

**MINUTES OF REGULAR BOARD MEETING      4-19-2022      #1058**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 4:15 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

Board Member, Soyon Hardy joined the meeting via video conference from 6005 Alexandra Ct., Oak Park, CA 91377

Members of the public were able to observe the meeting using a published live stream link or attend in person. Members of the public were able to submit public comments via an online form before the board meeting as well as submit them at the Board meeting as outlined in the agenda.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, and Mrs. Tina Wang, Member, and Soyon Hardy, Member

**STAFF PRESENT**

Jay Fernow, Legal Counsel and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

**BOARD ABSENT**

None

**PUBLIC COMMENTS**

None

**III. ADJOURN TO CLOSED SESSION**

Board President, Drew Hazelton reported that in Closed Session the Board would be discussing:

**A. STUDENT GRADE CHANGE APPEAL**

Pursuant to Education Code 35146 and 49070  
Pupil #01

**B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: Government Code Section 54957**

**C. PUBLIC EMPLOYEE EMPLOYMENT : Food Services Assistant 1, Walk-on-Coaches, Guest Teachers, Guest Secondary Counselor, Summer School Counselor, Director of Pupil Services**

In closed session the Board only discussed item III.A. Student Grade Change Appeal, invited staff member and their OPTA representative and the parent who requested the grade appeal were invited to attend and provide their testimony to the Board in the closed session.

The Board adjourned to Closed Session at 4:17 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6:22 p.m.

## **BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, and Mrs. Tina Wang, Member, and Soyon Hardy, Member.

## **BOARD ABSENT**

Student, Board Member, Nikita Manyak

## **STAFF PRESENT**

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Brad Benioff, Director of Student Support and School Safety, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance & Operations, Mr. Enoch Kwok, Director of Technology, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

## **FLAG SALUTE**

Drew Hazelton led the Pledge of Allegiance to the Flag.

## **REPORT ON CLOSED SESSION**

Board President Mr. Drew Hazelton reported that Board heard a student grade change appeal. The parties will be notified of the Board's decision in writing. The Board took no action in the closed session tonight.

## **ADOPTION OF AGENDA**

On motion of Derek Ross, seconded by Soyon Hardy, the Board of Education adopted the agenda as presented except to pull item B.3.a. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

## **PUBLIC SPEAKERS**

There were 3 public comments submitted online on Agenda Item VI.5. and one in-person comment for the same item. The online comments submitted via the online form were read by the Board President at the time the agenda item was called, and the in-person speaker also addressed the board at that time.

## **OPEN COMMUNICATIONS/PRESENTATIONS**

The Board recognized the members of the Oak Park High School Mock Trial Team members and their Coach Dr. Victor Anderson for winning the Ventura County Mock Trial Competition.

## **REPORT FROM BOARD MEMBERS**

Board Member Denise Helfstein hoped that everyone had a relaxing spring break and wished everyone a happy Passover, Easter, Ramadan and Congratulated the OPHS Mock Trial Team. Denise thanked the district for creating and providing free lawn signs to the 5th, 8th and 12th Grade Class of 2022. Denise reported that she attended the OPHS PFA meeting, LCAP student listening session at OPHS, Oak View Field Fay, Safe Kids Task Force, Oak Park MAC meeting, Recycling Drive, Community Engagement Committee meeting, VC Committee on School District Organization, LCAP Community Partner meeting, and the EEAC meeting.

Board Member Soyon Hardy congratulated the Mock Trail team. Soyon reported that Diversity and Equity Task Force, Tech, DELAC, Safety Kids Task Force.

Board Member Tina Wang congratulated the Mock Trial Team. Tina reported that she attended the Diversity and Equity Task Force, GATE DAC Meeting, County's Virtual Celebration of the Cesar Chavez Day, CSBA Webinar on Universal Pre-Kindergarten.

Board Member Derek Ross passed on his comments.

Board Member Drew Hazelton reported that he attended the Recycling Drive which was a huge success and the Measure S Committee.

Superintendent Jeff Davis congratulated the Mock Trial Team and it was that the entire competition was virtual and he expressed his appreciation for the team. Dr. Davis congratulated Mr. Allan Prescott on the Rocketry team that has qualified for the national championship. Dr. Davis reminded everyone about the Walk to School Day tomorrow, April 20<sup>th</sup>.

### **UPDATE ON COVID-19 IMPACT ON OAK PARK USD SCHOOLS**

Brad Benioff, Director of Student Support and School Safety provided an update on the current COVID Dashboard and current protocols.

### **DISCUSSION ON EQUITY AND ACCESS OF SECONDARY MATH COURSES**

Three public comments were submitted online and were read aloud by President Drew Hazelton. One speaker spoke in person. Dr. Davis, Mr. McClenahan, Mrs. DaCosta, and Dr. Jay Greenlinger shared the changes that have taken place this year at the middle and high school to address the equity and access to secondary math courses as well as the conversation that they would like to continue to hold with math departments to provide greater access to math courses. The staff summarized the changes that are happening for next year.

The Board recommended that staff review the rationale for the placement criteria, and how it is justified, after comparing to placement criteria of other school districts with similar or better math outcomes and looking at what colleges are looking for in terms of math. The Board also recommended that staff should look at on-ramps for students who want to accelerate and not limit based on diagnostic outcomes happening in 6<sup>th</sup> or 7<sup>th</sup> grade. The Board also requested that staff share why some of these pre-requisites are in place and the data supporting that and how we reconcile our placement policies with a growth mindset and Challenge Success.

### **B.1. CONSENT AGENDA**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

- a. [Approve Minutes of Regular Board Meeting March 15, 2022](#)
- b. [Approve Public Employee/Employment Changes 01CL253933-01CL253961 & 01CE11535-01CE11566](#)
- c. [Ratify Purchase Orders – March 1 – March 31, 2022](#)
- d. [Approve Quarterly Report on Williams Uniform Complaints – April 2022](#)
- e. [Approve Overnight Trip for Oak Park High School Cross Country Camp – July 24-29, 2022 – Mammoth Lakes, CA](#)
- f. [Approve Overnight Trip for Oak Park High School Cheer Camp – July 28-31, 2022 – Santa Barbara, CA](#)

### **B.2. CURRICULUM AND INSTRUCTION**

- a. [Review the 2021-2022 California Healthy Kids Survey Report](#)  
Mr. Brad Benioff shared the results of the Healthy Kids Survey, and the Board held a discussion.
- b. [Approval and Certification of 2021-22 School Bell Schedules and Minimum Instructional Minutes](#)

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the Certification of 2021-22 School Bell Schedules and Minimum Instructional Minutes. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**c. Review and Approve A-G Success Grant Plan**

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved the Approve A-G Success Grant Plan with the recommendation to strike out the fund allocation to 24/7 online tutoring which is covered by the ELO Grant. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**d. Approve K-5 Next Generation Science Standards Curriculum Adoption**

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the K-5 Next Generation Science Standards Curriculum Adoption. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**e. Approve Updated Textbook for CP Economics Course at Oak Park High School**

On motion of Soyon Hardy, seconded by Derek Ross, the Board of Education approved the Updated Textbook for CP Economics Course at Oak Park High School. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**f. Approve Updated Textbook for CP World History Course at Oak Park High School**

On motion of Tina Wang, seconded by Soyon Hardy, the Board of Education approved the Updated Textbook for CP World History Course at Oak Park High School. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**g. Approve Amendment to Administrative Regulation 6152.1 Placement in Mathematics Courses and Revised Secondary Math Pathway Charts**

Based on the discussion held at the meeting tonight regarding equity and access to secondary math courses the board approved a subcommittee consisting of two board members Denise Helfstein and Soyon Hardy to review the Administrative Regulation and Placement criteria and work with the staff to better articulate the protocols and pathways and revise the regulation to include communication protocols. The board subcommittee will work with staff and bring a recommendation for revision of the AR to the next Board meeting. On Motion on Soyon Hardy, seconded by Drew Hazelton the, Board approved Denise Helfstein and Soyon Hardy to the subcommittee. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**h. Approve Oak Park Independent School Mid-Cycle WASC Progress Report**

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the Oak Park Independent School Mid-Cycle WASC Progress Report. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**i. Review and Discuss Local Control and Accountability Plan (LCAP) Survey Data**

Dr. Jay Greenlinger presented the survey results from the LCAP survey. Board recommended looking into ways to improve stakeholder engagement and maybe tailor the questions to the specific stakeholder impacted.

### **B.3. BUSINESS SERVICES**

**b. Approve Award of Contract for Measure S Project 20-18 S Renovate Exteriors of Buildings B and C at Red Oak Elementary School**

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved the Award of Contract for Measure S Project 20-18 S Renovate Exteriors of Buildings B and C at Red Oak Elementary School. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

At 10:28 pm on motion of Derek Ross, seconded by Drew Hazelton, the board approved to extend the meeting until 11:30 pm. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**c. Review and Approve Adoption of the New 3-Year District Technology Master Plan for 2022-2025**

The Board tabled this item for the next meeting.

**d. Accept 2020-21 Annual Audit Reports for Bond Measure S**

On motion of Soyon Hardy, seconded by Drew Hazelton, the Board of Education accepted the 2020-21

Annual Audit Reports for Bond Measure S. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**e. Approve 1-year renewal agreement with Christy White Associates for Auditing Services for Fiscal Year 2021-22**

On motion of Soyon Hardy, seconded by Drew Hazelton, the Board of Education approved the 1-year renewal agreement with Christy White Associates for Auditing Services for Fiscal Year 2021-22. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**B.4. HUMAN RESOURCES**

**a. Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Teachers Association**

**b. Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Classified Association**

**c. Public Disclosure and Approval of Compensation Adjustment for Administrative, Confidential, and Specified Unrepresented Employees**

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education Items B.4.a through B.4.c in one motion. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**d. Establish New Classified Service Position Registered Behavior Technician and Approve Associated Job Description and Placement on the Salary Schedule**

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education established New Classified Service Position Registered Behavior Technician and Approve Associated Job Description and Placement on the Salary Schedule. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**e. Reclassify and Revise the Title of the Position of College and Career Advisor to College and Career Counselor and Approve Associated Job Description and Placement on the Certificated Salary Schedule**

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education reclassified and revised the Title of the Position of College and Career Advisor to College and Career Counselor and Approve Associated Job Description and Placement on the Certificated Salary Schedule. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**f. Establish New Certificated Position Wellness Center Counselor Approve Associated Job Description and Placement on the Salary Schedule**

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education established the New Certificated Position Wellness Center Counselor Approve Associated Job Description and Placement on the Salary Schedule. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**g. Establish New Management Position, Assistant Superintendent of Education Services and Approve Associated Job Description and Placement on the Salary Schedule**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education established the New Management Position, Assistant Superintendent of Education Services and Approve

Associated Job Description and Placement on the Salary Schedule. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

## **5. BOARD**

### **a. Approve 2022 CSBA Delegate Assembly Run-off Ballot Election of Candidates**

On motion of Drew Hazelton, seconded by Soyon Hardy, the Board of Education approved Darlene Bruno for the 2022 CSBA Delegate Assembly Run-off Ballot Election of Candidates. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

### **b. Approve Amendment to Employment Contract with Assistant Superintendent of Human Resources**

Board President orally stated the terms of amendment before board action. The term of the Contract with Assistant Superintendent Stewart McGugan is until June 30, 2023. The Board will be considering extending the term of the contract to June 30, 2025.

On motion of Derek Ross, seconded by Soyon Hardy, the Board of Education approved Amendment to Employment Contract with Assistant Superintendent of Human Resources. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

### **c. Approve Amendment to Employment Contract with Assistant Superintendent of Business Services**

Board President orally stated the terms of amendment before board action. The term of the Contract with Assistant Superintendent Adam Rauch is until June 30, 2023. The Board will be considering extending the term of the contract to June 30, 2025.

On motion of Tina Wang, seconded by Soyon Hardy, the Board of Education approved Amendment to Employment Contract with Assistant Superintendent of Business Services. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

### **d. Approve Amendment to Employment Contract with Superintendent**

Board President orally stated the terms of amendment before board action. The Board of Education will consider for approval an addendum to the Superintendent's employment contract to include a 3.5% salary increase effective July 1, 2021 and reserve the right to provide retirement health benefits up to age 65 for the Superintendent's spouse, only upon the Superintendent's resignation from the District for purposes of retirement. A 3.5% salary increase, effective July 1, 2021 reflects a 3.5% salary increase approved for all District employees.

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Amendment to Employment Contract with the Superintendent. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

## **OPEN DISCUSSION**

The Board discussed the following items that they would like to receive information in the upcoming meetings:

- Revised Board BP/AR Math Placement
- Extensive Timelines for Math Placement Criteria
- Data from comparable districts that our exceeding our CAASPP scores regarding their math pathways
- Following up on the public comments from tonight's meeting regarding math placement
- Preliminary Placement Data from the 6<sup>th</sup> and 7<sup>th</sup> grade math placement tests
- Resuming the Math Task Force and two Board members to be part of the task force
- Universal Pre-K adoption and vertical articulation to 3<sup>rd</sup> Grade.
- Review the 3-year Tech Plan

**ADJOURNMENT**

On motion of Tina Wang, seconded by Derek Ross, there being no further business before this Board, the regular meeting held on April 19, 2022 is declared adjourned at 10:52 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board