

MINUTES OF REGULAR BOARD MEETING 5-18-2021 #1035
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 5:00 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park. Executive Order N-29-20 that, in part, authorized governing boards to hold public meetings via teleconference. Governing boards must still provide advance notice of each public meeting in accordance with the Brown Act and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe the meeting and/or to address the governing board on agenda and non-agenda items.

Members of the public were able to observe the meeting using a published live stream link. Members of the public were able to submit public comments via an online form before the board meeting as well as via email during the meeting as outlined in the Agenda.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Jeff Davis, Incoming Superintendent, Mr. Adam Rauch, Assistant Superintendent of Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, Ms. Jessica Ehrlich, District's Legal Counsel, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Allen Rosen reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT:** Walk-On-Coach - Not to Exceed \$3,500, Extended Care Assistant Site Leaders, Extended Care Site Leaders, District Wide Head Custodian, Dean of Students – MCMS, Counselor – OPHS
- C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one case
- D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(4): one case
- E. CONFERENCE WITH LABOR NEGOTIATOR –** Government Code 54957.6
Agency designated representative: Dr. Anthony Knight, Superintendent

Unrepresented employees: Assistant Principals, Principals, Directors, Assistant Superintendents

The Board adjourned to Closed Session at 5:02 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:20 p.m.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member, and Charlotte Robertson, Student Board Member

BOARD ABSENT

None

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Jeff Davis, Incoming Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations, Mr. Enoch Kwok, Director Technology, Mrs. Sara Ahl, Director of Extended Care Programs, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

FLAG SALUTE

Allen Rosen led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

The Board took no action in closed session at this meeting.

ADOPTION OF AGENDA

Student Board Member, Charlotte Robertson cast a preferential vote to approve the Agenda as presented. On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

PUBLIC SPEAKERS

There were two public speakers on agenda items. Two additional public comments were sent via email for the adjourned meeting on May 24th. Since all comments were on agenda items due to this meeting's electronic nature and to maintain the integrity of providing an opportunity for public comment, the Board President read the public comments at the time the items were called.

OPEN COMMUNICATIONS/PRESENTATIONS

Tim Chevalier, Athletic Director shared the accomplishment of the Boys Soccer Team and the Boys Basketball Team and the Board recognized the athletes and coaches of both of these teams. Oak Park High School Boys Soccer Team is the 2020-2021 League Co-Champion. Oak Park High School Boys Basketball Team is the 2020-2021 League Champion.

Mr. Jason Meskis shared that the Oak Park Speech and Debate Team has had a remarkable year. Not only did they add an official Speech division to their successful club, but they also sent 6 students to the state championships. This is more than in any previous year! Debate Team Coaches Irene Lyle and Suzie Nicks shared the accomplishments of the debate team.

The Board of Education congratulated and recognized the students and coaches of Oak Park High School on their accomplishments.

REPORT FROM BOARD MEMBERS

Board Member Tina Wang congratulated all the students and coaches on their accomplishments and expressed her appreciation. Tina reported that she attended Jessica Kudlacek, Teen Entrepreneur class at Medea Creek Middle School, Diane Farlow, 4th Grade Class at Brookside Elementary School and had the opportunity to see a presentation from Mary Anna Noveck from the Shoah Foundation. Tina also attended the Marie Panec Awards and Retirement Celebration.

Board Member Derek Ross said this is his favorite time of the year when we have the opportunity to recognize our students on their accomplishments. Derek thanked our administration and teachers for the great work they are doing to help our students become Compassionate and Creative Global Citizens. Mr. Ross congratulated Dr. Knight and thanked him for his service. Ross attended the Measure S Committee meeting, the Safe Kids Task Force, the Safety and Security Task Force. Mr. Ross also met with incoming Superintendent Dr. Jeff Davis.

Denise Helfstein congratulated the Oak Park High School Boys basketball and soccer team and their coaches. Denise also congratulated the team and coaches of the Speech and Debate team. Denise thanked staff and expressed how appreciative she is of all of our staff and wished everyone a Happy Staff Appreciation Month. Denise expressed her happiness that our Senior students were able to attend the senior prom and thanked staff, parents, and students for their hard work to make this happen. Denise attended the Safe Kids Task Force meeting, share day in Jessica Kudlacek Teen Entrepreneur class Share Day for MCMS Entrepreneurship class, LCAP Community stakeholder meeting, GATE DAC meeting, EEAC meeting, the Marie Panec awards and Retirement reception, and the Oak Park High School virtual music concert.

Board Member Drew Hazelton congratulated all the students who were recognized tonight. Drew said he was looking forward to the next week with all the culminations and graduations happening at our schools and to hear about all the wonderful accomplishments of our students and to hear the student speakers at these ends of the year events.

Board Member Allen Rosen stated that in the interest of time, he wanted to echo what all the other board members had shared.

Student Board Member, Charlotte Robertson thanked the administration and staff for a wonderful year and expressed how thrilled she is to be able to experience prom and graduation this year. Charlotte shared that ASB is planning the banquet and congratulated all the students who are graduating this year. Charlotte thanked the staff members and the board and wished everyone a wonderful summer.

Superintendent Tony Knight thanked Charlotte Robertson on being the student board member and recognized her for her service and presented her with an award. Dr. Knight attended the music concert last week and shared the choir concert is coming up this week, along with the culminations and graduations happening in person this year. Dr. Knight shared that Oak Park High School was ranked very high by the US News and World Report Rankings at the state and the nation and was also recognized as a California Distinguished School once again. Dr. Knight thanked students, parents, and staff at Oak Park High School for all their hard work on these accomplishments. Dr. expressed how happy he is that Oak Park High School has a 100% graduation rate and hopes this trend continues. Dr. thanked the Board and staff for the retirement reception and awards ceremony, and he expressed how happy and grateful he was to be part of the retirees being celebrated this year.

Student Board, Member Charlotte Robertson left the meeting at 6:58 pm.

REPORT FROM OAK PARK EDUCATION FOUNDATION(OPEF)

No report was presented

REPORT FROM DIVERSITY AND EQUITY TASK FORCE AND DISTRICT'S EQUITY CONSULTANT

- Annual Update Diversity and Equity Task Force - Holly Baxter proved an [end-of-year update](#) on the collective work of the Diversity and Equity Task Force.
- Collective Report from Dr. Terry Walker, District's Equity Consultant - Dr. Knight discussed the [final report and recommendation](#) from Dr. Walker who served as the Collective Equity Consultant this year.

UPDATE ON COVID-19 IMPACT ON OAK PARK USD SCHOOLS

There was one public speaker on this agenda item who submitted a comment via an online form. Board President, Allen Rosen, read the comment aloud.

Sara Ahl, Director of Extended Care Programs provided an update on the end-of-year events being planned at all the schools including the culminations and graduations. Mr. Adam Rauch, Assistant Superintendent of Business Services provided an update on the turf field.

After the Open Communications Presentations Item VI.A.1 through 9 concluded the YouTube livestream started breaking up constantly which prevented members of the public from observing and participating in the meeting. Board of Education President voted to adjourn the meeting to **Monday, May 24, 2021 at 4:00 p.m.** A notice of the adjournment was sent to the community and posted on the District school sites.

MAY 24, 2021 – ADJOURNED MEETING

CALL TO ORDER/MEETING PLACE

The Board of Education Vice President, Mr. Drew Hazelton, called the adjourned regular meeting to order at 4:05 p.m.

BOARD PRESENT

Mr. Allen Rosen, President (joined the meeting at 4:10 pm), Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member

BOARD ABSENT

Charlotte Robertson, Student Board Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Jeff Davis, Incoming Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations, Mr. Enoch Kwok, Director Technology, Mrs. Sara Ahl, Director of Extended Care Programs, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

B.1. CONSENT AGENDA

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Ross, Wang. No - 0. Absent – Allen Rosen.

- a. [Approve Minutes of Regular Board Meeting April 20, 2021 and Special Meetings held on April 29, May 4, and May 11, 2021](#)
- b. [Approve Public Employee/Employment Changes 01CL24991-01CL25017 & 01CE10761-01CE10775](#)
- c. [Ratify Purchase Orders - April 1 – April 30, 2021](#)
- d. [Approve Designation of the 2021-2022 District/School Representatives to California Interscholastic Federation Leagues](#)

B2. BUSINESS SERVICES

- a. [Approve Revised Land Acknowledgement](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Revised Land Acknowledgement Statement and placement of the plaques at Oak Park High School and Oak Park Unified School District Office. Motion carried Aye: Hazelton, Helfstein, Ross, Wang. No - 0. Absent – Allen Rosen.

Board President, Allen Rosen joined the meeting at 4:10 pm.

- b. [Review and Discuss 2021-2022 Enrollment Projections](#)

Mr. Stew McGugan, Assistant Superintendent of Human Resources, provided information in regard to current enrollment and enrollment projections for the 2021-2022 School Year. The Board held a discussion on the data presented.

- c. [Approve Renewal of Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program for 2021-2022](#)

On motion of Tina Wang, seconded by Denise Helfstein, the Board of Education approved the Renewal of Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program for 2021-2022. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

- d. [Authorize Measure S Project 21-04S Network Access Control Appliance and Approve Associated Purchase](#)

On motion of Derek Ross, seconded by Tina Wang, the Board of Education authorized Measure S Project 21-04S Network Access Control Appliance and Approve Associated Purchase. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

Board President, Allen. Rosen led the meeting from this point onwards.

- e. [Authorize Measure S Project 21-05S Flat Panel Displays Replacement Districtwide and Establish a Budget for the Project](#)

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education Authorize Measure S Project 21-05S Flat Panel Displays Replacement Districtwide and Establish a Budget for the Project. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B3. CURRICULUM AND INSTRUCTION

- a. [Review and Discuss the Local Control and Accountability Plan \(LCAP\) Survey Date and Annual Update](#)

Dr. Jay Greenlinger, Director of Curriculum and Instruction shared a summary of the LCAP survey results and stakeholder feedback. Dr. Greenlinger also provided an annual update to the 2019-2020 LCAP and the 2020-2021 Learning Continuity Plan. These are two components of the 2021-2022 LCAP. The Board held a discussion on the data presented.

b. Review the Survey Results and Approve the Expanded Learning Opportunities (ELO) Grant Plan

There was one public speaker on this agenda item who submitted a comment via an online form. Board President, Allen Rosen, read the comment aloud.

Dr. Jay Greenlinger shared the ELO Plan with the board and the community. On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved the ELO plan, with the stipulation that staff provide the Board with quarterly ELO progress report at our Board meetings that monitors spending and efficacy of purchases, programs and positions described in the ELO plan. This will help ensure tracking, changes and transparency for all stakeholders in how OPUSD spends this one-time money. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

c. Approve 2020-21 School Plans for Student Achievement

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the 2020-21 School Plans for Student Achievement. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

d. Approve Additional Instructional Materials for English II CP and Honors Courses at Oak Park High School

On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education approved Additional Instructional Materials for English II CP and Honors Courses at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

e. Approve Additional Instructional Materials for English III CP Course at Oak Park High School

On motion of Tina Wang, seconded by Denise Helfstein, the Board of Education approved Additional Instructional Materials for English III CP Course at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

f. Approve Instructional Materials for English IV CP Options Course - "Own Voices: Diversity in Literature" at Oak Park High School

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved Instructional Materials for English IV CP Options Course – “Own Voices: Diversity in Literature” at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

g. Approve Instructional Materials for English IV CP Options Course - "Movements of Social Change" at Oak Park High School

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved Instructional Materials for English IV CP Options Course – “Movements of Social Change” at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

h. Approve New Course Rocket and Aerodynamic Design at Oak Park High School

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved New Course Rocket and Aerodynamic Design at Oak Park High School at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

i. Approve Agreement with Curtis Center for Professional Development Services

There were two public speakers on this agenda item who submitted a comment via an online form. Board President, Allen Rosen, read the comments aloud.

Board Member Tina Wang recommended staff reach out to other school districts who have used the Curtis Center to hear about their experience.

On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education approved Agreement with Curtis Center for Professional Development Services. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B4. HUMAN RESOURCES

a. Establish the Position of Teacher on Special Assignment Coordinator of Curriculum Programs and Associated Job Description

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education established the position of teacher on special assignment, coordinator of curriculum programs, with the stipulation to limit this position to one year (2021-2022) and fund it from ELO funds to implement the additional supports and interventions required for students as a result of Distance Learning. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

b. Establish the Position of Social Emotional Specialist and Approve Associated Job Description and Placement on the Certificated Salary Schedule and Placement on the Certificated Salary Schedule

On motion of Derek Ross, seconded by Tina Wang, the Board of Education established the Social Emotional Specialist and approve Associated Job Description and Placement on the Certificated Salary Schedule and Placement on the Certificated Salary Schedule. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

c. Approve Resolution #2021-08 to Reestablish Particular Kinds of Service to Laid-off Certificated Employees

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved Resolution #2021-08 to Reestablish Particular Kinds of Service to Laid-off Certificated Employees. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

d. Public Hearing and Approval of the District’s Initial Proposal for Collective Bargaining Negotiations with Oak Park Teachers Association

Board President, Allen Rosen opened the Public Hearing at 6:18 pm. No comments were submitted, and the Public Hearing closed at 6:18 pm.

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the District’s Initial Proposal for Collective Bargaining Negotiations with Oak Park Teachers Association. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

e. Approval of Employee Agreement for Assistant Superintendent of Business Services

The Brown Act requires the Board, before taking final action, to orally report a summary of the recommended compensation of a local agency executive. The report must be made during the same open meeting in which final action on the compensation is to be taken. Government Code section 54953 specifically states the Board must orally report a summary of a recommendation “for a final action on the salaries, salary schedule, or compensation paid in the form of fringe benefits”

Board President, Allen Rosen orally reported the following prior to Board Action.

The Board will be considering an employment contract for Adam Rauch, as the District’s Assistant Superintendent, Business Services, effective July 1, 2021. The recommended compensation is summarized as follows:

- Annual salary per the 2020-2021 Administrative and Confidential Salary Schedule Range O, Step 3; \$ 161,694.01
- Longevity compensation consistent with Administrative/Confidential Compensation Agreement
- Health and welfare benefits granted to the District other classified management employees; currently maximum district contribution of \$19,127 to health and welfare benefits

- Dues to become member of ACSA
- \$75 monthly stipend for cellular phone and related equipment
- Up to 10 additional days annually beyond contracted amount, paid at daily rate

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the Employee Agreement for Assistant Superintendent of Business Services. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

f. Approval of Employee Agreement for Assistant Superintendent of Human Resources

The Brown Act requires the Board, before taking final action, to orally report a summary of the recommended compensation of a local agency executive. The report must be made during the same open meeting in which final action on the compensation is to be taken. Government Code section 54953 specifically states the Board must orally report a summary of a recommendation “for a final action on the salaries, salary schedule, or compensation paid in the form of fringe benefits”

Board President, Allen Rosen orally reported the following prior to Board Action. The Board will be considering an employment contract for Stewart McGugan, as the District’s Assistant Superintendent, Human Resources, effective July 1, 2021. The recommended compensation is summarized as follows:

- Annual salary per the 2020-2021 Administrative and Confidential Salary Schedule Range O, Step 3; \$ 161,694.01
- Longevity compensation consistent with Administrative/Confidential Compensation Agreement
- Health and welfare benefits granted to the District other certificated management employees; currently maximum district contribution of \$19,127 to health and welfare benefits
- Dues to become member of ACSA
- \$75 monthly stipend for cellular phone and related equipment
- Up to 10 additional days annually beyond contracted amount, paid at daily rate

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Employee Agreement for Assistant Superintendent of Human Resources. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

On motion of Derek Ross, seconded by Tina Wang, there being no further business before this Board, the Regular meeting held on May 18, 2021 is declared adjourned at 6:22 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board