

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #1012

**DATE:** December 15, 2020

**PLACE:** Pursuant to Governor Newsom's Executive Order N-29-20 in regard to the COVID-19 Pandemic, special procedures will be followed for this board meeting. The meeting will be conducted via teleconference/video conference. Members of the public will have the right to observe the meeting using this link: [www.opusd.org/livestream](http://www.opusd.org/livestream). Members of the public may offer public comment as provided on page 2 of this agenda.

**TIME:** 6:00 p.m. Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Barbara Laifman, President and Outgoing Member**

**Allen Rosen, Vice President**

**Drew Hazelton, Clerk**

**Derek Ross, Member**

**Denise Helfstein, Member**

**Tina Wang, New Incoming Member**

**Charlotte Robertson, Student Board Member**



*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**

**Ragini Aggarwal, Executive Assistant**

**Adam Rauch, Assistant Superintendent, Business & Administrative Services**

**Stewart McGugan, Assistant Superintendent, Human Resources**

**Dr. Jay Greenlinger, Director Curriculum and Instruction**

**Enoch Kwok, Director, Educational Technology & Information Systems**

**Susan Roberts, Director, Pupil Services**

**Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations**

**Sara Ahl, Director Extended Care Programs**

**COPY OF ENTIRE AGENDA ON WEB SITE - <https://www.oakparkusd.org/Page/9952>**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: [raggarwal@opusd.org](mailto:raggarwal@opusd.org)

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

PURSUANT TO EXECUTIVE ORDER N-29-20, THE BOARD MEETING ROOM IS CLOSED. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE BOARD MEETING AND PROVIDE PUBLIC COMMENT PLEASE READ THE FOLLOWING GUIDELINES:

Members of the public will have the right to observe the meeting using this link: [www.opusd.org/livestream](http://www.opusd.org/livestream)

Public Comments may be submitted via this link <http://www.opusd.org/PublicComments>. If you wish to make a comment regarding a matter on the agenda or within the board's jurisdiction please submit your comment via the form accessed by the above link by 6:00 p.m. on December 15, 2020. Although not required, please submit all of the requested information. In keeping with the reasonable time regulations described below, every effort will be made for your name and comment to be read by the Board President, and your comment will be placed into the item's record at the Board meeting. Comments on a matter related to an item on the Agenda may be submitted prior to the meeting and during the meeting using the above link.

This public comment form will be open to members of the public 30 minutes (at 5:30 pm) prior to the open session of the public meeting which begins at 6:00 pm. This form will take the place of the "yellow speaker cards" available at in-person meetings.

This is an Organizational Meeting of the Board and the Superintendent will be chairing this meeting until a new board President is elected. At which time the newly elected Board President will run the meeting. The Superintendent will inquire if there is anyone in the audience who desires to address the board with respect to any item appearing on the Organizational meeting agenda, or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. Due to the electronic nature of this meeting and to maintain the integrity of providing an opportunity for public comment, every effort will be made to read your comment into the record. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, Google Translate will be used to translate any emails to the Superintendent's Executive Assistant at [raggarwal@opusd.org](mailto:raggarwal@opusd.org) who will receive and submit the public comments in open session.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

**NEXT MEETING- Regular Meeting**

**Tuesday, January 19, 2021**

**Closed Session at 5:00 p.m.**

**Open Session at 6:00 p.m.**

**AGENDA IS POSTED AT THE – OPUSD WEBSITE:**

<https://www.oakparkusd.org/Page/9952>

**OAK PARK UNIFIED SCHOOL DISTRICT  
AGENDA – ORGANIZATIONAL BOARD MEETING #1012  
December 15, 2020**

**CALL TO ORDER – Followed by Public Comments/6:00 p.m.**

**OPEN SESSION: 6:00 p.m.**

Pursuant to Governor Newsom’s Executive Order N-29-20 in regard to the COVID-19 Pandemic, special procedures will be followed for this board meeting. The meeting will be conducted via teleconference/video conference. Members of the public will have the right to observe the meeting using this link: [www.opusd.org/livestream](http://www.opusd.org/livestream). Public Comments may be submitted via this link <http://www.opusd.org/PublicComments>

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

*The Superintendent will preside over the Organizational meeting until the Board President has been elected (I – IV.a)*

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. ADOPTION OF AGENDA**

**D. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**II. ADMINISTRATION OF OATH OF OFFICE:**

**Denise Helfstein - Term 2020-2024 (Second Term)**

**Tina Wang - Term 2020-2024 (First Term)**

**III. RECOGNITION OF OUTGOING BOARD MEMBER, BARBARA LAIFMAN**

**IV. BOARD REORGANIZATION**

**a. Election of Officers of the Board of Education**

*Bylaws of the Board 9320 and Education Code 35143 require the nomination and election of Board Officers annually. Newly elected President assumes leadership of the meeting.*

**b. Approve Proposed Board Meeting Schedule for Calendar Year 2021**

*To select and approve the meeting schedule for the Governing Board for the calendar year*

**c. Approve Designation of Secretary/Authorized Agent of the Board of Education**

*Education Codes 35025 and 35034 and Bylaws of the Board 9122 empower the Board to designate the Superintendent as its Secretary and Authorized Agent*

**d. Approve Certification of Signatures**

*Education Codes 42632 and 42633 require annual Certification of Signatures after new board members are sworn in and election of Board Officers*

**e. Select and Approve School Board Representative to the County Committee on School District Organization**

*Education Codes 35023 and 72403 require the Board to annually select a representative to the County committee*

**f. Confirmation and Designation of Board Representatives to District Committees**

*Board Members will select District Committee representation for the 2021 calendar year*

12/10/2020

## V. OPEN COMMUNICATIONS/PRESENTATIONS

### A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Report from Student Board Member
3. Remarks from Superintendent
4. Report from Oak Park Education Foundation
5. Report from Oak Park Municipal Advisory Council
6. Update on COVID-19 Impact on Oak Park USD Schools

### B. BUSINESS SESSION:

#### 1. CONSENT AGENDA

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

a. [Approve Minutes of Regular Board Meeting November 17, 2020, and Special Board Meeting held on December 8, 2020](#)

*Board Bylaw 9324 requires Board approval of minutes from previous meetings*

b. [Approve/Ratify Public Employee/Employment Changes 01CL24780-01CL24804 & 01CE10508-01CE10633](#)

*Board approval required for public employee employment and changes*

c. [Ratify Purchase Orders – November 1 - November 30, 2020](#)

*Board Policy 3300 requires Board approval of Purchase Orders*

d. [Approve Notice of Completion for Measure S Project 19-19S Art Court Phase 2 Buildout at Oak Park High School](#)

*Per provisions of Education Code 17315, Board approval is required for Notice of Completion*

e. [Approve Notice of Completion for Measure S Project 20-21S Outdoor Furniture Purchase Districtwide](#)

*Per provisions of Education Code 17315, Board approval is required for Notice of Completion*

### ACTION

#### 2. BUSINESS SERVICES

a. [Discuss and Approve District Capacity/Enrollment Projections/District of Choice Vacancy Projections for School Year 2021-2022](#)

*According to provisions of the District of Choice program, the Board is required to establish the district's capacity, the number of projected vacancies and the number of District of Choice students that can be enrolled at each grade level for school year 2021-22.*

b. [Approve Fiscal Year 2020-2021 First Interim Financial Report, Certification and Budget Revisions](#)

*Education Code 42130 and 42131 and Board Policy 3460 require the Board to approve and certify financial reports filed on behalf of the District*

c. [Approve the Local Control Funding Formula \(LCFF\) Budget Overview for Parents](#)

*California Education Code (EC) Section 52064.1 requires each school district, county office of education (COE), and charter school (LEA) to develop the Local Control Funding Formula (LCFF) Budget Overview for Parents in conjunction with the LCAP by July 1 of each year. Senate Bill (SB) 98 added EC Section 43509, which changed the adoption date for the Budget Overview for Parents for the 2020–21 school year. For 2020–21, local governing boards or governing bodies are*

*required to adopt and submit the Budget Overview for Parents on or before December 15, 2020, in conjunction with the LEA's first interim budget report.*

**d. [Approve Amendment to Agreement for Program/Construction Management Services with Balfour Beatty Construction, Inc.](#)**

*Board Policy 3312 requires Board approval for contracts for services*

**e. [Approve Acceptance of Donation](#)**

*Board Policy 3290 requires Board approval for donations to the District*

**3. CURRICULUM AND INSTRUCTION**

**a. [Approve New Course "Movements for Social Change" for English IV CP Options at Oak Park High School](#)**

*Board approval required for new courses of study*

**b. [Approve New Course "Own Voices" for English IV CP Options at Oak Park High School](#)**

*Board approval required for new courses of study*

**4. HUMAN RESOURCES**

**a. [Approve 2020-21 Early Retirement Incentive Memorandum of Understanding Between Oak Park Unified School District and Oak Park Teachers Association](#)**

*Board approval required for Memoranda of Understanding with collective bargaining units*

**5. BOARD POLICIES**

**a. [Approve Deletion of Board Policy 6141.6 Multicultural Education - First Reading](#)**

*Board Policy is being submitted for deletion as key concepts of this policy were incorporated into Board Policy 6142.95 - History-Social Science Instruction. This policy was recommended for deletion by CSBA in 2009 but was never brought before the board prior to this. Staff is recommending the deletion of this policy as CSBA no longer provides updates for this policy.*

**b. [Approve Amendment of Board Bylaw Exhibit 9323.2 Actions By the Board – First Reading](#)**

*Board Bylaw Exhibit updated to clarify items under "Actions Requiring a Two-Thirds Vote of the Board" and "Actions Requiring a Four-Fifths Vote of the Board" regarding emergency facilities conditions as only applying to districts that have adopted the Uniform Public Construction Cost Accounting Act procedures. Item regarding the expenditure and transfer of funds or use of district property or personnel to meet a national or local emergency created by war moved from "Actions Requiring a Four-Fifths Vote of the Board" to "Action Requiring a Four-Fifths Vote of the Board Members Present at the Meeting" to more accurately reflect law.*

**VI. INFORMATION ITEMS**

**1. [Monthly Measure S Project Status Report](#)**

**2. [Monthly General Fund Budget Report](#)**

**VII. OPEN DISCUSSION**

**VIII. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_ p.m.