

**MINUTES OF REGULAR BOARD MEETING 8-17-2021 #1041
BOARD OF EDUCATION**

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 5:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

Members of the public were able to observe the meeting using a published live stream link or attend in person. Members of the public were able to submit public comments via an online form before the board meeting as well as submit them at the Board meeting as outlined in the agenda.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent of Business Services, Mrs. Susan Roberts, Director of Pupil Services, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Allen Rosen reported that in Closed Session the Board would be discussing:

1. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
2. **PUBLIC EMPLOYEE EMPLOYMENT:** Clerical Subs, Food Services Assistants I, Assistant Computer Technician, ESY Instructional Assistant III Behavior, Summer School Campus Supervisor, Summer School Site Leader, Extended Care Assistant Site Leader, Student Services Assistant I, Instructional Assistant I – PE, Instructional Assistants I L & N, Walk-On-Coach, Department Clerk College/Career Center, Preschool Extended Care Assistant, Instructional Assistant III – Behavior, Elementary Teachers Temp, OPHS Counselor, ASL Teacher Temp, MCMS Science Teacher, .5 FTE OPIS Teachers Temp , Summer School Remediation Teachers
3. **SUPERINTENDENT’S GOALS**
4. **CONFERENCE WITH LEGAL COUNSEL— PENDING LITIGATION:** Government Code Section 54956(a) & (d)(i)
5. **CONFERENCE WITH LEGAL COUNSEL— PENDING LITIGATION:** Government Code Section 54956(a) & (d)(i)

6. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one case

The Board adjourned to Closed Session at 5:04 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:14 p.m.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member and Nikita Manyak, Student Board Member

BOARD ABSENT

None

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr Brad Benioff, Director of Student Support and School Safety, Mr. Brendan Callahan, Director of Bond Program, Sustainability, Maintenance and Operations, Mrs. Susan Roberts, Director of Pupil Services, Mrs. Sara Ahl, Director of Extended Care Program, Mrs. Allie LeVine, District Nurse, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

FLAG SALUTE

Allen Rosen led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Board President Mr. Allen Rosen reported that the Board took the following action in closed session:

For III.D. The Board voted unanimously to accept the settlement agreement for a special education student. The District will pay a total of \$27,000.00 to settle this case.

For III.E. The Board voted unanimously to accept the settlement agreement for a special education student. The District will pay a total of \$22,175.00 to settle this case.

The Board took no other action in closed session

ADOPTION OF AGENDA

Student Board Member Nikita Manyak cast a preferential vote to adopt the agenda as presented. On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education the board adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

PUBLIC SPEAKERS

There were 8 public speakers/comments submitted at this meeting on the Agenda item VI.A.3

Return to School Update and Q&A with Ventura County Public Health. These comments were read/spoken at the time the agenda item was called.

OPEN COMMUNICATIONS/PRESENTATIONS

REPORT FROM BOARD MEMBERS

Board Member Tina Wang stated that it was wonderful to be back. Tina toured all the campus last week on the first day of school and thanked Dr. Davis and the Cabinet and the staff on hard work for a successful reopening. Tina reported that she attended the Fire Safety Town Hall organized by Supervisor Linda Parks, at the town hall students from OPHS Wildfire Prevention Club also spoke and did an outstanding job. Tina volunteered for the OPHS form day and thanked Helen Tesoro and the PFA for helping the school set-up the forms days for students.

Board Member Derek Ross congratulated Dr. Davis and thanked him for his leadership. Derek thanked the students, staff for their hardwork and shared that he was looking forward to a wonderful year and seeing our students thrive.

Board Member Drew Hazelton welcomed Dr. Davis. Drew thanked the staff and Dr. Davis for the welcome back events. Drew reported that he walked the High School Turf Field, and he was very happy to see the work was complete and that the football team was able to begin practicing. Drew thanked the community of Oak Park for passing the Measure S Bond which funded this project. Drew thanked the staff who have worked countless hours to open our schools it has been exciting but really challenging. Drew thanked the parents and the community.

Denise Helfstein echoed everything that her fellow board members have shared. Denise thanked the staff for their hardwork during these challenging times with the full reopening of our schools. Denise shared that she toured the campuses on the first day along with Allen, Tina, Dr. Davis and the County Superintendent Dr. Morales. Denise thanked the staff for our transparent communication and the back-to-school resource guide and website. Denise thanked the families for their partnership.

Board President, Allen Rosen reported that he toured the school sites with Dr. Morales and Dr. Davis on the first day of school. Allen thanked the staff and teachers, administrative team to work to keep our school open. Allen stated to all constituents please contact us and let us know if you have any questions or concerns.

Mr. Allen Rosen introduced Nikita Manyak as the new student board member. Nikita shared that she is a senior at Oak Park High School and is a member of the Associate Student Body and Advanced Peer Counseling. Nikita shared that in speaking with her fellow students on campus they feel a happy to be back and feel safer being able to see the COVID Dashboard and receive communications about the cases and safety protocols. Students are happy to be back at school and expressed her thanks on behalf of all the students and herself to. Be able to enjoy a school year in person.

RETURN TO SCHOOL UPDATE AND Q&A WITH VENTURA COUNTY PUBLIC HEALTH

There were eight public speakers on this item. Six speakers submitted comments via the online form and Board President Allen Rosen read those comments aloud. Two speakers addressed the Board in-person. Dr. Jeff Davis, Superintendent, Mr. Brad Benioff, Director of Student Support and School Safety shared updates on COVID cases and class closures, they highlighted the protocols and the work our staff has been doing to test, contact trace, and notify classes, and the school. Mr. Benioff also outlined the protocols for updating the COVID Dashboard, staff vaccinations and testing. Amanda Johnson, and Luka Viera from VCPH attended the meeting via zoom and provided an overview of quarantine guidance, case rates, school decision tree for class and campus closures. Board recommended that signage related to COVID-19 symptoms be added to the active screening protocols. The Board asked for an update from the

school sites regarding their preparation and planning going forward to ensure that sufficient PPE supplies are available at all school sites and that this is communicated to the families.

Student Board Member, Nikita Manyak left the meeting at 7:42 pm.

REMARKS FROM THE SUPERINTENDENT

Superintendent Dr. Jeff Davis thanked teachers and staff and the school sites for the first seven days of schools. Dr. Davis reported that he is looking forward to meeting with OPHS Journalism students from the Talon. Dr. Davis thanked the staff with the temperature screening at schools. Activities are starting at the high school with athletics starting up with the first football game this Friday.

There were no reports from the Oak Park Education Foundation and the Oak Park Municipal Advisory Council as the representatives had to leave before the item was called.

FACILITIES REPORT – SUMMER WORK UPDATE

Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations along with his team members, Jim Craft, Miguel Tabares, Chris Walthall, and Candelario Garcia provided an update on the work done at district sites during the summer.

B.1. CONSENT AGENDA

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

- a. [Approve Minutes of Regular Board Meeting June 22, 2021 and Special Meetings held on July 6, 2021, July 25, 2021, and Board Retreat held on July 25, 2021](#)
- b. [Approve Public Employee/Employment Changes 01CL25117-01CL25194 & 01CE10887-01CE10988](#)
- c. [Ratify Purchase Orders - June 1 – July 31, 2021](#)
- d. [Approve Quarterly Report on Williams Uniform Complaints – July 2021](#)
- e. [Approve Renewal Agreement with Interquest Detection Canines for Drugs Detection Services at Secondary Schools](#)
- f. [Approve Renewal of Contract for Non Public School Placement and Residential Services for Special Education Student #1 - 2021-2022](#)
- g. [Authorization for Use of Cooperative Purchasing Contracts by the Student Nutrition Services Department During Fiscal Year 2021-22, Per PCC 20118](#)
[Approve Student Teaching Clinical Affiliation Agreement with Emerson College May 24, 2021 – May 27, 2022](#)

B2. BUSINESS SERVICES

- a. [Award Bid and Approve Proposal for Grass Moving Services](#)
On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education awarded the Bid and approved Proposal for Grass Moving Services. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0. The board asked staff to explore if we could get the Enhanced Landscape to do a multi-year agreement and analyze based on their performance before we
- a. [Ratify Agreement with Paper.co for Online Tutoring Services for Students in Grades K-12](#)
On motion of Tina Wang, seconded by Denise Helfstein, the Board of Education ratified the agreement with Paper.co for Online Tutoring Services for Students in Grades K-12. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0. The Board asked how this service is being message out to students, parents and teachers. Dr. Jay Greenlinger shared that at this time Ellen Chevalier is sharing the tools with the teachers and then we will

be messaging to parents and students. Board asked for an update on the usage when the report is done next month on the ELO plan.

B3. HUMAN RESOURCES

- a. [Approve 2021-2022 Declaration of Need for Fully Qualified Educators](#)
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the 2021-2022 Declaration of Need for Fully Qualified Educators. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.
- b. [Approve Provisional Internship Permit \(PIP\) Request for Certificated Employee](#)
On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the Provisional Internship Permit (PIP) Request for Certificated Employee. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.
- c. [Ratify Establishment of a District Committee on Assignment in Accordance with Ed Code 44258.7 \(C\) & \(D\)](#)
On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education ratified the Establishment of a District Committee on Assignment in Accordance with Ed Code 44258.7 (C) & (D). Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.
- d. [Approve Variable Term Waiver Request for 2021-2022 School Year](#)
On motion of Tina Wang, seconded by Denise Helfstein, the Board of Education approved the Variable Term Waiver Request for 2021-2022 School Year. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B4. BOARD

- a. [Approve Proposed Board Meeting Schedule for the 2021-2022 School Year](#)
On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved the Proposed Board Meeting Schedule for the 2021-2022 School Year. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.
- b. [Approve Board Goals for 2021-2022](#)
On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the Board Goals for 2021-2022. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0. Absent – 0.
- c. [Approve Revised 2021 Governance Handbook](#)
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Revised 2021 Governance Handbook. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0. Absent – 0.
- d. [Review, Amend, and Approve 2021-2022 Moral Imperatives and District Goals](#)
On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the 2021-2022 Moral Imperatives and District Goals with the recommended language revisions to Goal 1.a., 2.d. and removing Goal 6.a to the OPUSD goals. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0. Absent – 0.

B5. BOARD POLICIES

- a. [Approve Adoption of New Board Policy 3110 Transfer of Funds and Deletion of Administrative Regulation 3110 Transfer of Funds](#)
- b. [Approve Amendment to Board Policy and Administrative Regulation 3230 Federal Grant Funds](#)
- c. [Approve Amendment to Administrative Regulation 3311.2 Lease-Leaseback Contracts](#)
- d. [Approve Amendment to Administrative Regulation 3311.3 Design-Build Contracts](#)
- e. [Approve Amendment to Administrative Regulation 3320 Claims and Actions Against the District](#)

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved policies listed under B.5.a through B.5.e as first and final reading as one item. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

f. [Review Recently Amended Board Policies and Administrative Regulation 5141.31 Immunizations, Deleted Board Policy 6157 Distance Learning, and Board Policy and Administrative Regulation 6158 Independent Study](#)

The Board reviewed the policies that were recently approved at the July 25, 2021 Special Meeting.

VIII. FUTURE AGENDA ITEMS

The Board would like to have a standing item on COVID update. The board also recommended bringing back student presentation/recognition at future meetings beginning in October and also presenting Partners in Education Awards. The Board also discussed possible dates for a special board meeting and asked Ragini to send out dates to the Board via email.

On motion of Tina Wang, seconded by Denise Helfstein, there being no further business before this Board, the Regular meeting held on August 17, 2021 is declared adjourned at 9:45 p.m.

Date _____ President of the Board

Date _____ Clerk or Secretary of the Board