

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #968

DATE: December 11, 2018

PLACE: **Oak Park High School Presentation Room – G9**
899 Kanan Road, Oak Park, CA 91377

TIME: **6:00 p.m. Open Session – G9**

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Derek Ross, Member
Denise Helfstein, Member
Barbara Laifman, Member
Allen Rosen, Member
Drew Hazelton, Member
Gavin Cornick, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Stewart McGugan, Director, Student Support and School Safety

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

12/6/2018

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, January 15, 2019

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – ORGANIZATIONAL BOARD MEETING #968
December 11, 2018**

**CALL TO ORDER – Followed by Public Comments/6:00 p.m.
OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School, Presentation Room – G9**, 899 Kanan Road, Oak Park, CA.

I. CALL TO ORDER: _____ p.m.

The Superintendent will preside over the Organizational meeting until the Board President has been elected (I – III.a)

A. ROLL CALL

B. FLAG SALUTE

C. ADOPTION OF AGENDA

D. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

II. ADMINISTRATION OF OATH OF OFFICE:

Drew Hazelton - Term 2018-2022

Allen Rosen - Term 2018-2022

Derek Ross - Term 2018-2022

III. BOARD REORGANIZATION

a. Election of Officers of the Board of Education

Bylaws of the Board 9320 and Education Code 35143 require the nomination and election of Board Officers annually. Newly elected President assumes leadership of the meeting.

b. Confirmation and Designation of Board Representatives to District Committees

Board Members will select District Committee representation for the remainder of the school year

c. Approve Proposed Board Meeting Schedule for Calendar Year 2019

To select and approve the meeting schedule for the Governing Board for the calendar year

d. Approve Certification of Signatures

Education Codes 42632 and 42633 require annual Certification of Signatures after election of Board Officers

e. Select and Approve School Board Representative to the County Committee on School District Organization

Education Codes 35023 and 72403 require the Board to annually select a representative to the County committee

f. Approve Designation of Secretary/Authorized Agent of the Board of Education

Education Codes 35025 and 35034 and Bylaws of the Board 9122 empower the Board to designate the Superintendent as its Secretary and Authorized Agent

IV. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Recognize and Honor OPUSD Parents, Staff, and Community Members involved in relief and recovery efforts for the Woolsey Fire

2. Remarks from Board Members
3. Report from Student Board Member
4. Remarks from Superintendent
5. Report from Oak Park Education Foundation
6. Report from Oak Park Municipal Advisory Council
7. Presentation by Director of Extended Care Programs, Sara Ahl
8. California School Dashboard-Local Indicator Update by Dr. Jay Greenlinger

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting November 13, 2018](#)
- b. [Public Employee/Employment Changes 01CL24032-01CL24040 & 01CE09302-01C09340](#)
- c. [Approve Purchase Orders – November 1 - November 31, 2018](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Winter Sports Teams to CIF Playoffs](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Re-designation of Project Number: Project 18-48S, EV Charging Station at Medea Creek Middle School](#)
Board approval required for projects funded by Measure S Bond Fund
- f. [Approve Notice of Completion, Access Road Improvements in Connection with Project 18-21S, Classroom Replacement at Medea Creek Middle School](#)
Per provisions of Education Code 17315, Board approval is required for Notice of Completion

ACTION

2. BUSINESS SERVICES

- a. [Discuss and Approve District Capacity/Enrollment Projections/District of Choice Vacancy Projections for School Year 2019-2020](#)
According to provisions of the District of Choice program, the Board is required to establish the district's capacity, the number of projected vacancies and the number of District of Choice students that can be enrolled at each grade level for school year 2019-20.
- b. [Approve Fiscal Year 2018-19 First Interim Financial Report, Certification and Budget Revisions](#)
Education Code 42130 and 42131 and Board Policy 3460 require the Board to approve and certify financial reports filed on behalf of the District
- c. [Accept Report of Final Bond Sale – Measure S General Obligation Bonds, Series 2016B](#)
Board approval required for final bond sale report
- d. [Approve Amendment for Program/Construction Management Services](#)
Board Policy 3312 requires Board approval for contracts for services
- e. [Approve Change Order 1, Project #17-35S Kitchen Improvements at Medea Creek Middle School](#)
Board approval required for change orders, per Cal. Pub. Cont. Code §20118.4

- f. [Authorize Project #17-47S, Building Improvements for DSA Certification of Administration Building at Brookside Elementary School](#)
Board approval required for projects funded by Measure S Bond Fund
- g. [Approve Change Order 1, Measure S Project 18-46S, Upgrade and Addition of Stairs and Sidewalk to Improve Safety for Athletic Facilities at Oak Park High School](#)
Board approval required for change orders, per Cal. Pub. Cont. Code §20118.4
- h. [Approve Notice of Completion, Measure S Project 18-46S, Upgrade and Addition of Stairs and Sidewalk to Improve Safety for Athletic Facilities at Oak Park High School](#)
Per provisions of Education Code 17315, Board approval is required for Notice of Completion
- i. [Approve Civil Engineering Services Agreement for Topographical Survey and Storm Water Pollution Prevention Plan for King James Court Property](#)
Board Policy 3312 requires Board approval for contracts for services
- j. [Approve Acceptance of Donation](#)
Board Policy 3290 requires Board approval for donations to the District
- k. [Approve Resolution #18-25, Authorizing Emergency Contracts for Labor and Services for Clean-up and Testing Arising from Conditions Caused by Wildfires](#)
Per Public Contract Code section 22050(a)(1) Board approval required for contracts of services to be authorized by the Superintendent in case of an Emergency situation
- l. [Approve Resolution #18-26 to Designate an Applicant's Agent for Non-State Agencies \(Cal OES 130\)](#)
A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding

3. CURRICULUM

- a. [Approve District Instructional Calendar for 2020-2021](#)
Board Policy 6111 requires Board approval for school year calendar

4. HUMAN RESOURCES

- a. [Approve 2020-2021 Classified Employees Holiday Calendar](#)
Board approval required for Classified Employees Holiday calendar

5. BOARD POLICIES

- a. [Approve Amendment to Administrative Regulation 5141.32 – Health Screening for School Entry - First Reading](#)
Administrative Regulation updated to reflect NEW LAW (SB 379, 2017) which changes the date by which the district must report oral health assessment data to the county office of education and/or state dental director and requires the certification form developed by the California Department of Education (CDE) to include parental rights related to oral health assessments offered at school sites. Regulation also deletes the requirement to notify parents/guardians of the telephone number for the Healthy Families program, which is no longer operational.
- b. [Approve Amendment to Board Policy 5141.6 – School Health Services - First Reading](#)
Board Policy updated to delete references to the obsolete API, Healthy Start program, and Healthy Families program. Regulation updated to expand section on "Types of Health Services" to include additional services for which districts can receive Medi-Cal reimbursement.
- c. [Approve Amendment to Board Policy 6142.3 - Civic Education - First Reading](#)
Board Policy updated to add new section on "Student Voter Registration" containing material formerly in BP 1400 - Relations Between Governmental Agencies and the Schools. Policy also reflects NEW LAW (AB 24, 2017) which establishes the State Seal of Civic Engagement to recognize high school graduates who have demonstrated excellence in civic education and participation based on criteria to be approved by the State Board of Education by January 31, 2021. Examples of

activities that link civic knowledge to practical experience expanded to reflect additional concepts in the state curriculum framework.

d. [Approve Amendment to Board Policy 6170.1 - Transitional Kindergarten - First Reading](#)

Board Policy updated to reflect NEW LAW (AB 1808) which allows districts to place 4-year-old children enrolled in a CSPP program into a TK program and to commingle children from both programs into the same classroom under specified conditions.

e. [Approve Amendment to Board Policy and Administrative Regulation 6174 –Education for English Learners - First Reading](#)

Board Policy and regulation updated to reflect NEW STATE REGULATIONS (Register 2018, No. 20) governing the implementation of Proposition 58 requirements pertaining to language acquisition programs, and to delete references to the former state assessment of English proficiency. Policy also adds concepts recommended in NEW CDE PUBLICATION (The California English Learner Roadmap: Strengthening Comprehensive Educational Policies, Programs and Practices for English Learners). Regulation adds definitions of designated and integrated English language development, renumbers cites to state regulations related to testing accommodations pursuant to NEW STATE REGULATIONS (Register 2018, No. 4), and reflects NEW LAW (AB 81, 2017) which requires specified information related to "long-term English learners" or "students at risk of becoming a long-term English learner" to be included in the Title I or Title III parental notification of a student's assessment of English proficiency.

f. [Approve Amendment to Board Policy 6190 – Evaluation of the Instructional Program - First Reading](#)

Board Policy updated to delete references to the obsolete API and add the California School Dashboard as a source for multiple state and local indicators of strengths and areas in need of improvement in each priority area addressed by the LCAP. Section on "Federal Program Monitoring" deleted as the focus of the policy is on program effectiveness rather than compliance with program requirements.

V. INFORMATION ITEMS

- [1. Month 3 Enrollment and Attendance Report 2018-19](#)**
- [2. Monthly Cash Flow Report](#)**
- [3. Monthly Measure S Project Status Report](#)**

VI. OPEN DISCUSSION

VII. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.

VIII. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- [1. Brookside Elementary School Report](#)**
- [2. Oak Hills Elementary School Report](#)**
- [3. Red Oak Elementary School Report](#)**
- [4. Medea Creek Middle School Report](#)**
- [5. Oak Park High School Report](#)**
- [6. Oak View High School/Oak Park Independent School](#)**