

**MINUTES OF REGULAR BOARD MEETING      10-17-17      #951**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 5:33 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Allen Rosen, Member, and Ms. Barbara Laifman, Member

**BOARD ABSENT**

None

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

Board President Drew Hazelton reported that in Closed Session the Board would be discussing:

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Pursuant to Government Code Section 54957

**B. PUBLIC EMPLOYEE EMPLOYMENT:** Food Service Student Worker I Sub, Interpreter, Sub Custodian, Walk on Coaches OPHS Cross Country, Instructional Assistants II Sp Ed Sub, Instructional Assistant II Special Ed, Instructional Assistants III Behavior

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

The Board adjourned to Closed Session at 5:30 pm.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6:07 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Ms. Barbara Laifman, Member, Allen Rosen, Member, and Lexi Garfinkel, Student Board Member.

**BOARD ABSENT**

None

## **STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

## **FLAG SALUTE**

Carole Ly led the Pledge of Allegiance to the Flag.

## **REPORT ON CLOSED SESSION**

Dr. Knight reported that in closed session the Board took no action.

## **ADOPTION OF AGENDA**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education adopted the agenda and moved item B.3.m before B.3.a. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

## **PUBLIC SPEAKERS**

Lauren Ferguson, a parent from the Oak Park Neighborhood School and Oak Hills Elementary School expressed her concern to the Board regarding a rodent situation at these two schools, and a concern in regard to the non-use of disinfectant wipes in the district. Dr. Knight suggested she meet with him to discuss the Integrated Pest Management system, and other issues of concern.

There were nine public speakers on Agenda Item B.3.m.

## **PRESENTATIONS**

The Board recognized Andrea Shapiro with the Partners in Education award.

The Board recognized Ann Pettit, on her receipt of the CIF Champions for Character Award.

## **REPORT FROM BOARD MEMBERS**

Board Member Allen Rosen reported that he attended the MAC meeting at which they approved September 14 to be designated as Luc Boden Day. Allen attended the College Knowledge Night at Agoura and the drama production Our Town at Oak Park High School last week.

Board Member Derek Ross reported that he attended the Measure S committee meeting, the Community Engagement Committee meeting, and the Safety Security Committee meeting.

Board Member Barbara Laifman reported that she attended the VCSBA Dinner Meeting and Road Show, the Oak Park High School PFA meeting, the DELAC meeting, and the Community Engagement Committee meeting. Barbara was unable to attend the EEAC meeting.

Board Member Denise Helfstein reported that she attended the OPHS PFA meeting, VCSBA Dinner Meeting, the Curriculum Council meeting and the Solar Ribbon cutting ceremony at Medea Creek Middle School. Denise also reported that she served on the interview panel for the Measure S Architect interviews. Denise thanked Derek for attending the GATE DAC meeting in her place.

Board Member Drew Hazelton reported that he attended the Solar Ribbon cutting ceremony, the Measure S Committee meeting, the Measure S Technology sub-committee and Facility sub-committee meetings. Drew also attended the first Security and Safety Task Force meeting and the Conejo Schools Foundation, State of the Schools Breakfast meeting. Drew congratulated former student board Member Meghan Cleary on being crowned the Homecoming Queen.

Student Board member Lexi Garfinkel reported that the Homecoming game was really great and it featured

a DeLorean and fireworks. The Homecoming Dance was very successful with over 600 students attending. ASB is hosting a Blood drive on October 26.

Superintendent Dr. Tony Knight reported that he attended the Homecoming game, a whale watching trip with English III AP students and the Santa Cruz Island trip with Brookside 5<sup>th</sup> grade students. Dr. Knight stated that he has been attending Solar Project ribbon cutting ceremonies at each of the schools and he is looking forward to attending the Music at the Movies Band concert at Oak Park High School on October 19<sup>th</sup>, the Aviation Career Day with the Rocket Team and Aerospace Engineering students from Oak Park High on October 20<sup>th</sup> and the community Dog Walk on October 21<sup>st</sup>.

#### **REPORT FROM SCHOOL SITE COUNCIL**

The Board received School Site Council reports from, Medea Creek Middle School and Oak Park High School.

#### **REPORT FROM OAK PARK EDUCATION FOUNDATION**

Oak Park Education Foundation Board Member, Brandon McFadden reported that the Oak Park Education Foundation was looking at hiring a consultant to guide them on their fundraising efforts. The Foundation also welcomed new members and was proud to sponsor the Odyssey of the Mind program.

#### **REPORT FROM OAK PARK MUNICIPAL ADVISORY COMMITTEE**

Jane Nye MAC member and the liaison for the Oak Park Unified School District thanked the Board and the School for recognizing September 14<sup>th</sup> as Luc Bodden Day. Jane mentioned that a concerned resident had contact her regarding inadequate lighting on the walkway near the field at Oak Park High School and Jane wanted to bring it to the Board's attention. The MAC also discussed the Cray fish which are invading the banks of Medea Creek. Jane also reported that Supervisor Linda Parks is in talks with Agoura and Thousand Oaks to help fund the Kanan Shuttle and expand the route to Thousand Oaks High School. They would still like to keep the shuttle free for use.

#### **PRESENTATION BY DIRECTOR OF STUDENT NUTRITION**

Carole Ly, Director of Student Nutrition provided an overview of the student nutrition program, evidencing the growth of sales and participation, and hi-lighting the manner in which the program continues to be a model of high quality, nutritious, sustainable, and delicious food service.

#### **PRESENTATION OF CASSPP SCORES BY DIRECTOR OF CURRICULUM AND INSTRUCTION**

Dr. Jay Greenlinger, Director of Curriculum and Instruction, delivered a comprehensive report on State Assessment Results.

#### **B.1. CONSENT AGENDA**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

- a. [Approve Minutes of Regular Board Meeting September 19, 2017 and Special Board Meeting September 27, 2017](#)
- b. [Public Employee/Employment Changes 01CL23584-01CL23628 & 01CE08478-01C08486](#)
- c. [Approve Purchase Orders – September 1 - September 30, 2017](#)
- d. [Approve Overnight Trip for Oak Park High School Senior Life Skills Retreats – October 25-28, 2017, January 24-27, 2018 and May 2-5, 2018](#)
- e. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America Club to Attend the Leadership Development Institute – October 28-29, 2017](#)
- f. [Approve Overnight Trip for Medea Creek Middle School 6<sup>th</sup> Grade Pali Institute –](#)

- November 29 to December 1, 2017
- g. Approve Overnight Trip for Oak Park High School Girls' Soccer Team to Attend a Tournament in Simi Valley December 8-10, 2017
  - h. Approve Overnight Trip for Oak Park High School Boys' Basketball Team to Attend a Tournament in Scottsdale, AZ – December 15-16, 2017
  - i. Approve Overnight Trip for Oak Hills Elementary School 4<sup>th</sup> Grade to Oak Glen, CA, January 24 – 25, 2018
  - j. Approve Quarterly Report on Williams Uniform Complaints – October 2017
  - k. Approve Notice of Completion, Project 17-32S, Security Fencing at Brookside and Oak Hills Elementary Schools
  - l. Deny Claim No. 17-03 for Alleged Damages
  - m. Amend Award of Contract for Measure C6 Bond Project 17029C, Network Server Backup Storage Refresh

## **B.2. BOARD POLICIES**

- a. Approve Amendment to Board Policy and Administrative Regulation BP 5030 Student Wellness – First Reading

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy and Administrative regulation BP 5030 Student Wellness as First and Final Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

## **B.3. BUSINESS SERVICES**

- m. Authorize Exploration of District-Operated Before and After School Child Care Program

The following public speakers addressed the Board, comprised of staff from Rancho Simi Recreation and Parks District and parents of students attending the current before-and-after school program. The speakers voiced their concern regarding a District operated before-and-after school program.

*Richard Lemmo, Renee Peace, Dave Demailo, Larry Peterson, Andrew Van Shooneveld, Erica Smith, Dina Stone, Carol Henry, and Gary Bregman.*

Dr. Knight addressed their concerns and stated that at this point the District was only looking at starting a discussion and exploring the possibility of a District operated before-and-after school program and encouraged parents to not speculate about what the program would look like but to wait for some communication from the District.

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education authorized an exploration of a District-Operated Before and After School Child Care Program. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

- a. Award of Request for Proposal for Architectural Services for Measure S Projects

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Proposal for Architectural Services for Measure S Projects. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

- b. Approve Change Order 1, Project 17-29C, Network Server Backup Storage Refresh

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved Change Order 1, Project 17-29C, Network Server Backup Storage Refresh. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

- c. Approve Change Order 3, Project 17-01S, Districtwide Solar Project**  
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Change Order 3, Project 17-01S, Districtwide Solar Project. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- d. Approve Change Order 1, Project 17-24S, HVAC Replacement at Medea Creek Middle School**  
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved Change Order 1, Project 17-24S, HVAC Replacement at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- e. Approve Notice of Completion, Project 17-24S, HVAC Replacement at Medea Creek Middle School**  
On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the Notice of Completion, Project 17-24S, HVAC Replacement at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- f. Ratify Consulting Services Agreement for Measure R Project 17-46R, Structural Improvements at Oak Park Neighborhood School**  
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education ratified the Consulting Services Agreement for Measure R Project 17-46R, Structural Improvements at Oak Park Neighborhood School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- g. Authorize Superintendent to Award Contracts for Measure R Project 17-46R, Structural Improvements at Oak Park Neighborhood School**  
On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education authorized the Superintendent to Award Contracts for Measure R Project 17-46R, Structural Improvements at Oak Park Neighborhood School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- h. Approve Consulting Services Agreements for Measure S Project 17-47S, DSA Certification for Administration Building at Brookside Elementary School**  
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Consulting Services Agreements for Measure S Project 17-47S, DSA Certification for Administration Building at Brookside Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- i. Ratify Agreements for Construction Services for Measure R Project 17-48R, DSA Certification of Building F at Oak Park High School**  
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education ratified the Agreements for Construction Services for Measure R Project 17-48R, DSA Certification of Building F at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- j. Approve Measure S Project 17-49S, Security Badge System Upgrade**  
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the Measure S Project 17-49S, Security Badge System Upgrade. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- k. Authorize Measure S Project 17-50S, SMART Flat Panel Display Pilot Technology Project**  
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education authorized the Measure S Project 17050S, SMART Flat Panel Display Pilot Technology Project. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**I. Approve/Ratify Facility Projects to be Funded from Measure R Bond Funds**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved/Ratified the Facility Projects to be Funded from Measure R Bond Funds. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**B.4. CURRICULUM**

**a. Approve Additional Textbook for Oak Park Independent School’s English Language Arts Program**

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the Additional Textbook for Oak Park Independent School’s English Language Arts Program. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

**OPEN COMMUNICATIONS**

On motion of Denise Helfstein, seconded by Allen Rosen, there being no further business before this Board, the Regular meeting is declared adjourned at 9:24 p.m.

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Date President of the Board

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Date Clerk or Secretary of the Board