

MINUTES OF REGULAR BOARD MEETING 4-17-18 #959
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Derek Ross, called the regular meeting to order at 5:33 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Derek Ross, President, Ms. Denise Helfstein, Vice President, Ms. Barbara Laifman, Clerk, Mr. Allen Rosen, Member, and Mr. Drew Hazelton, Member

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Derek Ross reported that in Closed Session the Board would be discussing:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: High School Spanish Teacher, Middle School Science Teacher, Middle School Counselor, Elementary School Principal, Director Student Support and School Safety

The Board adjourned to Closed Session at 5:34 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Derek Ross, called the regular meeting to order at 6:02 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Derek Ross, President, Ms. Denise Helfstein, Vice President, Ms. Barbara Laifman, Clerk, Mr. Allen Rosen, Member, Mr. Drew Hazelton, Member, and Lexi Garfinkel, Student Board Member.

BOARD ABSENT

None

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

FLAG SALUTE

Mr. Brad Benioff led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Dr. Knight reported that in closed session the Board took no action.

ADOPTION OF AGENDA

Student Board Member, Lexi Garfinkel cast a preferential vote to approve the adoption of the Agenda. On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education adopted the agenda as presented except to table item B.7.i. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

PUBLIC SPEAKERS

None

PRESENTATIONS

- Presentation of Recognition to Rahul Naveen, Medea Creek Middle School – Ventura County Spelling Bee Champion
- Presentation of Recognition to Oak Park Unified School District Odyssey of the Mind Teams who qualified for the State Competition
- Presentation of Recognition to Brookside Elementary Special Education Teacher, Alex Niebank
- Presentation of Partners in Education Award to Maria Cross, Brookside PTA President

REPORT FROM BOARD MEMBERS

Board Member Allen Rosen reported that he attended the Oak Park Mac meeting, the Brookside Science Night, and the Music Festival at Medea Creek Middle School.

Board Member Drew Hazelton thanked the Oak Park Education Foundation for sponsoring the Odyssey of the Mind Program. Drew reported that he attended the Measure S meeting and the Brookside Science Night.

Board Member Barbara Laifman, reported that she attended the Community Engagement Committee Meeting, the LCAP meeting and the Music festival at Medea Creek Middle School.

Board Member Denise Helfstein reported that she attended the Safe Kids Task Force meeting, the LCAP meeting, the Curriculum Council meeting, and the Wellness Council meeting.

Board Member Derek Ross reported that he attended the Safe Kids Task Force meeting, the Red Oak Open House, the Measure S Committee meeting, the Community Engagement Committee Meeting and the Oak Park Education Foundation meeting. Derek also attended the presentation of *Annie* at Red Oak Elementary School.

Student Board Member Lexi Garfinkel reported that the Juniors are testing for the CASSPP. The upcoming events the ASB is organizing are: Senior Rally, Mr. Eagle, and a Blood Drive.

Student Board Member, Lexi Garfinkel left the meeting at 6:43 pm.

Superintendent Tony Knight congratulated Oak Hills on receiving the Distinguished School Award. Dr. Knight also congratulated everyone for Oak Park Unified School District being named a California Exemplary District. Dr. Knight reported that he chaperoned Oak Park High School's International students on a trip to downtown LA.

As part of his remarks Dr. Knight introduced Erin Vranesh (via google hangouts from Arizona) as the new principal of Brookside Elementary School who will be starting on July 1, 2018.

REPORT FROM SCHOOL SITE COUNCILS

The Board received School Site Council reports from Brookside Elementary School, Oak Hills Elementary School, Medea Creek Middle School, and Oak Park High School.

REPORT FROM OAK PARK EDUCATION FOUNDATION

Oak Park Education Foundation Board Member, Maryam Salour provided an update about the progress the Foundation is making in building committees, fundraising plans, and Summer school.

Carole Ly, Director of Student Nutrition provided an overview of the student nutrition program, evidencing the growth of sales and participation, and highlighting the manner in which the program continues to be a model of high quality, nutritious, sustainable, and delicious food service.

The Board also heard a presentation on the GrowthPoint Learning studios, the new classrooms that will replace aging portables under Measure S.

B.1. CONSENT AGENDA

On motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

- a. [Approve Minutes of Regular Board Meeting March 20, 2018](#)
- b. [Public Employee/Employment Changes 01CL23709-01CL23724 & 01CE08694-01CE08712](#)
- c. [Approve Purchase Orders – March 1-31, 2018](#)
- d. [Approve Out of State Trip for Oak Park High School Rocket Team to Attend the TARC National Finals in Washington DC and Virginia – May 10-14, 2018](#)
- e. [Approve Out of State Travel for Classified Employee to Attend QUE 2018 Conference in Detroit, Michigan – October 1-5, 2018](#)
- f. [Approve Amendment to Agreement for Crossing Guard Services for 2018-19 Through 2020-21](#)
- g. [Approval and Certification of 2017-18 School Bell Schedules and Minimum Instructional Minutes](#)
- h. [Approve Quarterly Report on Williams Uniform Complaints – April 2018](#)
- i. [Approve Out of State Travel for Certificated Employees to Attend Green Schools Conference and Expo in Denver, Colorado – May 2-4, 2018](#)

B2. BUSINESS SERVICES

- a. [Approve District of Choice Reporting Requirements](#)
On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved District of Choice Reporting Requirements. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- b. [Authorize Measure S Project 17-47S, DSA Certification for the Administration Building at Brookside Elementary School](#)
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education Authorized Measure S Project 17-47S, DSA Certification for the Administration Building at Brookside Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- c. [Authorize and Award Contracts for Measure S Project 18-22S, Districtwide Safety and Security Upgrades to School Public Address Systems](#)
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education Authorized and Awarded Contracts for Measure S Project 18-22S, Districtwide Safety and Security Upgrades

to School Public Address Systems. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

d. [Approve Change Order 1, Project 17-32S, Security Fencing at Oak Park High School Stadium \(North Side\)](#)

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education Approved Change Order 1, Project 17-32S, Security Fencing at Oak Park High School Stadium (North Side). Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

e. [Approve Geotechnical Soils Testing Services for Measure S Modernization Projects: Project 18-18S At Brookside Elementary School, Project 18-20S At Red Oak Elementary School, And Project 18-21S At Medea Creek Middle School](#)

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education Approved Geotechnical Soils Testing Services for Measure S Modernization Projects: Project 18-18S At Brookside Elementary School, Project 18-20S At Red Oak Elementary School, And Project 18-21S At Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

f. [Approve Amendment to Architectural Services Agreement for Project 17-35S, Kitchen Improvements at Medea Creek Middle School](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Amendment to Architectural Services Agreement for Project 17-35S, Kitchen Improvements at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

g. [Approve Implementation of Project 18-14S, Chromebook 1-To-1 Take Home Pilot](#)

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education Approved Implementation of Project 18-14S, Chromebook 1-To-1 Take Home Pilot and directed staff to develop a marketing and logistic program and come back in May to present to the Board. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

h. [Approve Donation](#)

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the acceptance of Donation. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

B3. PUPIL SERVICES

a. [Approve Contract for Non-Public School Services for Special Education Student #8-17/18](#)

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved Contract for Non-Public School Services for Special Education Student #8-17/18. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

B4. HUMAN RESOURCES

a. [Re-designate the Position of Director of Business Operations as Director of Sustainability, Maintenance, and Operations and Approve Revised Job Description](#)

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education Re-designated the Position of Director of Business Operations as Director of Sustainability, Maintenance, and Operations and Approved Revised Job Description. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

b. [Re-designate the Position of Director of Alternative Education as Principal of Oak View High School and Oak Park Independent School and Approve Revised Job Description](#)

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education Re-designated the Position of Director of Alternative Education as Principal of Oak View High School and Oak Park Independent School and Approved Revised Job Description. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

c. [Establish the Lead Instructional Technology Specialist – Technology Teacher on Special Assignment Position](#)

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education Established the Lead Instructional Technology Specialist – Technology Teacher on Special Assignment Position. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

B5. CURRICULUM

a. [Approve 2017-18 Single Plans for Student Achievement](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved 2017-18 Single Plans for Students Achievement. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

b. [Approve 2016-2017 School Accountability Report Cards \(SARCs\)](#)

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved 2016-2017 School Accountability Report Cards (SARCs). Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

B6. BOARD

a. [Approve Date Change for May 2018 Board Meeting](#)

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved Date Change for May 2018 Board Meeting. The Board decided on moving the meeting date from May 15, 2018 to May 17, 2018. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

B7. BOARD POLICIES

a. [Approve Amendment to Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures - First Reading](#)

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved Amendment to Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures - First Reading as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

b. [Approve Amendment to Board Policy 1325 – Advertising and Promotion - First Reading](#)

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Amendment to Board Policy 1325 – Advertising and Promotion as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

c. [Approve Amendment to Board Policy 3100 – Budget - First Reading](#)

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Amendment to Board Policy 3100 – Budget as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

d. [Approve Amendment to Board Policy and Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund - First Reading](#)

On motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education approved Amendment to Board Policy and Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

e. [Approve Amendment to Board Policy and Administrative Regulation 3553 – Free and Reduced Price Meals - First Reading](#)

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved Amendment to Board Policy and Administrative Regulation 3553 – Free and Reduced Price Meals as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

- f. **Approve Amendment to Board Policy and Administrative Regulation 5022 – Students and Family Privacy Rights - First Reading**
 On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Amendment to Board Policy and Administrative Regulation 5022 – Students and Family Privacy Rights as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- g. **Approve Amendment to Board Policy 5144 – Discipline - First Reading**
 On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved Amendment to Board Policy 5144 – Discipline as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- h. **Approve Amendment to Board Policy and Administrative Regulation 5144.1 – Suspension and Expulsion/Due Process - First Reading**
 On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved Amendment to Board Policy and Administrative Regulation 5144.1 – Suspension and Expulsion/Due Process as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0
- j. **Approve Amendment to Board Policy and Administrative Regulation 5121 – Grades/Evaluation of Student Achievement - Second Reading**
 On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved Amendment to Board Policy and Administrative Regulation 5121 Grades/Evaluation of Student Achievement as Second and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0
- k. **Approve Amendment to Board Policy 6152.1 – Placement in Mathematics Courses - First Reading**
 On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved Amendment to Board Policy 6152.1 –Placement in Mathematics Courses as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

At 10:23 pm on motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved to extend the meeting to 10:45 pm. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

- l. **Approve Amendment to Board Policy 6154 – Homework Makeup Work - Second Reading**
 On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved Amendment to Board Policy 6154 – Homework Makeup Work as Second and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On motion of Denise Helfstein, seconded by Barbara Laifman, there being no further business before this Board, the Regular meeting is declared adjourned at 10:38 p.m.

Date _____ President of the Board

Date _____ Clerk or Secretary of the Board

