

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #1001

DATE: August 18, 2020

PLACE: Pursuant to Governor Newsom's Executive Order N-29-20 in regard to the COVID-19 Pandemic, special procedures will be followed for this board meeting. The meeting will be conducted via teleconference/video conference. Members of the public will have the right to observe the meeting using this link: www.opusd.org/livestream. Members of the public may offer public comment on items on the agenda as provided on page 2 of this agenda.

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Barbara Laifman, President

Allen Rosen, Vice President

Drew Hazelton, Clerk

Derek Ross, Member

Denise Helfstein, Member

Charlotte Robertson, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent

Ragini Aggarwal, Executive Assistant

Adam Rauch, Assistant Superintendent, Business & Administrative Services

Stewart McGugan, Assistant Superintendent, Human Resources

Dr. Jay Greenlinger, Director Curriculum and Instruction

Enoch Kwok, Director, Educational Technology & Information Systems

Susan Roberts, Director, Pupil Services

Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations

COPY OF ENTIRE AGENDA ON WEB SITE - <https://www.oakparkusd.org/Page/9952>

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

PURSUANT TO EXECUTIVE ORDER N-29-20, THE BOARD MEETING ROOM IS CLOSED. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE BOARD MEETING AND PROVIDE PUBLIC COMMENT PLEASE READ THE FOLLOWING GUIDELINES:

Members of the public will have the right to observe the meeting using this link: www.opusd.org/livestream

Public Comments may be submitted via this link <http://www.opusd.org/PublicComments>. If you wish to make a comment regarding a matter on the agenda or within the board's jurisdiction please submit your comment via the form accessed by the above link by 6:00 p.m. on August 18, 2020. Although not required, please submit all of the requested information. In keeping with the reasonable time regulations described below, every effort will be made for your name and comment to be read by the Board President, and your comment will be placed into the item's record at the Board meeting. Comments on a matter related to an item on the Agenda may be submitted prior to the meeting and during the meeting using the above link.

This public comment form will be open to members of the public 30 minutes (at 4:30 pm) prior to the closed session of the public meeting which begins at 5:00 pm. This form will take the place of the "yellow speaker cards" available at in-person meetings.

The President of the Board will inquire if there is anyone in the audience who desires to address the board with respect to any item appearing on the regular meeting agenda, or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. Due to the electronic nature of this meeting and to maintain the integrity of providing an opportunity for public comment, every effort will be made to read your comment into the record. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, Google Translate will be used to translate any emails to the Superintendent's Executive Assistant at raggarwal@opusd.org who will receive and submit the public comments in open session.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

NEXT REGULAR MEETING

Tuesday, September 15, 2020

Closed Session at 5:00 p.m.

Open Session at 6:00 p.m.

AGENDA IS POSTED AT THE – OPUSD WEBSITE:

<https://www.oakparkusd.org/Page/9952>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #1001
August 18, 2020**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

Pursuant to Governor Newsom’s Executive Order N-29-20 in regard to the COVID-19 Pandemic, special procedures will be followed for this board meeting. The meeting will be conducted via teleconference/video conference. Members of the public will have the right to observe the meeting using this link: www.opusd.org/livestream. Public Comments may be submitted via this link <http://www.opusd.org/PublicComments>

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT :** Summer Conditioning Walk-on Coaches, Student Worker, Elementary Teachers, Secondary Teachers, .5 FTE Oak Park Independent School Teachers, Speech Language Teacher Substitute, .6 FTE Secondary Spanish Teacher, .5 FTE Elementary Counselor, Secondary Counselor
- C. CONFERENCE WITH LABOR NEGOTIATORS :** Government Code 54957.6
Agency designated representatives: Adam Rauch and Stewart McGugan
Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

- A. ROLL CALL**
- B. FLAG SALUTE**
- C. REPORT OF CLOSED SESSION ACTIONS TAKEN**
- D. ADOPTION OF AGENDA**

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Recognition to Medea Creek Middle School Team Crayfish and Team CA Native Bees for the EarthEcho International Challenge
2. Remarks from Board Members
3. Introduction and Report from Student Board Member
4. Remarks from Superintendent
5. Report from Oak Park Education Foundation
6. Update on COVID-19 Impact on Oak Park USD Schools

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

a. [Approve Minutes of Regular Board Meeting June 30, 2020 and Special Board Meetings held on July 9, 2020, July 14, 2020, and August 5, 2020](#)

Board Bylaw 9324 requires Board approval of minutes from previous meetings

b. [Approve Public Employee/Employment Changes 01CL24629-01CL24696 & 01CE10268-01CE10311](#)

Board approval required for public employee employment and changes

c. [Approve Quarterly Report on Williams Uniform Complaints – July 2020](#)

Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions

d. [Approve Notice of Completion Measure S Project 19-26S Renovate Building Exteriors at Oak View High School](#)

Per provisions of Education Code 17315, Board approval is required for Notice of Completion

e. [Approve Notice of Completion Measure S Project 20-10S Exterior Repairs to Portables at Brookside Elementary School and Medea Creek Middle School](#)

Per provisions of Education Code 17315, Board approval is required for Notice of Completion

f. [Approve Notice of Completion Measure S Project 20-12S Renovate Lobby at Medea Creek Middle School](#)

Per provisions of Education Code 17315, Board approval is required for Notice of Completion

g. [Approve Notice of Completion Measure S Project 20-13S Paint Interiors of Red Oak Elementary School Administration Building](#)

Per provisions of Education Code 17315, Board approval is required for Notice of Completion

h. [Approve Notice of Completion Measure S Project 20-14S Install Flooring at Red Oak Elementary School Administration Building and Seven Classrooms](#)

Per provisions of Education Code 17315, Board approval is required for Notice of Completion

i. [Approve Notice of Completion Measure S Project 20-17S Remove and Replace Foundation on Portables at Brookside Elementary School](#)

Per provisions of Education Code 17315, Board approval is required for Notice of Completion

ACTION

2. HUMAN RESOURCES

a. [Ratify Establishment of a District Committee on Assignment in Accordance with Ed Code 44258.7 \(C\) & \(D\)](#)

Board approval required to Establish a Committee on Assignment

- b. [Approve Annual Teacher Assignment Report for 2020-2021](#)
Under provisions of SB 435, Board approval required for Annual Teacher Assignment Report
- c. [Approve 2020-2021 Declaration of Need for Fully Qualified Educators](#)
Commission on Teacher Credentialing requires certification of Board approval on Declaration of Need for Fully Qualified Educators

3. CURRICULUM AND INSTRUCTION

- a. [Approve K-12 Strong Workforce Program Memorandum of Understanding with Ventura County Office of Education](#)
Ventura County Office of Education, and the District will work together to meet the deliverables of CDE's Career Technical Education Incentive Grant
- b. [Approve Consolidated Application and Reporting System \(Cars\) Part II– 2020-21](#)
Board approval required for Consolidated Application and Reporting System

4. BUSINESS SERVICES

- a. [Ratify Purchase Orders - June 15 – July 31, 2020](#)
Board Policy 3300 requires Board approval of Purchase Orders
- b. [Discuss the Opportunity to Refinance Measure C-6 and Measure R Bonds and Authorize Piper Jaffray to Proceed with Preparing a Bond Refinancing Resolution](#)
The Board will discuss refinancing of the Measure C-6 and Measure R bonds

5. BOARD

- a. [Approve Proposed Board Meeting Schedule for the 2020-2021 School Year](#)
Board approval required for Board meeting schedule for the 2020-2021 School Year

6. BOARD POLICIES

- a. [Approve Adoption of New Board Policy 0470 COVID-19 Mitigation Plan – First Reading](#)
New Board Policy is intended for use during the coronavirus pandemic and supersedes conflicting provisions in other district policies and regulations, thereby eliminating the need to temporarily revise other policies and regulations. When the Governing Board determines, in conjunction with guidance from state and local health officials, that district operations may resume in a manner that makes this policy inapplicable, it should be removed from the district's policy manual.
- b. [Approve Amendment to Board Policy and Administrative Regulation 1312.3 Uniform Complaint Procedures – First Reading](#)
Board Policy updated to add medical condition as a characteristic that is protected from discrimination, reflect NEW LAW (SB 75, 2019) which extends the use of uniform complaint procedures (UCP) to complaints alleging noncompliance with the physical education instructional minutes requirement for grades 7-12, and add an item indicating the use of the UCP for complaints regarding health and safety in a license-exempt California State Preschool Program (CSPP) consistent with CDE's Federal Program Monitoring Instrument. Regulation updated to reflect NEW LAW (SB 75, 2019) which extends the use of UCP to complaints alleging noncompliance with the physical education instructional minutes requirement for grades 7-12, and to add a section reflecting requirements for complaints alleging noncompliance with health and safety standards for CSPP programs, formerly in AR 1312.4 - Williams Uniform Complaint Procedures.
- c. [Approve Amendment to Administrative Regulation 1312.4 Williams Uniform Complaint Procedures – First Reading](#)
Administrative Regulation updated to delete material related to complaints regarding ‘

noncompliance with health and safety requirements in a license-exempt CSPP program as such complaints have been moved to BP/AR 1312.3 - Uniform Complaint Procedures, consistent with CDE's Federal Program Monitoring instrument.

d. Approve Amendment to Board Policy and Administrative Regulation 1340 Access to District Records – First Reading

Board Policy updated to reflect NEW LAW (AB 1819, 2019) which allows members of the public to use their own equipment on district premises, free of charge, to photograph, copy, or reproduce a disclosable district record, provided that the equipment does not make physical contact with the record. Regulation updates the list of confidential public records to include the prohibition against releasing an employee's personal email address, upon request from the employee. Regulation also reflects NEW LAW (AB 1819, 2019) which allows members of the public to use their own equipment, free of charge, to photograph, copy, or reproduce a disclosable district record on district premises, provided that the means of copying or reproducing the record does not require the equipment to make physical contact with the record, does not damage the record, and does not result in unauthorized access to the district's computer systems or secured networks.

e. Approve Amendment to Board Policy and Administrative Regulation 4218 Dismissal/Suspension/Disciplinary Action– First Reading

New Board Policy contains material formerly in AR pertaining to board actions in disciplinary hearings for classified employees and new material consistent with BP 4118 - Dismissal/Suspension/Disciplinary Action for certificated employees. Policy also reflects NEW LAW (AB 2234, 2018) which requires the board to delegate its authority to an administrative law judge in cases involving allegations of egregious misconduct with a minor. Regulation updated to reflect procedural rights that must be granted to permanent district employees based on the court decision in Skelly v. State Personnel Board, including notification of the materials upon which the proposed action is based and the employee's right to respond to a designated district official ("Skelly officer") who will decide whether the recommended discipline should be imposed.

f. Approve Amendment to Board Policy 5132 Dress and Grooming– First Reading

Board Policy updated to reflect NEW LAW (SB 188) which prohibits discrimination against traits historically associated with race, including hair texture and "protective hairstyles" such as braids, locks, and twists.

VII. INFORMATION ITEMS

- 1. Monthly Cash Flow Report**
- 2. Monthly Measure S Status Report**
- 3. Monthly General Fund Budget Report**

VIII. OPEN DISCUSSION

1. Date and Venue of Board Retreat

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at ____ p.m.