

MINUTES OF REGULAR BOARD MEETING 1-18-18 #954
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Derek Ross, called the regular meeting to order at 5:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Derek Ross, President, Ms. Denise Helfstein, Vice President, Ms. Barbara Laifman, Clerk, and Mr. Allen Rosen, Member

BOARD ABSENT

Mr. Drew Hazelton, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Derek Ross reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- B. PUBLIC EMPLOYEE EMPLOYMENT:** Hebrew/English Interpreter, Guest Teacher
- C. CONFERENCE WITH LABOR NEGOTIATORS:**
Agency designated representatives: Leslie Heilbron and Martin Klauss
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

The Board adjourned to Closed Session at 5:04 p.m.

Board Member, Drew Hazelton joined the meeting and closed session at 5:35 pm

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Derek Ross, called the regular meeting to order at 6:00 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Derek Ross, President, Ms. Denise Helfstein, Vice President, Ms. Barbara Laifman, Clerk, Mr. Allen Rosen, Member, Mr. Drew Hazelton, Member, and Lexi Garfinkel, Student Board Member.

BOARD ABSENT

NONE

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

FLAG SALUTE

Jane Nye led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Dr. Knight reported that in closed session the Board took no action:

ADOPTION OF AGENDA

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

PUBLIC SPEAKERS

None

ACTION

2. BUSINESS SERVICES

a. [Approve Resolution #18-01 Pupil Attendance Alternatives AB 99 – District of Choice \(DOC\) Space Availability for 2018-19](#)

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved Resolution #18-01 Pupil Attendance Alternatives AB 99 – District of Choice(DOC) Space Availability for 2018-19. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

b. [Approve the Lottery Process for District of Choice Admission into Oak Park Unified for 2018-2019](#)

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the Lottery Process for District of Choice Admission into Oak Park Unified for 2018-2019. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

c. [Conduct District of Choice Lottery](#)

Mr. Enoch Kwok conducted the District of Choice Lottery using the website Random.org

REPORT FROM BOARD MEMBERS

Board Member Allen Rosen wished everyone a Happy New Year.

Board Member Drew Hazelton reported that he attended the Brookside Holiday celebrations and thanked the Board members and Dr. Knight for delivering bagels and cream cheese for the staff at all the schools.

Board Member Barbara Laifman, thanked the other Board members and Dr. Knight for their help with the bagel delivery. Barbara attended the Community Engagement Committee Meeting and was unable to attend the LCAP or the EEAC meetings.

Board Member Denise Helfstein reported that she attended the LCAP meeting, the Tri County Gate Discussion meeting, and the Curriculum Council meeting.

Board Member Derek Ross wished everyone Happy New Year. Derek shared that he would be attending the Board President's workshop with Vice President Denise Helfstein on January 27th.

Student Board Member Lexi Garfinkel reported that the students enjoyed a nice break after a stressful week of finals at the High School. Lexi reported that the Vice Dance would be held on February 17 and the student body was in discussion regarding the Dress Code policy with Mr. Buchanan.

Superintendent Tony Knight thanked the board for providing bagels to staff at all schools. Dr. Knight reported that the Winter edition of the School Watch has been mailed to all the residents in Oak Park and

it includes a special insert on the budget. Dr. Knight also commended Oak Park High for achieving 98% attendance for the month of December and also congratulated Oak Park Independent School for achieving 100% attendance. Oak Park High was awarded the Gold Banner and Oak Park Independent School was awarded the Platinum banner. Overall the district's attendance is at 97% in comparison to last year which was at 96% and Dr. Knight was very pleased with the efforts all the schools are making in improving student attendance. Dr. Knight will be attending the Environmental Literacy Steering Committee meeting in Sacramento next week and then from January 24-26 he will be attending ACSA Superintendent's Symposium in Monterey CA.

REPORT FROM SCHOOL SITE COUNCILS

The Board received School Site Council reports from Red Oak Elementary School, Medea Creek Middle School, and Oak Park High School.

REPORT FROM OAK PARK EDUCATION FOUNDATION

Oak Park Education Foundation Board Member, Maryam Salour reported the summer school planning is in the early stages and they are looking at online registration this year. The foundation sponsored Odyssey of the Mind competition has 12 teams comprised of students from all of our schools. The foundation is still recruiting new members. They sent a request for donation letters to all the families in Oak Park and our out of district families as well. The Foundation is working on bringing back the Brick Campaign as a fundraiser and also looking into other fundraising options.

REPORT FROM OAK PARK MUNICIPAL ADVISORY COUNCIL

Jane Nye, the MAC liaison to the Oak Park Unified School District reported that there was no MAC meeting in December.

REPORT FROM DIRECTOR OF TECHNOLOGY

Mr. Enoch Kwok, Director Information Technology provided an update of the many technological advancements in the District.

B.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

- a. [Approve Minutes of Organizational Board Meeting December 5, 2017](#)
- b. [Public Employee/Employment Changes 01CL23657-01CL23683 & 01CE08528-01CE08559](#)
- c. [Approve Purchase Orders – November 15 - December 31, 2017](#)
- d. [Approve Overnight Trip for Oak Park High School Winter Sports Team to CIF Playoffs](#)
- e. [Approve Out of State Travel for Certificated Employees to Attend National Science Teachers Association Conference – Atlanta, GA, March 15, 2018 – March 18, 2018](#)
- f. [Approve Quarterly Report on Williams Uniform Complaints – January 2018](#)
- g. [Approve Notice of Completion, Project 17-33S, Districtwide Security Cameras, Electrical Wiring](#)
- h. [Accept 2017-2018 First Period Attendance Report](#)

B2. BUSINESS SERVICES

- d. [Authorize Establishment of District Extended Care](#)

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education authorized the Establishment of District Extended Care program. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

- e. **[Approve Resolution #18-02, Calling for Full and Fair Funding of California's Public Schools](#)**
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved Resolution #18-02, Calling for Full and Fair Funding of California's Public Schools. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- f. **[Accept Annual Audit Reports for Fiscal Year 2016-17, Including Bond Measures C6, R, and S](#)**
On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education accepted the Annual Audit Reports for Fiscal Year 2016-17, Including Bond Measure C6, R, and S and the Auxiliary Audits. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- g. **[Approve SB 1029 Bond Debt Transparency Report](#)**
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved SB 1029 Bond Debt Transparency Report. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- h. **[Ratify Architectural Services Agreements for Project 17-35S, Kitchen Improvements at Medea Creek Middle School](#)**
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education ratified Architectural Services Agreements for Project 17-35S, Kitchen Improvements at Medea Creek Middle School. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- i. **[Ratify Measure S Purchase Agreements for Measure S Construction Management Equipment](#)**
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education ratified Measure S Purchase Agreements for Measure S Construction Management Equipment. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- j. **[Authorize and Award Construction Contracts for Measure S Project 18-01S, Football Field Fencing at Oak Park High School](#)**
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education authorized and awarded Construction Contracts for Measure S Project 18-01S, Football Field Fencing at Oak Park High School. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- k. **[Authorize and Award Construction Contracts for Measure S Project 18-03S, Parking Lot Fencing at Medea Creek Middle School](#)**
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education authorized and awarded Construction Contracts for Measure S Project 18-03S, Parking Lot Fencing at Medea Creek Middle School. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- l. **[Authorize Measure C6 Project 18-04C, Purchase of Replacement Photocopiers at Multiple School Sites](#)**
On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education authorized Measure C6 Project 18-04C, Purchase of Replacement Photocopiers at Multiple School Sites. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- m. **[Authorize Measure C6 Project 18-05C, SMART Board Interactive Flat Panel Display Pilot at Oak View High School and Education Services Center](#)**
On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education authorized Measure C6 Project 18-05C, SMART Board Interactive Flat Panel Display Pilot at Oak View High School and Education Services Center. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- n. **[Authorize Measure C6 Project 18-06C, Purchase of Student Transportation Vehicles](#)**

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education authorized Measure C6 Project 18-06C, Purchase of Student Transportation Vehicles. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

o. Authorize and Ratify Construction Contracts for Measure S Project 18-07S, Sidewalk and Handrail Installation, Building C, at Medea Creek Middle School

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education authorized and ratified Construction Contracts for Measure S Project 18-07S, Sidewalk and Handrail Installation, Building C, at Medea Creek Middle School. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

p. Authorize and Ratify Construction Contracts for Measure S Project 18-08S, Emergency Water Line Repairs, Building 300, at Brookside Elementary School

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education authorized and ratified Construction Contracts for Measure S Project 18-08S, Emergency Water Line Repairs, Building 300, at Brookside Elementary School. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

q. Authorize and Ratify Construction Contracts for Measure S Project 18-09S, Emergency Fire Line Repairs at Red Oak Elementary School

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education authorized and ratified Construction Contracts for Measure S Project 18-09S, Emergency Fire Line Repairs at Red Oak Elementary School. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

r. Approve Acceptance of Donations

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved Acceptance of Donations. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

B3. CURRICULUM

a. Approve the Revised District Instructional Calendar for 2018-2019

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Revised District Instructional Calendar for 2018-2019. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

b. Approve the District Instructional Calendar for 2019-2020

On motion of Drew Hazelton, seconded by Allen Rosen, the Board of Education approved the District Instructional Calendar for 2019-2020. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

c. Approve Additional Text Books for Oak Park High School – 12th Grade English Honors Class

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Additional Text Books for Oak Park High School – 12th Grade English Honors Class. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

B4. HUMAN RESOURCES

a. Approve Department Secretary - Bond Facilities Program Position

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the position of Department Secretary - Bond Facilities Program. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

b. Approve the Establishment of the Director of Extended Care Position

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the Establishment of the Director of Extended Care Position. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

c. Approve 2019-2020 Classified Employees Holiday Calendar

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the 2019-2020 Classified Employees Holiday Calendar. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

B5. BOARD POLICIES

a. Approve Amendment to Board Policy 4140/4240/4340 - Bargaining Units - First Reading

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the Amendment to Board Policy 4140/4240/4340 - Bargaining Units as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

b. Approve Amendment to Board Policy and Administrative Regulation 5117 - Interdistrict Attendance - First Reading

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved Amendment to Board Policy and Administrative Regulation 5117 - Interdistrict Attendance as First and Final Reading. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On motion of Derek Ross, seconded by Allen Rosen, there being no further business before this Board, the Regular meeting is declared adjourned at 9: 16 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board