

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #1061

**DATE:** May 17, 2022

**PLACE:** **Oak Park High School Presentation Room – G9**  
899 N. Kanan Road, Oak Park, CA 91377

Members of the public will have the right to observe the meeting in person and on [www.opusd.org/livestream](http://www.opusd.org/livestream) and offer public comment as provided on page 2 of this agenda.

**TIME:** **5:00 p.m. Closed Session**  
**6:00 p.m. Open Session**

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Drew Hazelton, President**

**Derek Ross, Vice President**

**Denise Helfstein, Clerk**

**Tina Wang, Member**

**Soyon Hardy, Member**

**Nikita Manyak, Student Board Member**



*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**

**Dr. Jeff Davis, Superintendent**

**Ragini Aggarwal, Executive Assistant and Communications Coordinator**

**Adam Rauch, Assistant Superintendent, Business & Administrative Services**

**Stewart McGugan, Assistant Superintendent, Human Resources**

**Dr. Jay Greenlinger, Director Curriculum, and Instruction**

**Enoch Kwok, Director, Educational Technology & Information Systems**

**Susan Roberts, Director, Pupil Services**

**Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations**

**Sara Ahl, Director Extended Care Programs**

**Brad Benioff, Director of Student Support and School Safety**

5/13/2022

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: [raggarwal@opusd.org](mailto:raggarwal@opusd.org)

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The following information is provided to help with understanding on how to follow and participate in the Board meeting. Members of the Public can observe the Board of Education meetings in person or watch it at: [www.opusd.org/livestream](http://www.opusd.org/livestream)

#### **SUBMIT PUBLIC COMMENTS AT THE MEETING**

The President of the Board will inquire if there are any public comments with respect to any item appearing on the regular meeting agenda, or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

#### **SUBMIT PUBLIC COMMENTS IN ADVANCE OF THE MEETING VIA ONLINE COMMENT FORM**

Public Comments may be submitted via this link [www.opusd.org/PublicComments](http://www.opusd.org/PublicComments). If you wish to make a comment regarding a matter on the agenda or within the board's jurisdiction, please submit your comment via the form accessed by the above link before 6:00 p.m. on May 17, 2022. This public comment form will be open to members of the public 3 hours (at 2:00 pm) prior to the closed session of the public meeting which begins at 5:00 pm and will close at 6:00 pm. Your comments will be read by the Board President at the time the item is called. Please note since the meetings are held in person the online comment form is not a required by law to be offered, but is being offered by the Board as an courtesy to members of the public who are unable to attend the meeting in-person to submit a comment.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

**NEXT MEETING-Regular Meeting, Tuesday, June 14, 2022**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT SCHOOL OFFICE & THE WEBSITE: [www.oakparkusd.org/Page/10840](http://www.oakparkusd.org/Page/10840)**

#### **LAND ACKNOWLEDGEMENT STATEMENT**

Approved by the Board of Education on May 18, 2021

*The Oak Park Unified School District acknowledges the original inhabitants of the land that our school district encompasses. The land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. Please join us in honoring these ancestral grounds by expressing gratitude for the people who stewarded this land throughout the generations and continue to do so. We also celebrate the resilience and strength that all Indigenous people have shown and continue to show in our region and beyond in the face of systemic injustice.*

5/13/2022

**OAK PARK UNIFIED SCHOOL DISTRICT  
AGENDA – REGULAR BOARD MEETING #1061  
May 17, 2022**

**CALL TO ORDER – Followed by Public Comments/5:00 p.m.**

**CLOSED SESSION: 5:00 p.m.**

**OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**. Members of the public will have the right to observe the meeting in person and on [www.opusd.org/livestream](http://www.opusd.org/livestream) and offer public comment as provided on page 2 of this agenda.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Superintendent

**B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: Government Code Section 54957**

**C. PUBLIC EMPLOYEE EMPLOYMENT : Campus Supervisors, Student Services Assistant III, Walk-on-Coach, Guest Teachers, Secondary Teacher, Special Education Teacher, Secondary Counselor.**

**D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2):  
four cases

**E. CONFERENCE WITH LABOR NEGOTIATORS: Government Code 54957.6**  
Agency Designated Representatives: Adam Rauch and Stewart McGugan  
Employee Organizations: Oak Park Teachers Association and Oak Park Classified Association

**IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

## VI. OPEN COMMUNICATIONS/PRESENTATIONS

### A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Partners in Education Award to Vicki Hall, Katie Marcon, Tina Kadner, Bing X Liu, and Beth Zeolla
2. Remarks from Board Members
3. Remarks from Superintendent
4. Update on Equity and Access of Secondary Math Courses
5. Annual Report from Diversity and Equity Task Force
6. Update on COVID-19 Impact on Oak Park USD Schools

### B. BUSINESS SESSION:

#### 1. CONSENT AGENDA

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

**a. [Approve Minutes of Regular Board Meeting April 19, 2022, and Special Board Meetings held on May 9, and May 10, 2022](#)**

*Board Bylaw 9324 requires Board approval of minutes from previous meetings.*

**b. [Approve Public Employee/Employment Changes 01CL253962-01CL253990 & 01CE11567-01CE11636](#)**

*Pursuant to Board Policies 4112 and 4212 Board approval is required for public employee employment and changes.*

**c. [Ratify Purchase Orders – April 1 – April 30, 2022](#)**

*Board Policy 3300 requires Board approval of Purchase Orders.*

**d. [Accept 2021-2022 Second Period Attendance Report](#)**

*Education Code 41601 requires Board approval of District's ADA for all full school months during the period between July 1 and April 15 Inclusive.*

**e. [Approve Overnight Trip for Oak Park High School ASB to Attend Summer Retreat at Pacific Palisades, CA - August 6-7, 2022](#)**

*Board Policy 6153 requires Board approval for student overnight trips.*

**f. [Approve the Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)**

*Education Code 60510 requires Board approval is to dispose of obsolete or surplus instructional materials*

### ACTION

#### 2. CURRICULUM AND INSTRUCTION

**a. [Review and Consider Approval of the New 3-Year District Technology Master Plan for 2022-2025](#)**

*Board Policy 0440 requires board approval of a three-year updated technology plan*

**b. [Approve 2022-2023 School Handbooks/Discipline Plans](#)**

*Board approval required for changes to school handbook/discipline plan (except for Oak Park High School, which will be brought for approval at the June meeting)*

**c. [Approve 2021-22 School Plans for Student Achievement](#)**

*Education Code 64001 requires Board approval for School Plans for Student Achievement*

**d. [Approve Instructional Materials for Music Appreciation CP Course at Oak Park Independent School](#)**

*Board Policy 6161.1 requires Board approval for adoption of instructional materials.*

e. **Review and Discuss the Draft Local Control and Accountability Plan (LCAP)**

*Staff will share the draft LCAP*

f. **Approve Addendum to the College and Career Access Pathways (CCAP) Partnership Agreement with Ventura County Community College District**

*Ed Code 76004 requires Board approval for the CCAP Pathways Agreement*

**3. BUSINESS SERVICES**

a. **Accept Oak Park Citizens' Oversight Committee 2021 Annual Report for Bond Measures S**

*Education Code 15278 requires the establishment of a Board appointed citizens' oversight committee to review and inform the public concerning the expenditure of bond revenues*

b. **Approve Amendment to Agreement for Program/Construction Management Services with Balfour Beatty Construction, Inc.**

*Board policy 3312 requires Board approval for contract for services*

c. **Discussion Benefits of BluePoint Alert Solutions', Rapid Emergency Response System Installation Districtwide**

*BluePoint Alert Solutions provide a Rapid Emergency Response System for a multitude of markets, including education. Like a fire alarm, the BluePoint System is activated by either a "Police" or "Medical" pull station or mobile pendant device which immediately notifies the appropriate emergency responder to a targeted location.*

d. **Approve Renewal of Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program for 2022-2023**

*Board Policy 3312 requires Board approval for contracts for services*

e. **Authorize Measure S Project 22-04S, Smartboard Replacement Program**

*Board approval required for projects funded by Measure S Bond*

f. **Award Contract for Inspector of Record Services for Measure S Project 20-18 S Renovate Exteriors of Buildings B and C at Red Oak Elementary School**

*Board policy 3312 requires Board approval for contract for services*

g. **Authorize Measure S Project 22-03S, DSA Certification of Portables Districtwide and Approve Inspector of Record Services Contract**

*Board policy 3312 requires Board approval for contract for services*

h. **Adopt Resolution #2022-04, Participation in CSBA California School Cash Reserve Program**

*Board Policy 3470 authorizes the district to issue Tax and Revenue Anticipation Notes (TRANS) on its own behalf pursuant to the Board adoption of the TRAN resolution*

i. **Review and Discuss 2022-2023 Enrollment Projections**

*Board will receive information from staff regarding the projected enrollment for the 2022-2023 school year*

**4. HUMAN RESOURCES**

a. **Public Hearing and Approval of the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Teachers Association**

*Board Policy 4143.1/4243.1 and Government Code 3547 requires public disclosure of all initial contract proposals between the District and the employee organizations*

b. **Approve Revised Salary Schedule Placement for the Classified Position of Site Leaders and Assistant Site Leaders for the Extended Care Program**

*Board Approval Required for Revising the Salary Schedule Placement for a Classified Position*

c. **Approve Job Description for Instructional Assistant III – Innovation Lab Specialist**

*Board Policy 4111/4211/4311 requires staff to review the job description for a position to ensure that it accurately describes the major functions and duties of the position when a potential vacancy occurs.*

**5. BOARD**

- a. **Approve Resolution #2022-05 Ordering a Regular Governing Board Member Election, Ordering Consolidation with other Elections and Constituting “Specification of the Election Order” to be held on November 8, 2022**

*Election Code Section 1302(b) and Education Code Section 5340 require a consolidated election to be held for Governing Board Members whose terms expire on the second Friday in December*

**6. BOARD POLICIES**

- a. **Approve Amendment to Exhibit 1330 – Use of School Facilities**

*Exhibit updated to reflect the revised facility use fee schedule*

- b. **Approve Amendment to Administrative Regulation 3280 – Sale, Lease, Rental of District-Owned Real Property**

*Regulation updated to align with changes to Law as recommended by the District’s Legal Counsel*

- c. **Approve Amendment to Administrative Regulation 3311 – Bids**

*Regulation updated to align with changes to Law as recommended by the District’s Legal Counsel*

- d. **Approve Amendment to Administrative Regulation 3311.1 – Uniform Public Construction Cost Accounting Procedures (CUPCCAA)**

*Regulation updated to align with changes to Law as recommended by the District’s Legal Counsel*

- e. **Approve Amendment to Administrative Regulation 7211 – Developer Fees**

*Regulation updated to align with changes to Law as recommended by the District’s Legal Counsel*

**VII. INFORMATION ITEMS**

1. **Monthly Cash Flow Report**
2. **Monthly Measure S Status Report**
3. **Monthly General Fund Budget Report**

**VIII. OPEN DISCUSSION /FUTURE AGENDA ITEMS**

1. Board Members may request items to be added to upcoming meetings at this time.

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_ p.m.