

**MINUTES OF REGULAR BOARD MEETING 10-19-2021 #1045
BOARD OF EDUCATION**

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 5:02 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

Members of the public were able to observe the meeting using a published live stream link or attend in person. Members of the public were able to submit public comments via an online form before the board meeting as well as submit them at the Board meeting as outlined in the agenda.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent of Business Services, Mr. Stewart McGugan, Assistant Superintendent of Human Resources, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Allen Rosen reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957

- B. PUBLIC EMPLOYEE EMPLOYMENT:** Campus Supervisors, Interpreter, Department Clerk, Instructional Assistant I – Reading/Literacy, Instructional Assistant I – DK Art, Instructional Assistant I – PE, Instructional Assistants I –Math, Instructional Assistant III – Reading/Literacy, Instructional Assistant III – Behavior, Instructional Assistant III – ELL, Instructional Assistants I Temps – Literacy and Numeracy, Food Service Assistant I, Food Service Assistant I Sub, Guest Teachers, Literacy and Numeracy Intervention Teacher

- C. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6
Agency designated representatives: Adam Rauch and Stewart McGugan
Employee organization: Oak Park Teachers Association and Oak Park Classified Association

- D. SUPERINTENDENT’S GOALS**

The Board adjourned to Closed Session at 5:03 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:09 p.m.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

BOARD ABSENT

Nikita Manyak, Student Board Member

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Brad Benioff, Director of Student Support and School Safety, Mr. Enoch Kwok, Director of Technology, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

FLAG SALUTE

Allen Rosen led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Board President Mr. Allen Rosen reported that the Board took no action in closed session at the September 22, 2021 Special Meeting and also no action was taken in the closed session at tonight's meeting.

ADOPTION OF AGENDA

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

PUBLIC SPEAKERS

There were two public speakers at this meeting. One comment was submitted via the online comment form on a non-agenda item, and President Rosen read the comment. The second speaker submitted a comment card in person and addressed the Board when Agenda item B.4.b. was called.

OPEN COMMUNICATIONS/PRESENTATIONS

BOARD REPORTS/PRESENTATIONS/RECOGNITIONS

The Board recognized the following:

- **National Merit Semifinalists** from OPHS class of 2022.
- **Ed Park**, President of Oak Park Performing Art Alliance with the Partners in Education Award.
- **Joshua McAlister**, Co-chair of Athletic Booster Club with the Partners in Education Award.
- ***Oak Park High School Administrators and staff*** for being named a 2021 National Blue Ribbon School

REPORT FROM BOARD MEMBERS/SUPERINTENDENT

Board Member Derek Ross reported that he attended the Safety and Security Task Force, the Safe Kids Task Force, the Diversity and Equity Task Force, and the Measure S Committee meeting. Derek also shared that he was appointed as the Chairperson of Oak Park Recreation and Park Committee. Derek congratulated the awardees tonight and gave a shout-out to the Disney Choir concert performers.

Board Member Tina Wang congratulated the National Merit Semifinalists, the Partners in Education award recipients, and the Oak Park High School staff on the National Blue Ribbon Award. Tina thanked and acknowledged the District and School Administrators for their hard work in recognition of the Week of the School Administrators. Tina attended the Diversity and Equity Task Force, the Curriculum

Council, Ventura County School Boards Association Meeting. Tina applauded the ASB and OPHS staff on organizing a successful homecoming dance.

Denise Helfstein congratulated the National Merit Semifinalists, the Partners in Education Award recipients. She stated that she was proud of our district's commitment to keeping our community safe by implementing robust testing and contact tracing protocols and all the staff's efforts to contain the virus at our schools. Denise attended the Safe Kids Task Force, the GATE DAC meeting, Ventura County School Boards Association Meeting. She expressed her gratitude to the high school staff for organizing a safe Homecoming dance. Denise attended the Putnam County Spelling Bee production. Denise acknowledged the school and district administrators on the occasion of the Week of the School Administrators, thanked them for their dedication, and expressed her gratitude to have our students back on campus. Denise wished the class of 2022 all the best in their college application and future plans.

Board Member Drew Hazelton congratulated Ed Park and Josh McAlister on the Partners in Education Award. Drew reported that he attended the Calendar Committee, Measure S meeting, and deep-dive meeting on the needs assessment.

Board Member Allen Rosen congratulated the Partners in Education Award Recipients, the National Merit Semifinalists, and the Oak Park School Staff on receiving the National Blue Ribbon School Award.

Superintendent Dr. Jeff Davis congratulated National Merit Semifinalists, Ed Park and Josh McAlister on receiving the Partners in Education Award, the Oak Park High School on being named a National Blue Ribbon School, and thanked the staff and families for their hard work and dedication to our teachers and staff, counselors, and administrators. Dr. Davis thanked the school sites and the district office staff for their hard work and dedication. Dr. Davis provided an update on athletics, his activities, the classrooms he has visited, and the various arts and music performances happening in the district.

REPORT FROM OAK PARK EDUCATION FOUNDATION

Scott Star, Chair of Oak Park Education Foundation provided a report on fundraising and programs supported by the foundation.

UPDATE ON COVID-19 IMPACT ON OAK PARK USD SCHOOLS

Dr. Jeff Davis, Superintendent, and Mr. Brad Benioff, Director of Student Support and School Safety, shared updates on the Governor's vaccine mandate, COVID dashboard, the work of the COVID Safety Team, Bi-weekly surveillance testing happening at the elementary schools, the athletics, band and choir testing at the secondary schools. Dr. Davis also shared that the daily temperature checks at the schools have not resulted in identifying any symptomatic individuals. The District proposed stopping the daily temperature screening at the secondary schools effective November 1, 2021. Families are still required to conduct daily at-home symptom screening before students come to school. At the elementary schools, the daily temperature screening will continue until further notice. Dr. Davis also shared that volunteers need to provide proof of being fully vaccinated and, once cleared, will be allowed to volunteer in the classrooms. The addition of parent volunteers in the classroom will help the teachers, especially at the elementary levels.

REPORT FROM OAK PARK EDUCATION FOUNDATION

There was no report from the Oak Park Education Foundation

REPORT FROM THE OAK PARK MUNICIPAL ADVISORY COUNCIL

Jane Nye, chair of the Oak Park MAC submitted a written report which was read by Board President Allen Rosen.

B.1. CONSENT AGENDA

On motion of Tina Wang, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

- a. [Approve Minutes of Regular Board Meeting September 14, 2021 and Special Meeting held September 22, 2021](#)
- b. [Approve Public Employee/Employment Changes 01CL25287-01CL25334 & 01CE11089-01CE11296](#)
- c. [Ratify Purchase Orders - September 1 – September 30, 2021](#)
- d. [Approve Quarterly Report on Williams Uniform Complaints – October 2021](#)
- e. [Approve the Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)
- f. [Approve Overnight Trip for Oak Park High School Fall Sports Teams who Qualify for CIF Playoffs](#)
- g. [Approve Out of State Travel for Staff to Attend the National Blue Ribbon Schools Award Ceremony in Washington, D.C. – November 3-6, 2021](#)
- h. [Approve Student Teaching Agreement with Western Governors University, Utah October 2021 Thru October 2024](#)
- i. [Approve Student Teaching Agreement with California State University Northridge for 2021 – 2022](#)

B2. CURRICULUM AND INSTRUCTION

- a. [Approve Elementary and Secondary School Emergency Relief \(ESSER\) III Expenditure Plan](#)

Dr. Jay Greenlinger and Mr. Adam Rauch outlined how the planned expenditure of the ESSER III funds, as well as an overview of the other COVID-19 relief funds received by the district.

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Elementary and Secondary School Emergency Relief (ESSER) III Expenditure Plan. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

- b. [Approve Agreement Between Ventura County Office of Education and Oak Park School District Library Support Services](#)

On motion of Tina Wang, seconded by Drew Hazelton, the Board of Education approved the Agreement Between Ventura County Office of Education and Oak Park School District Library Support Service. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

- c. [Approve Consultant Agreement for Elementary and Middle School Garden Program](#)

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the Consultant Agreement for Elementary and Middle School Garden Program. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

B3. BUSINESS SERVICES

- a. [Discussion of Potential Measure S General Obligation Bond Issuance, Series C](#)

OPUSD's Bond Financial Advisor Tim Carty of Piper Jaffray presented information on the District's Bond Measure S. The board discussed a potential Series C issuance of Measure S bonds and the various bond structuring options available.

- b. [Approve Joint Use Agreement of Facilities with Proactive Sports](#)

The Board asked that the staff work with PSP to revise the agreement to include specific language stating the benefit to the school if the district enters into a joint-use agreement. The board also requested staff ensure that there is no conflict with the school's field needs.

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education tabled the Approve Joint Use Agreement of Facilities with Proactive Sports. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

B4. BOARD

a. [Approve the Oak Park USD's Comprehensive Communication Plan](#)

The Board asked how the plan would be shared with the staff and families. Ragini Aggarwal, the District Communications Coordinator informed the Board that she will be sharing the plan in stages using the weekly communication channel outlined in the plan.

On motion of Tina Wang, seconded by Denise Helfstein, the Board of Education approved the Oak Park USD's Comprehensive Communication Plan. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

b. [Approve District Instructional Calendars for 2022-2023 and 2023-2024](#)

Public Speaker Cathy Lory, OPHS Math Department Chair and Calendar Committee member and representative of the OPTA shared with the Board the process followed by the District Calendar Committee which met on September 28, 2021.

On motion of Tina Wang seconded by Drew Hazelton, the Board of Education approved the District's Instructional Calendars for 2022-2023 and 2023-2024. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

c. [Approve Memorandum of Understanding Between Oak Park Unified School District and the Oak Park Classified Association regarding increasing hours of Special Education Instructional Assistants](#)

On motion of Tina Wang, seconded by Denise Helfstein, the Board of Education approved the Memorandum of Understanding Between Oak Park Unified School District and the Oak Park Classified Association regarding increasing hours of Special Education Instructional Assistants. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

B5. BOARD POLICIES

a. [Approve Amendment to Board Policy 1313 Civility](#)

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the amendment to Board Policy 1313 Civility as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

b. [Approve Amendment to Board Policy 3452 Student Activity Funds](#)

On motion of Tina Wang, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy 3452 Student Activity Funds as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

c. [Approve Amendment to Board Policy and Administrative Regulation 3511.1 Integrated Waste Management](#)

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the amendment to Board Policy 1313 Civility as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

d. [Approve Amendment to Board Policy 3600 Consultants](#)

On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education approved the amendment to Board Policy 1313 Civility as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

e. [Approve Amendment to Board Policy 7210 Facilities Financing](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy 1313 Civility as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

f. Annual Review of Board Policy and Administrative Regulation 5116.1 Intradistrict Open Enrollment – First Reading

On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education approved the annual review of Board Policy and Administrative Regulation 5116.1 Intradistrict Open Enrollment as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No – 0. Absent – 0.

g. Annual Review of Board Policy and Administrative Regulation 6145 Extracurricular and Cocurricular Activities – First Reading

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the annual review of Board Policy and Administrative Regulation 6145 Extracurricular and Cocurricular Activities as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No – 0. Absent – 0.

IX. FUTURE AGENDA ITEMS

The Board requested information and update on the elementary innovation labs. Staff shared the current status and also reported that they would bring this as an agenda item for discussion at an upcoming meeting.

X. ADJOURNMENT

On motion of Derek Ross, seconded by Drew Hazelton, there being no further business before this Board, the Regular meeting held on October 19, 2021 is declared adjourned at 9:47 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board