

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #976

DATE: May 14, 2019

PLACE: **Oak Park High School Presentation Room – G9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: **6:00 p.m. Open Session – G9**

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Denise Helfstein, President**

**Barbara Laifman, Vice President**

**Allen Rosen, Clerk**

**Drew Hazelton, Member**

**Derek Ross, Member**

**Gavin Cornick, Student Board Member**



*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**

**Ragini Aggarwal, Executive Assistant**

**Martin Klauss, Assistant Superintendent, Business & Administrative Services**

**Dr. Leslie Heilbron, Assistant Superintendent, Human Resources**

**Dr. Jay Greenlinger, Director Curriculum and Instruction**

**Enoch Kwok, Director, Educational Technology & Information Systems**

**Susan Roberts, Director, Pupil Services**

**Stewart McGugan, Director, Student Support and School Safety**

**Brendan Callahan, Director Sustainability, Maintenance and Operations**

**COPY OF ENTIRE AGENDA ON WEB SITE**

[www.opusd.org](http://www.opusd.org)

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: [raggarwal@opusd.org](mailto:raggarwal@opusd.org)

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

*Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, June 18, 2019**

**Closed Session at 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Oak Park unified School District Website Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT  
AGENDA – REGULAR BOARD MEETING #976  
May 14, 2019**

**CALL TO ORDER – Followed by Public Comments/6:00 p.m.**

**OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**, Oak Park, California.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. ADOPTION OF AGENDA**

**II. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**III. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Presentation of Retirement Recognition to Dick Billingsley, Pennie Brown, Serafin Cortes, Martin Klauss, Beck Koch, Cindy Lokitz, Enid Miller, Debbie Sands, and Joyce Thomas
2. Remarks from Board Members
3. Remarks from Student Board Member
4. Remarks from Superintendent
5. Report from School Site Councils
6. Report from Oak Park Education Foundation
7. Report from Oak Park Municipal Advisory Council

**B. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

**a. [Approve Minutes of Regular Board Meeting April 23, 2019 and Special Board Meeting May 7, 2019](#)**

*Board Bylaw 9324 requires Board approval of minutes from previous meetings*

**b. [Public Employee/Employment Changes 01CL24161-01CL24181 & 01CE09486-01CE09511](#)**

*Board approval required for public employee employment and changes*

- c. [Approve Purchase Orders – April 1 – April 30, 2019](#)  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America \(FBLA\) Leadership Summit in Visalia, CA – June 21-22, 2019](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- e. [Approve Overnight Trip for Oak Park High School Cheer Students to Attend the Cheer Camp – July 21-24, 2019, Indian Wells, CA](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- f. [Approve Out of State Travel for Certificated Employees to Attend Columbia University’s Teachers College Reading Institute, Teaching of Reading, NY – June 24-28, 2019](#)  
*Board Policy 3350 requires Board approval for Out of State travel for employees*
- g. [Approve Out of State Travel for Certificated Employee to Attend \(Computer Science Teachers Association\(CSTA\) Annual Conference in Phoenix, AZ – July 7-10, 2019](#)  
*Board Policy 3350 requires Board approval for Out of State travel for employees*
- h. [Accept 2018-2019 Second Period Attendance Report](#)  
*Board approval required for Second Period Attendance Report*
- i. [Approve Notice Of Completion for Project 19-02S, Area Drain Improvements at Oak Hills Elementary School](#)  
*Per provisions of Education Code 17315, Board approval is required for Notice of Completion*
- j. [Approve Out of State Trip for Oak Park High School Future Business Leaders of America \(FBLA\) Students for the National Competition to San Antonio, TX – June 29 to July 3, 2019](#)  
*Board Policy 6153 requires Board approval for student overnight trips*

**ACTION**

**2. BUSINESS SERVICES**

- a. [Accept Oak Park Citizens’ Oversight Committee 2018 Annual Reports for Measures C6, R, and S](#)  
*Board acceptance required for OPCOC Annual Reports*
- b. [Review and Discuss 2019-2020 Enrollment Projections](#)  
*Board will receive information from staff regarding the projected enrollment for the 2019-2020 school year*
- c. [Approve Re-Appointment of Oak Park Citizens’ Oversight Committee Members and Authorize Recruitment Process of New Members for the 2019-21 Term](#)  
*Board approval required for appointments to Citizens Oversight Committee*
- d. [Ratify Award of Bid and Professional Services Agreements for Measure S Project 17-47S, DSA Certification of Administration Building at Brookside Elementary School](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- e. [Review of Draft 2019-20 Oak Park Unified School District Local Control and Accountability Plan](#)  
*Board will review Draft of LCAP*
- f. [Board Review of Governor’s 2019-20 Budget Proposal – May Revision](#)  
*Board will receive an update on the May Revision*

### **3. CURRICULUM**

#### **a. Approve Additional Textbook for Medea Creek Middle School's 7<sup>th</sup> Grade Humanities Curriculum**

*Board approval required for new textbook in support of the school curriculum*

### **4. HUMAN RESOURCES**

#### **a. Approve Resolution #19-12 to Reestablish Particular Kinds of Service to Laid Off Certificated Employee**

*Board is being asked to approve rescinding layoff of certificated employee and authorizing staff to rehire that employee*

#### **b. Approve Resolution #19-13 Regarding Reduction of Services of Certificated Employees in Particular Kinds of Service**

*Board approval required to reduce or discontinue particular kinds of service in the 2019-20 school year*

### **5. BOARD**

#### **a. Approve 2019-2020 School Handbooks/Discipline Plans**

*Board approval required for school handbooks/discipline plans*

#### **b. Review Assessments of the Board Approved 2018-19 Goals and Moral Imperatives**

*The Board will review the assessments in its Goals and Actions plans which were approved in August 2018*

## **IV. INFORMATION ITEMS**

- 1. Month 8 Enrollment and Attendance Report**
- 2. Monthly Cash Flow Report**
- 3. Monthly Measure S Status Report**
- 4. Monthly General Fund Budget Report**

## **V. OPEN DISCUSSION**

## **VI. ADJOURNMENT:**

There being no further business before this Board, the meeting is declare adjourned at \_\_\_\_ p.m.

## **VII. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

- 1. Brookside Elementary School Report**
- 2. Oak Hills Elementary School Report**
- 3. Red Oak Elementary School Report**
- 4. Medea Creek Middle School Report**
- 5. Oak Park High School Report**
- 6. Oak View High School/Oak Park Independent School**