

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #1065

**DATE:** June 14, 2022

**PLACE:** **Oak Park High School Presentation Room – G9**  
899 N. Kanan Road, Oak Park, CA 91377

Members of the public will have the right to observe the meeting in person and on [www.opusd.org/livestream](http://www.opusd.org/livestream) and offer public comment as provided on page 2 of this agenda.

**TIME:** **5:30 p.m. Closed Session**  
**6:00 p.m. Open Session**

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Drew Hazelton, President**

**Derek Ross, Vice President**

**Denise Helfstein, Clerk**

**Tina Wang, Member**

**Soyon Hardy, Member**

**Nikita Manyak, Student Board Member**



*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**

**Dr. Jeff Davis, Superintendent**

**Ragini Aggarwal, Executive Assistant and Communications Coordinator**

**Adam Rauch, Assistant Superintendent, Business & Administrative Services**

**Stewart McGugan, Assistant Superintendent, Human Resources**

**Dr. Jay Greenlinger, Director Curriculum, and Instruction**

**Enoch Kwok, Director, Educational Technology & Information Systems**

**Susan Roberts, Director, Pupil Services**

**Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations**

**Sara Ahl, Director Extended Care Programs**

**Brad Benioff, Director of Student Support and School Safety**

6/14/2022

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: [raggarwal@opusd.org](mailto:raggarwal@opusd.org)

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The following information is provided to help with understanding on how to follow and participate in the Board meeting. Members of the Public can observe the Board of Education meetings in person or watch it at: [www.opusd.org/livestream](http://www.opusd.org/livestream)

#### **SUBMIT PUBLIC COMMENTS AT THE MEETING**

The President of the Board will inquire if there are any public comments with respect to any item appearing on the regular meeting agenda, or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

#### **SUBMIT PUBLIC COMMENTS IN ADVANCE OF THE MEETING VIA ONLINE COMMENT FORM**

Public Comments may be submitted via this link [www.opusd.org/PublicComments](http://www.opusd.org/PublicComments). If you wish to make a comment regarding a matter on the agenda or within the board's jurisdiction, please submit your comment via the form accessed by the above link before 6:00 p.m. on June 14, 2022. This public comment form will be open to members of the public 3 hours (at 2:30 pm) prior to the closed session of the public meeting which begins at 5:30 pm and will close at 6:00 pm. Your comments will be read by the Board President at the time the item is called. Please note since the meetings are held in person the online comment form is not a required by law to be offered but is being offered by the Board as a courtesy to members of the public who are unable to attend the meeting in-person to submit a comment.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

**NEXT MEETING-Regular Meeting, Tuesday, August 30, 2022**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT SCHOOL OFFICE & THE WEBSITE: [www.oakparkusd.org/Page/10840](http://www.oakparkusd.org/Page/10840)**

#### **LAND ACKNOWLEDGEMENT STATEMENT**

Approved by the Board of Education on May 18, 2021

*The Oak Park Unified School District acknowledges the original inhabitants of the land that our school district encompasses. The land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. Please join us in honoring these ancestral grounds by expressing gratitude for the people who stewarded this land throughout the generations and continue to do so. We also celebrate the resilience and strength that all Indigenous people have shown and continue to show in our region and beyond in the face of systemic injustice.*

6/14/2022

**OAK PARK UNIFIED SCHOOL DISTRICT  
AGENDA – REGULAR BOARD MEETING #1065  
June 14, 2022**

**CALL TO ORDER – Followed by Public Comments/5:30 p.m.**

**CLOSED SESSION: 5:30 p.m.**

**OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**. Members of the public will have the right to observe the meeting in person and on [www.opusd.org/livestream](http://www.opusd.org/livestream) and offer public comment as provided on page 2 of this agenda.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957

**B. PUBLIC EMPLOYEE EMPLOYMENT :** Walk-On-Coaches, Campus Supervisor SUB, Instructional Assistants II SpEd Sub, Instructional Assistant II SpEd, Accounting Assistant I, Student Services Assistant III, Elementary Teachers BES, Science Teachers, Assistant Superintendent of Educational Services

**C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2):  
1 case

**IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Remarks from Board Members
2. Remarks from Superintendent
3. Recognition of Dr. Jay Greenlinger, Director of Curriculum and Instruction

## **B. BUSINESS SESSION:**

### **1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

**a. Approve Minutes of Regular Board Meeting May 17, 2022, and Special Board Meetings held on May 24, June 1, and June 7, 2022**

*Board Bylaw 9324 requires Board approval of minutes from previous meetings.*

**b. Approve Public Employee/Employment Changes 01CL253991-01CL254118 & 01CE11637-01CE11738**

*Pursuant to Board Policies 4112 and 4212 Board approval is required for public employee employment and changes.*

**c. Ratify Purchase Orders – May 1 – May 31, 2022**

*Board Policy 3300 requires Board approval of Purchase Orders.*

**d. Approve Renewal Agreement with Ventura County Office of Education For 2022-2023 Escape Financial and Payroll/Personnel System Services**

*Board Policy 3312 requires Board approval for contracts for services, VCOE provides data processing including hosting the financial and payroll personnel system*

**e. Approve Resolution No. 2022-06, Appropriation and Budgeted Transfers Fiscal Year 2022-2023**

*Resolution authorizes transfers of budget appropriations and budgeted transfer of monies between funds as needed during the fiscal year in order to balance expenditure classifications or to meet the budgeted obligations of one fund to another*

**f. Approve Resolution No. 2022-07, Temporary Loans Between District Funds for Fiscal Year 2022-2023**

*Resolution authorizes temporary loans between funds during times when cash flow suffers prior to receipt of tax deposits or State revenue*

**g. Approve Resolution No. 2022-08, Year End Budget and Interfund Transfers for Fiscal Year 2021-2022**

*Resolution authorizes Director of Fiscal Services to make any and all necessary budget transfers as required permitting the payment of obligations incurred by the District for the fiscal year ending June 30, 2022*

**h. Approve Resolution No. 2022-09, Authority to Improve Compensation for Certain Categories of Employees After July 1, 2022**

*Education Code Sections 45032/45162 provide that salaries can be set at any time during the year. This does not permit retroactivity. If the governing board declares in advance of the new fiscal year that compensation for certain categories of employees to be indefinite, such action will suffice to permit retroactive compensation payments back to the beginning of the fiscal year.*

**i. Approve Designation of the 2022-2023 District/School Representatives to California Interscholastic Federation Leagues**

*Education Code 33353(a)(1) requires Board approval for designation of CIF representatives*

**j. Approve Renewal of Consultant Agreement for Legislative Advisory and Advocacy Services for 2022-2023**

*Board Policy 3312 requires Board approval for contracts for services.*

**k. Approve Renewal Agreement for Legal Services with Fagen Friedman & Fulfrost for 2022-2023**

*Board Policy 3312 requires Board approval for contract for services*

**l. Approve Out of State Travel for Oak Park Neighborhood School Staff to Attend the Reggio Emilia Alliance Conference in Atlanta, GA – June 23-25, 2022**

*Board Policy 3350 requires Board approval for employees out of state travel*

- m. [Approve Out of State Travel for Certificated Employee to Attend the Journalism Education Association \(JEA\) Advisor Institute in New Orleans, LA – July 11-14, 2022](#)  
*Board Policy 3350 requires Board approval for employees out of state travel*
- n. [Approve Overnight Trip for Oak Park High School Speech and Debate Team to Jack Howe Memorial Tournament in Long Beach Pacific Palisades, CA - September 24-25, 2022](#)  
*Board Policy 6153 requires Board approval for student overnight trips.*
- o. [Approve Agreement with Curriculum Associates for Implementation and Training of Ellevation Program for English Language Learners](#)  
*Board Policy 3312 requires Board approval for contracts for services.*
- p. [Approve Agreement with Niche.com Inc. for OPUSD’s Marketing Services for 2022-2023](#)  
*Board Policy 3312 requires Board approval for contracts for services.*
- q. [Approve Consulting Services for Emergency Crisis Response and Training for 2022-2023](#)  
*Board Policy 3312 requires Board approval for contracts for services.*
- r. [Approve Agreement with Facilitron for Facility Rental Services](#)  
*Board Policy 3312 requires Board approval for contracts for services.*

**ACTION**

**2. BUSINESS SERVICES**

- a. [Approve the 2022-2023 Oak Park Unified School District Local Control and Accountability Plan](#)  
*Education Code 52062 requires annual Board approval of Local Control Accountability Plan*
- b. [Approve the 2022-2023 Oak Park Unified School District Annual Budget](#)  
*Education Codes 42103 and 42127 require annual approval of school district budget as the same meeting after the Board approves the LCAP*
- c. [Approve 2022-2023 Employee Health Benefit Plans](#)  
*Board policy 3312 requires Board approval for contract for services. The District contracts with California Value Trust for Health Benefits services for eligible employees*
- d. [Accept 2020-2021 Audit Reports for Auxiliary Organization Oak Park High School Parent Faculty Association](#)  
*Annually on a rotating basis auxiliary organizations are audited by the district auditors, to ensure transparency and oversight.*
- e. [Authorize Measure S Project 22-05S Upgrade Kitchen Equipment and Drains Districtwide](#)  
*Board approval required to approve projects funded by Measure S Bond Fund and policy 3312 requires Board approval for contract for services*
- f. [Authorize Measure S Project 22-06S Upgrade Eating Area at Oak Hills Elementary School](#)  
*Board approval required to approve projects funded by Measure S Bond Fund and policy 3312 requires Board approval for contract for services*
- g. [Authorize Measure S Project 22-07S Repair Exteriors of Modular Classrooms Districtwide, and Delegate Authority to the Superintendent to Award Related Contracts](#)  
*Board approval required to approve projects funded by Measure S Bond Fund*
- h. [Authorize Measure S Project 22-08S LED Lighting Upgrades Districtwide and Approve Resolution #2022-10 Awarding Associated Contract](#)  
*Board approval required to approve projects funded by Measure S Bond Fund and policy 3312 requires Board approval for contract for services*

**i. Authorize Measure S Project 22-09S Security Fencing at Front of Oak Hills Elementary School, and Delegate Authority to the Superintendent to Award Related Contract**

*Board approval required to approve projects funded by Measure S Bond Fund*

**j. Authorize Measure S Project 22-10S Fencing Project Oak Park High School Softball Field, and Delegate Authority to the Superintendent to Award Related Contract**

*Board approval required to approve projects funded by Measure S Bond Fund*

**k. Approve Resolution #2022-11 Authorizing Purchase of Devices, Service, and Related Products for Chromebook 1:1 Program**

*Board Policy 3312 requires Board approval for contract for services*

**l. Approve Acceptance of Donation**

*Board Policy 3290 requires Board approval for donations to the District*

**3. CURRICULUM AND INSTRUCTION**

**a. Approve the Universal Pre-Kindergarten (Pre-K) Plan**

*With the passage of AB 130 in September 2021, enrollment in Pre-K is expanding to include all four-year-olds by the 2025-26 school year. This plan outlines the proposed implementation at OPUSD.*

**b. Approval of Expanded Learning Opportunities Program Plan**

*The program plan describes activities that support the whole child and students' social and emotional learning and development. The program plan needs to be approved by the Board and posted on the District website. The Expanded Learning Opportunities Program (ELO-P) provides funding for afterschool and summer school enrichment programs for transitional kindergarten through sixth grade.*

**4. HUMAN RESOURCES**

**a. Approve Revised Salary Schedule Placement for the Classified Position of Certified Deaf and Hard of Hearing Language Interpreter**

*Board Approval Required for Revising the Salary Schedule Placement for a Classified Position*

**b. Approve Compensation Adjustment for Long-term Speech Pathologists**

*Board Approval Required for Compensation Adjustment for Long-term Substitute Pathologists.*

**5. BOARD**

**a. Approval of Employee Agreement for Assistant Superintendent of Educational Services**

*Per Education Code 35031, 44929.20 and Board Policy 4312.1 the Board may offer a contract to an assistant superintendent and must approve the contract at a regular meeting*

**b. Approve Certification of Signatures for 2022-2023 School Year**

*Education Code 42632 and 42633 require that a statement of authorized agent(s) along with a verified signature must be filed at the beginning of each fiscal year, or after any reorganization or staff change, school districts need to declare the agent(s) authorized to sign order, checks, contracts.*

**c. Approve Date Change for the Regular August, 2022 Board of Education Meeting**

*Board approval required to change dates of approved Board Meeting*

**6. BOARD POLICIES**

**a. Approve Amendment to Board Policy Budget 3100**

*Board Policy Updated to revise language regarding reserve policy*

**b. Approve Amendment to Board Policy and Administrative Regulation 6152.1 Placement in Mathematics Courses**

*Board Policy and Regulation updated with recommendations from Board Sub-Committee and staff*

**VII. INFORMATION ITEMS**

1. **Monthly Cash Flow Report**
2. **Monthly Measure S Status Report**
3. **Monthly General Fund Budget Report**
4. **Month 9 Enrollment and Attendance Report for the 2021-2022 School Year**

**VIII. OPEN DISCUSSION /FUTURE AGENDA ITEMS**

1. Board Members may request items to be added to upcoming meetings at this time.

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.