

MINUTES OF REGULAR BOARD MEETING 3-16-2021 #1023
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 5:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park. Board member Denise Helfstein attended the meeting via teleconference pursuant to Executive Order N-29-20 that, in part, authorized governing boards to hold public meetings via teleconference. Governing boards must still provide advance notice of each public meeting in accordance with the Brown Act and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe the meeting and/or to address the governing board on agenda and non-agenda items.

Members of the public were able to observe the meeting using a published live stream link. Members of the public were able to submit comments via an online form which opened at 4:30 pm on the day of the meeting and remained open for submission of comments until the end of the meeting.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Allen Rosen reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT:** Campus Supervisor Temp, Campus Supervisors, Custodian Sub, Custodian Part-time temp, Instructional Assistants I - PE, Instructional Assistant I - Math, Instructional Assistant II Special Education Sub, Instructional Assistant II Special Education, Instructional Assistant III – ELL & Behavior, Interim Dean -Medea Creek Middle School, Principal - Medea Creek Middle School
- C. PUBLIC EMPLOYEE EMPLOYMENT:** Middle School Dean
- D. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6
Agency designated representatives: Adam Rauch and Stewart McGugan
Employee organizations: Oak Park Teachers Association & Oak Park Classified Association
- E. CONFERENCE WITH LABOR NEGOTIATOR –** Government Code 54957.6
Agency designated representative: Allen Rosen, Board President
Unrepresented employee: Dr. Anthony Knight, Superintendent

- F. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6
Agency designated representatives: Adam Rauch and Stewart McGugan
Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

The Board adjourned to Closed Session at 5:05 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:20 p.m.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

BOARD ABSENT

Charlotte Robertson, Student Board Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations, Mr. Enoch Kwok, Director Technology, Mr. Byron Jones, Director of Fiscal Services, Kevin Buchanan, OPHS Principal, Mrs. Holly Baxter, Coordinator Safety and Equity, and Mrs. Ragini Aggarwal, Executive Assistant.

FLAG SALUTE

Allen Rosen led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Board President, Allen Rosen, reported that the Board took no action in closed session at this meeting and Mr. Rosen reported that the Board took no action in closed session at the February 22nd and March 1st 2021, meetings as well.

ADOPTION OF AGENDA

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

PUBLIC SPEAKERS

There were four public speakers on item VI.A.6. Update on Medea Creek Middle School Math Scope and Sequence During Distance Learning. One public Speaker on Agenda Item B.5.a. Approve Amendment to Employment Contract with Superintendent. Due to this meeting's electronic nature and to maintain the integrity of providing an opportunity for public comment, the Board President read the public comments when the agenda items were called. There were three comments on a non-agenda items two of these comments were submitted later during the meeting and were read by the Board President at the time they were submitted.

OPEN COMMUNICATIONS/PRESENTATIONS

REPORT FROM BOARD MEMBERS

Denise Helfstein thanked the teachers, staff, students, and families for our successful reopening of our elementary schools for Hybrid Learning. Denise reported that she attended the Safe Kids Task Force and Oak Park High School Challenge Success Webinar, the Ventura County School Board Meeting, Wellness

Council Meeting. Denise also helped out with handing out lawn signs to the Oak Park High School class of 2021 and also helped welcome students back on campus at Brookside and Oak Hills elementary schools.

Board Member Drew Hazelton thanked everyone involved with the reopening of our campuses and for setting up the protocols for reopening and communicating those to the students and families. Drew reported that he, along with Board Member Derek Ross, participated in the Medea Creek Middle School Principal interviews, and he was very excited to welcome the new Principal. Board member Hazelton attended the Measure S Committee meeting, the Safety and Security Task Force meeting.

Board Member Derek Ross expressed his appreciation to everyone involved in reopening our campuses and also to be back in person for the Board meeting in G9. Derek expressed his pleasure in welcoming students back on campus at Red Oak and Brookside Elementary schools and is looking forward to welcoming students at the other campus. Board member Ross attended the Measure S Committee meeting, the Diversity, and Equity Task Force meetings, the Safety and Security Task Force meeting, and the Medea Creek Middle School Principal panel.

Board Member Tina Wang expressed her appreciation for the successful and positive reopening of the elementary schools. Tina welcomed back students at Brookside and Oak Hills Elementary schools and thanked all the staff for their hard work on a flawless reopening. Tina reported that she attended the Oak Park High School lawn sign distribution. Tina expressed her gratitude to the staff and fellow board members for all the behind-the-scenes work to care for our students and families and educate our children. Red Oak PFA is having a kindness lawn sign distribution and encouraged everyone to participate and get a lawn sign to spread kindness in our community.

Board Member Allen Rosen expressed his gratitude to the staff, Dr. Knight, students, and families for a successful reopening of our elementary schools. Allen reported that the Superintendent's search is going well and that he will be providing an update this week via email. Allen attended California School Board Associations Legislative Action Day and was in a panel with Assembly member Jacqui Irwin and will be speaking with Senator Henry Stern sometime this week.

Superintendent Tony Knight thanked the teachers and staff for their hard work and for reopening our schools, and also the Board for their guidance throughout this process. Dr. Knight said that reopening our elementary schools with the student and staff testing on a regular basis while the county was still in the Purple Tier provided a tremendous sense of safety in our reopening. As we move to the Red Tier, the testing protocols will be revised under state guidance. The vaccinations of the staff have been key to reopening of our schools. Dr. Knight thanked the parents and students for their patience and hard work during the school closures and now with the reopening.

REPORT FROM OAK PARK EDUCATION FOUNDATION

Darren Smith, from Oak Park Education Foundation (OPEF) shared that OPEF will be moving their second annual golf tournament to May 21st. Summer School signups will be soon and the Friday enrichment activities are going well.

UPDATE ON COVID-19 IMPACT ON OAK PARK USD SCHOOLS

Holly Baxter, the District Safety and Equity Coordinator, shared a presentation related to COVID safety, testing, vaccinations, dashboard, secondary schools reopening.

UPDATE ON MEDEA CREEK MIDDLE SCHOOL MATH SCOPE AND SEQUENCE DURING DISTANCE LEARNING

There were four public speakers on this agenda item who submitted a comment via an online form. Board President, Allen Rosen, read the comments aloud. Dr. Greenlinger presented information regarding the Medea Creek Middle School Math Scope and Sequence and addressed concerns related to reducing math curriculum standards in some 6th, 7th, and 8th-grade courses. Dr. Greenlinger informed the Board that students at Medea in every grade level would be using ALEKS to address individual standards, which may be reduced this year. ALEKS is an online curriculum that uses machine learning to individualize each student's experience based on their exact need. All MCMS students will have access to ALEKS through the end of 2022 school year. Students will be assigned content with the intent to prioritize the completion of standards that may be reduced or eliminated this school year. Teachers and parents can see student progress, time spent, etc. After the school year, students will have access to their complete current course for practice, review, extension.

B.1. CONSENT AGENDA

On motion of Tina Wang, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

- a. [Approve Minutes of Regular Board Meeting February 16, 2021 and Special Closed Session Meetings held on February 22, 2021 and March 1, 2021](#)
- b. [Approve Public Employee/Employment Changes 01CL24893-01CL24953 & 01CE10691-01CE10726](#)
- c. [Ratify Purchase Orders - February 1 – February 28, 2021](#)
- d. [Approve Student Teaching Agreement with CalStateTEACH, University – February 1, 2021 – January 31, 2024](#)

B2. BUSINESS SERVICES

- a. [Approve Annual Audit Reports for Fiscal Year 2019-2020](#)
Christy White of Christy White Accountancy Corp presented an overview of the audit process and findings. There were no findings reported. On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the Annual Audit Reports for Fiscal Year 2019-2020. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.
- b. [Ratify Measure S Project 21-02S Entry Sign for Medea Creek Middle School and Associated Contract of Services](#)
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education ratified Measure S Project 21-02S Entry Sign for Medea Creek Middle School and Associated Contract of Services. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.
- c. [Authorize Measure S Project 21-03S Core Network Switch Replacement and Accompanying Basic Maintenance Service Contract and Delegate Authority to the Superintendent to Award Related Contracts](#)
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education authorized Measure S Project 21-03S Core Network Switch Replacement and Accompanying Basic Maintenance Service Contract and Delegate Authority to the Superintendent to Award Related Contracts. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.
- d. [Approve Certification of 2020-2021 Second Interim Financial Report and Budget Revisions](#)
Adam Rauch, Assistant Superintendent of Business Services, shared a presentation on the second interim report with the Board. On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the 2020-2021 Second Interim Financial Report

and Budget Revisions. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B3. CURRICULUM AND INSTRUCTION

a. Review and Discuss the Challenge Success Survey Results for Oak Park High School

Principal Kevin Buchanan shared the results from the Challenge Success survey taken by OPHS students this year. The survey results showed a positive shift in multiple critical areas, such as reduced student stress, increased feeling of teacher care and support, and increased sleep. The Challenge Success survey was previously administered in 2014 and 2018, and this year's results were viewed in comparison to previous years.

b. Approve Memorandum of Understanding with Ventura County Office of Education for the Tobacco Use Prevention Education (TUPE) Consortium Grant

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved the Memorandum of Understanding with Ventura County Office of Education for the Tobacco Use Prevention Education (TUPE) Consortium Grant. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B4. HUMAN RESOURCES

a. Establish the Position of Districtwide Head Custodian and Approve Job Description and Placement on the Salary Schedule

On motion of Derek Ross, seconded by Tina Wang, the Board of Education established the Position of Districtwide Head Custodian and Approve Job Description and Placement on the Salary Schedule. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

b. Approve Revised Job Description for the Position of Administrative Assistant Certificated Personnel

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the Revised Job Description for the Position of Administrative Assistant Certificated Personnel. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

c. Approve Revised Work-year for the Medea Creek Middle School Principal

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the Revised Work-year for the Medea Creek Middle School Principal. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

d. Approve 2020-2021 Early Retirement Incentive for Management and Confidential Employees

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved 2020-2021 the Early Retirement Incentive for Management and Confidential Employees. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B5. BOARD

a. Approve Amendment to Employment Contract with Superintendent

There was one public speaker on this agenda item who submitted a comment via an online form. Board President, Allen Rosen, read the comment aloud. The Brown Act requires the Board, before taking final action, to orally report a summary of the recommended compensation of a local agency executive. The report must be made during the same open meeting in which final action on the compensation is to be taken. Government Code section 54953 specifically states the Board must orally report a summary of a recommendation “for a final action on the salaries, salary schedule, or compensation paid in the form of fringe benefits”

Board President, Allen Rosen reported prior to Board action that the board will be considering an addendum to the employment contract for Superintendent, Tony Knight, that will establish the Superintendent's salary, effective July 1, 2020, as \$237,661.68 which reflects a 3% longevity increase available to certificated management and a 1% salary increase provided to all other employees. For the 2020-2021 school year, the Superintendent work year will include up to twenty additional days beyond the 221 days required (Comp Time Earned, "CE," days).

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the amendment to Employment Contract with Superintendent. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

B6. BOARD POLICIES

a. Approve Amendment to Board Policy 0415 Equity – First Reading

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved Board amendment to Board Policy 0415 Equity as first and final reading with the recommend edits to the last paragraph. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

b. Approve Amendment to Board Policy and Administrative Regulation 4119.42/4219.42/4319.42 Exposure Control Plan for Bloodborne Pathogens – First Reading

c. Approve Amendment to Board Policy and Administrative Regulation 4119.43/4219.43/4319.43 Universal Precautions – First Reading

d. Approve Amendment to Board Policy and Administrative Regulation 4157/4257/4357 Employee Safety – First Reading

e. Approve Amendment to Administrative Regulation 4157.1/4257.1/4357.1 Work-Related Injuries

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved amendment to Board policies listed under items B.6.b through B.6.e. as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent - 0.

On motion of Derek Ross, seconded by Drew Hazelton, there being no further business before this Board, the Regular meeting held on March 16, 2021 is declared adjourned at 10:06 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board