

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #966

DATE: October 16, 2018

PLACE: **Oak Park High School Presentation Room – G9**
899 Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Derek Ross, President
Denise Helfstein, Vice President
Barbara Laifman, Clerk
Allen Rosen, Member
Drew Hazelton, Member
Gavin Cornick, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Stewart McGugan, Director, Student Support and School Safety

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

10/11/2018

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, November 13, 2018

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #966
October 16, 2018**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School, Presentation Room – G9**, 899 Kanan Road, Oak Park, CA.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT : Instructional Assistants 1 Literacy and Numeracy, Instructional Assistants 1 – Grade 4, Club Oak Park Assistant Site Leaders, Walk on Coach – Athletics, Instructional Assistant III – Behavior, Club Oak Park Site Leader – MCMS, Guest Teachers, Director Sustainability Maintenance, and Operations

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation to Athletic Director – Dick Billingsley
2. Remarks from Board Members
3. Remarks from Superintendent
4. Report from Student Board Member
5. Report from School Site Councils
6. Report from Oak Park Education Foundation

7. Report from Oak Park Municipal Advisory Council
8. Presentation by Director of Student Nutrition, Carole Ly
9. Presentation on 2018 Assessment Results, by Director of Curriculum and Instruction, Dr. Jay Greenlinger

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting September 17, 2018](#)
- b. [Public Employee/Employment Changes 01CL23936-01CL23991 & 01CE09010-01C09198](#)
- c. [Approve Purchase Orders – September 1 - September 30, 2018](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America Club to Attend the Leadership Development Institute – October 27-28, 2018 – Anaheim, CA](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Overnight Trip for Oak Park High School Girls Basketball Team Building Event November 2-3, 2018 – OPHS Gym](#)
Board Policy 6153 requires Board approval for student overnight trips
- f. [Approve Overnight Trip for Oak Park High School Girls Basketball Tournament – January 3-5, 2019 – Palm Springs, CA](#)
Board Policy 6153 requires Board approval for student overnight trips
- g. [Approve Out of State Trip for Oak Park High School Choir – March 31, 2019 – April 1, 2019 – Carnegie Hall, NY](#)
Board Policy 6153 requires Board approval for student out of state trips
- h. [Approve Out of State Travel for Classified Employee to Attend the Northwest Health and Nutrition Conference, October 2018, Portland, OR](#)
Board Policy 3350 requires Board approval for employees out of state travel
- i. [Approve Quarterly Report on Williams Uniform Complaints – October 2018](#)
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions
- j. [Approve the Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)
Board approval is required to dispose of obsolete or surplus instructional materials
- k. [Approve Revised Student Teaching Agreement with Loyola Marymount University](#)
Board policy 3312 requires Board approval for contracts for services

ACTION

2. BUSINESS SERVICES

- a. [Approve Resolution #18-23, a Resolution of the Board of Education of the Oak Park Unified School District, Ventura County, California Authorizing the Issuance of Oak Park Unified School District \(Ventura County, California\) Election of 2016 General Obligation Bonds, Series B, and Actions Related Thereto](#)
Board approval required for Authorizing the Issuance of bonds

- b. **Approve Acceptance of Donation**
Board Policy 3290 requires Board approval for donations to the District or District Schools
- c. **Ratify Agreement for Consulting Services for the Development and Submittal of OPUSD Career Technical Educational Facilities Grant Application**
Board Policy 3312 requires Board approval for contracts for services
- d. **Authorize and Award Measure S Construction Contract for Access Road Improvements in Connection with Project 18-21S, Classroom Replacement at Medea Creek Middle School**
Board Policy 3312 requires Board approval for contracts for services
- e. **Authorize and Award Measure S Construction Contract in Connection with Project 18-39S, Addition and Improvements to Counseling Offices at Medea Creek Middle School**
Board Policy 3312 requires Board approval for contracts for services
- f. **Authorize and Award Measure S Construction Contract in Connection with Project 18-40S, Upgrade and Addition of Safety/Security Gates for Perimeter Fencing at Medea Creek Middle School**
Board Policy 3312 requires Board approval for contracts for services
- g. **Authorize and Ratify Measure R Construction Contract in Connection with Project 18-41R, Relocatable Classroom Repairs at Multiple Sites**
Board Policy 3312 requires Board approval for contracts for services
- h. **Approve Amendment #1 for Measure S Project 18-33S, Solar Installation Maintenance Contract**
Board Policy 3312 requires Board approval for contracts for services
- i. **Authorize Measure S Technology Project 18-42S, Computers-on-Wheels Laptops for Art Classes at Medea Creek Middle School**
Board approval required for projects funded by Measure S Bond fund
- j. **Authorize Measure S Technology Project 18-43S, Virtual Reality Workstation Pilot**
Board approval required for projects funded by Measure S Bond fund
- k. **Authorize Measure S Technology Project 18-44S, iPad Refresh: K-2 Totes**
Board approval required for projects funded by Measure S Bond fund
- l. **Approve Renewal of District Membership in California School Funding Coalition**
Board Approval required for Renewal of Membership

3. CURRICULUM AND INSTRUCTION

- a. **Approve Submission of the Career Technical Education (CTE) Facilities Program Grant (CTEFP)**
Education Code 17078.72 requires board approval for Career Technical Education Facilities Grant application
- b. **Approve Additional Textbook for Oak Park Independent School's Psychology Curriculum**
Board approval required for new textbooks

4. BOARD POLICIES

- a. **Approve Adoption of Board Policy 0415 – Equity - First Reading**
New Board Policy added which addresses the district's recognition and response to the unique barriers facing historically underserved and underrepresented student populations. Policy expresses the district's intent to proactively identify class and cultural biases as well as practices that impede equal access to opportunities for all students. Policy also presents examples of strategies to promote equity in district programs and activities.

b. Approve Amendment to Board Policy 2210 – Administrative Discretion Regarding Board Policy - First Reading

Board Policy updated to add the board's expectation that the superintendent or designee will be nondiscriminatory and demonstrate a commitment to equity whenever he/she is exercising administrative authority to address a situation that is either not covered in written policies or that requires immediate action to avoid risk to student and staff safety, protect district property, or prevent disruption of school operations. Policy clarifies the superintendent's accountability for all areas of operation under his/her authority and provides that the superintendent or designee will notify the board, as appropriate, of his/her actions exercised pursuant to this policy.

c. Approve Amendment to Board Policy and Administrative Regulation 3320 – Claims and Actions Against the District - First Reading

Board Policy and regulation updated to clarify the applicability of the Government Claims Act to certain claims for money or damages against the district, and to reflect NEW COURT DECISION (Big Oak Flat-Groveland Unified School District v. Superior Court of Tuolumne Court) which upheld the district's right to require that a claim be submitted using district procedures before a lawsuit may be filed. Regulation also updated to expand section on "Time Limitations."

d. Approve Amendment to Board Policy and Administrative Regulation 4119.11/4219.11/4319.11 – Sexual Harassment - First Reading

Board Policy updated to provide a strong statement of the board's commitment to provide a safe work environment that is free of sexual harassment and intimidation and to align the process for filing complaints of sexual harassment with AR 4030 - Nondiscrimination in Employment. Regulation updated to reflect NEW LAW (SB 396) which requires districts to post a Department of Fair Employment and Housing poster on transgender rights and, if the district has 50 or more employees, to provide training to supervisors regarding harassment based on gender identity, gender expression, and sexual orientation.

e. Approve Amendment to Board Policy and Administrative Regulation 5112.5– Open/Closed Campus - First Reading

Policy revised to clarify options for open campus and add optional language regarding district criteria for student eligibility for open campus privileges. Policy also includes the requirement for written parental notification of the open campus policy, formerly in AR, and clarifies that a student's unauthorized absence from school constitutes an unexcused absence but is not classified as truancy unless it meets the legal definition of truancy based on the number of absences during the school year. Regulation deleted and key concepts moved to BP.

VII INFORMATION ITEMS

- 1. Month 1 Enrollment and Attendance Report 2018-19**
- 2. Monthly Cash Flow Report**
- 3. Monthly Measure S Project Status Report**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.

IX. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report**
- 2. Oak Hills Elementary School Report**
- 3. Red Oak Elementary School Report**
- 4. Medea Creek Middle School Report**

5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)