

**MINUTES OF REGULAR BOARD MEETING      8-18-2020      #1001**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mrs. Barbara Laifman, called the regular meeting to order at 5:07 p.m. On March 17, 2020, Gov. Newsom issued Executive Order N-29-20 that, in part, authorized governing boards to hold public meetings via teleconference. Governing boards must still provide advanced notice of each public meeting in accordance with the Brown Act and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe the meeting and/or to address the governing board.

Based on these guidelines, the OPUSD Board of Education held a video conference/teleconference regular meeting on August 18th. Members of the public were able to observe the meeting auditorily using a published live stream link. Members of the public were able to submit comments via an online form which opened at 4:30 pm on the day of the meeting and remained open for submission of comments until the end of the meeting.

**BOARD PRESENT**

Mrs. Barbara Laifman, President, Mr. Drew Hazelton, Clerk, Mr. Derek Ross, Member, and Mrs. Denise Helfstein, Member

**BOARD ABSENT**

Mr. Allen Rosen, Vice President

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

Board President, Barbara Laifman reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT:** Summer Conditioning Walk-on Coaches, Student Worker, Elementary Teachers, Secondary Teachers, .5 FTE Oak Park Independent School Teachers, Speech Language Teacher Substitute, .6 FTE Secondary Spanish Teacher, .5 FTE Elementary Counselor, Secondary Counselor
- E. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6  
Agency designated representatives: Adam Rauch and Stewart McGugan  
Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

The Board adjourned to Closed Session at 5:09 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mrs. Barbara Laifman, called the regular meeting to order at 6:25 p.m.

**BOARD PRESENT**

Mrs. Barbara Laifman, President, Mr. Allen Rosen, Vice President (joined the meeting at 6:30 pm), Mr. Drew Hazelton, Clerk, Mr. Derek Ross, Member, Mrs. Denise Helfstein, Member, and Charlotte

Robertson, Student Board Member

## **BOARD ABSENT**

None

## **STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, and Mrs. Ragini Aggarwal, Executive Assistant.

## **REPORT ON CLOSED SESSION**

Board President, Barbara Laifman, reported that the Board took no action in closed session.

## **FLAG SALUTE**

Barbara Laifman led the Pledge of Allegiance to the Flag.

## **ADOPTION OF AGENDA**

Student Board Member, Charlotte Robertson cast a preferential vote to approve. On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

## **PUBLIC SPEAKERS**

There were six public speakers on non-agenda items. There was also one inadvertently unread public comment submitted for the August 5th Special Board Meeting. Due to the electronic nature of this meeting and to maintain the integrity of providing an opportunity for public comment, the Board President read the public comments, including the one submitted for the August 5th meeting, but stated that since the items were not on the adopted agenda, the Board would not be able to enter into a discussion at this time.

## **PRESENTATIONS AND RECOGNITIONS**

The Board recognized members of the Team Crayfish: Pasha Heydari, Benjamin Rassibi, and Cheng Ning on winning the International EarthEcho Challenge and Team CA Native Bees: Bill Beindorf on being named one of the top 10 finalists. The Board also recognized their mentor Medea Creek Middle School, Science teacher, Ms. Katie Wilsker.

## **REPORT FROM BOARD MEMBERS**

Board Member Derek Ross congratulated the students on their amazing work with the biodiversity projects and welcomed students, staff and families back to school. Derek reported that he attended the Measure S committee meeting, and he will be attending the Diversity and Equity Task Force meeting and thanked the students for the public comments on diversity and equity.

Board Member Denise Helfstein welcomed everyone back to school. Denise reported that she attended the Measure S meeting and the Ventura County School Board Association meeting. Denise thanked the students for the public comments on diversity and equity.

Board Member Drew Hazelton thanked the students and parents for the public comment on diversity and equity. Drew congratulated the students from Medea on the EarthEcho Challenge. Drew congratulated Denise Helfstein on her reelection to the board and welcomed Tina Wang as the new Board member.

Board Member Allen Rosen congratulated and thanked the staff for working so hard during the summer to get ready for the reopening of schools.

Board Member Barbara Laifman reported that she attended the OPEF meeting, the English Language Advisory Committee, and the EEAC meeting. Barbara congratulated Denise on her reelection and extended a warm welcome to incoming board member Tina Wang.

Barbara Laifman introduced Charlotte Robertson, the new student board member representative. Charlotte shared that she is a student at Oak Park Independent School and takes ASB at Oak Park High School as her elective class. Charlotte reported that ASB has been discussing Diversity and Equity and also reported that the students are really excited about the extra Friday which allows students to catch up.

Superintendent Tony Knight welcomed Charlotte as the new student board representative and congratulated Denise on her reelection and welcomed Tina Wang who will serve on the Board beginning in December 2020. Dr. Knight shared information about the Coastal Clean-up and thanked the staff for their hard work in preparation for the reopening of schools and beginning the school year in distance learning.

#### **REPORT FROM OAK PARK EDUCATION FOUNDATION**

Vicki Raven, Executive Director of Oak Park Education Foundation, thanked Brendan Callahan who helped OPEF with laying the commemorative bricks and Johnny Neville, OPEF intern, who helped OPEF with the back to school night videos. OPEF voted to support the Friday Enrichment program for grades DK-8 grade which will be offered free of charge for students.

#### **UPDATE ON COVID-19 IMPACT ON OAK PARK USD SCHOOLS**

The Board received an update in regard to COVID-19 and the impact on OPUSD schools.

Student Board Member Charlotte Robertson left the meeting at 7:30 pm.

#### **B.1. CONSENT AGENDA**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

- a. [Approve Minutes of Regular Board Meeting June 30, 2020 and Special Board Meetings held on July 9, 2020, July 14, 2020, and August 5, 2020](#)
- b. [Approve Public Employee/Employment Changes 01CL24629-01CL24696 & 01CE10268-01CE10311](#)
- c. [Approve Quarterly Report on Williams Uniform Complaints – July 2020](#)
- d. [Approve Notice of Completion Measure S Project 19-26S Renovate Building Exteriors at Oak View High School](#)
- e. [Approve Notice of Completion Measure S Project 20-10S Exterior Repairs to Portables at Brookside Elementary School and Medea Creek Middle School](#)
- f. [Approve Notice of Completion Measure S Project 20-12S Renovate Lobby at Medea Creek Middle School](#)
- g. [Approve Notice of Completion Measure S Project 20-13S Paint Interiors of Red Oak Elementary School Administration Building](#)
- h. [Approve Notice of Completion Measure S Project 20-14S Install Flooring at Red Oak Elementary School Administration Building and Seven Classrooms](#)
- i. [Approve Notice of Completion Measure S Project 20-17S Remove and Replace Foundation on Portables at Brookside Elementary School](#)

## **B2. HUMAN RESOURCES**

### **a. [Ratify Establishment of a District Committee on Assignment in Accordance with Ed Code 44258.7 \(C\) & \(D\)](#)**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education ratified Establishment of a District Committee on Assignment in Accordance with Ed Code 44258.7 (C) & (D). Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

### **b. [Approve Annual Teacher Assignment Report for 2020-2021](#)**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved Annual Teacher Assignment Report for 2020-2021. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

### **c. [Approve 2020-2021 Declaration of Need for Fully Qualified Educators](#)**

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved 2020-2021 Declaration of Need for Fully Qualified Educators. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

## **B3. CURRICULUM AND INSTRUCTION**

### **a. [Approve K-12 Strong Workforce Program Memorandum of Understanding with Ventura County Office of Education](#)**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved K-12 Strong Workforce Program Memorandum of Understanding with Ventura County Office of Education. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

### **b. [Approve Consolidated Application and Reporting System \(Cars\) Part II– 2020-21](#)**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved Consolidated Application and Reporting System (Cars) Part II– 2020-21. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

## **B4. BUSINESS SERVICES**

### **a. [Ratify Purchase Orders - June 16 – July 31, 2020](#)**

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education ratified Purchase Orders - June 16 – July 31, 2020. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross. No - 0. Absent – 0. Barbara Laifman recused herself from approving Purchase Order numbers P-21-00076 and P21-00048 due to a remote interest on account of her being an employee of CSBA.

### **b. [Discuss the Opportunity to Refinance Measure C-6 and Measure R Bonds and Authorize Piper Jaffray to Proceed with Preparing a Bond Refinancing Resolution](#)**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education authorized Piper Jaffray to Proceed with Preparing a Bond Refinancing Resolution. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

## **B5. BOARD**

### **a. [Approve Proposed Board Meeting Schedule for the 2020-2021 School Year](#)**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Board Meeting Schedule for the 2020-2021 School Year. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

**B6. BOARD POLICIES**

- a. **Approve Adoption of New Board Policy 0470 COVID-19 Mitigation Plan – First Reading**  
On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the Adoption of New Board Policy 0470 COVID-19 Mitigation Plan as first and final reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- b. **Approve Amendment to Board Policy and Administrative Regulation 1312.3 Uniform Complaint Procedures – First Reading**  
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Amendment to Board Policy and Administrative Regulation 1312.3 Uniform Complaint Procedures as first and final reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- c. **Approve Amendment to Administrative Regulation 1312.4 Williams Uniform Complaint Procedures – First Reading**  
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the Amendment to Administrative Regulation 1312.4 Williams Uniform Complaint Procedures as first and final reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- d. **Approve Amendment to Board Policy and Administrative Regulation 1340 Access to District Records – First Reading**  
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Amendment to Board Policy and Administrative Regulation 1340 Access to District Records as first and final reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- e. **Approve Amendment to Board Policy and Administrative Regulation 4218 Dismissal/Suspension/Disciplinary Action– First Reading**  
On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the Amendment to Board Policy and Administrative Regulation 4218 Dismissal/ Suspension/Disciplinary Action as first and final reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.
- f. **Approve Amendment to Board Policy 5132 Dress and Grooming– First Reading**  
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Amendment to Board Policy 5132 Dress and Grooming as first and final reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

**OPEN DISCUSSION**

The Board discussed the date and venue for the Board Retreat.

On motion of Allen Rosen, seconded by Drew Hazelton, there being no further business before this Board, the Regular meeting is declared adjourned at 9:05 p.m.

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Date \_\_\_\_\_ President of the Board

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Date \_\_\_\_\_ Clerk or Secretary of the Board