

**MINUTES OF REGULAR BOARD MEETING      3-19-19      #972**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Denise Helfstein, called the regular meeting to order at 5:02 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Denise Helfstein, President, Ms. Barbara Laifman, Vice President, Mr. Allen Rosen, Clerk, Mr. Drew Hazelton, Member, and Mr. Derek Ross, Member.

**BOARD ABSENT**

None

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

Board President, Denise Helfstein reported that in Closed Session the Board would be discussing:

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT:** Custodian Subs, Food Service Assistant I Subs, Custodian Sub, Extended Care Program Assistant Site Leaders, Special Education Temp Contract .5 FTE

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

The Board adjourned to Closed Session at 5:02 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Denise Helfstein, called the regular meeting to order at 6:04 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Denise Helfstein, President, Ms. Barbara Laifman, Vice President, Mr. Allen Rosen, Clerk, Mr. Drew Hazelton, Member, Mr. Derek Ross, Member, and Gavin Cornick, Student Board Member

**BOARD ABSENT**

None

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

**FLAG SALUTE**

Ellen Chevalier led the Pledge of Allegiance to the Flag.

## **REPORT ON CLOSED SESSION**

Dr. Knight reported that in closed session the Board took no action.

## **ADOPTION OF AGENDA**

Student Board Member, Gavin Cornick cast a preferential vote to approve the adoption of the Agenda. On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

## **PUBLIC SPEAKERS**

Cathy Lory, OPHS Math teacher requested to address the Board on agenda item B.2.b. Approve District Instructional Calendar for 2020-2021.

## **PRESENTATIONS AND RECOGNITIONS**

The Board recognized the Oak Park High Girls' Basketball Team and their coaches on their outstanding accomplishments this season at CIF and State playoffs.

## **REPORT FROM BOARD MEMBERS**

Board Member Derek Ross reported that he attended the Visual Arts Committee and commended the staff on the great work being done by all. Derek also attended the Measure S Committee meeting and the Safety and Security Committee meeting.

Board Member Barbara Laifman reported that she attended the LCAP stakeholder meeting, the OPIS WASC welcome visit, Music Man the play, and the Community Engagement Committee Meeting.

Board Member Drew Hazelton congratulated the Girls Basketball team and expressed his pleasure that they were selected for this recognition.

Board Member Allen Rosen reported that he attended the MAC where they discussed the Volunteers in Policing which would cost approximately \$25,000.

Board Member Denise Helfstein reported that she attended the LCAP stakeholders meeting, Red Oak Elementary School's 25-year celebration, OPUSD's recycling drive, OPHS girls' basketball games, Technology Committee meeting, Measure S Committee meeting, OPHS WASC Committee visit, VCSBA dinner meeting, the Curriculum Council meeting, OPEF meeting, the OPHS production of Music Man, and the Wellness Council meeting.

Student Board Member Gavin Cornick reported that the school just held the third rally and spirit week. This Sunday is the ASB car wash, and also this week is elections week. Gavin reported a concern regarding the smell in the girls' bathroom at Oak Park High School and that the doors don't lock and the umbrellas near the lunch areas appear to be broken as they don't open. Gavin also attended the WASC student meeting.

Superintendent Tony Knight reported that he was unable to attend the OPHS and the OPIS WASC visit, but he had heard that they both went well and we should be receiving a good report. Dr. Knight attended the OHES science night and will attend another one at Brookside in April. Dr. Knight congratulated MCMS and OPHS on being recognized as Distinguished Schools and the District for receiving the Exemplary District Award and OPHS for Exemplary CTE programs.

## **REPORT FROM SCHOOL SITE COUNCILS**

The Board received School Site Council reports from Red Oak Elementary School, Oak Hills Elementary School, Medea Creek Middle School, and Oak Park High School.

### **REPORT FROM OAK PARK EDUCATION FOUNDATION**

Vicki Raven provided an update from the Oak Park Education Foundation Board meeting held on March 11<sup>th</sup>, and stated that their next meeting is on April 8<sup>th</sup> where they will be voting on a proposal to fund the Middle School Counselor and the K-3 aids. Vicki reported that the Summer School registration for Middle School went off without a hitch. The OPHS summer school was glitchy and OPEF was going to have to go back to the lottery which will open on Thursday, March 21<sup>st</sup>. OPEF organized a mixer event for out of district parents who live around the Simi Valley area and they are also planning a Golf tournament which will take place on September 9<sup>th</sup>.

### **REPORT FROM OAK PARK MUNICIPAL ADVISORY COUNCIL**

Jane Nye, the MAC liaison to the Oak Park Unified School District reported that the VIP is off to a start. Supervisor Linda Parks committed to ensuring there is a focus on Volunteers in Policing in the schools. There was a large group of residents who were upset about the pickleball courts.

### **PRESENTATIONS**

Board President, Denise Helfstein presented Allen Rosen with the VCSBA Meritorious Award for 8 years of service to the District as a Board member.

Mr. Stewart McGugan provided an update on the Safe Kids Task Force Data and discussed the Social Emotional Wellness of our students.

Student Board, Gavin Cornick left the meeting at 7:40 pm.

Board Member, Derek Ross left the meeting at 8:00 pm

Dr. Jay Greenlinger and Ellen Chevalier provided a report on Bright Bytes Data and 1:1 Chromebook implementation.

### **B.1. CONSENT AGENDA**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen. No - 0. Absent – Ross.

- a. [Approve Minutes of Regular Board Meeting February 19, 2019](#)
- b. [Public Employee/Employment Changes 01CL24118-01CL24133 & 01CE09391-01CE09429](#)
- c. [Approve Purchase Orders – February 1 - February 28, 2019](#)
- d. [Approve Overnight Trip for Oak Park High School Health Occupational Students of America \(HOSA\) Club Members State Leadership Conference - March 28-31, 2019, Sacramento, CA](#)
- e. [Approve Overnight Trip for Oak Park High School Journalism/Yearbook Students to Attend JEA/NSPA Spring National Journalism Convention – April 25-27, 2019, Anaheim, CA](#)
- f. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America \(FBLA\) State Conference – April 25-28, 2019 – Sacramento, CA](#)
- g. [Approve Overnight Trip for Oak Park High School Athletic Teams to Attend Spring CIF Play-Offs](#)
- h. [Approve Renewal Agreement for Mandated Cost Program Advisory and Compliance Services](#)
- i. [Approve Notice of Completion, Measure S Project 19-01S, Multipurpose Room Structural Repairs at Red Oak Elementary School](#)

## **B2. CURRICULUM AND INSTRUCTION**

### **a. Approve 2018-19 School Plans for Student Achievement**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the 2018-19 School Plans for Student Achievement. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.

### **b. Approve the District Instructional Calendar for 2020-2021**

Public Speaker Cathy Lory, a math teacher from Oak Park High School requested the Board to consider the effect of the Calendar with uneven semesters and its impact on semester classes at the high school when considering the instructional calendar in the future. The board held a discussion and asked Staff to explore different options to see how best to align the calendar to fit the needs of the elementary schools and secondary schools.

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the District Instructional Calendar for 2020-2021. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, No – 0. Absent – Ross.

### **c. Approve Updated Board Policy and New Administrative Regulation 6152.1 – Placement in Mathematics Courses, and Review Math Pathways**

On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education approved Amendment to Board Policy 6152.1 – Placement in Mathematics Courses as First and Final Reading contingent upon seeing at the April Board meeting all documents provided to parents/students from grades 6 to 12 that notify parents and students of the District's math placement protocols/pathways, including a link to where this information is contained on the District's website. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, No – 0. Absent – Ross.

### **d. Approve Updated Board Policy 6142.92 – Mathematics Instruction**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved Amendment to Board Policy 6142.92 – Mathematics Instruction as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, No – 0. Absent – Ross.

## **B3. BUSINESS SERVICES**

### **a. Approve Acceptance of Donation**

The Aerojet Rocketdyne Foundation has donated \$1000 to OPHS's Rocket Team. On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the acceptance of Donation. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.

### **b. Adopt Resolution #19-08, Calling for Full and Fair Funding of California's Public Schools**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education adopted Resolution #19-08, Calling for Full and Fair Funding of California's Public Schools. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.

### **c. Adopt Resolution #19-09, Calling for Special Education Funding for California's Public Schools**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education Adopted Resolution #19-09, Calling for Special Education Funding for California's Public Schools. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.

### **d. Discuss 2019 Measure S Bond Priority Projects Plan and Related Funding Issues**

Staff provided information on the plan to address the concerns related to funding issues. The Board held a discussion on the 2019 Measure S Bond Priority Projects Plan and also discussed other related funding issues.

- e. [Approve Award of Bid, Measure S Project 17-47S, DSA Certification of Administration Building at Brookside Elementary School](#)
- f. [Approve Agreement for DSA Inspection Services, Measure S Project 17-47S, DSA Certification of Administration Building at Brookside Elementary School](#)
- g. [Approve Agreement for DSA Test and Inspection Services, Measure S Project 17-47S, DSA Certification of Administration Building at Brookside Elementary School](#)  
On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education tabled items B.3.e, B.3.f, and B.3.g. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.
- h. [Adopt Resolution #19-10, Redeposit Payroll for Tax Deferral on Employee Contributions to California State Teachers' Retirement Systems \(CalSTRS\)](#)  
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education adopted Resolution #19-10, Redeposit Payroll for Tax Deferral on Employee Contributions to California State Teachers' Retirement Systems (CalSTRS). Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.
- i. [Approve Change Order 1, Measure R Project 18-41R, Relocatable Classroom Repairs at Multiple Sites](#)  
On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Change Order 1, Measure R Project 18-41R, Relocatable Classroom Repairs at Multiple Sites. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.
- j. [Approve Notice of Completion, Measure R Project 18-41R, Relocatable Classroom Repairs at Multiple Sites](#)  
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the Notice of Completion, Measure R Project 18-41R, Relocatable Classroom Repairs at Multiple Sites. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.
- k. [Approve Certification of 2018-19 Second Interim Financial Report and Budget Revisions](#)  
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the Certification of 2018-19 Second Interim Financial Report and Budget Revisions. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.
- l. [Adopt Resolution #19-11, Participation in CSBA California School Cash Reserve Program](#)  
On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education adopted Resolution #19-11, Participation in CSBA California School Cash Reserve Program. Motion carried Aye – Hazelton, Helfstein, Rosen. No – 0. Absent – Ross. Board member Barbara Laifman recused herself on account of her being an employee of CSBA with a remote interest.

#### **B4. HUMAN RESOURCES**

- a. [Approve 2020-2021 Classified Employees Holiday Calendar](#)  
On motion of Drew Hazelton, seconded by Allen Rosen, the Board of Education approved the Classified Holiday Calendar for 2020-2021. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.

#### **B5. BOARD POLICIES**

- a. [Approve Deletion of Board Policy 1020 – Youth Services – First Reading](#)  
On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the deletion of Board Policy 1020 – Youth Services as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.

**b. Approve Amendment to Board Policy 1400 – Relations Between Other Governmental Agencies and the Schools – First Reading**

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved Amendment to Board Policy 1400 – Relations Between Other Governmental Agencies and the Schools as First Reading and Final reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.

**c. Approve Adoption of New Board Policy 3513.4 – Drug and Alcohol Free Schools – First Reading**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Adoption of New Board Policy – 3513.4 – Drug and Alcohol Free Schools as Second and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.

**d. Approve Amendment to Board Policy 5146 – Married/Pregnant Parenting Students – First Reading**

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved Amendment to Board Policy 5146 – Married/Pregnant Parenting Students as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.

**e. Approve Amendment to Board Policy and Administrative Regulation 6178 – Career Technical Education – First Reading**

On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education approved Amendment to Board Policy and Administrative Regulation 6178 – Career Technical Education as First Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen. No – 0. Absent – Ross.

On motion of Drew Hazelton, seconded by Denise Helfstein, there being no further business before this Board, the Regular meeting is declared adjourned at 10:29 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board