

MINUTES OF REGULAR BOARD MEETING 6-30-2020 #997
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mrs. Barbara Laifman, called the regular meeting to order at 5:08 p.m. On March 17, 2020, Gov. Newsom issued Executive Order N-29-20 that, in part, authorized governing boards to hold public meetings via teleconference. Governing boards must still provide advanced notice of each public meeting in accordance with the Brown Act and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe the meeting and/or to address the governing board.

Based on these guidelines, the OPUSD Board of Education held a video conference/teleconference regular meeting on June 30th. Members of the public were able to observe the meeting auditorily using a published live stream link. Members of the public were able to submit comments via an online form which opened at 4:30 pm on the day of the meeting and remained open for submission of comments until the end of the meeting.

BOARD PRESENT

Mrs. Barbara Laifman, President, Mr. Allen Rosen, Vice President, Mr. Drew Hazelton, Clerk, Mr. Derek Ross, Member, and Mrs. Denise Helfstein, Member

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Barbara Laifman reported that in Closed Session the Board was pulling item III.D. from the Closed Session Agenda and would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT:** ESY Instructional Assistants II Special Ed, ESY Instructional Assistants III Behavior, ESY Behavior Specialist, ESY Instructional Asst. III D&HH, ESY Occupational Therapist, Instructional Assistant II or III SUB
- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION -**
Initiation of litigation pursuant to Government Code 54956.9(d)(4): Potential Case: 1
- E. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6
Agency designated representatives: Adam Rauch and Leslie Heilbron
Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

The Board adjourned to Closed Session at 5:09 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mrs. Barbara Laifman, called the regular meeting to order at 6:37 p.m.

BOARD PRESENT

Mrs. Barbara Laifman, President, Mr. Allen Rosen, Vice President, Mr. Drew Hazelton, Clerk, Mr. Derek Ross, Member, Mrs. Denise Helfstein, Member

BOARD ABSENT

Anna Stephens, Student Board Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Stew McGugan, Director of Student Support and School Safety, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations, Mr. Enoch Kwok, Director of Information Technology, and Mrs. Ragini Aggarwal, Executive Assistant.

REPORT ON CLOSED SESSION

Board President, Barbara Laifman, reported that in closed session for Item III.C. the Board voted unanimously to accept the agreement of a civil compromise and accept the payment of \$1,869 to Oak Park USD. The Board took no other action in closed session.

FLAG SALUTE

Barbara Laifman led the Pledge of Allegiance to the Flag.

ADOPTION OF AGENDA

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education tabled the Items B.3.b, B.4.a, and B.6.a. and adopted the rest of the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

PUBLIC SPEAKERS

There were seven public speakers on the recently tabled item B.3.b. Due to the electronic nature of this meeting and to maintain the integrity of providing an opportunity for public comment, the Board President read the public comments but stated that since the item was not on the adopted agenda, the Board would not be able to enter into a discussion on the item. Board President reminded the members of the public that there would be a study session on Reopening of School and Return to Instruction which would be held on July 9th and the members of the public were welcome to submit additional comments on this topic at that meeting.

OPEN COMMUNICATIONS/PRESENTATIONS

REPORT FROM BOARD MEMBERS

Board Member Allen Rosen reported that he was unable to attend the MAC meeting and Board Member Derek Ross attended in his absence. Allen also stated that he had attended the Return to Instruction Task Force Meetings.

Board Member Drew Hazelton reported that he had attended the Reopening of Schools Task Force Meetings and wished everyone a Happy Fourth of July.

Board Member Derek Ross reported that he attended the Oak Park MAC Meeting, Measure S committee the meeting, and the Reopening of School Task Force Meetings. Derek thanked all the parents and members of the public who had submitted emails and comments to the Board.

Board Member Denise Helfstein reported that she attended the Measure S committee meeting, the Return to Instruction Task Force Meetings, The Parent Town Hall, and the all Staff Zoom webinar. Denise also expressed her thanks to the members of the public and community for the various emails and comments that were submitted to the Board.

Board Member Barbara Laifman reported that she attended the Town Hall as well as a meeting organized by Senator Henry Stern. Barbara also thanked all the parents and community members for their emails to the Board and encouraged everyone to attend the Board study Session on reopening of schools.

Superintendent Tony Knight thanked the two task forces for the numerous hours of work they have put in for the Reopening of Schools and Return to Instruction. Dr. Knight stated that the The District had organized a Town Hall for parents and also held an all staff webinar to answer questions, but there was more work to be done and encouraged parents and members of the public to attend the study session to be held on July 9th. Dr. Knight commended Mr. Brendan Callahan and his team on the construction happening at our school campuses this summer, especially the Medea Creek Middle School Modular Classrooms. Dr. Knight thanked Dr. Leslie Heilbron, Assistant Superintendent of Human Resources on her years of service to the District and wished her well on her retirement. June 30th was the last day of work at the District for Dr. Leslie Heilbron.

B.1. CONSENT AGENDA

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

- a. [Approve Minutes of Regular Board Meeting May 19, 2020 and Special Board Meetings held on May 26, 2020, June 2, 2020, June 9, 2020, and June 16, 2020](#)
- b. [Ratify Purchase Orders – May 1 – June 15, 2020](#)
- c. [Approve Contract for Non-Public School and Residential Placement and Services for Special Education Student #2-19/20; #3-19/20; #1-20/21](#)
- d. [Approve Designation of the 2020-21 District/School Representative to California Interscholastic Federation Leagues](#)
- e. [Approve Student Teacher Agreement with Cal Lutheran University, Thousand Oaks](#)
- f. [Approve Student Teacher Agreement with Azusa Pacific University, Azusa, CA](#)
- g. [Certify 2019-20 Annual Attendance Report](#)
- h. [Approve Renewal Agreement with Ventura County Office of Education For 2020-21 Escape Financial and Payroll/Personnel System Services](#)
- i. [Approve Resolution No. 2020-13, Appropriation and Budgeted Transfers Fiscal Year 2020-21](#)
- j. [Approve Resolution No. 2020-14, Temporary Loans Between District Funds for Fiscal Year 2020-21](#)
- k. [Approve Resolution No. 2020-15, Year End Budget and Interfund Transfers for Fiscal Year 2019-20](#)
- l. [Approve Resolution No. 2020-16, Authority to Improve Compensation for Certain Categories of Employees After July 1, 2020](#)
- m. [Approve Public Employee/Employment Changes 01CL24606-01CL24628 & 01CE10221-01CE10266](#)

B2. BUSINESS SERVICES

- a. [Approve the 2020-21 Oak Park Unified School District Annual Budget](#)

On motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education

approved the 2020-21 Oak Park Unified School District Annual Budget. Motion carried Aye: Hazelton, Laifman, Rosen. No – Helfstein, Ross. Absent – 0

b. Approve 2020-21 Employee Health Benefit Plans

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved 2020-21 Employee Health Benefit Plans. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

c. Ratify Service Contracts for Measure S Project 20-11S Restroom Renovation at Red Oak Elementary School

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education ratified Service Contracts for Measure S Project 20-11S Restroom Renovation at Red Oak Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

d. Authorize Measure S Project 20-15S Innovation Lab at Red Oak Elementary School

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education authorized Measure S Project 20-15S Innovation Lab at Red Oak Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

e. Authorize Measure S Project 20-16S Innovation Lab at Brookside Elementary School

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education authorized Measure S Project 20-16S Innovation Lab at Brookside Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

f. Authorize Measure S Project 20-17S Remove and Replace Foundation on Portables at Brookside Elementary School and Ratify Associated Contracts for Services

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education authorized Measure S Project 20-17S Remove and Replace Foundation on Portables at Brookside Elementary School and ratified Associated Contracts for Services. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

g. Authorize Measure S Project 20-19S Staff Laptop Refresh and Approve Associated Purchases

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education authorized Measure S Project 20-19S Staff Laptop Refresh and approved Associated Purchases. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

h. Authorize Measure S Project 20-20S Chromebook 1:1 Program Continuation and Approve Associated Purchases

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education authorized Measure S Project 20-20S Chromebook 1:1 Program Continuation and approved Associated Purchases. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No - Helfstein. Absent – 0

i. Authorize Measure S Project 20-21S Outdoor Furniture Purchase Districtwide and Delegate the Award of the Related Purchase Contracts to the Superintendent

On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education authorized Measure S Project 20-21S Outdoor Furniture Purchase Districtwide and delegated the Award of the Related Purchase Contracts to the Superintendent. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

B3. CURRICULUM

a. Approve Adoption of COVID-19 Operations Written Report

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the Adoption of COVID-19 Operations Written Report. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

c. Approve the Career Technical Education Incentive Grant (CTEIG) Memorandum of Understanding between Ventura County Office of Education and Oak Park USD

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the Career Technical Education Incentive Grant (CTEIG) Memorandum of Understanding between Ventura County Office of Education and Oak Park USD. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

B4. HUMAN RESOURCES

b. Establish the 1:1 Computer Program Technology Specialist – Teacher on Special Assignment Position

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education established the 1:1 Computer Program Technology Specialist – Teacher on Special Assignment Position. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

On Motion of Derek Ross, seconded by Barbara Laifman, the Board of Education extended the meeting time from 10:30 pm to 10:45 pm. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

c. Establish the Position of Counselor on Special Assignment - Safety and Equity Coordinator

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education established the Position of Counselor on Special Assignment - Safety and Equity Coordinator with the stipulation to limit this position to one year, maximize funding for this position from the restricted COVID-19 Mitigation Fund, and have a plan for the following year from the staff in order to maintain continuity for the diversity and equity portion and to add the suggested language to the Job Description. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

d. Approve Memorandum of Understanding (MOU) as an Addendum to the MOU Establishing a Catastrophic Leave Program and Catastrophic Leave Bank for Classified Employees

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved Memorandum of Understanding (MOU) as an Addendum to the MOU Establishing a Catastrophic Leave Program and Catastrophic Leave Bank for Classified Employees. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

B5. BOARD

a. Approve Certification of Signatures for 2020-21 School Year

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved the 2020-21 Oak Park Unified School District Annual Budget. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0

b. Approve California School Board Association Membership Dues (\$9,180) and Education Alliance Membership Dues (\$2,295)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the 2020-21 Oak Park Unified School District Annual Budget. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross. No - 0. Absent – 0. Board Member Barbara Laifman recused herself due to a remote interest on account of her being an employee of CSBA.

B6. BOARD POLICIES

- b. Approve Amendment to Board Policy and Administrative Regulation 1312.3 Uniform Complaint Procedures – First Reading**

- c. Approve Amendment to Administrative Regulation 1312.4 Williams Uniform Complaint Procedures – First Reading**
- d. Approve Amendment to Board Policy and Administrative Regulation 1340 Access to District Records – First Reading**
- e. Approve Amendment to Administrative Regulation 4030 Nondiscrimination in Employment – First Reading**
- f. Approve Amendment to Board Policy and Administrative Regulation 4218 Dismissal/Suspension/Disciplinary Action– First Reading**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education tabled the Board Policies B.6.b. through B.6.f. to a later meeting. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0. Absent – 0.

OPEN DISCUSSION

The Board held a discussion and asked that an email be sent to the Board regarding dates for the Study Session, a meeting to approve the reopening plans and the date for the Board Retreat.

On motion of Allen Rosen, seconded by Denise Helfstein, there being no further business before this Board, the Regular meeting is declared adjourned at 10:43 p.m.

Date _____ President of the Board

Date _____ Clerk or Secretary of the Board