

**MINUTES OF REGULAR BOARD MEETING      1-19-2021      #1018**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 4:31 p.m. On March 17, 2020, Gov. Newsom issued Executive Order N-29-20 that, in part, authorized governing boards to hold public meetings via teleconference. Governing boards must still provide advance notice of each public meeting in accordance with the Brown Act and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe the meeting and/or to address the governing board on agenda and non-agenda items.

Based on these guidelines, the OPUSD Board of Education held a video conference/teleconference regular meeting on January 19th. Members of the public were able to observe the meeting using a published live stream link. Members of the public were able to submit comments via an online form which opened at 4:00 pm on the day of the meeting and remained open for submission of comments until the end of the meeting.

**BOARD PRESENT**

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

**BOARD ABSENT**

None

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

Board President, Allen Rosen reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT:** Health Services Technicians, Walk-on-Coach
- C. CONFERENCE WITH LABOR NEGOTIATOR –** Government Code 54957.6  
Agency designated representative: Allen Rosen, Board President  
Unrepresented employee: Dr. Anthony Knight, Superintendent
- D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one case
- E. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6  
Agency designated representatives: Adam Rauch and Stewart McGugan  
Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

The Board adjourned to Closed Session at 4:32 p.m.

## **CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:52 p.m.

## **BOARD PRESENT**

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, and Mrs. Denise Helfstein, Member, Mrs. Tina Wang, Member.

## **BOARD ABSENT**

Charlotte Robertson, Student Board Member

## **STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Mr. Stew McGugan, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Holly Baxter, Coordinator Safety and Equity, Kevin Buchanan, OPHS Principal, and Mrs. Ragini Aggarwal, Executive Assistant.

## **REPORT ON CLOSED SESSION**

Board President, Allen Rosen, reported that the Board took no action in closed session at this meeting and Mr. Rosen reported that the Board took no action in closed session at the January 13, 2021 as well.

## **FLAG SALUTE**

Allen Rosen led the Pledge of Allegiance to the Flag.

## **ADOPTION OF AGENDA**

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

## **PUBLIC SPEAKERS**

There was 1 public speaker on agenda item VI.A.6. Update on COVID-19 Impact on Oak Park USD Schools. Due to this meeting's electronic nature and to maintain the integrity of providing an opportunity for public comment, the Board President read the public comment when the agenda item was called.

## **OPEN COMMUNICATIONS/PRESENTATIONS**

The Board recognized Brooke Finch for her outstanding volunteer contribution to the District and presented her with the Partners in Education Award.

## **REPORT FROM BOARD MEMBERS**

Board Member Drew Hazelton wanted the community to know that the board has held a lot of meetings over the last month to talk about the Superintendent search. Drew thanked Board President Allen Rosen for sending out the communications keeping people informed on what's going on with the Superintendent's search. Drew stated that it was unfortunate that we couldn't start school earlier this month in the hybrid model due to the high COVID numbers in the community, but he is hopeful that with the adjusted state guidelines we can hopefully get the students back in the classroom at some point this year.

Board Member Derek Ross reported that it's been a busy month. We've had some very productive meetings in our search for finding Dr. Tony Knight's replacement, which are huge shoes to fill certainly, but we're taking this very seriously as a board. Derek reported that he and Tina attended several diversity and equity task force meetings and subcommittee meetings over the last month. Derek also attended the Oak Park Recreation and Park District Committee meetings on behalf of the school district. Derek shared

that Red Board Member Denise Helfstein thanked Brooke for her volunteer work and also for sharing her keen insights and experiences to help the students and parents. Denise reported that she attended the GATE DAC meeting and the Ventura County School Board (VCSBA) training session on Governance, Brown Act, Special Education, and Communications.

Board Member Tina Wang thanked Brooke for her service to our District and represents the best of the best of what represents our District. Brooke is a very trusted resource for students, parents, and the staff alike. Tina reported that she attended the VCSBA training session and the District's Curriculum Council meeting.

Board Member Allen Rosen reported that he attended the Oak Park Education Foundation meeting. Allen reminded everyone to take the Superintendent search survey, which will be open until February 2, 2021.

Student Board Member Charlotte Robertson submitted the following comments in writing, and the Board President Allen Rosen read them aloud:

*ASB is currently working on a hoodie/crew neck fundraiser, as well as selling iFlurtz for Valentine's Day. Our wellness committee is currently discussing sending cards to health care workers at Los Robles, though this idea is still very young and needs much more planning. There's not too much to report since it is the beginning of the semester. I hope everyone had a lovely break, I'm sorry I can't be here tonight, but I'm looking forward to the semester!*

Superintendent Tony Knight thanked Dr. Walker, Holly, Jay, and Stew for the Collective Equity parent night. Dr. Knight thanked all the students, parents, and staff for their hard work during these very challenging and difficult times during COVID. Dr. Knight also gave a shout to OPHS science teacher Winnie Sloan for her TikTok 120,000 followers and her science videos, which have garnered many views and interest.

#### **REPORT FROM OAK PARK EDUCATION FOUNDATION**

Scott Star, Chair of Oak Park Education Foundation (OPEF) shared that the foundation is working on Friday Enrichment courses for the upcoming months and is beginning to plan for the summer school offerings at elementary, middle, and high this year. Scott shared that OPEF will be hosting their second annual golf tournament on March 19, and information will be going out in the coming weeks. OPEF is also looking to recruit new Board members, and if anyone is interested to please reach out to him.

#### **UPDATE ON COVID-19 IMPACT ON OAK PARK USD SCHOOLS**

There was one public speaker on this agenda item who submitted a comment via an online form related to grade and assignment reporting in Q during Distance Learning. Board President, Allen Rosen, read the comment aloud. Staff shared the COVID-19 dashboard stats for the District and an update related to actions taken in response to the Distance Learning Survey specifically regarding student connectedness and social-emotional issues. Dr. Knight provided an overview of the recent guidance received from the Governor and California Department of Public Health with respect to school reopening protocols, including the Safe Schools for All Plan. Board Member Tina Wang asked if the Board would be interested in bringing back a discussion item where staff can provide update as it relates to grades being posted on Q. Board member Denise Helfstein also requested that if this could be added as a discussion item at an upcoming meeting to bring clarity on the expectations from students and parents and teachers. Dr. Knight said he would discuss with staff and report back on when an item can be brought to the board.

### **B.1. CONSENT AGENDA**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

- a. [Approve Minutes of Organizational Board Meeting December 15, 2020, Special Board Meetings held on December 16, 2020, December 21, 2020, January 7, 2021, January 12, 2021, and Special Closed Session Meeting held on January 13, 2021](#)
- b. [Approve Public Employee/Employment Changes 01CL24805-01CL24881 & 01CE10634-01CE10658](#)
- c. [Ratify Purchase Orders - December 1 – December 31, 2021](#)
- d. [Approve Quarterly Report on Williams Uniform Complaints – January 2021](#)
- e. [Approve Change Order #1 Measure S Project 18-21S, Classroom Replacement at Medea Creek Middle School, Agreement with SBS Construction Inc.](#)
- f. [Approve Notice of Completion Modular Manufacturing Services Contract for Project 18-21S, Classroom Replacement at Medea Creek Middle School, Contracted with Crate Modular, Inc](#)
- g. [Approve Contract for Non-Public School and Residential Placement and Services for Special Education Student #2-20/21](#)

### **B2. BUSINESS SERVICES**

- a. [Approve Revised Agreement with Ventura County Office of Education Mental Health Services to Fund the Diversity and Equity Grant](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the revised Agreement with Ventura County Office of Education Mental Health Services to Fund the Diversity and Equity Grant. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

- b. [Approve Resolution #2021-01 Pupil Attendance Alternatives AB 99 – District of Choice \(DOC\) Space Availability for 2021-2022](#)

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the Resolution #2021-01 Pupil Attendance Alternatives AB 99 – District of Choice (DOC) Space Availability for 2021-2022. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0. The Board accepted all eligible student transfers under the District of Choice Program for the 2020-2021 school year.

- c. [Discussion on Governor’s January Budget Proposal for 2021-22 and LCAP Timeline](#)

The Board held a discussion based on the information shared by Mr. Adam Rauch, Assistant Superintendent of Business Services as it relates to the Governor’s budget proposal and its impact on the District’s budget 2021-2022 budget. Dr. Jay Greenlinger, Director of Curriculum and Instruction shared the LCAP timeline.

- d. [Discussion on Reopening of the Club Oak Park Extended Care Program](#)

The Board held a discussion based on the information shared by Mr. Adam Rauch, Assistant Superintendent of Business Services, on the financials of the Club Oak Park Program. Dr. Knight recommended not operating the extended care program for this school year due to the high COVID numbers and the fiscal impact of operating the program with few students.

### **B3. CURRICULUM AND INSTRUCTION**

- a. [Approve 2019-2020 School Accountability Report Cards \(SARCs\)](#)

On motion of Derek Ross, seconded by Tina Wang, the Board of Education approved the 2019-2020 School Accountability Report Cards (SARCs). Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

#### **B4. HUMAN RESOURCES**

**a. [Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Teachers Association](#)**

On motion of Tina Wang, seconded by Drew Hazelton, the Board of Education approved the Collective Bargaining Agreement Between the District and Oak Park Teachers Association. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0. The approved agreement includes a 1% increase to the salary schedules for all certificated bargaining unit members, retroactive to July 1, 2020.

**b. [Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Classified Association](#)**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Collective Bargaining Agreement Between the District and Oak Park Classified Association. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0. Board Member Allen Rosen recused himself on account of his spouse being a classified employee at the District. The approved agreement includes a 1% increase to the salary schedules for all certificated bargaining unit members, retroactive to July 1, 2020.

**c. [Public Disclosure and Approval of Compensation Adjustment for Administrative, Confidential, and Specified Unrepresented Employees](#)**

On motion of Tina Wang, seconded by Drew Hazelton, the Board of Education approved the Compensation Adjustment for Administrative, Confidential, and Specified Unrepresented Employees. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0. The approval includes a 1% increase to the salary schedules for eligible confidential and administrative employees, retroactive to July 1, 2020. These specified unrepresented employees include the staff of the Oak Park Neighborhood School.

**d. [Review and Discuss COVID-19 Testing Plan](#)**

At the December 15, 2020 board meeting, the Board requested an opportunity to further discuss the COVID testing plans and the potential fiscal impact of doing so. Staff shared information on the current testing plan of mandatory testing of all staff every who are working on campus. Staff also discussed the Valencia Laboratory testing program set up by the state. Staff shared that they are still researching the plans for student testing as would be required by the new reopening plan proposed by the Governor. Currently, all staff working on campus are required by OPUSD to be tested every other week. Over 309 tests have been conducted resulting in two positive cases detected from these on-site testing.

#### **B5. BOARD POLICIES**

**a. [Approve Amendment to Board Policy 3280 Sale or Lease of District-Owned Real Property – First Reading](#)**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved Amendment to Board Policy 3280 Sale or Lease of District-Owned Real Property as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

**b. [Approve Amendment to Board Policy and Administrative Regulation 3530 Risk Management/Insurance – First Reading](#)**

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved Amendment to Board Policy and Administrative Regulation 3530 Risk Management/Insurance as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

**c. [Approve Amendment to Board Policy and Administrative Regulation 5113.1 Chronic Absence and Truancy – First Reading](#)**

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved

Amendment to Board Policy and Administrative Regulation 5113.1 Chronic Absence and Truancy as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

**d. Approve Amendment to Administrative Regulation 5113.11 Attendance Supervision – First Reading**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved Amendment to Administrative Regulation 5113.11 Attendance Supervision as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

**e. Approve Amendment to Board Policy and Administrative Regulation 6143 Courses of Study – First Reading**

On motion of Allen Rosen, seconded by Tina Wang, the Board of Education approved Board Policy and Administrative Regulation 6143 Courses of Study as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

**f. Approve Amendment to Board Policy 6154 Homework/Makeup Work– First Reading**

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved Board Policy 6154 Homework/Makeup Work as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

**g. Approve Amendment to Board Policy, Administrative Regulation, and Exhibit 6161.1 43 Selection and Evaluation of Instructional Materials – First Reading**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved Board Policy, Administrative Regulation, and Exhibit 6161.1 43 Selection and Evaluation of Instructional Materials as first and final reading. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

On motion of Denise Helfstein, seconded by Drew Hazelton, there being no further business before this Board, the Regular meeting is declared adjourned at 8:57 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board