

MINUTES OF REGULAR BOARD MEETING 4-20-2021 #1031
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 5:02 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park. Executive Order N-29-20 that, in part, authorized governing boards to hold public meetings via teleconference. Governing boards must still provide advance notice of each public meeting in accordance with the Brown Act and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe the meeting and/or to address the governing board on agenda and non-agenda items.

Members of the public were able to observe the meeting using a published live stream link. Members of the public were able to submit public comments via an online form before the board meeting as well as via email during the meeting as outlined in the Agenda.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mrs. Susan Roberts, Director of Pupil Services, Mr. Jay Fernow, District's Legal Counsel, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Allen Rosen reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT:** Campus Supervisors, Custodian Part-time temp, Instructional Assistant I - PE, Instructional Assistants I – Grade Level Temp, Clerical Sub, Technology Assistants Part Time, Maintenance Engineer, Walk-on-Coaches, Guest teacher, Mandarin Teacher, Biology Teacher, Interim Principal – Oak Park High School
- C. CONFERENCE WITH LEGAL COUNSEL— PENDING LITIGATION:** Government Code Section 54956(a) & (d)(i)
- D. CONFERENCE WITH LABOR NEGOTIATOR –** Government Code 54957.6
Agency designated representative: Dr. Anthony Knight, Superintendent
Unrepresented employee: Assistant Superintendents
- E. PUBLIC EMPLOYEE APPOINTMENT:** Government Code Section 54957
Title: Superintendent

The Board adjourned to Closed Session at 5:03 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:05 p.m.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member, and Charlotte Robertson, Student Board Member

BOARD ABSENT

None

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations, Mr. Enoch Kwok, Director Technology, Mrs. Sara Ahl, Director of Extended Care Programs, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

FLAG SALUTE

Allen Rosen led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

In closed session for Item III.c. the Board voted unanimously to accept the settlement offer of a special education student. The District will pay a total of \$18,500 to settle this case. The Board also took action on Item III.e. The Board voted unanimously to approve the appointment of Dr. Jeff Davis as Superintendent effective July 1, 2021. The Board took no other action in closed session at this meeting and also took no action in the closed session meetings of March 17, 28, 29, 31, April 2, and April 12.

Dr. Jeff Davis joined the meeting at this time and was introduced by Board President. Allen Rosen.

ADOPTION OF AGENDA

Student Board Member, Charlotte Robertson cast a preferential vote to approve the Agenda as presented. On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

PUBLIC SPEAKERS

There was one public speaker on a non-agenda item. Due to this meeting's electronic nature and to maintain the integrity of providing an opportunity for public comment, the Board President read the public comment at this time.

OPEN COMMUNICATIONS/PRESENTATIONS

A. BUSINESS SESSION:

1. BOARD

a. [Approve Employment Contract with Superintendent](#)

The Brown Act requires the Board, before taking final action, to orally report a summary of

the recommended compensation of a local agency executive. The report must be made during the same open meeting in which final action on the compensation is to be taken. Government Code section 54953 specifically states the Board must orally report a summary of a recommendation “for a final action on the salaries, salary schedule, or compensation paid in the form of fringe benefits”

Board President, Allen Rosen orally reported the following prior to Board Action. The Board will be considering an employment contract for Jeff Davis, as the District’s Superintendent, effective July 1, 2021. The recommended compensation is summarized as follows:

- Annual base salary of \$220,000
- Health and welfare benefits granted to the District other certificated administrative employees; currently at not to exceed \$19,127 district contribution to health and welfare benefits
- Up to 10 additional days annually beyond work year, paid at daily rate
- Term life insurance with a face value approximately 3x the Superintendent’s salary
- Actual and necessary expenses incurred in the performance of services for the District
- \$75 monthly stipend for cell phone and related equipment
- Reimbursement for expenses, including participation in up to 3 professional associations, not to exceed \$5,000 total
- Other paid leave granted to the other non-teaching certificated employees

Student Board Member, Charlotte Robertson cast a preferential vote to approve the item as presented.

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the Employment Contract with incoming Superintendent Dr. Jeff Davis. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

REPORT FROM BOARD MEMBERS

The Board recognized the following:

- **Oak Park High School Thespian Society** - Each year, a troupe of OPHS thespians travel to Orange, California, to compete in the Annual Henry Kemp Blair Shakespeare Festival held by the Chapman University Theater Department. This year, in accordance with COVID-19 directives, the festival took place online, and many of our students were recognized at the festival. A slideshow highlighting some student performances and their awards was shared.
- **Oak Park High School Art Students** - Our OPHS art students competed in the Cultural Arts Council Art Show and the Westlake Village Art Show of the Conejo Valley! At both these art shows, our students won multiple awards. Anna Mendez, OPHS fine arts teachers shared information about the awards won by our students. A slideshow of their winning artwork was shared.

Denise Helfstein welcomed Dr. Jeff Davis and congratulated students of the OPHS Thespian Society and Art students. Denise reported that she helped welcome students back at Medea, Oak View, and OPHS and attended the GATE DAC meeting, the Wellness Council, the EEAC Meeting, Expanded Learning Opportunities Grant Plan Webinar, LACP Community Stakeholder meeting, and the VCSBA meeting on Learning Loss Mitigation.

Board Member Derek Ross congratulated the OPHS art and Thespian society students. Mr. Ross congratulated Dr. Jeff Davis and thanked Dr. Knight for his service to the District. Board member Ross attended the Measure S Committee meeting, the Diversity, and Equity Task Force meeting, Rancho Simi Recreation, and Park District meetings. Mr. Ross thanked the community for the support of the Bond Programs.

Board Member Tina Wang congratulated Dr. Jeff Davis and expressed her happiness that the Board really valued the stakeholder's feedback in the selection of the new Superintendent. Tina expressed her happiness in welcoming students at all grade levels back to in-person learning. Tina congratulated the students who were recognized for their work tonight. Tina attended the Diversity and Equity Task Force meeting, the Curriculum Council meeting, and also the candlelight vigil in Thousand Oaks organized by community members, parents, and students in support of the Asian American Community. Tina thanked Dr. Knight for the message of support and solidarity sent out by the District condemning the violence against the Asian American community.

Board Member Drew Hazelton congratulated all the students who were recognized tonight. Drew welcomed Dr. Jeff Davis to the team and thanked Board President Allen Rosen for his leadership during this search process and also for sending out communications to keep the community and staff apprised of the search process. Drew thanked Ragini for her help with the search process. Drew reported that he attended the Measure S Committee meeting and welcomed students at Brookside elementary school.

Board Member Allen Rosen congratulated the Thespian Society and art students from Oak Park High School. Allen also acknowledged the students of the Wildfire Prevention Club for their work on wildfire prevention with the brush clearing.

Student Board Member, Charlotte Robertson reported that ASB has been planning the Prom and making college decision posters, special senior rally, and the James Storehouse fundraiser. Charlotte welcomed Dr. Davis and thanked Dr. Knight for his service.

Superintendent Tony Knight acknowledged the Board on the selection of Dr. Jeff Davis. Dr. Knight expressed how happy he is with the selection of Dr. Davis and he feels that the immense amount of experience Dr. Davis has at various school districts will be beneficial here at Oak Park. Dr. Knight reported that he has been visiting the schools, and he is pleased to see students on campus and thanked the parents and staff for all their support. KCRW did a podcast about outdoor learning happening at our schools. State testing is going on at our schools and for the students on Distance Learning. Dr. Knight stated that Oak Park USD campuses would be open for regular school in the fall with all students back at school. If students are interested in Distance Learning they will be able to avail of our Oak Park Independent School Program. Dr. Knight shared that Oak Park USD is celebrating Earth Week at our schools this week.

Student Board, Member Charlotte Robertson left the meeting at 7:15 pm.

REPORT FROM OAK PARK EDUCATION FOUNDATION(OPEF)

Scott Star, Chair of Oak Park Education Foundation shared that OPEF will be holding their second annual golf tournament on May 21st. Summer School registrations are currently going on and the Friday enrichment activities are going well. Scott encouraged community members to join the foundation.

UPDATE ON COVID-19 IMPACT ON OAK PARK USD SCHOOLS

Dr. Jay Greenlinger, Director of Curriculum and Instruction provided an update on the status of the

students who were identified as needing additional academic support at Medea. The update summarized student academic progress from Quarter 2 to Quarter 3 after receiving targeted intervention support during the week and additional support on Fridays. Dr. Greenlinger provided an update on the ALEKS program, which is being used to address gaps in individual standards this school year. Dr. Greenlinger also discussed the Early Learning Opportunities funding requirement as outlined in Assembly bill 86 to support “supplemental instruction and support for social and emotional well-being.

Sara Ahl, Director of Extended Care Programs, provided an update on the end-of-year activities including the prom, culminations, and graduations. All these events are being planned as in-person events keeping in mind the health and event guidance outlined by the state and the county public health.

UPDATE ON THE 2021-2022 LCAP TIMELINE AND DEVELOPMENT PROCESS

Dr. Jay Greenlinger shared a revised timeline about the Local Control Accountability Plan and explained the process of development.

B.1. CONSENT AGENDA

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

- a. [Approve Minutes of Regular Board Meeting March 16, 2021 and Special Closed Session Meetings held on March 17, 28, 29, and 31, 2021 and Special Meetings held on April 2, and 12, 2021](#)
- b. [Approve Public Employee/Employment Changes 01CL24954-01CL24990 & 01CE10727-01CE10760](#)
- c. [Ratify Purchase Orders - March 1 – March 31, 2021](#)
- d. [Approve Quarterly Report on Williams Uniform Complaint – April 2021](#)
- e. [Approve 2021-2022 Agreement for Legal Services with Fagen Friedman & Fulfrost](#)

B2. BUSINESS SERVICES

- a. [Review and Approve Land Acknowledgement Statement](#)

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the Land Acknowledgement Statement. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

At the meeting were OPHS senior Anna Stephens, who has been instrumental in bringing this proposal to the District, and Alan Salazar, an educator, visionary, and spiritual advisor of Chumash and Tatavian Native American descent.

The statement will be reviewed by the Chumash tribal leadership and brought back to the board for final approval.

- b. [Accept 2019-20 Annual Audit Reports for Bond Measures C6, R, and S and Auxiliary Organizations](#)

Natalie Palma of Christy White Accountancy Corp was present to answer any Board questions related to the audit process and findings. There were no findings reported. On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education accepted the Annual Audit Reports for Bond Measures C6, R, and S for 2019-2020, the report for Auxiliary Organization was not presented at this meeting and will be provided at a subsequent meeting. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

- c. [Approve Change Order #1 Measure S Project 21-01S, Field Turf Replacement and Field Upgrades at Oak Park High School, with Hellas Construction Inc.](#)

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved the Change Order #1 Measure S Project 21-01S, Field Turf Replacement and Field Upgrades

at Oak Park High School, with Hellas Construction Inc. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

d. [Ratify Contracts for Measure S Project 21-03S Core Network Switch Replacement and Basic Maintenance](#)

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education ratified Contracts for Measure S Project 21-03S Core Network Switch Replacement and Basic Maintenance. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

e. [Adopt Resolution #2021-06, Participation in CSBA California School Cash Reserve Program](#)

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education adopted Resolution #2021-06, Participation in CSBA California School Cash Reserve Program. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

f. [Approve Acceptance of Donations](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the acceptance of Donations to the Oak Park High School Rocket Team with gratitude. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B3. HUMAN RESOURCES

a. [Approve Resolution #2021-07 to Not Reemploy Certificated Employees Due to a Reduction or Elimination of Particular Kinds of Services](#)

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved Approve Resolution #2021-07 to Not Reemploy Certificated Employees Due to a Reduction or Elimination of Particular Kinds of Services. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B6. BOARD POLICIES

a. [Approve Amendment to Board Policy and Administrative Regulation 1312.3 Uniform Complaint Procedures](#)

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved amendment to Board Policy and Administrative Regulation 1312.3 Uniform Complaint Procedures as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

b. [Approve Amendment to Board Policy and Administrative Regulation 4119.25/4219.25/4319.25 Political Activities of Employees](#)

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved amendment to Board Policy and Administrative Regulation 4119.25/4219.25/4319.25 Political Activities of Employees as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

c. [Approve Amendment to Board Policy and Administrative Regulation 5113.2 Work Permits](#)

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved amendment to Board Policy and Administrative Regulation 5113.2 Work Permits as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

d. [Approve Amendment to Board Policy and Administrative Regulation 6115 Ceremonies and Observances](#)

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved amendment to Board Policy and Administrative Regulation 6115 Ceremonies and

Observances as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

e. **Approve Amendment to Board Policy 6170.1 Transitional Kindergarten**

On motion of Tina Wang, seconded by Drew Hazelton, the Board of Education approved amendment to Board Policy 6170.1 Transitional Kindergarten as first and final reading.

Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

On motion of Drew Hazelton, seconded by Denise Helfstein, there being no further business before this Board, the Regular meeting held on April 20, 2021 is declared adjourned at 8:31 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board