

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #986

DATE: December 17, 2019

PLACE: **Oak Park High School Presentation Room – G9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:30 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Denise Helfstein, President

Barbara Laifman, Vice President

Allen Rosen, Clerk

Drew Hazelton, Member

Derek Ross, Member

Anna Stephens, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent

Ragini Aggarwal, Executive Assistant

Adam Rauch, Assistant Superintendent, Business & Administrative Services

Dr. Leslie Heilbron, Assistant Superintendent, Human Resources

Dr. Jay Greenlinger, Director Curriculum and Instruction

Enoch Kwok, Director, Educational Technology & Information Systems

Susan Roberts, Director, Pupil Services

Stewart McGugan, Director, Student Support and School Safety

Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meetings. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Board Bylaw 9323 Meeting Conduct)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, January 21, 2020

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Oak Park Unified School District Website Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #986
December 17, 2019**

CALL TO ORDER – Followed by Public Comments/5:30 p.m.

CLOSED SESSION: 5:30 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code 54957

Title: Assistant Superintendent, Human Resources

Title: Director of Student Support and School Safety

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Pursuant to Government Code 54957

C. PUBLIC EMPLOYEE EMPLOYMENT(Government Code 54957): Student Worker
Food Services, Walk-on-Coaches, Substitute Custodian, Data Systems Support
Specialist, and Guest Teachers

D. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code 54957.6

Agency designated representatives: Leslie Heilbron and Adam Rauch

Employee organization: Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. OPEN COMMUNICATIONS/PRESENTATIONS/BOARD REPORTS

1. Presentation of Recognition to Oak Park High School Football Team
2. Remarks from Board Members
3. Remarks from Student Board Member
4. Remarks from Superintendent

VI. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VII. BUSINESS SESSION:

A. DISCUSSION/ORGANIZATIONAL/CONSENT/ACTION

1. BOARD REORGANIZATION

a. Election of Officers of the Board of Education

Bylaws of the Board 9320 and Education Code 35143 require the nomination and election of Board Officers annually. Newly elected President assumes leadership of the meeting.

b. Approve Proposed Board Meeting Schedule for Calendar Year 2020

To select and approve the meeting schedule for the Governing Board for the calendar year

c. Approve Designation of Secretary/Authorized Agent of the Board of Education

Education Codes 35025 and 35034 and Bylaws of the Board 9122 empower the Board to designate the Superintendent as its Secretary and Authorized Agent

d. Approve Certification of Signatures

Education Codes 42632 and 42633 require annual Certification of Signatures after election of Board Officers

e. Select and Approve School Board Representative to the County Committee on School District Organization

Education Codes 35023 and 72403 require the Board to annually select a representative to the County committee

f. Confirmation and Designation of Board Representatives to District Committees

Board Members will select District Committee representation for the 2020 year

2. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

a. Approve Minutes of Regular Board Meeting November 19, 2019

Board Bylaw 9324 requires Board approval of minutes from previous meetings

b. Approve Disposal of Surplus Equipment for Student Nutrition Program

Per provisions of Education Code 17545, the Board must approve disposal of obsolete and surplus equipment and property

c. Approve Purchase Orders – November 1 – November 30, 2019

Board Policy 3300 requires Board approval of Purchase Orders

d. Approve Overnight Trip for Oak Park High School Winter Sports Teams to CIF Playoffs

Board Policy 6153 requires Board approval for student overnight trips

e. Ratify Out of State Travel for Certificated Employee to Attend the National Council of Teachers of English Convention in Baltimore, MD Nov 20-24, 2019

Board Policy 3350 requires Board approval for employees out of state travel

f. **Approve Notice of Completion for Measure S Project 19-23S Oak Park High School Tennis Court Resurfacing**

Per provisions of Education Code 17315, Board approval is required for Notice of Completion

3. CURRICULUM AND INSTRUCTION

a. **Californian School Dashboard-Local Indicator Update**

Staff will share the California School Dashboard for OPUSD

b. **Discussion on Reporting of Weighted and Unweighted Grade Point Average on Oak Park High School Transcript**

Per Board request staff will present information on current practices of GPA reporting at OPHS

c. **Discuss and Authorize the Establishment of a Swim Program at Oak Park High School**

Board approval required to establish a new program at the High School

d. **Approve Agreement Between Ventura County Office of Education and Oak Park School District Library Support Services**

Board Policy 3312 requires Board approval for contracts for services

e. **Approve Revised 2019-2020 School Year Calendar**

Per Ed Code 48980 Board approval is required if any minimum days or student-free staff development days are added to the schedule for the current schools year

f. **Approve District Instructional Calendar for 2021-2022**

Board Policy 6111 requires Board approval for school year calendar

4. BUSINESS SERVICES

a. **Discuss and Approve District Capacity/Enrollment Projections/District of Choice Vacancy Projections for School Year 2020-2021**

According to provisions of the District of Choice program, the Board is required to establish the district's capacity, the number of projected vacancies and the number of District of Choice students that can be enrolled at each grade level for school year 2020-21

b. **Approve Agreement with Ventura County Office of Education Mental Health Services to Fund the Diversity and Equity Grant**

Board Policy 3312 requires Board approval for contracts for services

c. **Approve Measure S Project 19-31S Raptor Visitor Management System Districtwide**

Board approval required for projects funded by Measure S Bond fund and Board Policy 3312 requires Board approval for contracts for services

d. **Approve Fiscal Year 2019-20 First Interim Financial Report, Certification and Budget Revisions**

Education Code 42130 and 42131 and Board Policy 3460 require the Board to approve and certify financial reports filed on behalf of the District

e. **Approve Award of Contract Measure S Project 18-21S, Classroom Replacements(6) at Medea Creek Middle School**

Board Policy 3312 requires Board approval for contracts for services

f. **Authorize and Approve Award of Contract for Measure S Project 19-24S Installation of Additional Security Cameras Districtwide**

Board approval required for projects funded by Measure S Bond fund and Board Policy 3312 requires Board approval for contracts for services

g. Ratify Award of Contract for Project 19-26S Renovate Building Exteriors at OVHS

Board Policy 3312 requires Board approval for contracts for services

h. Approve Amendment to Agreement for Program/Construction Management Services with Balfour Beatty Construction, Inc.

Board Policy 3312 requires Board approval for contracts for services

i. Approve Agreement for DSA Testing Services, Measure S Project 18-21S, Classroom Replacements(6) at Medea Creek Middle School

Board Policy 3312 requires Board approval for contracts for services

j. Approve Agreement for DSA Testing and Inspection Services, Measure S Project 18-21S, Classroom Replacements(6) at Medea Creek Middle School

Board Policy 3312 requires Board approval for contracts for services

k. Public Employee/Employment Changes 01CL24443-01CL24457 & 01CE09975-01CE10001

Board approval required for public employee employment and changes

VIII. INFORMATION ITEMS

- 1. Month 3 Enrollment and Attendance Report 2019-20**
- 2. Monthly Measure S Status Report**

IX. OPEN DISCUSSION

X. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.