachers and staff in honor or Teacher Appreciation Week. Denise reported that she attended the Technology Committee meeting,

Community Engagement meeting, Open House at OVHS and OPIS, OPHS Choir Concert, Big Sunday Day of Service, and Board Office Hours at OHES, BES, ROES and MCMS. Denise expressed that she was grateful to be able to talk directly and informally is something we don't always have the chance to do, and it was a meaningful experience.

Board Member Tina Wang thanked the Partners in Education Awardees for their service to the District. Tina Reported that she attended the Marie Panec Awards, the Retirement Reception, Brian Wolverton memorial organized by Mrs. Schultheis classes, Open House at OPIS and OVHS, Board Office Hours Staff at OHES and OPHS, GATE DAC meeting.

Board Member Drew Hazelton thanked the teachers and staff for the open house that were organized and thanked Ragini for organizing the Marie Panec Awards, and the Retirement Reception.

Student Board Member, Nikita Manyak was unable to attend in-person but sent in a video message which was shown at the meeting. Incoming student Board member Tess Leong was introduced.

Superintendent Jeff Davis congratulated all the Partners in Education Award winners and thanked them for their service to the school district and also thanked all the staff for their hardwork and dedication this entire year and the volunteers who have helped throughout the year. Dr. Davis reported that he held Board office hours at all school this year and it was very helpful with the great input from the staff. Dr. Davis also met with parents from the Racial Healing and Justice sub-committee. Dr. Davis attended one PTO meeting at each school, and the Choir concert at OPHS. Dr. Davis said is looking forward to attending the end of year celebrations at all the school. Dr. Davis encouraged all families to participate in the Ventura County summer reading program. Dr. thanked the Ludington institute for their help with providing emotional and trauma support at our school.

UPDATE OF EQUITY AND ACCESS OF SECONDARY MATH COURSES

After the discussion on Equity and Access of Secondary Math Courses at the April 19th meeting, the Board had recommended that staff review the rationale for the placement criteria, and how it is justified, after comparing to placement criteria of other school districts with similar or better math outcomes and looking at what colleges are looking for in terms of math. The Board also recommended that staff should look at on-ramps for students who want to accelerate and not limit based on diagnostic outcomes happening in 6th or 7th grade. At this meeting, Dr. Davis provided an update and background on the work that has been done in the past few years regarding equity and access of secondary math courses and the work that still needs to be done over the upcoming school year.

ANNUAL REPORT FROM DIVERSITY AND EQUITY TASK FORCE

Brad Benioff, Director of Student Support and School Safety and the chair of the Diversity and Equity Task Force provided an end-of-year update on the collective work of the Diversity and Equity Task Force.

UPDATE ON COVID-19 IMPACT ON OAK PARK USD SCHOOLS

Brad Benioff, Director of Student Support and School Safety provided an update on the current COVID Dashboard and current protocols and cautioned about the uptick in COVID cases.

B.1. CONSENT AGENDA

On motion of Tina Wang, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

- a. [Approve Minutes of Regular Board Meeting April 19, 2022, and Special Board Meetings held on May 9, and May 10, 2022](#)

- b. [Approve Public Employee/Employment Changes 01CL253962-01CL253990 & 01CE11567-01CE11636](#)
- c. [Ratify Purchase Orders – April 1 – April 30, 2022](#)
- d. [Accept 2021-2022 Second Period Attendance Report](#)
- e. [Approve Overnight Trip for Oak Park High School ASB to Attend Summer Retreat at Pacific Palisades, CA - August 6-7, 2022](#)
- f. [Approve the Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)

B.2. CURRICULUM AND INSTRUCTION

- a. [Review and Consider Approval of the New 3-Year District Technology Master Plan for 2022-2025](#)

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the New 3-Year District Technology Master Plan for 2022-2025 with the recommendation to revisit the plan in on year to align with the curricular programs. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

- b. [Approve 2022-2023 School Handbooks/Discipline Plans](#)

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the 2022-2023 School Handbooks/Discipline Plans except for the Oak Park High School Handbook which was not included this month and will be brought for approval in June. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

The Board recommended that the staff develop a streamlined discipline handbook that is consistent across all school sites and review the handbook for consistent legal and legislative updates and also reviewing the handbooks in terms of format and layout. The approved handbooks will be part of the annual registration materials.

- c. [Approve 2021-22 School Plans for Student Achievement](#)

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved the 2021-22 School Plans for Student Achievement. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

- d. [Approve Instructional Materials for Music Appreciation CP Course at Oak Park Independent School](#)

On motion of Tina Wang, seconded by Soyon Hardy, the Board of Education approved the Instructional Materials for Music Appreciation CP Course at Oak Park Independent School. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

- e. [Review and Discuss the Draft Local Control and Accountability Plan \(LCAP\)](#)

The Board reviewed the draft of the LCAP presented by staff. Education Code 52062 requires a public hearing to solicit the recommendations and comments of the public regarding the proposed LCAP. The public hearing has been scheduled for June 7, 2022. After receiving input from the public, the District's 2022-23 LCAP will be formally adopted at the Board's June 14, 2022 meeting.

- f. [Approve Addendum to the College and Career Access Pathways \(CCAP\) Partnership Agreement with Ventura County Community College District](#)

On motion of Tina Wang, seconded by Soyon Hardy, the Board of Education approved the Addendum to the College and Career Access Pathways (CCAP) Partnership Agreement with Ventura County Community College District. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

B.3. BUSINESS SERVICES

a. [Accept Oak Park Citizens' Oversight Committee 2021 Annual Report for Bond Measure S](#)

Brett Oberst a member of the Citizens Oversight Committee presented the report for the 2019-2020 fiscal year to the board.

On motion of Soyon Hardy, seconded by Tina Wang, the Board of Education accepted the Oak Park Citizens' Oversight Committee 2021 Annual Report for Bond Measures S. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

b. [Approve Amendment to Agreement for Program/Construction Management Services with Balfour Beatty Construction, Inc.](#)

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education ratified the Amendment with Balfour Beatty Construction, Inc. (BBC) and extended the contract to December 31, 2023 for Program/Construction Management Services with Balfour Beatty Construction, Inc. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

c. [Discussion Benefits of BluePoint Alert Solutions', Rapid Emergency Response System Installation Districtwide](#)

BluePoint Alert Solutions provides a Rapid Emergency Response System for a multitude of markets, including education. Like a fire alarm, the BluePoint System is activated by either a "Police" or "Medical" pull station or mobile pendant device which immediately notifies the appropriate emergency responder to a targeted location. The Board received a presentation from the representatives of BluePoint Alert Solutions.

d. [Approve Renewal of Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program for 2022-2023](#)

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the Renewal Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program for 2022-2023. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0. The Board recommended that the agreement is reviewed by the District Legal Counsel as well.

e. [Authorize Measure S Project 22-04S, Smartboard Replacement Program](#)

On motion of Tina Wang, seconded by Soyon Hardy, the Board of Education authorized Measure S Project 22-04S, Smartboard Replacement Program. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

f. [Award Contract for Inspector of Record Services for Measure S Project 20-18 S Renovate Exteriors of Buildings B and C at Red Oak Elementary School](#)

On motion of Drew Hazelton, seconded by Soyon Hardy, the Board of Education awarded the Contract for Inspector of Record Services for Measure S Project 20-18 S Renovate Exteriors of Buildings B and C at Red Oak Elementary School. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

g. [Authorize Measure S Project 22-03S, DSA Certification of Portables Districtwide and Approve Inspector of Record Services Contract](#)

On motion of Denise Helfstein, seconded by Soyon Hardy, the Board of Education authorized Measure S Project 22-03S, DSA Certification of Portables Districtwide and approved Inspector of Record Services Contract. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

h. [Adopt Resolution #2022-04, Participation in CSBA California School Cash Reserve Program](#)

On motion of Soyon Hardy, seconded by Denise Helfstein, the Board of Education adopted the Resolution #2022-04, Participation in CSBA California School Cash Reserve Program. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

i. **Review and Discuss 2022-2023 Enrollment Projections**

Mr. Stew McGugan, Assistant Superintendent of Human Resources, provided information regarding current enrollment, which is at 4414, slightly higher than the projected enrollment of 4326 for the 2022-23 School Year given the attrition rate during the summer for DOC families staff is expecting enrollment to be closer to the projected number. The District capacity established by the Board at their December 14, 2021 meeting is 4708.

B.4. HUMAN RESOURCES

a. **Public Hearing and Approval of the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Teachers Association**

Board President Drew Hazelton opened the Public Hearing at 9:55 pm. There were no public comments. The public hearing closed at 9:55 pm.

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Teachers Association. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

b. **Approve Revised Salary Schedule Placement for the Classified Position of Site Leaders and Assistant Site Leaders for the Extended Care Program**

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the Revised Salary Schedule Placement for the Classified Position of Site Leaders and Assistant Site Leaders for the Extended Care Program. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

c. **Approve Job Description for Instructional Assistant III – Innovation Lab Specialist**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Job Description for Instructional Assistant III – Innovation Lab Specialist. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

B.5. BOARD

a. **Approve Resolution #2022-05 Ordering a Regular Governing Board Member Election, Ordering Consolidation with other Elections and Constituting "Specification of the Election Order" to be held on November 8, 2022**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Approve Resolution #2022-05 Ordering a Regular Governing Board Member Election, Ordering Consolidation with other Elections and Constituting "Specification of the Election Order" to be held on November 8, 2022. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

B.6. BOARD POLICIES

a. **Approve Amendment to Exhibit 1330 – Use of School Facilities**

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the amendment to Exhibit 1330 – Use of School Facilities as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

b. **Approve Amendment to Administrative Regulation 3280 – Sale, Lease, Rental of District-Owned Real Property**

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved the amendment to Administrative Regulation 3280 – Sale, Lease, Rental of District-Owned Real Property as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

c. Approve Amendment to Administrative Regulation 3311 – Bids

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the Amendment to Administrative Regulation 3311 – Bids as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

d. Approve Amendment to Administrative Regulation 3311.1 – Uniform Public Construction Cost Accounting Procedures (CUPCCAA)

On motion of Tina Wang, seconded by Derek Ross, the Board of Education approved the Amendment to Administrative Regulation 3311.1 – Uniform Public Construction Cost Accounting Procedures (CUPCCAA) as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

e. Approve Amendment to Administrative Regulation 7211 – Developer Fees

On motion of Drew Hazelton, seconded by Soyon Hardy, the Board of Education approved the Amendment to Administrative Regulation 7211 – Developer Fees as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

OPEN DISCUSSION/FUTURE AGENDA ITEMS

The Board requested staff bring a reserve policy for discussion at the next meeting and also include a discussion item on the Universal Pre-Kindergarten Plan.

ADJOURNMENT

On motion of Drew Hazelton, seconded by Derek Ross, there being no further business before this Board, the regular meeting held on May 17, 2022, is declared adjourned at 10:18 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board