

MINUTES OF REGULAR BOARD MEETING 6-22-2021 #1037
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 4:33 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park. Executive Order N-29-20 that, in part, authorized governing boards to hold public meetings via teleconference. Governing boards must still provide advance notice of each public meeting in accordance with the Brown Act and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe the meeting and/or to address the governing board on agenda and non-agenda items.

Members of the public were able to observe the meeting using a published live stream link. Members of the public were able to submit public comments via an online form before the board meeting as well as via email during the meeting as outlined in the Agenda.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Jeff Davis, Incoming Superintendent, Mr. Adam Rauch, Assistant Superintendent of Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Allen Rosen reported that in Closed Session the Board would be discussing:

- 1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- 2. PUBLIC EMPLOYEE EMPLOYMENT:** Extended School Year (ESY) Instructional Assistants II Special Education, ESY Instructional Assistants III Behavior, ESY Behavior Specialist, Walk-On-Coaches, Accounting Assistant II Substitute, Health Services Technician Summer Programs, Office Managers Summer Program, Summer School Campus Supervisors, Summer School Site Leader, Summer School Custodians, College and Career Technician – Part-time, Extended Care Site Leader – Medea Creek Middle School, Instructional Assistants I Literacy and Numeracy, Instructional Assistants I Literacy/Reading, Instructional Assistants II – Special Education, Summer School Instructional Assistant II – Special Education, Campus Supervisor, Health Services Technician, Instructional Assistants II – Special Education, Instructional Assistant II – Special Education Substitute, Instructional Assistants III Behavior, Social Emotional Specialist, Elementary Teachers, Secondary Counselor – Oak Park High School, Teacher on Special Assignment – Technology, Lead Teacher on Special Assignment Technology, Math/Science Teacher – Oak View High School, ESY Nurse, ESY Elementary Teachers, ESY Speech Language Teacher, Summer School Remediation Teachers, Dean of

Students, Medea Creek Middle School, Principal, Brookside Elementary School, Principal, Oak Park High School

- 3. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one case
- 4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Title: Principals, Directors
- 5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Title: Superintendent
New Superintendent Goals Setting Discussion

The Board adjourned to Closed Session at 4:34 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:08 p.m.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

BOARD ABSENT

Charlotte Robertson, Student Board Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Dr. Jeff Davis, Incoming Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Byron Jones, Director of Fiscal Services, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

FLAG SALUTE

Allen Rosen led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

The Board took no action in closed session at this meeting.

ADOPTION OF AGENDA

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education pulled items B.4.a. and B.4.b. from the agenda for this meeting and adopted the rest of agenda as presented. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

PUBLIC SPEAKERS

There were no public speakers.

OPEN COMMUNICATIONS/PRESENTATIONS

The Board recognized the following Oak Park High School, teams:

- **Girls Golf Team and Coach** – 2020-2021 League and CIF Division 3 Champions

- **Track Athletes and Coach** - 2020-2021 Individual and team League Champions. Kymara Brodie won the league and CIF Division 3 100-meters championship.

Tim Chevalier, Athletic Director shared the accomplishment of the Oak Park High School Girls Golf and Track Team and the Board recognized the athletes and coaches of both of these teams. Coach Donn James and Coach Steve White spoke about each athlete and their accomplishments.

REPORT FROM BOARD MEMBERS

This was Dr. Knight's last Board meeting before his retirement on June 30th.

Board Member Derek Ross congratulated all the athletes who were recognized tonight. Derek thanked the schools for organizing amazing culmination and graduation ceremonies to see all the students walk in person at these events. Derek thanked all the teachers, staff, and administrators for making it through a challenging year.

Board Member Drew Hazelton congratulated all the coaches and athletes who were recognized tonight. Drew also congratulated the teachers and staff for getting through a challenging year. Drew congratulated the three new principals. Drew wished Dr. Knight all the best on his retirement and expressed his appreciation for his service, drive, and forward-thinking.

Board Member Tina Wang congratulated all the students and coaches on their accomplishments. Tina congratulated all of the graduating students and staff for making it through during this difficult year. Tina thanked Dr. Knight for his service and expressed her how great it was for her to get to work with him even though it was for a short time as a new board member.

Denise Helfstein congratulated the Oak Park High School Boys coaches and athletes. Denise expressed how much she enjoyed hearing the coaches speak about their athletes. Denise expressed how wonderful it was for her to attend the culmination and graduations in person. Denise reported that she attended the DELAC meeting. Denise thank Dr. Knight for his years of service and expressed that the whole community owed Dr. Knight a debt of gratitude for his dedication and commitment to the District and the community of Oak Park.

Board President, Allen Rosen expressed his appreciation to attend and see all the culminations and graduations in person this year. Allen reported that he attended the Oak Park Education Foundation Meeting last night. Allen expressed his appreciation and gratitude for Dr. Knight's service to the District and the students and staff. Allen shared that a plaque and bench will be installed along the pathway in front of the I-buildings at Oak Park High School as a dedication for Dr. Knight's 17 years of service as Superintendent of the District. The Board of Education, Cabinet, and District Leadership team are covering the cost of the dedication plaque and the bench.

Superintendent Tony Knight thanked the Board for their service and shared that this was his last board meeting and he was confident that the direction the District is going is the right direction and he was confident that the district and the Board would continue to be doing great things. Dr. Knight gave each Board member a copy of the new book *Schools that Heal* and made departing remarks of gratitude to the Board and the entire staff and learning community. Dr. Knight pointed out that the Land Acknowledgement statement was included in the Board Agenda tonight. Dr. Knight asked Adam Rauch, Assistant Superintendent of Business Services to provide an update on the turf field at the high school. Adam reported that the crew would be back in July to redo the turf and we are on track for completion of the field by July 26th. In the meantime, the coaches have made provisions for practicing at other locations in the District.

Russ Peters, President of Oak Park Teachers Association thanked Dr. Knight on behalf of the staff all the best on his retirement.

REPORT FROM OAK PARK EDUCATION FOUNDATION(OPEF)

Scott Star, chair of OPEF thanked Dr. Knight for his service and wished him luck on his retirement. Scott shared that there will be more information on upcoming events and the new school year.

B.1. CONSENT AGENDA

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

- a. [Approve Minutes of Regular Board Meeting May 18, 2021 and Special Meeting held on June 15, 2021](#)
- b. [Approve Public Employee/Employment Changes 01CL25018-01CL25116 & 01CE10776-01CE10886](#)
- c. [Ratify Purchase Orders - May 1 – May 31, 2021](#)
- d. [Approve Clinical Education Internship Agreement with School of Health Professions with University of Alabama at Birmingham](#)
- e. [Approve Renewal Agreement with Ventura County Office of Education For 2021-2022 Escape Financial and Payroll/Personnel System Services](#)
- f. [Approve Resolution No. 2021-09, Appropriation and Budgeted Transfers Fiscal Year 2021-2022](#)
- g. [Approve Resolution No. 2021-10, Temporary Loans Between District Funds for Fiscal Year 2021-2022](#)
- h. [Approve Resolution No. 2021-11, Year End Budget and Interfund Transfers for Fiscal Year 2020-2021](#)
- i. [Approve Resolution No. 2021-12, Authority to Improve Compensation for Certain Categories of Employees After July 1, 2021](#)
- j. [Approve California School Board Association Membership Dues \(\\$9,475\) and Education Alliance Membership Dues \(\\$2,369\) and Gamut Online Policy Services \(\\$2,810\)](#)
- k. [Approve Facility Use by Religious Organization](#)
- l. [Approve the Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)
- m. [Approve Notice of Completion for Measure S Project 21-02S Entry Sign at Medea Creek Middle School](#)

B2. BUSINESS SERVICES

- a. [Accept Oak Park Citizens' Oversight Committee 2020 Annual Reports for Measures C6, R, and S](#)

As required by its bylaws, the seven-member Board-appointed committee met four times this school year, with one subcommittee for the report writing. Soyon Hardy, a Citizens Oversight Committee member, presented the reports for the 2019-2020 fiscal year to the board. The COC found all expenditures from the Bond measures to be appropriate.

On motion of Tina Wang, seconded by Denise Helfstein, the Board of Education accepted the Oak Park Citizens' Oversight Committee 2020 Annual Reports for Measures C6, R, and S. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

- b. [Approve the 2021-2022 Oak Park Unified School District Local Control and Accountability Plan](#)

The Board held a public hearing and discussion on the LCAP at the June 15th Special meeting. At the Public Hearing and Discussion board reviewed the LCAP in detail and recommended revisions. The revised LCAP was shared with the District's English Language

Advisory Committee (DELAC) and the LCAP committee and presented by Dr. Jay Greenlinger at this meeting prior to Board adoption.

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the 2021-2022 Oak Park Unified School District Local Control and Accountability Plan. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

c. [Approve the 2021-2022 Oak Park Unified School District Annual Budget](#)

The Board held a public hearing and discussion on the Budget at the June 15th Special meeting, where the Board heard a detailed presentation about the Budget. Since the Public Hearing and Discussion, there were no revisions to the budget. Mr. Adam Rauch presented a quick overview of the budget at this meeting prior to adoption.

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the 2021-2022 Oak Park Unified School District Local Control and Accountability Plan. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

d. [Approve 2021-2022 Employee Health Benefit Plans](#)

On motion of Denise Helfstein, seconded by Drew Helfstein, the Board of Education approved the 2021-2022 Employee Health Benefit Plans. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

e. [Approve Interdistrict Transfer Memorandum of Understanding with Ventura County Districts](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Interdistrict Transfer Memorandum of Understanding with Ventura County Districts. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

f. [Accept 2019-2020 Audit Reports for Auxiliary Organizations Oak Park Athletic Booster Club and Oak Park Performing Arts Alliance](#)

The audit involved reviewing documentation supporting bank accounts, tax filings, and fundraising activities. The audit resulted in no findings.

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education accepted 2019-2020 Audit Reports for Auxiliary Organizations Oak Park Athletic Booster Club and Oak Park Performing Arts Alliance. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

g. [Approve Resolution No. 2021-13 Authorizing the Establishment of Fund 08 as Associate Student Body Fund](#)

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved Resolution No. 2021-13 Authorizing the Establishment of Fund 08 as Associate Student Body Fund. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

h. [Approve Acceptance of Donation](#)

Mr. Brad Benioff generously donated a bass Trombone to the Medea Creek Middle School Band Program. The Board accepted the donation with gratitude.

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved Acceptance of Donation. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B3. CURRICULUM AND INSTRUCTION

a. [Approve Instructional Materials for Expository Reading and Writing Course at Oak View High School](#)

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved

Instructional Materials for Expository Reading and Writing Course at Oak View High School. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

b. Approve Ventura County Plan for Expelled Pupils Triennial Update

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved Ventura County Plan for Expelled Pupils Triennial Update. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

c. Approve 2021-2022 School Handbooks/Discipline Plans

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved all school handbooks for the 2021-2022 school year except for the Oak Park High School Handbook. Board recommended that staff work with the OPHS to revise the handbook with the recommended changes and bring it back for approval to the special board meeting in July. The Board also recommended that the staff develop a streamlined discipline handbook that is consistent across all school sites and bring it for approval in March or April for the following year. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

d. Approve Submitting of Consolidated Application for Categorical Aid Programs – 2021-2022

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education Approve Submitting of Consolidated Application for Categorical Aid Programs – 2021-2022. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B4. HUMAN RESOURCES

Items B.4.a and B.4.b were pulled when the agenda was adopted.

c. Establish New Classified Service Position – Department Secretary – Student Nutrition Program and approve Job Description and Placement on Salary Schedule

On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education established New Classified Service Position – Department Secretary – Student Nutrition Program and approve Job Description and Placement on Salary Schedule. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

d. Approve Revised Number of Workdays for the Classified Position of Office Manager I

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved Revised Number of Workdays for the Classified Position of Office Manager I. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

e. Approve Revised Number of Workdays for the Classified Positions of Cook and Food Services Manager

On motion of Drew Hazelton, seconded by Allen Rosen, the Board of Education approved Revised Number of Workdays for the Classified Positions of Cook and Food Services Manager. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

f. Approve Memorandum of Understanding with Oak Park Classified Association to Reclassify Grade Levels Instructional Assistants to Literacy and Numeracy Assistants

On motion of Tina Wang, seconded by Allen Rosen, the Board of Education approved Memorandum of Understanding with Oak Park Classified Association to Reclassify Grade Levels Instructional Assistants to Literacy and Numeracy Assistants. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

g. Approve Memorandum of Understanding with Oak Park Teachers Association Regarding Summer School Remediation and Extended School Year Services

On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education approved Memorandum of Understanding with Oak Park Teachers Association Regarding Summer School Remediation and Extended School Year Services. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

h. Public Hearing and Approval of the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Classified Association

Board President, Allen Rosen opened the public hearing at 7:44 pm. There were no public comments submitted. The public hearing was closed at 7:45 pm.

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approval of the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Classified Association. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

B5. BOARD

a. Approve Certification of Signatures for 2021-2022 School Year

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Certification of Signatures for 2021-2022 School Year. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

b. Review and Discuss Progress on 2020-2021 District Goals

At its October 28, 2020 special meeting, the Board of Education approved the 2020-2021 District Goals. At this meeting, the Board reviewed the progress made towards these goals. This document will be used as a reference when the Board develops District Goals for the 2021-2022 school year at their special Board Retreat meeting to be held in July 2021.

B6. BOARD POLICIES

a. Approve Amendment to Board Policy 4140/4240/4340 Bargaining Units

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy 4140/4240/4340 Bargaining Units as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

b. Approve Amendment to Board Policy and Administrative Regulation 5126 Awards for Achievement

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved the amendment to Board Policy and Administrative Regulation 5126 Awards for Achievement as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

c. Approve Amendment to Board Policy 6146.1 High School Graduation Requirements

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy 6146.1 High School Graduation Requirements as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

d. Approve Amendment to Board Policy, Administrative Regulation and Exhibit 6146.2 Certificate of Proficiency/High School Equivalency

On motion of Tina Wang, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy Administrative Regulation and Exhibit 6146.2 Certificate of Proficiency/High School Equivalency as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

e. Approve Amendment to Board Policy and Administrative Regulation 6020 Parental Involvement

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy and Administrative Regulation 6020 Parental Involvement as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

VIII. OPEN DISCUSSION

1. Select Date of Special Board Meeting Board Retreat

Board selected July 6th as a Special Closed Session Meeting and July 25 as the Board Retreat and Special Board Meeting.

On motion of Derek Ross, seconded by Tina Wang, there being no further business before this Board, the Regular meeting held on June 22, 2021 is declared adjourned at 7:56 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board