

**MINUTES OF REGULAR BOARD MEETING      3-20-18      #958**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Derek Ross, called the regular meeting to order at 5:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mr. Derek Ross, President, Ms. Denise Helfstein, Vice President, Ms. Barbara Laifman, Clerk, Mr. Allen Rosen, Member, and Mr. Drew Hazelton, Member

**BOARD ABSENT**

None

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

Board President, Derek Ross reported that in Closed Session the Board would be discussing:

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT:** Campus Supervisor Sub, Instructional Assistant II Sub for Special Ed, Department Secretary Bond Facilities Program, Department Secretary Curriculum and Instruction, Department Secretary Extended Care, Senior Accountant, Guest Teachers, Director of Extended Care Program

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss  
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

The Board adjourned to Closed Session at 5:04 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Derek Ross, called the regular meeting to order at 6:00 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mr. Derek Ross, President, Ms. Denise Helfstein, Vice President, Ms. Barbara Laifman, Clerk, Mr. Allen Rosen, Member, Mr. Drew Hazelton, Member, and Lexi Garfinkel, Student Board Member.

**BOARD ABSENT**

NONE

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

## **FLAG SALUTE**

An audience member led the Pledge of Allegiance to the Flag.

## **REPORT ON CLOSED SESSION**

Dr. Knight reported that in closed session the Board took no action.

## **ADOPTION OF AGENDA**

Student Board Member, Lexi Garfinkel cast a preferential vote to approve the adoption of the Agenda. On motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

## **PUBLIC SPEAKERS**

Mr. Vance Taylor speaker on Agenda Item B.2.a

## **PRESENTATIONS**

Presentation of Robotics Grant by College of the Canyons to the Oak Park High Robotics Team  
Presentation of Recognition to Susan Roberts, Director, Pupil Services on receiving the 2017-18 ACSA Region 13 Special Education Administrator of the Year Award  
Presentation of Recognition to Stew McGugan, Director, Alternative Education on receiving the 2017-18 ACSA Region 13 Continuation Education Options Administrator of the Year Award  
Recipient

## **REPORT FROM BOARD MEMBERS**

Board Member Barbara Laifman, reported that she attended Super Saturday, Coffee with the Board. EEAC meeting, and the Community Engagement Committee Meeting. Barbara thanked Keyla and the EEAC committee for putting on a great Super Saturday event.

Board Member Denise Helfstein reported that she attended the Coffee with Board and Super Saturday, Brookside Elementary School's 50<sup>th</sup> Anniversary celebration, and the VCSBA Dinner meeting.

Board Member Allen Rosen congratulated Susan and Stew on their awards. Allen attended the Oak Park MAC meeting.

Board Member Drew Hazelton reported that he attended the regional tournament of Odyssey of the Mind and the Father Daughter Dance at Brookside Elementary School, as well as two Measure S meetings, and the Safety and Security Meeting.

Board Member Derek Ross reported that he attended the Father Daughter Dance at ROES.

Student Board Member Lexi Garfinkel reported that the High School held the rally and it went really well. Upcoming events include the ASB election and the students had organized events in memory of the Parkdale shooting in Florida.

Superintendent Tony Knight attended the 50<sup>th</sup> Anniversary of Brookside and Beauty and the Beast. Dr. Knight said that March 14<sup>th</sup> at Oak Park Schools went off really well, 100's of students registered to vote at the High School. Rahul Naveen, an 8<sup>th</sup> grader from MCMS won the County spelling Bee and will be participating in the Scripps National Spelling Bee. Earth week activities have been planned and students will be raising money through a change drive to help the albatross.

## REPORT FROM SCHOOL SITE COUNCILS

The Board received School Site Council reports from Brookside Elementary School, Oak Hills Elementary School, Medea Creek Middle School, Oak Park High School, Oak View High School, and Oak Park Independent School.

Student Board Member Lexi Garfinkel, left the meeting at 6:40 pm.

## REPORT FROM OAK PARK EDUCATION FOUNDATION

Oak Park Education Foundation Board Member, Brandon McFadden provided an update about the Summer School which is run by the Foundation. Brandon also spoke about the various fundraising efforts of the Foundation.

### B.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

- a. [Approve Minutes of Regular Board Meeting February 20, 2018 and Special Board Meeting March 14, 2018](#)
- b. [Public Employee/Employment Changes 01CL23696-01CL23708 & 01CE08641-01CE08693](#)
- c. [Approve Purchase Orders – February 1-28, 2018](#)
- d. [Approve Overnight Trip for Oak Park Unified School District Odyssey of the Mind Teams to Attend State Competition at UC Riverside – March 23-24, 2018](#)
- e. [Approve Overnight Trip for Oak Park High School Baseball Team for a Tournament in Nipomo, CA – April 2-5, 2018](#)
- f. [Approve Overnight Trip for Oak Park High School Health Occupational Students of America Club Members \(HOSA\) Anaheim CA – April 5-8, 2018](#)
- g. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America \(FBLA\) Leadership Summit – April 12-15, 2018](#)
- h. [Approve Overnight Trip for Oak Park High School Debate Team Mountain High, CA – April 19-22, 2018](#)
- i. [Approve Overnight Trip for Oak Park High School Athletic Teams to Attend Spring CIF Play-offs](#)
- j. [Approve Notice of Completion, Project 18-01S, Football Field Fencing at Oak Park High School](#)

### B2. BUSINESS SERVICES

- a. [Discuss School Safety and Approve 2017-18 Safe School Plans](#)

The Board held a discussion on School Safety. Mr. Vance Taylor, public speaker on this Agenda item requested the Board to look at ways to tighten safety and security at all our campuses.

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved 2017-18 Safe School Plans. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- b. [Authorize the Establishment of the Administrative Position - Director of Student Support and School Safety](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education Authorized the Establishment of the Administrative Position – Director of Student Support and School Safety. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

- c. Amend Award of Contract, Measure C6 Project 18-05C, SMART Board Interactive Flat Panel Display Pilot at Oak View High School and Education Services Center**  
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education Approved an Amended Award of Contract, Measure C6 Project 18-05C, SMART Board Interactive Flat Panel Display Pilot at Oak View High School and Education Services Center. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- d. Authorize Measure S Technology Project 18-12S, District Network File Sever Refresh**  
On motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education Authorized Measure S Technology Project 18-12S, District Network File Server Refresh. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- e. Authorize Measure S Technology Project 18-13S, Purchase of Staff Computers and Technology Department Spare Devices**  
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education Authorized Measure S Technology Project 18-13S, Purchase of Staff Computers and Technology Department Spare Devices. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- f. Authorize Measure S Technology Project 18-14S, Chromebook 1-to-1 Take Home Pilot**  
On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education Authorized Measure S Technology Project 18-14S, Chromebook 1-to-1 Take Home Pilot. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- g. Award of Request for Proposals for High-Speed Wide Area Network Services**  
On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education awarded Request for Proposals for High-Speed Wide Area Network Services. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- h. Authorize and Approve Measure R Project 18-15R, Classroom Floor Repairs at Red Oak Elementary School**  
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education authorized and approved Measure R Project 18-15R, Classroom Floor Repairs at Red Oak Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- i. Authorize and Approve Measure R Project 18-16R, Drain Repairs at Oak Hills Elementary School and Oak Park High School**  
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education authorized and approved Measure R Project 18-16R, Drain Repairs at Oak Hills Elementary School and Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- j. Authorize Proposition 39 Energy Grant Project 18-17F, Phase 2 Districtwide Exterior Lighting Upgrade**  
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education authorized Proposition 39 Energy Grant Project 18-17F, Phase 2 Districtwide Exterior Lighting Upgrade. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- k. Approve Change Order 1, Project 18-03S, Parking Lot Fencing at Medea Creek Middle School**  
On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved Change Order 1, Project 18-03S, Parking Lot Fencing at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- l. Approve Certification of 2017-18 Second Interim Financial Report and Budget Revisions**  
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved Certification of 2017-18 Second Interim Financial Report and Budget Revisions. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**m. [Adopt Resolution 18-11, Participation in CSBA California School Cash Reserve Program](#)**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Adopt Resolution 18-11, Participation in CSBA California School Cash Reserve Program. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross. No – 0. Barbara Laifman recused herself due to a remote interest as an employee of CSBA.

**n. [Approve Donation](#)**

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the acceptance of Donation. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**o. [Approve 2018 Measure S Bond Priority Projects Plan](#)**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the 2018 Measure S Bond Priority Projects Plan. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**p. [Approve Resolution 18-10, Authorizing the Issuance of 2018 General Obligation Bond Anticipation Notes, and Actions Related Thereto](#)**

On motion of Allen Rosen, seconded by Drew Hazelton, the Board deferred a decision on bond funding for priority projects until its meeting in September of 2018 when the new tax rates will be known. The Board committed to either issuing a traditional bond if the tax rate drops below \$60 per \$100K of assessed valuation or issuing a Bond Anticipation Note in an amount between \$10 million and \$17.7 million to be determined by the Board at that time and based on the credit rating by S&P. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**q. [Approve Architectural Services Agreements for Measure S Priority Projects 18-18S, 18-19S, 18-20S, And 18-21S](#)**

On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education approved Architectural Services Agreements for Measure S Priority Projects 18-18S, 18-19S, 18-20S, and 18-21S. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**B3. CURRICULUM**

**a. [Approval of Additional Novel for Medea Creek Middle School 7th Grade Humanities Program](#)**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved an Additional Novel for Medea Creek Middle School 7th Grade Humanities Program. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**b. [Approve Technology Acceptable Use Policy for Students](#)**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved Technology Acceptable Use Policy for Students. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**c. [Approve Staff Development Agreement with Teachers College Reading and Writing Project](#)**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved Staff Development Agreement with Teachers College Reading and Writing Project. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**B4. BOARD**

**a. [Review Updated Assessments of the Board Approved 2017-18 Goals and Moral Imperatives](#)**

The Board reviewed the updated assessments of the Board approved 2017-18 Goals and Moral Imperatives.

**b. Approve Resolution #18-12 Calling for Support of AB 2808 (Muratsuchi) to Increase Local Control Funding for California's Public Schools**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved Resolution #18-12 Calling for Support of AB 2808 (Muratsuchi) to Increase Local Control Funding for California's Public Schools. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**B5. BOARD POLICIES**

**a. Approve Amendment to Board Policy 3517 – Facilities Inspection- First Reading**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Amendment to Board Policy 3517 – Facilities Inspection as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**b. Approve Amendment to Board Policy 5121 – Grades/Evaluation of Student Achievement - First Reading**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved Amendment to Board Policy 5121 – Grades/Evaluation of Student Achievement as First Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**c. Approve Amendment to Board Policy and Administrative Regulation 5131.6 – Alcohol and Other Drugs - First Reading**

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved Amendment to Board Policy and Administrative Regulation 5131.6 – Alcohol and Other Drugs as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**d. Approve Amendment to Board Policy 6154 – Homework Makeup Work - First Reading**

On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education approved Amendment to Board Policy 6154 – Homework Makeup Work as First Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**e. Approve Adoption of Board Policy and Administrative Regulation 6173.2 – Education of Children of Military Families - First Reading**

On motion of Barbara Laifman, seconded by Drew Hazleton, the Board of Education approved Amendment to Board Policy and Administrative Regulation 6173.2 – Education of Children of Military Families as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On motion of Barbara Laifman, seconded by Allen Rosen, there being no further business before this Board, the Regular meeting is declared adjourned at 10:28 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board