

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #984

DATE: October 15, 2019

PLACE: **Oak Park High School Presentation Room – G9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:30 p.m. Closed Session – G9**  
**6:00 p.m. Open Session – G9**

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Denise Helfstein, President**  
**Barbara Laifman, Vice President**  
**Allen Rosen, Clerk**  
**Drew Hazelton, Member**  
**Derek Ross, Member**  
**Anna Stephens, Student Board Member**



*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**  
**Ragini Aggarwal, Executive Assistant**  
**Adam Rauch, Assistant Superintendent, Business & Administrative Services**  
**Dr. Leslie Heilbron, Assistant Superintendent, Human Resources**  
**Dr. Jay Greenlinger, Director Curriculum and Instruction**  
**Enoch Kwok, Director, Educational Technology & Information Systems**  
**Susan Roberts, Director, Pupil Services**  
**Stewart McGugan, Director, Student Support and School Safety**  
**Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations**

**COPY OF ENTIRE AGENDA ON WEB SITE**

[www.opusd.org](http://www.opusd.org)

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: [raggarwal@opusd.org](mailto:raggarwal@opusd.org)

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meetings. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Board Bylaw 9323 Meeting Conduct)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

*Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, November 19, 2019**

**Closed Session at 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Oak Park Unified School District Website Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT  
AGENDA – REGULAR BOARD MEETING #984  
October 15, 2019**

**CALL TO ORDER – Followed by Public Comments/5:30 p.m.**

**CLOSED SESSION: 5:30 p.m.**

**OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**, Oak Park, California.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT:** Campus Supervisor Sub, Instructional Assistant II – Extended Care, Instructional Assistant II Sp Ed Sub, Instructional Assistants II Sp. Ed, Walk-on-Coaches, Instruction Assistant II and Guest Teacher, Psychology Intern

**C. CONFERENCE WITH LABOR NEGOTIATOR**

Agency designated representatives: Leslie Heilbron and Adam Rauch  
Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

**IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Remarks from Board Members
2. Report from Student Board Member
3. Remarks from Superintendent
4. Report from School Site Councils

5. Report from Oak Park Education Foundation
6. Report from Oak Park Municipal Advisory Council
7. Discuss Sanctuary School District for Parental Rights
8. Report on Student Data Related to Placement in Mathematics Courses
9. Report on the Club Oak Park, by Director of Extended Care Programs, Sara Ahl
10. Presentation on 2019 Assessment Results, by Director of Curriculum and Instruction, Dr. Jay Greenlinger

**B. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. **Approve Minutes of Regular Board Meeting September 17, 2019**  
*Board Bylaw 9324 requires Board approval of minutes from previous meetings*
- b. **Public Employee/Employment Changes 01CL24344-01CL24405 & 01CE09661-01CE09960**  
*Board approval required for public employee employment and changes*
- c. **Approve Purchase Orders – September 1 – September 30, 2019**  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. **Approve Overnight Trip for Oak Park High School Thespian Society Student Members to Attend “24 Hour Play” – Oak Park, CA - November 8-9, 2019**  
*Board Policy 6153 requires Board approval for student overnight trips*
- e. **Approve Overnight Trip for Oak Park High School Future Business Leaders of America Club to Attend the Leadership Development Institute – Anaheim, CA - November 16-17, 2019**  
*Board Policy 6153 requires Board approval for student overnight trips*
- f. **Approve Overnight Trip for Oak Park High School Media (Journalism/Yearbook) Students to Attend a Convention in Washington, D.C. – November 20-24, 2019**  
*Board Policy 6153 requires Board approval for student overnight trips*
- g. **Approve Overnight Trip for Oak Park High School Girls Soccer Team to Bay Back Invitational – Newport Beach, CA - December 6-8, 2019**  
*Board Policy 6153 requires Board approval for student overnight trips*
- h. **Approve Overnight Trip for Oak Park High School Boys Basketball Team for Annual Holiday Classic Tournament– Rancho Mirage, CA - December 26-30, 2019**  
*Board Policy 6153 requires Board approval for student overnight trips*
- i. **Approve Quarterly Report on Williams Uniform Complaints – October 2019**  
*Education Code 35185 requires Board approval of each quarterly report regarding complaints related to instructional materials, teacher vacancy or misassignment or facility conditions*
- j. **Approve Out of State Travel for Certificated Employee to Attend the Learning and The Brain Conference, New York, NY – May 1-3, 2020**  
*Board Policy 3350 requires Board approval for employees out of state travel*
- k. **Approve the Disposal of Obsolete Personal Property - Maintenance and Operations Vehicle**  
*Per Education Code 17545 board approval required to dispose/sell obsolete personal property*
- l. **Approve Notice of Completion, Proposition 39 Project 19-18F HVAC System Replacement at Red Oak Elementary School**  
*Per provisions of Education Code 17315, Board approval is required for Notice of Completion*

- m. [Approve Notice of Completion for Measure S Project 19-14S Phase 1 Safety/Security Fencing at Red Oak Elementary School](#)  
*Per provisions of Education Code 17315, Board approval is required for Notice of Completion*
- n. [Approve Notice of Completion for Measure S Project 19-16S Phase 2 Safety/Security Fencing at Red Oak Elementary School](#)  
*Per provisions of Education Code 17315, Board approval is required for Notice of Completion*
- o. [Approve Notice of Completion for Measure S Project 17-47S for DSA Certification of Administration Building at Brookside Elementary School](#)  
*Per provisions of Education Code 17315, Board approval is required for Notice of Completion*

## **ACTION**

### **2. BUSINESS SERVICES**

- a. [Discuss Bond Measure S Assessed Valuation Scenarios as well as Potential Opportunity to Refinance Measure C-6 and Measure R Bonds and Authorize Piper Jaffray to Proceed with Preparing a Bond Refinancing Resolution](#)  
*District's Bond Financial Advisor will present information on the District's Bond Measure S, as well as provide an overview of refinancing of the Measure C-6 and Measure R bonds*
- b. [Discuss and Approve Updated Measure S Master Plan](#)  
*Board approval required to approve the project priority lists under the revised Measure S Master Plan*
- c. [Approve Proposal for In-Plant Inspection Services, Project 18-21S Classroom Replacement at Medea Creek Middle School](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- d. [Approve Purchase of Equipment for Measure S Project 19-19S, Art Court Phase at Oak Park High School](#)  
*Board approval required for projects funded by Measure S Bond fund*
- e. [Approve Resolution #19-21 Applying for State Grant Funding Beyond State Bond Authority for Measure S Modernization Projects 18-18S \(BES Modulares\) and 18-21S \(ROES Modulares\)](#)  
*Board is required to adopt a resolution acknowledging State Bond funding limitations prior to filing Modernization funding applications to the State*
- f. [Approve Agreement with Ventura County Children and Families First Commission for Oak Park Neighborhood School Program](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- g. [Approve Consultant Agreement for Legislative Advisory and Advocacy Services](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- h. [Approve Acceptance of Donation](#)  
*Board Policy 3290 requires Board approval for donations to the District or District Schools*

### **3. CURRICULUM AND INSTRUCTION**

- a. [Approve the Updated Physical Education Requirements and the Revised 2019-2020 Student Handbook for Oak Park High School](#)  
*Board approval required for changes to PE requirement and Student Handbook*
- b. [Review College and Career Access Pathways Partnership Agreement with Ventura County Community College District](#)  
*Ed Code 76004 requires the Governing Board to receive information at a public meeting prior to approving the agreement at a subsequent public board meeting*
- c. [Approve Additional Textbook for Oak Park High School's English III Curriculum](#)  
*Board approval required for new textbooks*

- d. [Approve Additional Textbook for Oak Park Independent School's Food 1 Course](#)  
*Board approval required for new textbooks*
- e. [Approve Additional Textbook for Advanced Drawing and Painting 3/4 CP Course at Oak Park Independent School](#)  
*Board approval required for new textbooks*

**4. BOARD POLICIES**

- a. [Approve Amendment to Board Policy and Administrative Regulation – 3511 Energy and Waste Management – First Reading](#)

*Board Policy and regulation updated to reflect recommendations in NEW STATE GUIDANCE from CDE, the Division of the State Architect in the Department of General Services, and the State Water Resources Control Board. Policy also deletes green school strategies duplicated in other policies, and adds coordination with local and regional entities to share expertise and resources. Section on "Storm Water Management" deletes specific requirements for "nontraditional MS4 entities" that are subject to the General Permit for Storm Water Discharges to Small Municipal Separate Storm Sewer Systems, and clarifies that districts may also be subject to the Construction General Permit and the National Pollutant Discharge Elimination System General Permit for Storm Water Discharges Associated with Industrial Activities. Section on "Emergency Interruption of Services" contains material formerly in AR. Regulation expands components of the district's resource management program to include strategies related to outdoor spaces, drought-tolerant habitats, and equipment maintenance and repair. Regulation also adds new section on "Storm Water Management" with examples of best practices and adds new material related to the emergency interruption of services.*

- b. [Approve Amendment to Board Policy - 4119.22/4219.22/4319.22 Dress and Grooming – First Reading](#)

*Board Policy updated to reflect laws which allow employees to appear and dress in a manner consistent with their gender identity, gender expression, or religious creed. Policy also adds material regarding the communication of the district's dress and grooming policy to employees.*

- c. [Approve Amendment to Board Policy - 4140/4240/4340 Bargaining Units – First Reading](#)

*Board Policy updated to reflect NEW COURT DECISION (Janus v. AFSCME) which held that public employees cannot be compelled to pay mandatory "fair share service fees" to an employee organization. Policy also reflects NEW LAW (SB 866, 2018) which prohibits districts from deterring or discouraging employees or job applicants from becoming or remaining members of an employee organization and prohibits sharing the date, time, and place of new employee orientations with anyone other than employees, the exclusive representative, or a vendor contracted to provide a service for the orientation. Policy deletes material regarding the employee organization's provision of a financial report, which is required by law to be submitted to the Public Employment Relations Board rather than the district board.*

- d. [Approve Amendment to Board Policy and Administrative Regulation – 5131.2 Bullying – First Reading](#)

*Board Policy updated and regulation added to reflect NEW LAW (AB 2291, 2018) which mandates districts to adopt, on or before December 31, 2019, procedures for preventing acts of bullying, including cyberbullying. Regulation includes material formerly in BP re: bullying prevention measures, staff development, student instruction, reporting, and corrective actions. Regulation also adds definition of bullying and examples of behaviors that may constitute bullying and cyberbullying, and reflects CDE's online training module on bullying developed pursuant to AB 2291.*

e. **[Approve Amendment to Board Policy and Administrative Regulation – 5132 Dress and Grooming – First Reading](#)**

*Board Policy updated to address communication of the dress code to students and staff; grant enforcement authority to the principal or designee; prohibit discriminatory enforcement of the dress code, including, but not limited to, discrimination based on gender identity, gender expression, or religious or cultural observance; and address disciplinary action for repeated violations or refusal to comply with the dress code. Policy also provides that the determination of specific items of clothing defined as gang apparel shall be free from bias based on race, ethnicity, national origin, immigration status, or other protected characteristics. Regulation updated to provide general, gender-neutral guidelines for the dress code that may be revised to reflect district practice; add circumstances under which the dress code should be modified for classes, activities, or individual students; and call for collaboration with law enforcement agencies to update definitions of gang-related apparel.*

f. **[Approve Amendment to Board Policy – 6142.6 Visual and Performing Arts Education – First Reading](#)**

*Board Policy updated to reflect revised content standards for visual and performing arts, including media arts, adopted by the State Board of Education in January 2019. Policy incorporates the philosophical foundation, lifelong goals, and artistic processes upon which the state standards are based.*

**VII. INFORMATION ITEMS**

1. **[Month 1 Enrollment and Attendance Report 2019-20](#)**
2. **[Monthly Cash Flow Report](#)**
3. **[Monthly Measure S Status Report](#)**
4. **[Monthly General Fund Budget Report](#)**

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declare adjourned at \_\_\_\_ p.m.

**X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

1. **[Brookside Elementary School Report](#)**
2. **[Oak Hills Elementary School Report](#)**
3. **[Red Oak Elementary School Report](#)**
4. **[Medea Creek Middle School Report](#)**
5. **[Oak Park High School Report](#)**
6. **[Oak View High School/Oak Park Independent School](#)**
7. **[Oak Park Neighborhood School](#)**