

MINUTES OF REGULAR BOARD MEETING 12-05-17 #953
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 5:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Allen Rosen, Member, and Ms. Barbara Laifman, Member

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Drew Hazelton reported that in Closed Session the Board would be discussing:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Pursuant to Government Code Section 54957

B. PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistant III Behavioral, Walk on Coach – Baseball, Guest Teachers

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

The Board adjourned to Closed Session at 5:04 pm.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6:05 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Ms. Barbara Laifman, Member, Mr. Allen Rosen, Member.

BOARD ABSENT

Lexi Garfinkel, Student Board Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

FLAG SALUTE

Cliff Moore led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Dr. Knight reported that in closed session the Board took no action.

ADOPTION OF AGENDA

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education adopted the agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

PUBLIC SPEAKERS

None

PRESENTATIONS

The Board recognized the Oak Park High School Girls' Cross Country Team and their Coach *Steve White* for winning the Coastal Canyon League championship as well as finishing 3rd in CIF Division 3 Finals

The Board recognized Oak Park High School English Teacher, Mr. Don Enoch on his retirement from the Oak Park Unified School District.

REPORT FROM BOARD MEMBERS

Board Member Allen Rosen reported that he was not able to attend the Oak Park MAC meeting.

Board Member Derek Ross reported that he attended the Measure S meeting and the Red Oak Holiday Boutique. Derek also met with the Oak Park Education Foundation Consultant, Kathy Kraas.

Board Member Denise Helfstein reported that she attended Curriculum Council Meeting, and was unable to attend the GATE DAC meeting as it was cancelled.

Board Member Barbara Laifman reported that she attended the CSBA Annual Conference as an employee of CSBA.

Board Member Drew Hazelton reported that he attended Brookside's performance of Disney's Aladdin and the Measure S committee.

Student Board member Lexi Garfinkel was unable to attend the meeting. Board President Drew Hazelton read the report provided by Lexi.

Superintendent Dr. Tony Knight reported that we collected over \$3,000 worth of gift cards to the families affected by the Santa Rosa fire victims. Dr. Knight mentioned that we are receiving emails from the people who received these gift cards and he would be compiling these emails and sharing it with our parents and community. Dr. Knight also participated in a public read aloud along with some of our English III AP students on Moby Dick on the 18 and 19 of November in Venice Beach. This week there are concerts going on at all of our schools. Dr. Knight expressed concern about the fire, and wanted to reassure everyone that we are carefully monitoring the air quality and taking appropriate actions to keep our kids indoor if needed.

REPORT FROM SCHOOL SITE COUNCIL

The Board received a School Site Council report from Oak Hills Elementary and Oak Park High School.

REPORT FROM OAK PARK EDUCATION FOUNDATION

Oak Park Education Foundation Board Member, Maryam Salour reported that the Foundation has hired a consultant Kathy Kraas from K2 consulting. The foundation is also looking for a volunteer to maintain their website.

REPORT FROM OAK PARK MUNICIPAL ADVISORY COUNCIL

Jane Nye, the MAC liaison to the Oak Park Unified School District thanked the Oak Park Unified School District for the gift card drive for the families affected by the Santa Rosa and Thomas Fire. Jane also mentioned that the sheriff's deputy has informed the MAC that crimes in Oak Park have dipped although Vehicle thefts are still a concern.

DISTRICT/BOARD MEMBER COMMUNICATION PLAN

The Board held a discussion on drafting a district communication plan and reviewing the Board Policy BP 1100 - Communications with the Public at a future board meeting and to hold another "Coffee with the Board" in spring.

B.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

- a. [Approve Minutes of Regular Board Meeting November 14, 2017](#)
- b. [Public Employee/Employment Changes 01CL23654-01CL23656 & 01CE08508-01CE085](#)
- c. [Approve Purchase Orders – November 1 - November 15, 2017](#)
- d. [Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)
- e. [Approve Date Change for Oak Park High School Overnight Trip - Life Skills Retreat #3 – April 18-21, 2018](#)
- f. [Approval of Renewal Agreement with the Ventura County Office of Education for 2017-18 Student Information System Hosting Services](#)
- g. [Approve Notice of Completion, Measure R Project 17-41R, Gymnasium Improvements at Medea Creek Middle School](#)

On motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education approved to move Item B.3.n. up and review it after Item B.3.c.

B.2. BOARD

a. Election of Officers of the Board of Education

On nomination of Allen Rosen, seconded by Denise Helfstein, the Board of Education appointed Derek Ross, President of the Board for 2018. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On nomination of Drew Hazelton, seconded by Barbara Laifman, the Board of Education appointed Denise Helfstein, Vice President of the Board for 2018. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On nomination of Allen Rosen, seconded by Denise Helfstein, the Board of Education appointed Barbara Laifman, Clerk of the Board for 2018. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

b. Confirmation and Designation of Board Representatives to District Committees

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the choices of District Committees to serve on during 2018. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

c. Approve Proposed Board Meeting Schedule for Calendar Year 2018

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the Board Meeting Schedule for Calendar Year 2018. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

d. Approve Certification of Signatures

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Certification of Signatures. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

e. Select and Approve School Board Representative to the County Committee on School District Organization

On nomination of Drew Hazelton, seconded by Barbara Laifman, the Board of Education appointed Denise Helfstein, School Board Representative to the County Committee on School District Organization. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

f. Approve Designation of Secretary/Authorized Agent of the Board of Education

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the appointment of Dr. Anthony W. Knight as the Secretary/Authorized Agent of the Board of Education. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

g. Approve California School Boards Association - Delegate Assembly Nomination

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the nomination of all the delegates whose terms were expiring in 2018. Motion carried Aye –Hazelton, Helfstein, Rosen, Ross, No – 0. Board Member, Barbara Laifman recused herself as an employee of CSBA due to a remote interest.

B.3. BUSINESS SERVICES

a. Discuss and Approve District Capacity/Enrollment Projections/District of Choice Vacancy Projections for School Year 2018-2019

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved District Capacity/Enrollment Projections/District of Choice Vacancy Projections for School Year 2018-2019. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

On Motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education moved Item B.3.c. before Item B.3.b. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

c. Staff Update on Exploration of District-operated Before and After School Program

The Board was provided an update on the survey results and an update on the District-operated Before and After School Program.

n. Authorize Project 17-51C/R Performing Arts Equipment and Facility Improvements at Oak Park High School, Funded from Bond Measures R and C6 and Ventura County Innovates Grant

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education authorized Project 17-51C/R Performing Arts Equipment and Facility Improvements at Oak Park High School, Funded from Bond Measures R and C6 and Ventura County Innovates Grant. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

b. Approve Measure S Project Priority Plan

Architects from HED presented the Measure S priority plan to the Board.

d. Approve Fiscal Year 2017-18 First Interim Financial Report, Certification and Budget Revisions

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the Fiscal Year 2017-18 First Interim Financial Report, Certification and Budget Revisions. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

e. Approve Amendment to Consultant Agreement in Connection with SB 1029 Bond Debt Transparency Reporting Requirements

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Amendment to Consultant Agreement in Connection with SB 1029 Bond Debt Transparency Reporting Requirements. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

f. Award of Construction Contract for Measure S Project 17-32S, Safety Fencing, Football Stadium at Oak Park High School

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the award of Construction Contract for Measure S Project 17-32S, Safety Fencing, Football Stadium at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

g. Approve Consultant Agreement in Connection with Measure S HVAC Projects at Brookside and Red Oak Elementary Schools, and at Oak Park High School

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the Consultant Agreement in Connection with Measure S HVAC Projects at Brookside and Red Oak Elementary Schools, and at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

h. Ratify Award of Construction Contract for Measure S Project 17-33S, Security Cameras

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education ratified the award of Construction Contract for Measure S Project 17-33S, Security Cameras. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

i. Approve Change Order No. 1, Measure R Project 17-46R, Structural Improvements at Oak Park Neighborhood School

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved Change Order No. 1, Measure R Project 17-46R, Structural Improvements at Oak Park Neighborhood School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

j. Approve Notice of Completion, Measure R Project 17-46R, Structural Improvements at Oak Park Neighborhood School

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved Notice of Completion, Measure R Project 17-46R, Structural Improvements at Oak Park Neighborhood School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

k. Approve Measure S Project Consultant Agreement – Professional Services for Site Topographical Surveying of Oak Park High School

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved Measure S Project Consultant Agreement – Professional Services for Site Topographical Surveying of Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

l. Approve Amendment for Program/Construction Management Services

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Amendment for Program/Construction Management Services. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

m. Approve Acceptance of Donation

On motion of Drew Hazelton, seconded by Allen Rosen, the Board of Education approved the Acceptance of Donation. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

B.4. CURRICULUM

a. Approve Additional Textbook for Oak Park Independent School

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Additional Textbook for Oak Park Independent School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

B.5. BOARD POLICIES

a. Approve Amendment of Board Policy BP 0400 Comprehensive Plans – First Reading

b. Approve Amendment to Board Policy and Administrative Regulation BP 0460 Local Control and Accountability Plan – First Reading

c. Approve Amendment to Board Policy BP 0500 Accountability – First Reading

d. Approve Amendment to Board Policy BP 6153 School-Sponsored Trips – First Reading

On motion of Barbara Laifman, seconded by Allen Rosen the Board of Education approved Items B.5.a through B.5.d in a single motion as first and final. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

OPEN COMMUNICATIONS

On motion of Derek Ross, seconded by Drew Hazelton, there being no further business before this Board, the Regular meeting is declared adjourned at 10: 22 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board