

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #1035

DATE: May 18, 2021

PLACE: **Oak Park High School Presentation Room – G9**

899 N. Kanan Road, Oak Park, CA 91377

Pursuant to Governor Newsom’s Executive Order N-29-20 in regard to the COVID-19 Pandemic, special procedures will be followed for this board meeting. The meeting will be conducted via teleconference/video conference, with Board and some staff members attending in person. **Board Meeting room will be closed to the public.** Members of the public will have the right to observe the meeting using this link: www.opusd.org/livestream. Public Comments may be submitted prior to the meeting on items on the agenda and within the subject matter jurisdiction of the board at www.opusd.org/PublicComments before 6:00 pm. During the meetings Public comments may be submitted on matters related to an agenda item via email. Further details on how to submit public comments are provided on Page 2&3 of this agenda.

TIME: **5:00 p.m. Closed Session**
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Allen Rosen, President
Drew Hazelton, Vice President
Derek Ross, Clerk
Denise Helfstein, Member
Tina Wang, Member
Charlotte Robertson, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant and Communications Coordinator
Adam Rauch, Assistant Superintendent, Business & Administrative Services
Stewart McGugan, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations
Sara Ahl, Director Extended Care Programs

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

PURSUANT TO EXECUTIVE ORDER N-29-20, **THE BOARD MEETING ROOM IS CLOSED TO THE PUBLIC.** TO FIND OUT HOW YOU MAY ELECTRONICALLY PARTICIPATE IN THE BOARD MEETING AND PROVIDE PUBLIC COMMENT PLEASE READ THE FOLLOWING GUIDELINES:

The following information is provided to help with understanding on how to follow and participate in the Board meeting electronically.

Board Meeting Room is closed to the Public at this time. Members of the Public can observe the Board of Education meetings streaming live at: www.opusd.org/livestream

Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Board of Education in connection with one or more agenda or non-agenda items.

Public comments may be provided using one of the following options:

SUBMIT PUBLIC COMMENTS IN ADVANCE OF THE MEETING VIA THE ONLINE COMMENT FORM

Public Comments may be submitted via this link www.opusd.org/PublicComments. If you wish to make a comment regarding a matter on the agenda or within the board's jurisdiction, please submit your comment via the form accessed by the above link before 6:00 p.m. on May 18, 2021. Although not required, please submit all of the requested information. In keeping with the reasonable time regulations described below, every effort will be made for your name and comment to be read by the Board President, and your comment will be placed into the item's record at the Board meeting. If your comment is on a non-agenda item but within the subject matter jurisdiction of the Board the comment will be read aloud at the beginning of the meeting. If the comment is on a specific Agenda Item, the comment will be read at the time the item is called.

This public comment form will be open to members of the public 2 hours (at 3:00 pm) prior to the closed session of the public meeting which begins at 5:00 pm and will close at 6:00 pm. This form will take the place of the "yellow speaker cards" available at in-person meetings.

The President of the Board will inquire if there are any public comments with respect to any item appearing on the regular meeting agenda, or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes or 250 words to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. Due to the electronic nature of this meeting and to maintain the integrity of providing an opportunity for public comment, every effort will be made to read your comment into the record. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, Google Translate will be used to translate any emails to the Superintendent's Executive Assistant and Communications Coordinator at raggarwal@opusd.org who will receive and submit the public comments in open session.

COPY OF ENTIRE AGENDA ON WEB SITE - <https://www.oakparkusd.org/Page/9952>

5/13/2021

E-MAIL PUBLIC COMMENTS DURING THE MEETING TO BE READ ALOUD

After the form has closed and the meeting has started members of the public have the opportunity to submit a comment on a specific item on the agenda before it is heard or as it is being heard. Please submit your comment, limited to 250 words or less, to Ragini Aggarwal, Executive Assistant to the Superintendent and Communications Coordinator at raggarwal@opusd.org. Please include in the Subject Line of your e-mail both the Agenda item number (e.g., Item No. B.2.a) and if you would like your name to be read aloud. An email confirmation will be sent to you asking if you wish the comment to be "Read at the Meeting". **Once you confirm via return email the comment will be shared with the Board at the discretion of the Board President, if time allows, your comment may be read aloud as long as the item is still under discussion.**

All comments received before and during the meeting will be shared with the board and become part of the record of public comments for that meeting and will be posted along with the Agenda on our website after the meeting.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377

NEXT MEETING-Regular Meeting

Tuesday, June 22, 2021

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

AGENDA IS POSTED AT THE OPUSD WEBSITE: <https://www.oakparkusd.org/Page/9952>

Board Meeting Room is closed to the Public at this time. Members of the Public can observe the Board of Education meetings streaming live at: www.opusd.org/livestream

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #1035
May 18, 2021**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**, Oak Park, California. Pursuant to Executive Order N-29-20 in regard to the COVID-19 Pandemic, special procedures will be followed for this board meeting and the conference room will be closed for members of the public. The meeting will be conducted via teleconference/video conference with, with some Board and staff members attending in person. **Board Meeting room will be closed to the public.** Members of the public will have the right to observe the meeting at www.opusd.org/livestream. For Public comments please follow the procedures provided on pages 2&3 of this agenda.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT:** Walk-On-Coach - Not to Exceed \$3,500, Extended Care Assistant Site Leaders, Extended Care Site Leaders, District Wide Head Custodian, Dean of Students – MCMS, Counselor – OPHS
- C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one case
- D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(4): one case
- E. CONFERENCE WITH LABOR NEGOTIATOR – Government Code 54957.6**
Agency designated representative: Dr. Anthony Knight, Superintendent
Unrepresented employees: Assistant Principals, Principals, Directors, Assistant Superintendents

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

- A. ROLL CALL**
- B. FLAG SALUTE**

5/13/2021

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Recognition to the Oak Park High School Boys Soccer Team – 2020-2021 League Co-Champions
2. Presentation of Recognition to the Oak Park High School Boys Basketball Team – 2020-2021 League Champions
3. Presentation of Recognition to the Oak Park High School Speech and Debate Team
4. Remarks from Board Members
5. Report from Student Board Member
6. Remarks from Superintendent
7. Report from Oak Park Education Foundation
8. Report from Diversity and Equity Task Force and District's Equity Consultant
 - a. [Annual Update Diversity and Equity Task Force](#)
 - b. [Collective Report from Dr. Terry Walker, District's Equity Consultant](#)
9. Update on COVID-19 Impact on Oak Park USD Schools

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

a. [Approve Minutes of Regular Board Meeting April 20, 2021 and Special Meetings held on April 29, May 4, and May 11, 2021](#)

Board Bylaw 9324 requires Board approval of minutes from previous meetings

b. [Approve Public Employee/Employment Changes 01CL24991-01CL25017 & 01CE10761-01CE10775](#)

Pursuant to Board Policies 4112 and 4212 Board approval is required for public employee employment and changes

c. [Ratify Purchase Orders - April 1 – April 30, 2021](#)

Board Policy 3300 requires Board approval of Purchase Orders

d. [Approve Designation of the 2021-2022 District/School Representatives to California Interscholastic Federation Leagues](#)

Education Code 33353(a)(1) requires Board approval for designation of CIF representatives

ACTION

2. BUSINESS SERVICES

a. [Approve Revised Land Acknowledgement Statement](#)

A land acknowledgement statement acknowledges that the land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. The revised statement has been approved by the Chumash Tribal Leadership.

- b. **Review and Discuss 2021-2022 Enrollment Projections**
Board will receive information from staff regarding the projected enrollment for the 2020-2021 school year
- c. **Approve Renewal of Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program for 2021-2022**
Board Policy 3312 requires Board approval for contracts for services
- d. **Authorize Measure S Project 21-04S Network Access Control Appliance and Approve Associated Purchase**
Board approval required for projects funded by Measure S Bond fund
- e. **Authorize Measure S Project 21-05S Flat Panel Displays Replacement Districtwide and Establish a Budget for the Project**
Board approval required for projects funded by Measure S Bond fund

3. CURRICULUM AND INSTRUCTION

- a. **Review and Discuss the Local Control and Accountability Plan (LCAP) Survey Date and Annual Update**
Staff will share the results of the LCAP Parents, Student, and Staff surveys and the annual update
- b. **Review the Survey Results and Approve the Expanded Learning Opportunities (ELO) Grant Plan**
Education Code Section 43522(e) requires the board to adopt the ELO Grant Plan at a public meeting on or before June 1, 2021
- c. **Approve 2020-21 School Plans for Student Achievement**
Education Code 64001 requires Board approval for School Plans for Student Achievement
- d. **Approve Additional Instructional Materials for English II CP and Honors Courses at Oak Park High School**
Board approval required for additional instructional materials
- e. **Approve Additional Instructional Materials for English III CP Course at Oak Park High School**
Board approval required for additional instructional materials
- f. **Approve Instructional Materials for English IV CP Options Course - "Own Voices: Diversity in Literature" at Oak Park High School**
Board approval required for additional instructional materials
- g. **Approve Instructional Materials for English IV CP Options Course - "Movements of Social Change" at Oak Park High School**
Board approval required for additional instructional materials
- h. **Approve New Course Rocket and Aerodynamic Design at Oak Park High School**
Board approval required for new courses of study
- i. **Approve Agreement with Curtis Center for Professional Development Services**
Board Policy 3312 requires Board approval for contracts for services

4. HUMAN RESOURCES

- a. **Establish the Position of Teacher on Special Assignment Coordinator of Curriculum Programs and Associated Job Description**
Board approval required for establishing a certificated position
- b. **Establish the Position of Social Emotional Specialist and Approve Associated Job Description and Placement on the Certificated Salary Schedule and Placement on the Certificated Salary Schedule**
Board approval required for establishing a certificated position

c. Approve Resolution #2021-08 to Reestablish Particular Kinds of Service to Laid-off Certificated Employees

Board is being asked to approve rescinding layoffs of certificated employees and authorizing staff to rehire those employees for those particular kinds of services

d. Public Hearing and Approval of the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Teachers Association

Board Policy 4143.1/4243.1 and Government Code 3547 requires public disclosure of all initial contract proposals between the District and the employee organizations

e. Approval of Employee Agreement for Assistant Superintendent of Business Services

Per Education Code 35031, 44929.20 and Board Policy 4312.1 the Board may offer a contract to an assistant superintendent and must approve the contract at a regular meeting

f. Approval of Employee Agreement for Assistant Superintendent of Human Resources

Per Education Code 35031, 44929.20 and Board Policy 4312.1 the Board may offer a contract to an assistant superintendent and must approve the contract at a regular meeting

VII. INFORMATION ITEMS

- 1. Monthly Cash Flow Report**
- 2. Monthly Measure S Status Report**
- 3. Monthly General Fund Budget Report**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at ____ p.m.