

MINUTES OF REGULAR BOARD MEETING 2-16-2021 #1020
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 5:08 p.m. On March 17, 2020, Gov. Newsom issued Executive Order N-29-20 that, in part, authorized governing boards to hold public meetings via teleconference. Governing boards must still provide advance notice of each public meeting in accordance with the Brown Act and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe the meeting and/or to address the governing board on agenda and non-agenda items.

Based on these guidelines, the OPUSD Board of Education held a video conference/teleconference regular meeting on February 16th. Members of the public were able to observe the meeting using a published live stream link. Members of the public were able to submit comments via an online form which opened at 4:30 pm on the day of the meeting and remained open for submission of comments until the end of the meeting.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Allen Rosen reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT:** Instructional Assistant II Special Education Sub, Instructional Assistant I – Reading, Instructional Assistant III - Behavior
- C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one case
- D. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6
Agency designated representatives: Adam Rauch and Stewart McGugan
Employee organizations: Oak Park Teachers Association & Oak Park Classified Association
- E. CONFERENCE WITH LABOR NEGOTIATOR –** Government Code 54957.6
Agency designated representative: Allen Rosen, Board President
Unrepresented employee: Dr. Anthony Knight, Superintendent

The Board adjourned to Closed Session at 5:10 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:50 p.m.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

BOARD ABSENT

Charlotte Robertson, Student Board Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mrs. Susan Roberts, Director of Pupil Services, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations, Mr. Enoch Kwok, Director Technology, Kevin Buchanan, OPHS Principal, Mr. Jason Meskis, OPHS Assistant Principal, Mr. Brad Benioff MCMS Principal, Mrs. Stacy LaFrenz ROES Principal, and Mrs. Ragini Aggarwal, Executive Assistant.

FLAG SALUTE

Allen Rosen led the Pledge of Allegiance to the Flag.

ADOPTION OF AGENDA

Student Board Member, Charlotte Robertson, cast a preferential vote to approve the agenda. On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

PUBLIC SPEAKERS

There were 5 public speakers on agenda item VI.A.6. Update on COVID-19 Impact on Oak Park USD Schools. One public Speaker on Agenda Item B.2.b. b. Authorize Measure S Project 21-01S, Field Turf Replacement and Field Upgrades at Oak Park High School and Approve Associated Contract. Due to this meeting's electronic nature and to maintain the integrity of providing an opportunity for public comment, the Board President read the public comments when the agenda items were called. One comment on a non-agenda item was submitted later during the meeting and was read by the Board President at the time it was submitted.

OPEN COMMUNICATIONS/PRESENTATIONS

The Board recognized Lauren Ross (ROES PFA Co-president), Darcy Gilbert (OHES PTA President), Ty Avendano (MCMS PFA President), and Helen Tesoro (OPHS PFA President) with the Partners in Education Award for their outstanding volunteer contributions to the District.

REPORT FROM BOARD MEMBERS

Denise Helfstein thanked the PTO presidents for their voluntary contributions to the District. Denise reported that she attended a webinar on the path to reopening schools, the Safe Kids Task Force meeting, Ventura County School Boards Association meeting on budget and finance, the Wellness Council meeting, the GATE Advisory Council meeting, and the Oak Park High School PFA meeting. Board Member Helfstein also conducted interviews for the Citizens Oversight Committee along with Board member Drew Hazelton.

Board Member Drew Hazelton thanked the PTO Presidents and expressed how fortunate the District is to have wonderful parent volunteers like Lauren, Helen, Darcy, and Ty. Drew stated that it was great to see the COVID case rate numbers starting to drop, and he is looking forward to reopening our schools as soon as we can. Drew thanked Allen for sending emails about the Superintendent Search and keeping our staff and parents informed. Board member Hazelton attended the Measure S Committee meeting, the Safety, and Security Task Force meeting, and conducted the Citizens Oversight Committee Member Selection Interviews along with Board member Denise Helfstein.

Board Member Tina Wang expressed how it made her heart happy tonight to see so many of her fellow volunteers in the district being honored. Tina stated that February was Black History Month. January 27th was Holocaust Remembrance Day. Tina felt it is our shared responsibility to protect the legacy of Holocaust history and we need to keep it at the forefront of our minds and continue to preserve and share with our children. Tina wished everyone who celebrates a Happy Lunar Year. Board member Wang attended the Ventura County School Boards Association meeting on budget and finance, the Curriculum Council, and the Oxnard Union Equity Conference.

Board Member Derek Ross thanked all the recipients of the Partners in Education Award. Derek expressed his pleasure that we will be shortly opening our schools with the COVID case rate numbers dropping significantly, and we are getting closer to the reopening threshold. Board member Ross attended the Measure S Committee meeting and the Safety and Security Task Force meeting.

Board Member Allen Rosen congratulated Jane Nye on being voted as President of the MAC. Board member Rosen attended the Oak Park Municipal Advisory Council (MAC) meeting and the Oak Park Education Foundation meeting.

Student Board Member Charlotte Robertson congratulated all of the award recipients. Charlotte also thanked board member Tina Wang for speaking on the issues of equity. Charlotte reported that ASB had been heavily focusing on senior gifts and in-person graduation. Students are super excited about that and also returning to school and they feel that it will be absolutely amazing. For Valentine's Day, ASB focused on writing letters of gratitude for essential workers as well as for children at the Saint Jude Children's Hospital. The senior class has also been discussing college decisions and their future, and ASB has been working on iFlirts to raise money for class apparel and future events.

Superintendent Tony Knight thanked the teachers for their hard work and for keeping things going every single day. Dr. Knight reiterated that the board and the whole district is focused on supporting the teachers and staff with the reopening plans while thanking and acknowledging the students, staff, and parents for their commitment and support through these 11 months of Distance Learning.

Student Board member, Charlotte Robertson left the meeting at 7:26 pm.

REPORT FROM OAK PARK EDUCATION FOUNDATION

Scott Star, Chair of Oak Park Education Foundation (OPEF) shared that the foundation has 500 students signed up for Friday Enrichment courses for the upcoming months. Scott shared that OPEF will be hosting their second annual golf tournament on March 19.

REPORT FROM MUNICIPAL ADVISORY COUNCIL

Jane Nye, Chair of the Municipal Advisory Council reported that Alon Glickstein was elected as Vice Chair for the MAC. Rancho Simi Recreation and Park District elected three new Oak Park Planning Committee members. In January the Sheriff's senior deputy reported that there were several residential burglaries mostly in North ranch and some catalytic converters were also stolen. Jane reported that the

Ventura County Board of Supervisors made a decision to forgo collecting funds for the Kanan Shuttle this year.

REPORT ON THE COLLECTIVE EQUITY WORK

Dr. Walker, the District Equity Consultant, presented a report to the Board and the public. The report outlined the work completed so far and the recommendations from the training sessions with various groups. The Board requested that Dr. Walker provide a timeline on the recommendations and plans for upcoming training and targeted engagement with other groups at the next meeting.

UPDATE ON COVID-19 IMPACT ON OAK PARK USD SCHOOLS

There were five public speakers on this agenda item who submitted a comment via an online form. Board President, Allen Rosen, read the comments aloud. Dr. Knight provided an overview of the drop in case rate for the county, which would make us closer to the threshold for reopening of elementary schools. Dr. Knight also shared the approval of our COVID Safety Plan by the county and state, including testing staff and students. The plan would allow our elementary schools to open as soon as the adjusted case rates in Ventura County dropped below 25 cases per 100,000 population and remained there for five consecutive days. Technology Teacher on Special Assignment (Tech TOSA) Ericka Jauchen presented the technology preparations for elementary teachers to return on-campus for Hybrid teaching. Dr. Jay Greenlinger, Director of Curriculum and Instruction talked about in-person support planned for Oak Park High School students by counselors and intervention support for students at Medea. Dr. Greenlinger also addressed parents' concerns about curriculum standards not being covered in some 7th and 8th-grade math courses and shared that he would provide a plan to address these gaps in standards at the March meeting. Board requested as part of the plan to include options to help the students before the end of the school year to try and complete the material. Susan Roberts, Director of Pupil Services, provided an update on the in-person services being provided to students with special needs in small group cohorts.

B.1. CONSENT AGENDA

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

- a. [Approve Minutes of Regular Board Meeting January 19, 2021 and Special Closed Session Meeting held on January 27, 2021](#)
- b. [Approve Public Employee/Employment Changes 01CL24882-01CL24892 & 01CE10659-01CE10690](#)
- c. [Ratify Purchase Orders - January 1 – January 31, 2021](#)
- d. [Approve Notice of Completion Modular Manufacturing Services Contract for Project 20-11S, Restroom Upgrades at Red Oak Elementary School](#)

B2. BUSINESS SERVICES

- a. [Approval of 2020-21 Safe School Plans](#)

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the 2020-21 Safe School Plans. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

- b. [Authorize Measure S Project 21-01S, Field Turf Replacement and Field Upgrades at Oak Park High School and Approve Associated Contract](#)

There was one public speaker on this agenda item who submitted a comment via an online form related to the timeline of this project. Board President, Allen Rosen, read the comment aloud.

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education authorized Measure S Project 21-01S, Field Turf Replacement and Field Upgrades at Oak Park High

School and Approve Associated Contract with the contingency that the contract would be reviewed by the District's legal counsel prior to signing. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

c. [Approve Integrated Asset Management and Help Desk Ticketing System Contract with IncidentIQ](#)

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the Integrated Asset Management and Help Desk Ticketing System Contract with IncidentIQ. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

d. [Approve a 1-year Renewal Agreement with Christy White Associates for Auditing Services for Fiscal year 2020-2021](#)

On motion of Tina Wang, seconded by Derek Ross, the Board of Education approved the 1-year Renewal Agreement with Christy White Associates for Auditing Services for Fiscal year 2020-2021. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

e. [Approve Appointments to the Oak Park Citizens' Oversight Committee](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the appointment of Aprylle Beck and Christopher (CJ) O'Keeffe to serve a two-year term on the 7-member citizens' oversight committee. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B3. CURRICULUM AND INSTRUCTION

a. [Approve Resolution #2021-02 Oak Park Education Foundation to Offer Fee Based Summer School Program](#)

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved Resolution #2021-02 Oak Park Education Foundation to Offer Fee Based Summer School Program with the provision that any OPHS student who qualifies for the Free/Reduced Lunch Program will have access to Summer School at no cost to them. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

b. [Approve Agreement Between Ventura County Office of Education and Oak Park School District for Library Support Services](#)

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Agreement Between Ventura County Office of Education and Oak Park School District for Library Support Services. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

c. [Approve Addition of Academic Weighted GPA on Oak Park High School Transcripts](#)

On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the Addition of Academic Weighted GPA on Oak Park High School Transcripts. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B4. HUMAN RESOURCES

a. [Approve Resolution #2021-03 Release Temporary Certificated Employees #1 Through #13](#)

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved Resolution #2021-03 Release Temporary Certificated Employees #1 Through #13. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

b. [Approve Resolution #2021-04 Reducing or Discontinuing Particular Kinds of Service for Certificated Employees](#)

On motion of Tina Wang, seconded by Drew Hazelton, the Board of Education approved Resolution #2021-04 Reducing or Discontinuing Particular Kinds of Service for Certificated Employees. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

- c. [Approve Resolution #2021-05 Determination of Seniority Among Employees with the Same Seniority Date \(“Tie Breaker Resolution”\)](#)
On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved Resolution #2021-05 Determination of Seniority Among Employees with the Same Seniority Date (“Tie Breaker Resolution”). Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.
- d. [Approve the Revised Job Description and Salary Schedule Placement for the Position of Director of Student Support and School Safety](#)
On motion of Tina Wang, seconded by Denise Helfstein, the Board of Education approved Revised Job Description and Salary Schedule Placement for the Position of Director of Student Support and School Safety. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.
- e. [Re-designate the Position of the Current Executive Assistant as Executive Assistant and Communications Coordinator and Approve Revised Job Description and Salary Schedule Placement](#)
On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education approved the re-designation of the Position of the Current Executive Assistant as Executive Assistant and Communications Coordinator and Approve Revised Job Description and Salary Schedule Placement. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

B5. BOARD

- a. [Approve 2021 CSBA Delegate Assembly Election of Candidates](#)
On motion of Allen Rosen, seconded by Tina Wang, the Board of Education approved Jerri Mead (Santa Paula USD) and Matthew Almaraz (Ventura USD) for the 2021 Delegate Assembly ballot. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

At 10:29 pm on the motion on Allen Rosen, seconded by Derek Ross the board extended the meeting to 11pm.

B6. BOARD POLICIES

- a. [Approve Amendment to Board Policy and Administrative Regulation 0430 Comprehensive Local Plan for Special Education – First Reading](#)
- b. [Approve Amendment to Board Policy and Administrative Regulation 6159 Individualized Education Program – First Reading](#)
- c. [Approve Amendment to Administrative Regulation 6159.1 Procedural Safeguards for Special Education – First Reading](#)
- d. [Approve Amendment to Board Policy and Administrative Regulation 6159.2 Nonpublic, Nonsectarian School and Agency Services for Special Education – First Reading](#)
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved Board policies listed under items B.6.a through B.6.d. as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.
- e. [Approve Amendment to Board Bylaw 9012 Board Member Electronic Communications – First Reading](#)
On motion of Drew Hazelton, seconded by Tina Wang, the Board of Education approved Board 9012 Board Member Electronic Communications as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.
- f. [Approve Amendment to Board Bylaw 9320 Meetings and Notices – First Reading](#)
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved

Board Bylaw 9320 Meetings and Notices as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

REPORT ON CLOSED SESSION

Board President, Allen Rosen, reported that the Board took no action in closed session at this meeting and Mr. Rosen reported that the Board took no action in closed session at the January 27, 2021 meeting as well.

VIII. OPEN DISCUSSION

1. Discussion on Legislative Action Week and OPUSD’s Participation

The Board discussed who would be participating in the legislative action week. Ragini to send more information to the Board regarding the date and event details.

The Board asked that the next meeting be held in G9 where members of the Board and staff could attend in person. The meeting room would be closed to the public due to social distancing rules in effect due to the COVID-19 pandemic. The meeting will still be broadcast on livestream for the public to view.

On motion of Derek Ross, seconded by Drew Hazelton, there being no further business before this Board, the Regular meeting held on February 16, 2021 is declared adjourned at 10:47 p.m.

Date _____ President of the Board

Date _____ Clerk or Secretary of the Board