

**MINUTES OF ORGANIZATIONAL BOARD MEETING 2-15-2022 #1055  
BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 5:02 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

Members of the public were able to observe the meeting using a published live stream link or attend in person. Members of the public were able to submit public comments via an online form before the board meeting as well as submit them at the Board meeting as outlined in the agenda.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, and Mrs. Tina Wang, Member, and Soyon Hardy, Member

**STAFF PRESENT**

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent of Business Services, Mr. Stewart McGugan, Assistant Superintendent of Human Resources, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

**BOARD ABSENT**

None

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

Board President, Drew Hazelton reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT:** Campus Supervisor, Department Clerk, Walk-on-Coaches, Instructional Assistants I Reading and Literacy, Guest Teachers, Guest Administrator
- C. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6  
Agency designated representatives: Adam Rauch and Stewart McGugan  
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

The Board adjourned to Closed Session at 5:03 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6:04 p.m.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, and Mrs. Tina Wang, Member, and Soyon Hardy, Member.

**BOARD ABSENT**

Student, Board Member, Nikita Manyak

## **STAFF PRESENT**

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Brad Benioff, Director of Student Support and School Safety, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

## **FLAG SALUTE**

Ragini Aggarwal led the Pledge of Allegiance to the Flag.

## **REPORT ON CLOSED SESSION**

Board President Mr. Drew Hazelton reported that the Board took no action in closed session.

## **ADOPTION OF AGENDA**

On motion of Soyon Hardy, seconded by Denise Helfstein, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

## **PUBLIC SPEAKERS**

None

## **OPEN COMMUNICATIONS/PRESENTATIONS**

### **RECOGNITION OF CAROLE LY, DIRECTOR OF STUDENT NUTRITION AND WELLNESS**

The Board recognized Carole Ly for her service to the District. Carole is leaving the District at the end of February. Oak Park USD has been extremely fortunate to have had Carole Ly as our Director of Student Nutrition for the last 7 and ½ years. During this time, Carole designed, coordinated, and delivered an entirely new approach to serving our students and staff healthy and nutritious food. Carole has created a true national model that has been featured at various conferences and appeared in numerous publications. Carole will be greatly missed, but at the same time, we wish her the very best in her new position at UC Davis. Most importantly, on behalf of the entire District, we would like to thank Carole and express our deepest gratitude for her innovation and service to our learning community.

### **REPORT FROM BOARD MEMBERS**

Board Member Denise Helfstein wished Happy Lunar New Year to all those that celebrate. Denise thanked the OPUSD counselors on the occasion of National Counseling Week. Denise reported that she attended the Technology Committee meeting, Safe Kids Task Force meeting, the Community Engagement Committee Meeting, the Wellness Council meeting, and the Ventura County Committee on School District Organization. Denise went on a field trip with Carole Ly, Director of Student Nutrition & Wellness, and another member of the Wellness Council to tour the MCMS kitchen and cafeteria. Denise reported that she could not attend the EEAC and GATE DAC meetings this month.

Board Member Soyon Hardy thanked the Board members, the superintendent, the staff, the District Office, and the community for their kind words of support she has received since her appointment to the Board. Soyon toured classes at OPIS and OVHS and was impressed by the students' level of engagement. Soyon thanked the counselors on the occasion of National School Counseling Week. Soyon acknowledged the OPHS sports teams, and the intramural sports are MCMS.

Board Member Derek Ross wished Carole Ly a special thank you and wished her the best for the future. Derek congratulated Soyon on her first regular board meeting. Derek reported attending the Measure S Committee Meeting, Diversity, and Equity Task Force Meeting, Safe Kids Task Force Meeting, and a debate at Oak Hills Elementary School 5th graders. The topic was whether to allow the use of plastic bottles on campus.

Board Member Tina Wang thanked Carole for her leadership over the years and wished her all the best in her future endeavors at UC Davis. Tina welcomed Soyon Hardy officially to the Board and expressed that she is looking forward to serving with her on the Board. Tina wished Happy Lunar New Year to all the families who celebrate. Tina recognized that February is Black History Month and expressed her happiness. Tina reported that she attended the Curriculum Council, Diversity and Equity Task Force, the 5th Grade debate at Oak Hills.

Board Member Drew Hazelton welcomed Soyon Hardy to the Board. Drew reported that he attended a few sporting events girls' lacrosse games, the boy's soccer game, and a boys basketball game. Drew expressed his excitement on the OPHS Swim Team. Drew reported Safety and Security Task Force and the Measure S Committee.

Student Board Member Nikita Manyak sent in this written report, which Board President Drew Hazelton read - *Good evening, everyone! After our last meeting, I presented the topics that we discussed with my ASB class. After many discussions, questions, and some civil discourse, we all really appreciate the efforts that you have made to accommodate everyone's needs with this new Bell Schedule. We know that you have all been working so hard to ensure that we have all that we need. On behalf of all of us, I would like to say a big thank you to everyone involved in this process. Through these difficult times, and despite many setbacks, the schedule that has been decided on seems to be a wonderful option for us. I cannot wait to see what comes of it. Thank you again!*

Superintendent Jeff Davis acknowledged the Lunar New Year, the Black History Month, National School Counseling Week. Dr. Davis reported that he joined Red Oak Elementary School on a hike with OPIS students on a demonstration of making ice cream from Liquid Nitrogen. Dr. Davis shared the accomplishments of the OPHS FBLA MOCK Trial and are semifinalists, and the finals will be Thursday evening. Twelve student artworks from OPHS will be displayed at the Agoura Recreation Center. Dr. Davis expressed his excitement about the OPHS Swim Team and their upcoming meet.

#### **REPORT FROM OAK PARK EDUCATION FOUNDATION**

None

#### **REPORT FROM OAK PARK MUNICIPAL ADVISORY COUNCIL**

Jane Nye, Oak Park MAC Chair provided an update on Public Safety Reports, Mae Boyar Park Tree Update, Presentation on the PURE Water Project (sponsored by LVMWD and Triunfo Water and Sanitation District), Oak Park Community Pond, and the Oak Park Fire Council.

#### **UPDATE ON COVID-19 IMPACT ON OAK PARK USD SCHOOLS**

Brad Benioff, Director of Student Support and School Safety, discussed, among other things:

- Testing Statistics

- The COVID dashboard
- New CDPH/VCPH Guidelines
- Vaccination Clinics
- Masks

### **B.1. CONSENT AGENDA**

On motion of Derek Ross, seconded by Soyon Hardy, the Board of Education approved the Consent Agenda. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

- [Approve Minutes of Regular Board Meeting January 18, 2022 and Special Board Meetings held January 24, 27, and February 9, 2022](#)
- [Approve Public Employee/Employment Changes 01CL253844-01CL253870 & 01CE11459-01CE11491](#)
- [Ratify Purchase Orders - January 1 – January 31, 2022](#)

### **B.2. CURRICULUM AND INSTRUCTION**

- [Presentation of the Supplement to Annual Update for the 2021-2022 Local Control and Accountability Plan \(LCAP\)](#)

Dr. Jay Greenlinger presented the Supplement to the Annual Update for the 2021–22 LCAP and also all available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

- [Approve Resolution #2022-02 Oak Park Education Foundation to Offer Fee Based Summer School Program](#)

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved the. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

- [Approve the Renewal of the College and Career Access Pathways \(CCAP\) Partnership Agreement with Ventura County Community College District](#)

On motion of Derek Ross, seconded by Soyon Hardy, the Board of Education approved the. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

- [Approve Agreement with Ventura County Resource Conservation District for Habitat Assessments and Restoration for Monarchs-Overstory and Nectar Enhancement and Expansion \(HARMONEE\) Project](#)

Dr. Jay Greenlinger and Andy Spryka from VCRCO provided an overview of the project.

On motion of Drew Hazelton, seconded by Soyon Hardy, the Board of Education approved the. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

### **B.3. BUSINESS SERVICES**

- [Discussion on Facility Use Policies and Practices](#)

Mr. Adam Rauch presented the new tier 4 facility use fee schedule.

- [Accept Annual Audit Reports for Fiscal Year 2020-2021](#)

Natalie Palma from the audit firm Christy White and Associates presented the Audit Report and findings.

On motion of Derek Ross, seconded by Tina Wang, the Board of Education accepted the Annual Audit Reports for Fiscal Year 2020-2021. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

- [Approve Resolution #2022-03, Authorizing the Issuance of Oak Park Unified School District \(Ventura County, California\) Election of 2016 General Obligation Bonds, Series C, and Actions Related Thereto](#)

District Bond Consultant and Financial Advisor Tim Carty and David Casnocha presented information related to the issuance of the series C bonds. The Board held a discussion and

requested that before the bond sales were conducted this information is shared at a upcoming Board meeting.

On motion of Tina Wang, seconded by Soyon Hardy, the Board of Education approved the Resolution #2022-03, Authorizing the Issuance of Oak Park Unified School District (Ventura County, California) Election of 2016 General Obligation Bonds, Series C, and Actions Related Thereto. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**d. Approval of 2021-22 Safe School Plans**

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the 2021-22 Safe School Plans. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**e. Approve Amendment to Consultant Agreement in Connection with SB 1029 Debt Transparency Reporting Requirements**

On motion of Soyon Hardy, seconded by Drew Hazelton, the Board of Education approved the Amendment to Consultant Agreement in Connection with SB 1029 Debt Transparency Reporting Requirements. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**f. Authorize Purchase of Emergency Generator for District Administrative Office for Measure S Bond Project 19-17S**

On motion of Tina Wang, seconded by Derek Ross, the Board of Education authorized the Purchase of Emergency Generator for District Administrative Office for Measure S Bond Project 19-17S. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**g. Authorize Measure S Project 22-01S, Sound System Upgrades at Gym, Stadium, and G-9 at Oak Park High School and Establish Budget**

On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education authorized the Measure S Project 22-01S, Sound System Upgrades at Gym, Stadium, and G-9 at Oak Park High School and Establish Budget. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**h. Authorize Measure S Project 22-02s Office Computer Refresh And Establish Budget**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education authorized the Measure S Project 22-02s Office Computer Refresh and Establish Budget. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**i. Approve Acceptance of Donation**

On motion of Derek Ross, seconded by Soyon Hardy, the Board of Education approved the Acceptance of Donation. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**j. Ratify Facility Use Agreement with Westlake Village YMCA for OPHS Swim Program**

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education ratified the Facility Use Agreement with Westlake Village YMCA for OPHS Swim Program. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

#### **B.4. BOARD**

**a. Midyear Review and Discussion of the Board Approved 2021-2022 District Goals**

Board reviewed and discussed the progress on District Goals.

**b. Confirmation and Designation of Board Representatives to District Committees**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Confirmation and Designation of Board Representatives to District Committees. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**c. Approve Certification of Signatures**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Certification of Signatures. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**d. Approve 2022 CSBA Delegate Assembly Election of Candidates**

On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education approved the 2022 CSBA Delegate Assembly Election of Candidates. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

**ADJOURNMENT**

On motion of Soyon Hardy, seconded by Denise Helfstein, there being no further business before this Board, the regular meeting is declared adjourned at 10:04 p.m.

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Date \_\_\_\_\_ President of the Board

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Date \_\_\_\_\_ Clerk or Secretary of the Board