

**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Derek Ross, called the regular meeting to order at 5:37 p.m. at Oak Park Unified School District Conference Room, 5801 Conifer Road, Oak Park.

**BOARD PRESENT**

Mr. Derek Ross, President, Ms. Denise Helfstein, Vice President, Ms. Barbara Laifman, Clerk, Mr. Allen Rosen, Member, and Mr. Drew Hazelton, Member

**BOARD ABSENT**

None

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

Board President, Derek Ross reported that in Closed Session the Board would be discussing:

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT:** Campus Supervisor, Instructional Assistants 1 Literacy and Numeracy, Instructional Assistants II – Special Education, Instructional Assistant II Sub – Special Education, Instructional Assistant III – Behavior, Walk-on Coaches, Accounting Assistant I, Extended Care Site Leader – OHES, Interim Dean of Students – Medea Creek Middle School

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss  
Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

The Board adjourned to Closed Session at 5:38 pm.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Derek Ross, called the regular meeting to order at 6:04 pm at Oak Park Unified School District Conference Room, 5801 Conifer Road, Oak Park.

**BOARD PRESENT**

Mr. Derek Ross, President, Ms. Denise Helfstein, Vice President, Ms. Barbara Laifman, Clerk, Mr. Allen Rosen, Member, Mr. Drew Hazelton, Member.

**BOARD ABSENT**

Gavin Cornick, Student Board Member

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

## **FLAG SALUTE**

Dr. Knight led the Pledge of Allegiance to the Flag.

## **REPORT ON CLOSED SESSION**

Dr. Knight reported that in closed session the Board took no action.

## **ADOPTION OF AGENDA**

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

## **PUBLIC SPEAKERS**

None

## **REPORT FROM BOARD MEMBERS**

Board Member Denise Helfstein thanked everyone for doing an outstanding job and expressed that she was personally grateful to all the staff present for taking care of everyone in times of the fires.

Board Member Allen Rosen thanked everyone in the room for the great work related to relief and recovery efforts due to the fires. Allen reported that he attended the MAC meeting in November and the Oak Park High School Band performance.

Board Member Barbara Laifman thanked everyone for getting together and working to get the schools ready to reopen after the fires. Barbara will be attending the CSBA Annual Conference. Barbara reported that the EEAC meeting was canceled due to the fire. The Oak Park High School student newspaper The Talon interviewed her regarding the Board Policy Hate Motivated Behavior.

Board Member Drew Hazelton thanked everyone for a great job. Drew reported that he attended the DOC night at Oak Park High school.

Board Member Derek Ross thanked everyone and expressed his appreciation that our community is strong and resilient.

Superintendent Dr. Tony Knight introduced Brendan Callahan as the Director of Sustainability, Maintenance and Operations. Dr Knight reported on the steps the District was taking to get the schools ready to reopen on November 26<sup>th</sup> and also the relief efforts to organize clothing drives, donation drives to help the families who lost their homes due to the fires.

## **REPORT FROM SCHOOL SITE COUNCIL**

There were no Site Council Reports this month

## **REPORT FROM OAK PARK MUNICIPAL ADVISORY COUNCIL**

There was no report from the Oak Park MAC representative this month

## **PRESENTATION**

The Presentation by Sara Ahl, Director of Extended Care was moved to December

## **B.1. CONSENT AGENDA**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

- a. [Approve Minutes of Regular Board Meeting October 16, 2018](#)
- b. [Public Employee/Employment Changes 01CL23992-01CL24031 & 01CE09199-01C09301](#)
- c. [Approve Purchase Orders – October 1 - October 31, 2018](#)
- d. [Approve Overnight Trip for Oak Park High School Boys Basketball Tournament – December 26-29, 2018 – San Diego, CA](#)
- e. [Approve Overnight Trip for Oak Hills Elementary School 4<sup>th</sup> Grade – February 20-21, 2019 – Oak Glen, CA](#)
- f. [Approve Out of State Travel for Certificated Employees to Attend the Teacher’s College IEP Institute at Columbia University, NY – December 3-5, 2018](#)

## **B.2. BUSINESS SERVICES**

- a. [Approve Resolution #18-24, Participation in District of Choice Program for School Year 2019-2020](#)  
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved Resolution #18-24, Participation in District of Choice Program for School Year 2019-2020. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.
- b. [Approve Architectural Service Order, with HED Architects for General Consulting Services in Connection with the Measure S Bond Program](#)  
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Architectural Service Order, with HED Architects for General Consulting Services in Connection with the Measure S Bond Program. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.
- c. [Approve Additional 2018-19 Stipends for Medea Creek Middle School, Oak Park High School, Oak View High School and Oak Park Independent School, and Curriculum and Instruction](#)  
On motion of Barbara Laifman, seconded by Drew Hazelton the Board of Education approved the Additional 2018-19 Stipends for Medea Creek Middle School, Oak Park High School, Oak View High School and Oak Park Independent School, and Curriculum and Instruction. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.
- d. [Authorize and Approve Measure S Project 18-45S, Equipment Purchase Contract for ORCA Food Waste Recycling Equipment, Including Related Installation and Service Agreement](#)  
On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education authorized and approved Measure S Project 18-45S, Equipment Purchase Contract for ORCA Food Waste Recycling Equipment, Including Related Installation and Service Agreement. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.
- e. [Authorize and Approve Measure S Project 18-46S, Upgrade and Addition of Stairs and Sidewalk to Improve Safety for Athletic Facilities at Oak Park High School](#)  
On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education authorized and approved Measure S Project 18-46S, Upgrade and Addition of Stairs and Sidewalk to Improve Safety for Athletic Facilities at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.
- f. [Ratify Architectural and Engineering Services Agreements with Adaptive Modular Solutions, Inc., for Measure S Projects at Brookside Elementary School, Red Oak Elementary School, and Medea Creek Middle School](#)  
On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education ratified Architectural and Engineering Services Agreements with Adaptive Modular Solutions, Inc., for Measure S Projects at Brookside Elementary School, Red Oak Elementary School, and Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

**g. Approve an Updated Fee Schedule for Use of School Facilities**

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved an Updated Fee Schedule for Use of School Facilities. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

**B.3. HUMAN RESOURCES**

**a. Approve 2018-19 Early Retirement Incentive Memorandum of Understanding Between Oak Park Unified School District and Oak Park Teachers Association**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the 2018-19 Early Retirement Incentive Memorandum of Understanding Between Oak Park Unified School District and Oak Park Teachers Association. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

**b. Adopt Remedy to Uniform Complaint Received Pertaining to Student Fees**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the adoption of the Remedy to Uniform Complaint Received Pertaining to Student Fees. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

**B4. BOARD**

**a. Approve Selection of Annual Organization Board Meeting – December 11, 2018**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved the Selection of the Annual Organizational Board meeting. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

**b. Approve California School Boards Association - Delegate Assembly Nomination**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the California School Boards Association - Delegate Assembly Nomination. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross. No – 0. Barbara Laifman recused herself due to a remote interest being an employee of CSBA.

**B.5. BOARD POLICIES**

**a. Approve Adoption of Board Policy 1100– Communication with the Public - First Reading**

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the Adoption of Board Policy 1100– Communication with the Public as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

**b. Approve Amendment of Board Policy 3290 – Gifts, Grants, and Bequests - First Reading**

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the Amendment of Board Policy 3290 – Gifts, Grants, and Bequests as First and Final Reading with the suggested changes. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

**c. Approve Amendment to Board Policy and Administrative Regulation 3516 – Emergencies and Disaster Preparedness Plan - First Reading**

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the Amendment to Board Policy and Administrative Regulation 3516 – Emergencies and Disaster Preparedness Plan as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

**d. Approve Amendment to Board Policy and Administrative Regulation 4158/4258/4358 – Employee Security - First Reading**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy and Administrative Regulation 4158/4258/4358 – Employee Security as First and Final Reading. Motion carried Aye:

Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

e. Approve Amendment to Board Policy and Administrative Regulation 6145.2–Athletic Competition- First Reading

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy and Administrative Regulation 6145.2 Athletic Competition.

Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

f. Approve Amendment to Board Bylaw 9110 – Terms of Office - First Reading

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Bylaw 9110 – Terms of Office. Motion carried Aye:

Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

**OPEN COMMUNICATIONS**

The Board held a discussion on the recent fire affecting our community and schools.

On motion of Derek Ross, seconded by Allen Rosen, there being no further business before this Board, the Regular meeting is declared adjourned at 8:45 p.m.

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Date \_\_\_\_\_ President of the Board

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Date \_\_\_\_\_ Clerk or Secretary of the Board